

AGENDA

HISTORICAL COMMISSION MEETING

December 4, 2024 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT REPORT
- V. MINUTES APPROVAL
 - A. **Motion** to approve the November 6, 2024 Historical Commission Meeting Minutes.
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
 - A. Daily Herald Article
 - B. Landscape Plan
 - C. Caboose Mitigation Project
 - D. Illinois Historical Society Award Application
 - E. Radio Play Special Event
 - F. Sheet Music Display Options

- G. Other

VII. MUSEUM OPERATIONS

- A. Archiving
- B. Facility Maintenance
- C. Collections: Accessioning / De-Accessioning
Motion to accept recommendations for Accessioning and De-accessioning.
- D. Volunteer Hours and Museum Attendance
- E. Other

VIII. NEW BUSINESS

- A. Radio Plays November & December
- B. 2025 Display Updates
- C. 2025 Calendar
- D. Other

IX. OLD BUSINESS

- A. Digital Site Map
- B. Pop-up Museum at Tighthead

C. New Museum Brochure

D. Story Corps

E. Computer Upgrade

F. Old # 1 - 100th Anniversary

G. Other

X. VILLAGE ADMINISTRATOR REPORT

XI. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on November 6, 2024. Chairperson Flynn called the meeting to order at 9:01 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Killackey, Commissioner Hayes

ABSENT: Commissioner Walker, Commissioner Zander

Commissioner Baur left meeting at 10:41am

Other Attendance

PRESENT:

PUBLIC COMMENTARY

Ms. Steffens talked about the Model Farm presentation that she went to where she spoke with Laura Duffy, whose family is tied to the Farm. Duffy showed interest in becoming more involved with the MHC by being a docent or doing a garden walk. She also asked about having a quilt display at the museum.

PARK DISTRICT REPORT

- Commissioners can directly contact Christa Lawrence from the Park District if we need anything instead of going through him.
- Wants to connect the Regent Center and the museum more with advertising events.
- Costs for needs at the museum, such as new roof, waterproofing the building and maintenance on the caboose, will now come out of the Park District's capitol budget funds. All of these repairs will start in December.
- The landscape plan will be a two-year project. Commissioner Flynn said that some MHC members, along with the Beautification Committee members, will be planting herbs at the museum.
- A new computer for the museum should arrive in January.
- Still waiting for grants for the caboose restoration.
- New cameras are to be installed outside the museum.
- The Park District wants to have some kind of display at Diamond Lake showing its history.

MINUTES APPROVAL

Motion to approve the Historical Commission Meeting Minutes from October 2, 2024.

Motion to approve the Historical Commission Meeting Minutes from October 2, 2024.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Wendy Frasier
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Shawn Killackey, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Radio plays September and October

The radio shows for September & October went well. The one on September 28, 2024, had 11 people.

There were two shows in October for Halloween; the Wednesday show was not well attended, Saturday did better.

Lure of the Local

The last weekend of the Lure of the Local is November 9, 2024 and November 10, 2024. MHC will have to find the times for picking up framed artifacts.

The commission talked about having these displayed in local businesses.

Landscape Plan

Landscape plan will be a two-year project. Commissioner Flynn said that some MHC members, along with the Beautification Committee members, will be planting herbs at the museum.

Historical Society Award Application

Commissioner Flynn is working on the Historical Society Award application for John Hynds' exhibit at the museum. Talked with other commissioners about getting testimonials who know Hynds' work.

Computer Upgrade

A new computer for the museum should arrive in January.

Fremont School Presentations

Fremont School Presentations were October 10, 2024 & October 11, 2024 at the schools. We had over 200 students come through to see vintage items.

Park District Budget Request 2025

Discussed the cost for needs at the museum, such as new roof, waterproofing the building and maintenance on the caboose, will now come out of the Park District's capitol budget funds. All of these repairs will start in December.

MUSEUM OPERATIONS

Archiving

No report.

Facility Maintenance

Costs for needs at the museum, such as new roof, waterproofing the building and maintenance on the caboose, will now come out of the Park District's capitol budget funds. All of these repairs will start in December.

Collections: Accessioning / De-accessioning

Motion to accept recommendations for Accessioning and De-accessioning.

No report.

Volunteer Hours and Museum Attendance

- Volunteer Hours – 153
- Museum Attendance – 51 guests

Highway Cleanup - October

Highway Clean-up was held on October 12, 2024, and is the last one for 2024.

NEW BUSINESS

Home Movie Project

The MHC decided that the home movie project isn't really worth the costs for captions and other work on it.

Planning for 2025 Displays

Planning for 2025 displays was discussed with the MHC deciding to carry over the Diamond Lake exhibit into next year. Also, during the shutdown, to take out the Tools display and add the Old #1 anniversary display.

Pop-up Museum at Tighthead

Decided to have another Pop-up Museum at Tighthead next year but with less items. Also, to have one at the Regent Center to attract a different group of people.

Old # 1 100th Anniversary

Discussed having the Old #1 anniversary event at the museum on Saturday, July 5, 2025, with the help of the Old #1 Committee. To also celebrate the anniversary, MHC want to put up displays in the Fremont Library display cases in the lobby. Tighthead's special beer can with Old #1 may have a release party showing the new design and the beer itself may be rolled out in July for Mundelein Days.

Radio Plays - November and December

The last two Radio Shows for 2024 are November 23, 2024 (due to the museum being closed on November 30, 2024) and December 14, 2024.

Lake County History Seminar

MHC decided to pass on participating in the Lake County History Seminar in January.

Other

Commissioner Hayes brought up the possibility of having people from St. Andrews church coming for a tour of the museum during the shutdown.

OLD BUSINESS

Digital Site Map

Work on digital site map over the shutdown.

Radio Play Special Event

Kirk Players are available in March for Radio Play event but will probably have the event in April or May next year.

New Museum Brochure

Work on new brochures over the shutdown.

Story Corps

No Report

Caboose Project

Costs for needs for the maintenance on the caboose, will now come out of the Park District's capitol budget funds.

Other

Will set up calendar for MHC events in 2025 during next meeting.

VILLAGE ADMINISTRATOR'S REPORT

- Gary Gunther requested a key card to the Archer building storage area, but the Village only wants two cards out and have both issued to a commissioner. Commissioner Flynn has one card and Commissioner Frasier will take the new card.
- A tablet from the Village will be issued to MHC for museum use under Commissioner Zanders' name.
- Commissioners signed an Annual Eligibility Request form and an email policy form.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 11:54 AM.

RESULT:	Passed [Yes 4, No 0, Abstained 0]
MOVER:	Commissioner Shawn Killackey
SECONDER:	Commissioner Jeffry Hayes
AYES:	Michael Flynn, Wendy Frasier, Shawn Killackey, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chiarman