

AGENDA
BEAUTIFICATION COMMITTEE MEETING NO.
March 20, 2024 - 5:30 PM
Village Hall - Board Room
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the February 20, 2024 Minutes
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
 - A. Spring Into Summer Event
 - a. Advertising/Promotion
 - b. Event Support
 - c. Donations
 - B. A-May-Zing Mundelein
 - C. Mayor's Monarch Pledge
 - D. Beautification Committee Presence at Village Events
 - a. Farmers Market - Butterfly Day-June 29; Seed Exchange-September 28. Ongoing support for children's craft and activity table throughout the summer
 - b. Mundelein Days

- c. Parade
- d. Bike Race

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Village Beautification and Environmental Newsletter

X. OTHER BUSINESS

XI. NEXT MEETING - APRIL 17, 2024

XII. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

BEAUTIFICATION COMMITTEE
MINUTES
FEBRUARY 20, 2024

I. **Call to Order.** The Beautification Committee meeting was held on Monday, February 20, 2024, at 300 Plaza Circle, Mundelein, IL 60060. The meeting was called to order by Jenny Ross at 3:32 p.m.

II. **Attendance.** Jenny Ross, Chris Woodard, Peg Tierney, Catherine Almanzo, Kim Nunez, Colleen Tancredi and Lynne Monroe, Assistant Village Administrator.

Also Present. Arlene Doran and Sandy Washburn.

III. **Public Commentary.** Arlene Doran and Sandy Washburn from WildOnes were present to share the activities and goals of the group the WildOnes. As a community group focused on native and natural landscapes Sandy expressed a desire to collaborate with the Beautification Committee and share their education and volunteer efforts. Jenny Ross mentioned that she reached out to them to be part of the Spring into Summer event and had not gotten a response. Sandy expressed a desire to participate if there was still room.

Sandy invited everyone to the Fremont Library on March 5th for a WildOnes' Dark Skies presentation.

IV. **Approval of Minutes – January 15, 2024.** Motion by Almanzo, seconded by Tierney to approve the minutes of January 15, 2024. Upon voting, the motion was carried unanimously.

V. **Mundelein Arts Commission Report.** Chris Woodard reported that MAC is interested in a STAR collaboration and suggested Courtland Commons. The STAR will have a marigold, monarch, and a Mexican heritage theme. MAC is willing to give \$1,000 and Jenny Ross said the Beautification Committee could match. Chris will reach out to a local business for contribution and recognition on the STAR. Chris also reported that MAC is actively looking for buildings in town to have small murals. Marigolds and monarchs may be incorporated in some way.

VI. **Announcements.**

- a. Lynne Monroe announced the resignations of Mary Rohan and Kara Lambert from the Committee. There are currently two openings posted on the Village website.
- b. Lynne led the discussion of a potential new meeting day and time. The group agreed to the third Wednesday at 5:30 PM would work for everyone. This will start in March.

VII. Projects.

1. Spring into Summer – Jenny shared the progress of secured vendors to date, reporting at least 14 participants and their activities that are planned. Jenny distributed sign-up sheets for committee participation at the event and also volunteers to reach out to community sponsors for donations.

Catherine brought a wooden planter made by the Tool Library that can be filled and used in a raffle. She will also use this for plant demonstrations. The Tool Library plans to make 10 more for the event. Jenny reported that the Tool Library also plans to make bird feeders and butterfly boxes for the June 1st event.

Lynne and Jenny will work with Village staff on the layout of the event.

Lynne shared a butterfly activity that has been purchased as a give-away and will also provide an on-site activity with children in attendance.

Lynne will have the administrative staff create a raffle ticket for raffling our donations and use it as a great way to get volunteer names. Peg Tierney inquired if the raffle has a cost, and Lynne explained the raffle is free but is a good opportunity to get interest in the Beautification Committee.

Lynne will work with Dawn Jenich on signage for the event.

2. A-May-Zing Mundelein – the sign-up sheet was distributed by Jenny Ross. This May 4th event is a great opportunity to spread the work about the Beautification Committee. Lynne stated that we can provide a give-away bag of seeds and gloves, for example to give to the residents who participate.
3. Mayor's Monarch Pledge – Jenny asked for the interested parties to take additional responsibility for the pledge. Members reviewed a list of pledge items. Assignments were made as follows:
 - Lynne will handle the proclamation due March 31, 2024.
 - Lynne will work with Dawn Jenich on the communication efforts. Committee members agreed on a newsletter for the Beautification Committee is a great idea, whether monthly or quarterly. This will meet a pledge initiative. The newsletter will include SWALCO announcements. The members must commit to the content. This will become an active agenda item as recommended by Chris Woodard.
 - The pledge items require engagement with the community groups which are satisfied by the June 1st event.

- The Historical Commission has a new landscape plan and Lynne will work with the Historical Commission on this initiative and how it meets the Monarch pledge initiatives.
 - Chris Woodard will commit to a table at the Farmers Market for milkweed seed collection in the Fall. Peg Tierney will work with the Master Gardeners for help. Chris has butterfly stickers as well for the Farmers Market table and Jenny will get two dates from Becca, the Farmers Market Manager.
 - The art project initiative will be met with the STAR collaboration with MAC.
 - The city festival initiative is met by the June 1st event.
 - Chris suggested we register as a wildlife friendly city. Lynne will research this.
 - Arlene Doran will continue to maintain our pollinator garden at the Village Hall.
4. Beautification Committee Presence at Village Events
- Farmers Market – Jenny will get dates for the two times the Beautification Committee will attend.
 - Mundelein Days – the Beautification Committee may be able to have a booth.
 - Parade – Chris will inquire how the Beautification Committee can participate, perhaps with MAC.
 - Bike Race – will be held July 22, 2024.

Future Meeting: Discussion and sign-up sheets to come for the above.

VIII. Old Business.

- a. Budget Items – Lynne reported many items have been and will be ordered for giveaways and future events, including tablecloths and shirts. STAR funds of \$1,000 can be paid in the next or current budget year.
- b. Seed Packet Stickers – were distributed for members to help affix stickers to the seed packets. These will be used for various summer events.

IX. New Business. A basic America in Bloom membership was purchased for \$99 to allow us to participate in the local chapter. Review of the America in Bloom report will help us continue to meet recommended objectives.

X. Other. Jenny asked members to consider membership in the National Audubon Society and this can be discussed next month.

XI. **Next Meeting.** The next meeting is scheduled for March 24, 2024, 5:30 PM (new day and time).

XII. **Adjournment.** The meeting was adjourned at 5:12 p.m.

Minutes taken by: Lynne Monroe