

AGENDA

MUNDELEIN ARTS COMMISSION MEETING

Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060
January 20, 2025 - 7:00 PM

Please note that this meeting will be held in-person at the Mundelein Village Hall. The meeting will not be streamed electronically. If you cannot attend the meeting and you wish to submit a question or comment to be read during the public commentary portion of the meeting, please email your full name and your question or comment to cmalec@mundelein.org. Please put "Public Commentary" in the subject line. Comments received during the meeting, but after the public commentary portion has ended, will be provided to the Commission Members after the meeting.

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the October 21, 2024 Minutes
 - B. Approval of the November 18, 2024 Minutes
- V. COMMITTEE REPORTS
 - A. Public Art Plan (No Updates)
 - B. Lure of the Local
 - C. Scholarship Program
 - D. Indoor Art Program

E. Acoustic Music and Guitar Jam

F. Poetry Showcase

G. S'Murals

H. Stars on Parade

I. Hand Sculpture

J. Beautification Committee

VI. OLD BUSINESS

A. Community Band (C. Bayoneto)

B. Percent for the Arts

C. Craft Activity at Winter Tree Lighting Festival

VII. NEW BUSINESS AND PROJECT UPDATES

VIII. QUESTIONS, COMMENTS, AND UPDATES

IX. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Mundelein Arts Commission was held on October 21, 2024. Staff called the meeting to order at 7:01 PM.

ATTENDANCE

Staff took attendance. It indicated as follows:

Commission Attendance:

PRESENT: Chairman Spicuzza, Commissioner Esson, Commissioner Bayoneto, Commissioner Justman, Commissioner Matousek, Commissioner Yim, Commissioner Woodard

ABSENT: Commissioner Kalmanovsky, Commissioner Koehler, Commissioner Smith

Village Attendance

PRESENT: Colleen Malec, Senior Planner; Jess Marvin, Associate Planner

ABSENT:

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the September 16, 2024 Minutes

Motion by S. Esson, second by C. Bayoneto to approve the September 16, 2024 meeting minutes as amended.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Sue Esson
SECONDER:	Commissioner Colleen Bayoneto
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Jon Matousek, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

COMMITTEE REPORTS

Public Art Plan (No Updates)

There were no updates.

A Christmas Carol

J. Matousek informed the Commission that he regrettably has to cancel this year's A Christmas Carol due to scheduling conflicts.

Lure of the Local

Textile Workshop at Lure of the Local

R. Yim updated the Commission on her past textile workshop, which she hosted at the Lure of the Local event space. After R. Yim taught the attendees how to crochet, each attendee created one section of a larger color wheel. She showed the Commission a few pictures of what the attendees created.

Acoustic Music and Guitar Jam

J. Justman informed the Commission that he would like to host the Acoustic Music and Guitar Jam on Sunday, August 17, 2025.

Indoor Art Collection (No Updates)

There were no updates.

S'Murals

C. Woodard updated the Commission on S'Murals and the next steps. She will create a call for artists for this program and, once she has collected a handful of artists, create a bank of artists. She will be a matchmaker between the artists and building/property owners. She is aiming for this project to start in the spring of 2025. Staff is currently working on proposing a text amendment to the Zoning Ordinance to change the regulations for murals.

Stars on Parade

C. Woodard will create a call for artists for the Marigolds, Monarchs, and Mexican Heritage star.

Earth Flight Sculpture (No updates)

There were no updates.

Hand Sculpture (No Updates)

There were no updates.

Writing Contest

After a lengthy discussion, the Commission has decided to table this project until February 2025.

Beautification Committee

C. Woodard gave the commission an update on the Beautification Committee and their upcoming projects.

OLD BUSINESS

D75 Brat Fest

There were no updates.

Mundelein Arts Festival Sponsorship

There were no updates.

Giant Holiday Ornaments (S. Esson)

There were no updates.

Community Band (C. Bayoneto)

There were no updates.

Percent for the Arts

There were no updates.

NEW BUSINESS AND PROJECT UPDATES

Craft Table at Winter Tree Lighting Ceremony

J. Matousek and C. Bayoneto have a MAC craft table at the Winter Tree Lighting Festival.

Motion by C. Bayoneto, seconded by S. Esson to approve \$120 for the Winter Tree Lighting Festival craft.

RESULT: Passed [Yes 7, No 0, Abstained 0]

MOVER:	Commissioner Colleen Bayoneto
SECONDER:	Commissioner Sue Esson
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Jon Matousek, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

Commissioner Email Acknowledgment Form

Staff informed the Commission of the new email policy that the Administration Department is implementing. Staff provided the Commission with an acknowledgment form to sign once they have reviewed and set up their new email address account. J. Marvin will have training in November on how to set up the new email accounts.

2025 Meeting Calendar

The Commission reviewed the 2025 meeting dates and had no issues with the schedule.

Budget 2025-2026

After a lengthy discussion, the Commission will submit a budget proposal to increase its budget by \$1,000. The MAC's proposed requested FY 2025-2026 budget is \$28,500.

