



AGENDA

JOINT CENTRAL LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 8, 2024 - 3:30 PM

Village Hall - Charles Marino Executive Conference Room
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. MINUTES APPROVAL
 - A. Approval and acceptance of the July 9, 2024, quarterly meeting minutes.
Motion to approval and accept the July 9, 2024, quarterly meeting minutes.
- IV. PUBLIC COMMENTARY
- V. REPORTS
 - A. Chairman
 - 1. Regional 911 Consolidation update
 - B. **Treasurer**
 - 1. Third quarter financial report
Motion to accept the third quarter financial report.
 - 2. Ratify payments as indicated in the financial report.
Motion to ratify payments as indicated in the financial report.
 - C. Attorney
- VI. NEW BUSINESS
 - A. None

VII. OLD BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

X. NEXT REGULARLY SCHEDULED MEETING,

A. Tuesday, January 14, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.



JOINT CENTRAL LAKE COUNTY ETSB

MEETING MINUTES

JOINT CENTRAL LAKE COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD

Tuesday, July 09, 2024 – 3:30 PM

Charles Marino Executive Conference Room
300 Plaza Circle, Mundelein, IL 60060

The July 09, 2024, meeting was called to order at 3:30 pm by W. Lark

Attendance of board members: B. Lark, K. Lambert, M. Sheedy, J. Seeley, R. Meier, L. Perez, J. Umek, L. Miller (arrived 3:35)

Absent board members: R. Campanella,

Also, in attendance was D. Hansen, Attorney John Kelly

Approval of Minutes:

- Motion by Perez and seconded by Seeley to approve the April 9, 2024, meeting minutes. There was no discussion. A roll call vote was conducted with 7-ayes, 0-nays and 0-abstain. Motion passed.

Public Comments: There were no members of the public present who wished to make comments. Chairman closed the floor to public comment at 3:31 pm

(Board Member- Miller arrived)

Chairman's report:

- Update on progress of the Regional 911 Consolidation project. The Intergovernmental agreements for the new JETSB of Lake County and LakeComm have been signed by a majority of the member agencies including Mundelein and North Chicago. Some agencies are exploring other options but have not opted out of consideration for joining in the near future.
- Construction of the new Regional Operations Communication Center continues. The construction is on schedule and on budget. The construction is expected to be complete in January of 2025, leaving 6 months for installation and systems testing.

Treasurers Report:

- Motion by Perez and second by Seeley to approve the quarterly financial reports ending June 2024. There was no discussion. A roll call vote was conducted with 8-ayes, 0-nays and 0-abstain. Motion passed.



JOINT CENTRAL LAKE COUNTY ETSB

- Motion by Perez and second by Sheedy to ratify payments in the amount of \$459,661.40 as indicated on the financial report ending June 2024. There was no discussion. A roll call vote was conducted with 8-ayes, 0-nays and 0-abstain. Motion passed.

Attorney Report:

- Attorney Kelly reported the state approved legislature that permits the City of Chicago to collect surcharges on pre-paid phone. The legislature concerning allowable expenses of surcharge funds is under review and changes are anticipated, but no changes at this time.

New Business:

- Motion by Seeley and second by Meier to accept the nominations for the board members for the term- July 2024 - June 2025
 - Chairman- Bill Lark
 - Vice Chair- Michael Sheedy
 - Secretary- Lazaro Perez
 - Treasurer- Linda Miller

A voice vote was conducted with 8-ayes, 0-nays and 0-abstain. Motion passed.

- Motion by Perez and seconded by Seely to approve the dissolution of the Joint Central Emergency Telephone System Board effective upon the date of approval of the new Joint Emergency Telephone System Board of Lake County.

Discussion about the status of the current boards function and role until the anticipated approval of the new JETSB- all current functions remain the same and at the time the new JETSB is approved any unexpended funds would be moved to the new JETSB.

Member Sheedy inquired whether Winthrop Harbor is required to send an opt-out notice to the board if they do not want to be part of the new JETSB- there is not a requirement to join the new JETSB nor a requirement to send an opt-out notice, however the State 911 Administrators office will withhold surcharge disbursements until they become a member of some other JETSB.

A roll call vote was conducted with 7-ayes, 0-nays and 1-abstain. Motion passed.

Old Business: None

Executive Session: There was no need for an executive session.

The next meeting dates are scheduled for:
October 08, 2024, at 3:30 pm

Adjourn:



JOINT CENTRAL LAKE COUNTY ETSB

- Motion by Seeley and second by Sheedy to close the meeting at 3:52 pm. There was no discussion. A voice vote was conducted with 8-eyes, 0-nays and 0-abstain. Motion passed.

Chairman

Secretary

DRAFT

**JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
July 1, 2024 - September 30, 2024
MUNDELEIN**

Cash Balance June 30, 2024 **\$ 911,201.74**

<u>Date</u>	<u>Revenue</u>	<u>Expense</u>
07/01/24 Winthrop Harbor Dispatch Service	13,105.00	
08/01/24 Winthrop Harbor Dispatch Service	13,105.00	
09/01/24 Winthrop Harbor Dispatch Service	13,105.00	
07/01/24 North Chicago Dispatch Service	59,675.63	
08/01/24 North Chicago Dispatch Service	59,675.63	
09/01/24 North Chicago Dispatch Service	59,675.63	
07/08/24 State 911 Funds - State Excess Distribution	92,637.91	
07/16/24 State 911 Funds - Jun 24	48,003.61	
08/13/24 State 911 Funds - Jul 24	53,398.50	
08/27/24 State 911 Funds - Aug 24	45,792.93	
07/08/24 Communication Equipment - Siren		20,308.00
08/26/24 Legal Fees		850.00
09/30/24 Payroll/Benefits		400,000.00
Total	<u>\$ 458,174.83</u>	<u>\$ 421,158.00</u>

Cash Balance September 30, 2024 **\$ 948,218.56**

Capital Fund Balance June 30, 2024 **\$ 132,660.31**

Capital Fund Balance Addition July 1, 2024 - September 30, 2024 **\$ 23,983.30**

Capital Fund Balance September 30, 2024 **\$ 156,643.61**

Remaining Cash Balance September 30, 2024 **\$ 791,574.95**

**JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
July 1, 2024 - September 30, 2024
NORTH CHICAGO**

Cash Balance June 30, 2024 **\$ 190,495.20**

<u>Date</u>	<u>Revenue</u>	<u>Expense</u>
07/01/24 North Chicago Dispatch Service		59,675.63
08/01/24 North Chicago Dispatch Service		59,675.63
09/01/24 North Chicago Dispatch Service		59,675.63
07/08/24 State 911 Funds - State Excess Distribution	41,480.45	
07/16/24 State 911 Funds - Jul 24	21,120.87	
08/13/24 State 911 Funds - Aug 24	25,276.07	
08/27/24 State 911 Funds - Sep 24	20,855.76	
09/20/24 Payment to JCLCETSB Invoice 9396 Oct-Dec 2024 Fees	122,025.00	

Total	230,758.15	179,026.88
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Cash Balance September 30, 2024	\$ 242,226.47
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Capital Fund Balance June 30, 2024	\$ 58,637.76
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Capital Fund Balance Addition July 1, 2024 - September 30, 2024	\$ 10,873.32
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Capital Fund Balance September 30, 2024	\$ 69,511.07
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Remaining Cash Balance September 30, 2024	\$ 172,715.40
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**JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
July 1, 2024 - September 30, 2024
WINTHROP HARBOR**

Cash Balance June 30, 2024 **\$ 7,378.12**

<u>Date</u>	<u>Revenue</u>	<u>Expense</u>	
07/01/24 911 Monthly Dispatch		13,105.00	
08/01/24 911 Monthly Dispatch		13,105.00	
09/01/24 911 Monthly Dispatch		13,105.00	
07/08/24 State 911 Funds - State Excess Distribution	16,925.53		
07/16/24 State 911 Funds - Jul 24	8,611.78		
08/13/24 State 911 Funds - Aug 24	9,706.46		
08/27/24 State 911 Funds - Sep 24	8,273.87		
07/23/24 Payment to JCLCETSB Invoice 9366 Jun 2024 Fees	3,134.00		
07/23/24 Payment to JCLCETSB Invoice 9381 Jul 2024 Fees	5,275.00		
09/05/24 Payment to JCLCETSB Invoice 9397 Aug 2024 Fees	8,429.88		
09/30/24 Payment to JCLCETSB Invoice 9412 Sep 2024 Fees	5,701.13		
Total	<u>66,057.65</u>	<u>39,315.00</u>	
Cash Balance September 30, 2024			<u>\$ 34,120.77</u>
Capital Fund Balance June 30, 2024			<u>\$ 4,241.92</u>
Capital Fund Balance Addition July 1, 2024 - September 30, 2024			<u>\$ 4,351.76</u>
Capital Fund Balance September 30, 2024			<u>\$ 8,593.69</u>
Remaining Cash Balance September 30, 2024			<u>\$ 25,527.08</u>

JOINT CENTRAL LAKE COUNTY
ETSB FINANCIAL REPORT
July 1, 2024 - September 30, 2024

PAYMENTS TO RATIFY
October 8, 2024

	<u>Amount</u>
Communication Equipment - Siren	20,308.00
Legal Fees	850.00
Payroll/Benefits	400,000.00
Total	<u><u>421,158.00</u></u>