

AGENDA

BEAUTIFICATION COMMITTEE MEETING

January 15, 2025 - 5:30 PM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. **Motion** to Approve the Beautification Committee Meeting Minutes from December 4, 2024
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
 - A. Decorating / Gardening Contests
 - B. Beautification Newsletter
 - C. Pollinator Garden Plans
 - D. Spring into Summer
- VIII. OLD BUSINESS
 - A. Village Committee / Commission Email

B. 2025 Committee Calendar

C. 2025/2026 Budget

IX. NEW BUSINESS

X. OTHER BUSINESS

XI. ADJOURNMENT

A. **Motion** to adjourn the Beautification Committee Meeting.

XII. NEXT MEETING - FEBRUARY 19, 2025 AT 5:30 PM

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The scheduled meeting of the Beautification Committee was held on December 4, 2024. Vice Chair Tancredi called the meeting to order at 5:33 PM.

ATTENDANCE

Committee Member Almanzo took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Vice Chair Tancredi, Committee Member Almanzo, Committee Member Nunez, Committee Member Mitchell, and Committee Member Jankowski Jr.

ABSENT: Chair Ross, Committee Member Tierney and Village Liaison Monroe

Other Attendance

PRESENT: Chris Woodward, Mundelein Arts Commission Representative

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the October 16, 2024 Minutes

RESULT:	Passed [Yes 3, No 0, Abstained 0]
MOVER:	Committee Member Kim Nunez
SECONDER:	Committee Member Catherine Almanzo
AYES:	Colleen Tancredi, Jill Mitchell, Chester Jankowski Jr.
NAYS:	None
ABSTAIN:	None

MUNDELEIN ARTS COMMISSION REPORT

- Chris Woodward stated the Mundelein Arts Commission had sturdy stickers created bearing the QR code for the Arts Commission. Stickers can be placed on water bottles, and like items.
- The Lure of the Local art installation was a success. The Beautification Committee had a table in the foyer of the installation displaying the America in Bloom award, as well as two planters made by Public Works. These items are currently stored at Chris' home.
- Chris mentioned there is still spray chalk available for the future Spring into Summer event as well as Mundelein's Farmer's Market.
- The Arts Commission could not cast the Christmas Carol event this year due to conflicting schedules or other obligations.
- Chris inquired whether the Beautification Committee would acknowledge Mundelein

businesses for their winter displays. Businesses of note are Tony Cannoli, Corner Health Food Store, and Shear Paradise Pet Salon and Spa. Vice Chair Tancredi stated that the Beautification Committee's focus was on home displays for 2024 and would consider businesses for 2025.

ANNOUNCEMENTS

Beautification Committee Annual Eligibility Request forms were given to committee members. Members were asked to sign the request forms if they remain interested in extending their eligibility.

PROJECTS

Decorating / Gardening Contests

An Excellence in Winter Decorating sign was presented and approved by committee members. Pictures from the Fall/Halloween contest submissions have been placed on the SharePoint site. The pictures are at the bottom of the site to ensure other Beautification Committee items are noted first.

Winter Tree Lighting Festival-December 7, 2024

The Beautification Committee will be housed in Tent 11 for this event. Those participating in the event are asked to arrive by 2:30 PM for set up. The Beautification Committee will have this tent area starting at 3:00 PM with the express intent is to shutdown before 5:00 PM. Vice Chair Tancredi and Committee members Tierney and Almanzo have volunteered for the event. The committee will hand out bird seed packets, small coloring books and stickers while in operation.

Beautification Newsletter

Articles for consideration and publication have been submitted by Committee Members Mitchell (Forest Preserve), Jankowski (Gardening Tips) and Vice Chair Tancredi (Fall/Halloween Contest Winners).

Spring into Summer Subcommittee

The 2025 Spring into Summer event is scheduled for the first Saturday on June 7, 2025. The Beautification Committee needs to select a lead by January to begin planning for the event. Members were asked to check schedules for availability. It was suggested by Committee Member Mitchell to have more than one lead. Vice Chair Tancredi offered all previous information, partners, etc., from the 2024 event has been accumulated and available for reference on the SharePoint site. This information would be most useful and helpful for the project lead.

Pollinator Garden Plans

Committee Member Jankowski presented the committee with several pictures of areas to consider gardening plans. Committee members reviewed and discussed what areas to prioritize and decided on tree plantings for Allanson Road at the railroad tracks and one tree planted at the corner of Hawley and Prospect (Benjamin Moore Paint). The tree cost is approximately \$350/tree. These four trees would use the remaining 2024 Beautification Committee budget. Chris Woodward suggested the Beautification Committee contact the Village of Mundelein arborist and recommend the trees be purchased by the Village, thereby saving the remaining budget monies (\$2,500) for planting plans at all Mundelein signs. Committee members agreed that all Mundelein sign planting should be landscaped the same.

OLD BUSINESS

Village Committee / Commission E-mail

Vice Chair Tancredi impressed upon all present committee members that only the beautificaion@outlook.com e-mail be used for all committee correspondence.

NEW BUSINESS

Spring into Summer Participant Recruiting-Need Volunteers

Committee Member Nunez suggested that a budget line item be added to the Beautification Committee meeting agenda to ensure members are aware of and discuss the committee's budget.

OTHER BUSINESS

Committee Members Jankowski, Almanzo, and Tierney still cannot access the SharePoint site. Vice Chaur Tancredi encouraged these members to contact Lynne Monroe for assistance.

ADJOURNMENT

Motion to adjourn the Beautification Committee Meeting

RESULT:	Passed [Yes 3, No 0, Abstained 0]
MOVER:	Committee Member Jill Mitchell
SECONDER:	Committee Member Chester Jankowski Jr.

AYES:	Catherine Almanzo, Kim Nunez, Colleen Tancredi
NAYS:	None
ABSTAIN:	None

Jenny Ross, Chairman

NEXT MEETING - January 15 , 2025