

**Mundelein Economic Development
Commission Meeting Minutes**

September 26, 2024

CALL TO ORDER

The meeting was called to order at 7:35 AM on Thursday, September 26, 2024, at the Mundelein Village Hall.

ATTENDANCE

Commission Attendance:

Present: Michael Decker; Miguel Echeverria; Virginia Gibbs; Robert Kalicki; Laurel Lowry; Jennifer Grieco, Raymond Jackson Jr.; and Sarah Mitial

Absent: Edward Streb and Angela Trillhaase

Also Present: Amanda Orenchuk, Director of Community Development; Jessica Marvin, Associate Planner; Isabel Guadarrama, Senior Planner; and Tim Wilson, Village of Mundelein Trustee

ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTARY

Mundelein High School Career Event

Alexander Kapotas from Mundelein High School's Career and Technical Education Department provided information on the Mundelein High School Career Event. Mr. Kapotas seeks additional volunteers for the career event. A few business cards were exchanged during this time.

MINUTES APPROVAL

Approval of the August 22, 2024 Minutes

Motion by R. Jackson Jr. seconded by J. Grieco, to approve the August 22, 2024, meeting minutes.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Raymond Jackson
SECONDER:	Commissioner Jennifer Grieco
AYES:	Michael Decker, Laurel Lowry, Robert Kalicki, Sarah Mitial, Jennifer

	Grieco, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

NEW BUSINESS

Chamber Membership Grant Program

Chairman M. Decker contacted Scott Adams with the GLMV Chamber of Commerce to obtain a list of Mundelein businesses not part of the GLMV Chamber of Commerce, specifically new businesses or those that have yet to join. He wants the Commission to consider businesses that might be good targets, prioritizing the smaller ones that may need the most help and could make the biggest impact in the community. Staff will assist in narrowing down the list for the Commissioners.

OLD BUSINESS

Back to Business Mixer Event

J. Marvin gave a brief overview of the Back to Business Mixer Event to the Commissioners. During this time, Commissioners narrowed down the questions that will be asked.

Subcommittee: Laurie, Angela, and Sarah

Social Media & Marketing Seminar

Motion to approve a budget not to exceed \$2,000 for the Social Media & Marketing Seminar scheduled for November 14, 2024.

The subcommittee agreed on a date to talk about the structure of the Social Media Webinar.

Motion by R. Jackson Jr. seconded by L. Lowry to approve a \$2,000 budget for the Social Media Webinar Event.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Raymond Jackson
SECONDER:	Commissioner Laurel Lowry
AYES:	Michael Decker, Laurel Lowry, Robert Kalicki, Sarah Mitial, Jennifer Grieco, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None

ABSTAIN: None

Subcommittee: Jen, Miguel, and Raymond

Great Lakes Naval Base Welcome Packet/Pamphlet

J. Marvin provided a brief overview of the pamphlet's concept. The Commissioners support the idea. R. Jackson Jr. stated that a window display for businesses offering military discounts can help them stand out more.

[Commissioner J. Grecio left at 8:45 AM]

List of Businesses to Attract to Mundelein

A. Orenchuk informed the Commission that Commissioner E. Streb has a report from his trip to Batavia and will be presented in the next EDC agenda.

Attract Committee: Sarah and Ed

Research Incentive Programs of Other Communities

M. Echeverria will present his research on the topic in the next EDC agenda.

Retain and Educate Committee: Miguel, Angela, Virginia, and Laurie

Review and Advise/Educate the Village (i.e. Economic Trends)

M. Echeverria suggested that the Village promote a different business each month by highlighting its history and services. The Commissioners agreed and proposed continuing to promote grand openings. J. Marvin reminded the Commission that they need the Gold Star Award winner list in November.

Subcommittee: Jen, Miguel, and Raymond

Site Visits and After Site Visit Form

Staff reminded the Commissioners that they should be reaching out to businesses.

[Commissioner S. Mitia left at 8:54 AM]

[Commissioner L. Lowry left at 9:00 AM]

Mundelein Community Connection Grant Partnership

There were no updates.

COMMITTEE UPDATES

There were no committee updates.

Recognize (Robert Kalicki, Jen Grieco)

Advise (Michael Decker, Raymond Jackson)

Attract (Ed Streb, Sarah Mitia)

Retain (Angela Trillhaase, Miguel Echevarria)

Educate (Virginia Gibbs, Laurie Lowry)

OTHER REPORTS

Email Addresses

A. Orenchuk informed the Commission about their new email addresses and the importance of using them.

VILLAGE PROJECT UPDATES

A. Orenchuk provided the Commission with a brief update on the apartments across the tracts and Station 250. Both buildings will be opening soon, bringing new residents to the area. She also gave a brief update on the activity surrounding the legislation on transportation.

NEXT REGULARLY SCHEDULED MEETING, Thursday, October 24th, 2024, at 7:30 AM

ADJOURNMENT

Motion to adjourn by R. Jackson Jr. seconded by M. Echeverria. Meeting ended at 9:22 AM

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Raymond Jackson
SECONDER:	Commissioner Miguel Echeverria
AYES:	Michael Decker, Robert Kalicki, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

Respectively submitted by:
Isabel Guadarrama
Senior Planner