

CALL TO ORDER

Chair Ross called the Beautification Committee meeting to order at 5:33 PM.

ATTENDANCE

Chair Ross took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Trustee Berman Ross, Committee Member Almanzo, Committee Member Nunez, Committee Member Tancredi, Committee Member Tierney, Committee Member Mitchell and Lynne Monroe, Village Liaison

ABSENT: Committee Member Jankowski, Jr.

Other Attendance

PRESENT: Chris Woodard, Mundelein Arts Commission Representative

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the August 21, 2024 minutes

Motion to approve the Beautification meeting minutes of August 21, 2024.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Committee Member Jill Mitchell
SECONDER:	Committee Member Colleen Tancredi
AYES:	Jenny Berman Ross, Catherine Almanzo, Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Jill Mitchell
NAYS:	None
ABSTAIN:	Chris Woodard

MUNDELEIN ARTS COMMISSION REPORT

Mundelein Arts Commission Representative Chris Woodard reported on the following:

Lure of the Local recap and future weekend events through November 10, 2024.

Mundelein Arts Commission is holding a garage sale for art supplies on September 21 and 22, 2024.

Chris encouraged Mundelein Arts Commission members to sign up for the Beautification

Committee Newsletter.

The America in Bloom display at Lure of the Local is impressive.

Mundelein Arts Commission is holding a soft call for artists for the anticipated STAR with the Beautification Committee.

Chris will take part in a focus group with Mundelein Parks and Recreation District regarding the Diamond Lake Recreation Center Master Plan. Chair Ross and Co-Chair Tancredi reported they are also attending.

ANNOUNCEMENTS

Chair Ross announced Recycle-o-Rama will be held at Fremont Township on September 21, 2024.

PROJECTS

Seed Exchange - Farmers' Market, September 28 - 8 AM to Noon

There is no report at this time as Committee Member Jankowski was absent.

Beautification Newsletter

Chair Ross requested input for the newsletter. Lynne Monroe explained it would be bi-monthly for now, and pending content. Lynne requested content by the Friday prior to the month's Beautification Committee meetings in order to give staff time to put together. In order to get enough content, Lynne suggests each member take a category. Sharepoint has the template and folders for articles that can be saved, so we always have a good amount of content to select from.

Property Beautification Award Nomination

Co-Chair Tancredi presented an idea for the Excellence in Gardening and Yard Decorating awards. Co-Chair Tancredi will manage and welcomed anyone to partner with her. The group discussed ideas for this project. Chair Ross recommends a list of criteria and a scoring sheet for a Village official to judge once nominations are submitted. Co-Chair Tancredi will work with Liaison Monroe and Village Staff to get an online nomination form on the Beautification Committee web page. Co-Chair Tancredi will attend Coffee with the Mayor to get the word out.

OLD BUSINESS

Open Meetings Act

Liaison Monroe reminded everyone the importance of using your Outlook e-mail and avoiding using "Reply All" in order to stay compliant with the Open Meetings Act.

NEW BUSINESS

Cancel November meeting and reschedule December meeting to December 4, 2024

Motion to cancel the November 20, 2024, meeting and move the December 18, 2024, meeting to December 4, 2024. Liaison Monroe will have staff post the required change.

RESULT:	Passed [Yes 6, No 0, Abstained 1]
MOVER:	Committee Member Catherine Almanzo
SECONDER:	Committee Member Jill Mitchell
AYES:	Jenny Berman Ross, Catherine Almanzo, Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Jill Mitchell
NAYS:	None
ABSTAIN:	Chris Woodard

Projects and Calendar for 2024-25

Chair Ross distributed plan packet and asked members to review it. Discussion took place on projects to continue, such as America in Bloom or the Mayor's Monarch Pledge. Commission Member Mitchell was interested in the Audoubon project.

OTHER BUSINESS

Co-Chair Tancredi suggested action items be sent after each meeting, separate from the minutes. She will manage this, so everyone stays on top of tasks and projects. She will blind copy everyone using the Outlook email addresses. Co-Chair Tancredi has also added an At a Glance document in SharePoint.

Co-Chair Tancredi shared a draft bookmark that she would like to use to get the word out about the Beautification Committee, at events like Coffee with the Mayor and Beautification Committee tables. Members were in favor of the idea. Co-Chair Tancredi will manage to get them printed in both English and Spanish.

Committee Member Tierney spoke to Country Bumpkin about selling Pollinator Kits; they suggested a 3 plant kit and needed to know how many to sell and the price point. Committee Member Mitchell suggested these be sold during National Pollinator Week. Ideas for this initiative were discussed, and Chair Ross suggested it be added to the October meeting agenda for decisions about container type, kit price and types of plants.

Chair Ross will reach out to Committee Member Jankowski about the packaged seeds for the upcoming Farmer's Market event.

ADJOURNMENT

Motion to adjourn the Beautification Committee Meeting.

The meeting was adjourned at 6:48 PM.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Committee Member Jill Mitchell
SECONDER:	Committee Member Colleen Tancredi
AYES:	Jenny Berman Ross, Catherine Almanzo, Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Jill Mitchell
NAYS:	None
ABSTAIN:	Chris Woodard

NEXT MEETING - October 16, 2024

Jenny Ross, Chairman