QUESTIONS, COMMENTS, AND UPDATES

The Commission has decided to cancel the December 16, 2024 regularly scheduled MAC meeting.

Motion by S. Esson, second by J. Matousek to cancel the December 16, 2024 regularly scheduled MAC meeting.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Sue Esson
SECONDER:	Commissioner Jon Matousek
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Jon Matousek, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

ADJOURNMENT

Motion by J. Matousek, seconded by S. Esson to adjourn the meeting.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Jon Matousek
SECONDER:	Commissioner Sue Esson
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Jon Matousek, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

The meeting was adjourned at 9:14 PM.

Respectfully submitted,
Jessica Marvin, Associate Planner
Recording Secretary

CALL TO ORDER

The regularly scheduled meeting of the Mundelein Arts Commission was held on November 18, 2024. Staff called the meeting to order at 7:03 PM.

ATTENDANCE

Staff took attendance. It indicated as follows:

Commission Attendance

PRESENT: Chairman Spicuzza, Commissioner Esson, Commissioner Justman, Commissioner Bayoneto, Commissioner Kalmanovsky, Commissioner Yim, Commissioner Woodard

ABSENT: Commissioner Matousek, Commissioner Smith

Village Attendance

PRESENT: Colleen Malec, Senior Planner; Jessica Marvin, Associate Planner

Commissioner Koehler has resigned from the Mundelein Arts Commission.

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the October 21, 2024 Minutes

The Commission did not review the minutes due to lack of quorum.

COMMITTEE REPORTS

Public Art Plan (No Updates)

There were no updates.

Lure of the Local

C. Woodard and C. Bayoneto provided the Commission with an update regarding the final items of Lure of the Local. Most of the artwork has been picked up, but some artists' artwork is still on display and needs to be removed. J. Marvin will contact Kyle Berg at the Mundelein Park and Recreation District to obtain cellular data in order to determine how many attendees attended the opening night of Lure of the Local. We

received \$2,200 in donations through the opening night reception and the art supplies garage sale. The subcommittee has a remaining \$655 in their budget to use toward purchasing a piece of artwork from one of the artists in Lure of the Local. Staff will work with the subcommittee to find a location for the purchase award artwork and provide options at the January 20, 2025 meeting.

Scholarship Program

S. Esson provided the Commission with an update on the Mundelein High School Scholarship Program. The Commission had a lengthy discussion on the requirements applicants must fulfill before being considered for the scholarship.

Motion by R. Yim and seconded by S.Kalmanovsky to approve up to \$3,025 for the Mundelein High School Scholarship Program.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Rachel Yim
SECONDER:	Commissioner Stacey Kalmanovsky
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

Acoustic Music and Guitar Jam

J. Justman informed the Commission that he would like to host the Acoustic Music and Guitar Jam on Sunday, August 17, 2025.

S'Murals

C. Woodard updated the Commission on S'Murals and the next steps. She will create a call for artists for this program and, once she has collected a handful of artists, create a bank of artists. She will be a matchmaker between the artists and building/property owners. She is aiming for this project to start in the spring of 2025. Staff is currently working on proposing a text amendment to the Zoning Ordinance to change the regulations for murals.

Stars on Parade

C. Woodard will provide the Commission with an update regarding the Marigolds, Monarchs, and Mexican Heritage star.

Earth Flight Sculpture (No updates)

There were no updates.

Hand Sculpture

C. Malec informed the Commission that the artist of the Hand Sculpture has been uploading videos to YouTube of her sculpting the piece for the Commission to watch. Staff will promote her YouTube videos on MAC social media platforms.

Beautification Committee

C. Woodard gave the commission an update on the Beautification Committee and their upcoming projects.

OLD BUSINESS

Craft Table at Winter Tree Lighting Festival

The Commission has decided to participate in the Winter Tree Lighting Festival on Saturday, December 7, 2024, from 3:00 to 5:00 PM.

Giant Holiday Ornaments (S. Esson)

There were no updates.

Community Band (C. Bayoneto)

There were no updates.

Percent for the Arts

There were no updates.

Commissioner Email Policy and Mandatory Acknowledgement Form

Staff informed the Commission of the new email policy that the Administration Department is implementing. Staff provided the Commission with an acknowledgment form to sign once they have reviewed and set up their new email address account.

Budget for Fiscal Year 2025-2026

After a lengthy discussion at the October meeting, the Commission will submit a budget proposal to increase its budget by \$1,000. The MAC's proposed requested FY 2025-2026 budget is \$28,500.

NEW BUSINESS AND PROJECT UPDATES

- J. Justman also proposed having a film contest around the same time as the Lure of the Local to document the event.
- R. Yim offered her assistance in finding and applying for grants for Mundelein Arts Commission projects and events.

QUESTIONS, COMMENTS, AND UPDATES

- J. Justman would like to host the Poetry Showcase on Sunday, August 24, 2025.
- S. Kalmanovsky would like staff to add the Indoor Art Collection to the January 20, 2025 meeting agenda.
- J. Marvin informed the Commission that the Mundelein Grand Prix falls on the July 21st MAC meeting.

