

AGENDA

MUNDELEIN ECONOMIC DEVELOPMENT COMMISSION MEETING

October 24, 2024 - 7:30 AM
Village Hall - Board Room
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. ADDITIONS OR DELETIONS TO AGENDA
- IV. PUBLIC COMMENTARY
- V. MINUTES APPROVAL
 - A. Approval of the September 26, 2024 Minutes
- VI. NEW BUSINESS
 - A. Business Appreciation Breakfast 2025
See body of staff report for recommended actions.
 - B. Commissioner Email Policy and Mandatory Acknowledgment Form
Review email documentation and execute acknowledgement.
 - C. 2025 Meeting Calendar
Review calendar and discuss if any changes are needed.
 - D. Budget for Fiscal Year 2025-2026
Review budget and provide feedback.
 - E. Quarterly Commission Updates
- VII. OLD BUSINESS

A. Digital Buzz: Social Media Guide for Business Growth

- Discuss status of planning the event.
- Determine who will execute the remaining tasks (or set up a subcommittee meeting to work on this).
- Keep event and advertise or determine if it would be best to fold program into Business Appreciation Breakfast.

1. Subcommittee: Jen, Miguel, and Raymond

B. Back to Business Mixer

File comments for future event consideration.

1. Subcommittee: Laurie, Angela, and Sarah

C. Chamber Membership Grant Program

Distribute to district leads as potential applicants for chamber membership.

D. Great Lakes Naval Base Welcome Packet/Pamphlet

Discuss process for implementing project.

VIII. COMMITTEE UPDATES

A. Recognize (Robert Kalicki, Jen Grieco)

B. Advise (Michael Decker, Raymond Jackson)

C. Attract (Ed Streb, Sarah Mitial)

D. Retain (Angela Trillhaase, Miguel Echevarria)

E. Educate (Virginia Gibbs, Laurie Lowry)

IX. OTHER REPORTS

A. Site Visits and After Site Visit Form

X. VILLAGE PROJECT UPDATES

XI. NEXT REGULARLY SCHEDULED MEETING, THURSDAY, NOVEMBER 21, 2024, AT 7:30 AM

XII. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.