

**Mundelein Economic Development
Commission Meeting Minutes**

November 21, 2024

CALL TO ORDER

The regularly scheduled meeting of the Economic Development Commission was held on 11/21/2024. Chairperson Decker called the meeting to order at 7:30 AM.

ATTENDANCE

Commission Attendance:

Present: Chairman Decker, Commissioner Lowry, Commissioner Kalicki, Commissioner Trillhaase, Commissioner Echeverria, Commissioner Gibbs

Absent: Commissioner Streb, Commissioner Mitial, Commissioner Grieco, Commissioner Jackson

Also Present: Amanda Orenchuk, Director of Community Development; Isabel Guadarrama, Senior Planner; Jessica Marvin, Associate Planner; and Tim Wilson, Village of Mundelein Trustee

Commissioner E. Streb joins the Commission at 7:32 AM

Commissioner J. Grieco joins the Commission at 7:34 AM

Commissioner J. Grieco leaves the Commission at 8:17 AM

ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTARY

There were no public comments.

MINUTES APPROVAL

Approval of the October 24, 2024 Meeting Minutes

Motion to approve the October 24, 2024, Economic Development Commission Regular Meeting Minutes.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Miguel Echeverria
SECONDER:	Commissioner Robert Kalicki
AYES:	Michael Decker, Laurel Lowry, Robert Kalicki, Angela Trillhaase, Miguel Echeverria, Virginia Gibbs
NAYS:	None
ABSTAIN:	None

NEW BUSINESS

Batavia Boardwalk Shops

Commissioner E. Streb gave an overview of his trip to Batavia. Batavia provides space for businesses to start in town. To date, about 21 shops have transitioned to brick-and-mortar locations. These small shops were funded through grants. The shops in McHenry were funded through donations and are operated by the Chamber of Commerce. Batavia has offered to help Mundelein start their own project. Commissioner E. Streb stated that, in order to begin, they would first need to discuss what they are looking to do and accomplish, and then find possible locations. The Commission agreed that this was a good idea and created a subcommittee composed of Commissioner E. Streb, L. Lowry, and S. Mitia. Commissioner A. Trillhaase volunteered to assist or replace Commissioner S. Mitia if she was unavailable.

OLD BUSINESS

Business Appreciation Breakfast 2025

J. Marvin asked the Commission to confirm the date and time of the event. She stated that the photographer had confirmed they could do headshots for an hour during the event. She is still waiting for confirmation from the keynote speaker recommended by Commissioner R. Jackson Jr. She asked that, if this speaker does not confirm, another option be provided. The Business Appreciation Breakfast will be held on February 26, 2025, from 7:30 AM to 9:30 AM at the DoubleTree Hotel in Mundelein.

Commissioner Email Policy and Mandatory Acknowledgment Form

J. Marvin asks the Commission for submitting the forms.

Budget for Fiscal Year 2025-2026

J. Marvin asks that they submit any changes to her by Monday, November 25, 2024.

Great Lakes Naval Base Welcome Packet/Pamphlet

J. Marvin asks the Commission to go to their designated businesses and ask if they are willing to offer military discounts and be part of the pamphlet.

COMMITTEE UPDATES

There were no committee updates

Recognize (Robert Kalicki, Jen Grieco)

Advise (Michael Decker, Raymond Jackson)

Attract (Ed Streb, Sarah Mitial)

Retain (Angela Trillhaase, Miguel Echevarria)

Educate (Virginia Gibbs, Laurie Lowry)

OTHER REPORTS

Site Visits and After Site Visit Form

J. Marvin reminds everyone that they should be performing their site visits and submitting the post-site visit forms to Staff.

VILLAGE PROJECT UPDATES

A. Orenchuk informs the Commission that there has been software issues throughout the Village. It is expected to have a new software in January, however, all residents that are having issues should contact the Village in the meantime.

NEXT REGULARLY SCHEDULED MEETING, Thursday, December 19, 2024, at 7:30 AM

ADJOURNMENT

Motion to adjourn the Regular Economic Development Commission Meeting of November 21, 2024.

Motion to adjourn the Regular Economic Development Commission Meeting of November 21, 2024.

RESULT: [Yes 7, No 0, Abstained 0]

MOVER: Commissioner Angela Trillhaase

SECONDER: Commissioner Virginia Gibbs

AYES: Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Angela

	Trillhaase, Miguel Echeverria, Virginia Gibbs
NAYS:	None
ABSTAIN:	None

Meeting adjourned at 8:22 AM.