

AGENDA

HISTORICAL COMMISSION MEETING

November 6, 2024 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

I. CALL TO ORDER

II. ATTENDANCE

III. PUBLIC COMMENTARY

IV. PARK DISTRICT REPORT

V. MINUTES APPROVAL

- A. **Motion** to approve the Historical Commission Meeting Minutes from October 2, 2024.

VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION

- A. Radio plays September and October

- B. Lure of the Local

- C. Landscape Plan

- D. Historical Society Award Application

- E. Computer Upgrade

- F. Fremont School Presentations

- G. Park District Budget Request 2025

VII. MUSEUM OPERATIONS

- A. Archiving
- B. Facility Maintenance
- C. Collections: Accessioning / De-accessioning
Motion to accept recommendations for Accessioning and De-accessioning.
- D. Volunteer Hours and Museum Attendance
- E. Highway Cleanup - October

VIII. NEW BUSINESS

- A. Home Movie Project
- B. Planning for 2025 Displays
- C. Pop-up Museum at Tighthead
- D. Old # 1 100th Anniversary
- E. Radio Plays - November and December
- F. Lake County History Seminar

G. Other

IX. OLD BUSINESS

A. Digital Site Map

B. Radio Play Special Event

C. New Museum Brochure

D. Story Corps

E. Caboose Project

F. Other

X. VILLAGE ADMINISTRATOR'S REPORT

XI. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on October 2, 2024. Wendy Frasier called the meeting to order at 9:00 AM.

ATTENDANCE

Wendy Frasier took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Commissioner Baur, Commissioner Frasier, Commissioner Killackey, Commissioner Zander, Commissioner Hayes

ABSENT: Chairman Flynn, Commissioner Walker

Other Attendance

PRESENT: Jeanne Steffens, Jennifer Marshall - Executive Assistant to the Village Administrator, Eric Guenther, Village Administrator

PUBLIC COMMENTARY

Jeanne discussed several topics as follows:

- The Cemetery Walk in Libertyville last weekend. Next week is the Grayslake Cemetery Walk.
- Model Farm talk will be at the Regent Center on October 24, 2024, at noon.
- Discussed choosing people who died to honor for the Day of the Dead at the museum.

PARK DISTRICT REPORT

Director Salski was not at the meeting.

MINUTES APPROVAL

Approval of the September 4, 2024, Meeting Minutes

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Shawn Killackey
SECONDER:	Commissioner Barb Zander
AYES:	Tom Baur, Wendy Frasier, Shawn Killackey, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Chairmans Report

September Radio Show Report - Anne

Approximately 9 people attended the radio show in September.

Lure of the Local Special Exhibit - Wendy

Sheet music was framed for Lure of the Local. On October 13, 2024, we will have a musician performing.

Museum Landscape Plan Meeting - September 26, 2024 - Barb

Barbara met with the landscaping company. Everything had to be moved to fit the plan. Going from how it was planted to look more natural. Right now it is up in the air.

All Hallows Eve and 2nd John Hynds Visit - October 26, 2024

John Hynds will be speaking on Saturday, October 26, 2024. The Radio Show for All Hallows Eve will be played on both October 26, 2024, and October 30, 2024.

Decoration of the museum will take place on October 19, 2024, at 4:00 PM.

1983 Home Movie of the Depot Move Review

The group watched the movie of moving the depot to Noel. Discussed credits to be added.

2025 Illinois Historical Society Award Application

Motion to prepare an application for the 2025 Illinois Historical Society Award.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Jeffry Hayes
SECONDER:	Commissioner Barb Zander
AYES:	Tom Baur, Wendy Frasier, Shawn Killackey, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Caboose Project

We had someone come in to find out what needs to be done to repair the caboose. The suggestion is to keep the caboose and repair it. More information to come. The

Village is looking into options for funding.

Other

No other items to discuss.

MUSEUM OPERATIONS

Subcommittee Reports

Archiving - Wendy

Nothing to report.

Facility Maintenance

The hand sanitizer was leaking and it was taken away. No other issues at this time.

Collections: Accessioning / De-accessioning - Ann

Motion to accept recommendations of the acquisition committee.

Nothing to report.

Volunteer Hours / Museum Attendance - Shawn

Totals for September 2024

- Days Open - 8
- Volunteer hours - 106
- Museum Attendance - 19

Highway Clean-up - Shawn

The next and last of the year highway cleanup will take place on Saturday, October 12, 2024, meet at the museum at 8:00 AM.

OLD BUSINESS

Old # 1 - 100th Anniversary in 2025

There have been meetings to discuss the anniversary. Two trustees will attend the next meeting to discuss the plans.

Digital Site Map Project

Nothing to report.

Story Corps

Nothing to report.

The Museum would like to look at a tablet for this and other programs used by the museum.

New Museum Brochure

Nothing to report.

Other

No other reports.

NEW BUSINESS

Fremont School Presentation - October 10, 2024 and October 11, 2024 - Shawn

This is an annual event, every fall. We bring in artifacts to the 2nd grade classes at Fremont School.

Radio Play Special Event

The group is interested in this but has questions that will need to be answered before they commit. Where will the event take place? How much would it cost, and who would pay for it? Like the idea for the story about the Mundelein bank robberies. Once we have more information, we can start to plan.

Pop-up Museum # 2 at Tighthead

Tighthead liked the first event. The commission is interested in hosting another event.

Other

No other report.

VILLAGE ADMINISTRATOR'S REPORT

Mr. Guenther talked about the caboose review, upcoming ideas regarding the partnership with the Village and the Park District.

Mr. Guenther also suggested that, due to the length of the meetings, that Shawn take on the secretary's role to take notes for the meetings.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:12 AM.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Barb Zander
AYES:	Tom Baur, Wendy Frasier, Shawn Killackey, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chiarman