ADJOURNMENT

Motion by C. Bayoneto, seconded by J. Justman to adjourn the meeting.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Colleen Bayoneto
SECONDER:	Commissioner Jeff Justman
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

The meeting was adjourned at 9:15 PM.

Respectfully submitted,
 Jessica Marvin, Associate Planner
 Recording Secretary

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Public Art Plan (No Updates)

Financial Impact:

Attachments:

None

Background:

No updates at this time.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Lure of the Local

Financial Impact:

Attachments:

None

Background:

Lure of the Local closed for the season on November 10th, and deinstallation is complete. Some wrap up items need to be addressed:

- Set up committee meeting to discuss notes for next year.
- Post photo of color wheel result (if desired).
- Double-check that all thank you notes are taken care of.
- Transcribe guestbook to create invite list for next year.
- Social media post for the People's Choice and Critic's Choice awards – unfortunately we have no photos (at all) of Johnathan Pruc's piece. He has not responded to our outreach.
- Send responses to all interested artists who filled out form on the MAC webpage.
- S. Kalmanovsky expressed interest in a purchase award. To facilitate a conversation, the MAC asked for:
 - Proposed location for artwork;
 - Artwork options and prices (to be voted on by Commission via Google Poll)

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Scholarship Program

Financial Impact:

Attachments:

None

Background:

At the November meeting, the MAC approved the subcommittee's proposal and authorized \$3,025 (includes \$25 for certificates). To adhere to the deadline, the subcommittee planned to announce the scholarship to students shortly after January 1st.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Indoor Art Program

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky will report on any updates. At prior meetings, the MAC discussed taking photos of location options for indoor artwork.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Acoustic Music and Guitar Jam

Financial Impact:

Attachments:

None

Background:

J. Justman is working towards a 2025 Acoustic Music and Guitar Jam and will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Poetry Showcase

Financial Impact:

Attachments:

None

Background:

J. Justman will report on updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: S'Murals

Financial Impact:

Attachments:

None

Background:

Updates:

- The **mural database** will be a collection of artist names who are interested in installing murals. The idea is to have a “pool” of artists that we can reach out to for our own murals, but also a database we can share with private property owners that want to install their own murals (like a “matchmaking” service for public art). C. Woodard will collect interest in the **mural database** by first emailing all our artist contacts:
 - Lure of the Local artists
 - Lure guestbook entries (that identified as artists)
 - Interested artists that have contacted the MAC over the years (Staff has a list)
- **S'Murals** is a proposed MAC-funded series of small murals, which is anticipated to be a 2025 project. C. Woodard will start identifying sites, and then the MAC needs to discuss a budget. A subcommittee should be created down the road for artist selection. The “Call for Artists” will be sent to any artists that have joined the mural database.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Stars on Parade

Financial Impact:

Attachments:

None

Background:

The MAC is collaborating on a star with the Beautification Committee, which is also sponsored by Flowerama (\$200). The star was completed by Chicago Fiberglass Works, and C. Woodard picked it up and dropped it off at Public Works. Next step is a Call for Artists, which needs to be designed and written up to be marketed on social media. Staff is developing some marketing graphics and hopes to have that launched this week.

C. Woodard proposed the following language for the Call for Artists. Staff will work on a graphic and marketing posts to advertise it.

*"The latest addition to the Mundelein Arts Commission's Stars in Parade is titled '**Marigolds, Monarchs and Mexican Heritage**'. The star is jointly sponsored by the Mundelein Arts Commission, the Beautification Committee, and Flowerama.*

The Aztecs revered marigolds, using them in various rituals, festivities and artistic endeavors. Marigolds take center stage during the annual celebration of Dia de Los Muertos, the Day of the Dead and have become a symbol of Mexican pride and unity.

As winter approaches, monarch butterflies migrate to Mexico; their arrival coincides with Dia de Los Muertos. The indigenous people of Mexico believed that monarch butterflies were the souls of their ancestors returning for the annual celebration.

The MAC seeks an artist to interpret these themes in our newest star which will be on display at the pollinator garden, near Courtland Commons.”

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Hand Sculpture

Financial Impact:

Attachments:

None

Background:

The artist, Meg White, is still midway through working on the hand sculpture. She continues to share regular YouTube videos from her channel about its making, found at www.youtube.com/@possmom8. The MAC should consider sharing an update with the public with some video clips.

Next steps:

- Work with MAC, Public Works, and artist on refining the final location within the Pollinator Garden.
- Secure additional concrete footer quotes (already received two for \$2,800 and \$5,400).
- Have concrete footer installed in advance of artwork delivery.
- Determine a name for the sculpture – a community naming contest was discussed previously. This may be premature if the sculpture delivery is still 12-16 months out.



Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Beautification Committee

Financial Impact:

Attachments:

None

Background:

C. Woodard will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Community Band (C. Bayoneto)

Financial Impact:

Attachments:

None

Background:

C. Bayoneto will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Percent for the Arts

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of January 20, 2025

Subject: Craft Activity at Winter Tree Lighting Festival

Financial Impact:

Attachments:

None

Background:

MAC members will report on their updates and experience hosting a table at the WTLF.

Recommendation: