



AGENDA

JOINT CENTRAL LAKE COUNTY ETSB

January 14, 2025 - 3:30 PM
Village Hall - Board Room
300 Plaza Circle, Mundelein, IL 60060

I. CALL TO ORDER

II. ATTENDANCE

III. MINUTES APPROVAL

A. Approval and acceptance of the October 8, 2024, quarterly meeting minutes.

Motion to approve and accept the October 8, 2024, quarterly meeting minutes.

IV. PUBLIC COMMENTARY

V. REPORTS

A. Chairman

1. Regional 911 Consolidation Update

B. Treasurer

1. Fourth quarter financial report.

Motion to accept the fourth quarter financial report.

2. Ratify payments as indicated in the financial report.

Motion to ratify payments as indicated in the financial report.

C. Attorney

VI. NEW BUSINESS

A. Annual Financial Report to the State 911 Administrator

Motion to file the annual Financial Report to the State 911 Administrator.

VII. OLD BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

X. NEXT REGULARLY SCHEDULED MEETINGS

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.



JOINT CENTRAL LAKE COUNTY ETSB

MEETING MINUTES

JOINT CENTRAL LAKE COUNTY

EMERGENCY TELEPHONE SYSTEM BOARD

Tuesday, October 08, 2024 – 3:30 PM

Charles Marino Executive Conference Room

300 Plaza Circle, Mundelein, IL 60060

The October 08, 2024, meeting was called to order at 3:31 pm by W. Lark

Attendance of board members: B. Lark, K. Lambert, R. Meier, L. Miller, J. Seeley (arrived 3:33) M. Sheedy (remote) J. Umek (remote)

Absent board members: R. Campanella, L. Perez

Also, in attendance was D. Hansen, Attorney John Kelly

Approval of Minutes:

- Motion by Lambert and seconded by Meier to approve the July 9, 2024, meeting minutes. There was no discussion. A voice vote was conducted with 7-ayes, 0-nays and 0-abstain. Motion passed.

Public Comments: There were no members of the public present who wished to make comments. Chairman closed the floor to public comment at 3:32 pm

Chairman's report:

- Update on progress of the Regional 911 Consolidation project. The LakeComm Board is established and elected member to an Executive Board. Contracts were initiated provide Human Resources and Finance services with the Lake County Board. An advertisement was posted to recruit/hire the Executive Director position. LakeComm has established a FEIN and is recognized as a member agency of IMRF. Advisory Committees are formed and working to develop recommendations to streamline the scope of services and shared technologies that could benefit the operations. Hawthorn Woods has requested to become a member and could be approved at the next member board meeting 10-09-2024.
- Construction of the new Regional Operations Communication Center continues. The construction is on schedule and on budget. The building is enclosed and as of last week, 75% of the drywall is installed. The construction is expected to be complete in January of 2025, leaving 6 months for installation and systems testing.

Treasurers Report:

- Motion by Sheedy and second by Umek to approve the quarterly financial reports ending October 2024. There was one correction for the months listed for 9-1-1 revenues for North Chicago and Winthrop Harbor. The month should reflect receipts in June, July, and August.



JOINT CENTRAL LAKE COUNTY ETSB

A roll call vote was conducted with 7-eyes, 0-nays and 0-abstain. Motion passed.

- Motion by Umek and second by Meier to ratify payments in the amount of \$421,158.00 as indicated on the financial report ending October 2024. There was no discussion. A roll call vote was conducted with 7-eyes, 0-nays and 0-abstain. Motion passed.

Attorney Report:

- Attorney Kelly reported there is a meeting on 10-23-24 for changes to Part 1325, which is legislation governing use of 911 surcharge revenue. He will update the board if any changes are approved.
- The State 9-1-1 Administrator announced she will be retiring in February 2025. The replacement is an appointment by the Governor. No indication of who that person may be.

New Business: No new business

Old Business: No old business

Executive Session: There was no need for an executive session.

The next meeting dates are scheduled for:

- Tuesday, January 14, 2025, at 3:30 pm
- Tuesday, April 08, 2025, at 3:30 pm
- Tuesday, July 08, 2025, at 3:30 pm
- Tuesday, October 14, 2025, at 3:30 pm

Adjourn:

- Motion by Meier and second by Seeley to close the meeting at 3:43 pm. There was no discussion. A voice vote was conducted with 7-eyes, 0-nays and 0-abstain. Motion passed.

Chairman

Secretary

**JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
October 1, 2024 - December 31, 2024
MUNDELEIN**

Cash Balance September 30,2024 **\$ 948,218.56**

<u>Date</u>	<u>Revenue</u>	<u>Expense</u>
10/01/24 Winthrop Harbor Dispatch Service	13,105.00	
11/01/24 Winthrop Harbor Dispatch Service	13,105.00	
12/01/24 Winthrop Harbor Dispatch Service	13,105.00	
10/01/24 North Chicago Dispatch Service	59,675.63	
11/01/24 North Chicago Dispatch Service	59,675.63	
12/01/24 North Chicago Dispatch Service	59,675.63	
10/15/24 State 911 Funds - Sep 24	46,458.72	
11/08/24 State 911 Funds - Oct 24	45,445.99	
12/06/24 State 911 Funds - Nov 24	38,435.54	
State 911 Funds - Dec 24 not received as of 12/31/24		
10/14/24 Communication Equipment - Siren		20,308.00
11/11/24 Communication Equipment - Siren		9,754.00
11/19/24 Legal Fees		850.00
12/31/24 Payroll/Benefits		400,000.00
Total	<u>\$ 348,682.13</u>	<u>\$ 430,912.00</u>

Cash Balance December 31, 2024 **\$ 865,988.69**

Capital Fund Balance September 30, 2024 **\$ 156,643.61**

Capital Fund Balance Addition October 1, 2024 - December 31, 2024 **\$ 13,034.03**

Capital Fund Balance December 31, 2024 **\$ 169,677.63**

Remaining Cash Balance December 31, 2024 **\$ 696,311.05**

**JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
October 1, 2024 - December 31, 2024
NORTH CHICAGO**

Cash Balance September 30,2024 **\$ 242,226.47**

<u>Date</u>	<u>Revenue</u>	<u>Expense</u>
10/01/24 North Chicago Dispatch Service		59,675.63
11/01/24 North Chicago Dispatch Service		59,675.63
12/01/24 North Chicago Dispatch Service		59,675.63
10/01/24 State 911 Funds - Sep 24	21,375.16	
11/04/24 State 911 Funds - Oct 24	20,709.16	
12/03/24 State 911 Funds - Nov 24	19,306.86	
State 911 Funds - Dec 24 not received as of 12/31/24		

Total	61,391.18	179,026.88
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Cash Balance December 31, 2024	\$ 124,590.78
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Capital Fund Balance September 30, 2024	\$ 69,511.07
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Capital Fund Balance Addition October 1, 2024 - December 31, 2024	\$ 6,139.12
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Capital Fund Balance December 31, 2024	\$ 75,650.19
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Remaining Cash Balance December 31, 2024	\$ 48,940.59
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**JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
October 1, 2024 - December 31, 2024
WINTHROP HARBOR**

Cash Balance September 30,2024 **\$ 34,120.77**

<u>Date</u>	<u>Revenue</u>	<u>Expense</u>
10/01/24 911 Monthly Dispatch		13,105.00
11/01/24 911 Monthly Dispatch		13,105.00
12/01/24 911 Monthly Dispatch		13,105.00
10/15/24 State 911 Funds - Sep 24	8,506.88	
11/08/24 State 911 Funds - Oct 24	8,321.15	
12/06/24 State 911 Funds - Nov 24	7,204.25	
State 911 Funds - Dec 24 not received as of 12/31/24		

Total	24,032.28	39,315.00
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Cash Balance December 31, 2024	\$ 18,838.05
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Capital Fund Balance September 30, 2024	\$ 8,593.69
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Capital Fund Balance Addition October 1, 2024 - December 31, 2024	\$ 2,403.23
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Capital Fund Balance December 31, 2024	\$ 10,996.91
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Remaining Cash Balance December 31, 2024	\$ 7,841.14
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JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
October 1, 2024 - December 31, 2024

PAYMENTS TO RATIFY
January 14, 2025

	<u>Amount</u>
Communication Equipment - Siren	30,062.00
Legal Fees	850.00
Payroll/Benefits	400,000.00
Total	<u><u>430,912.00</u></u>