

**Mundelein Economic Development
Commission Meeting Minutes**

August 22, 2024

CALL TO ORDER

The meeting was called to order at 7:30 AM on Thursday, August 22, 2024, at the Mundelein Village Hall.

ATTENDANCE

Commission Attendance:

Present: Michael Decker; Miguel Echeverria; Virginia Gibbs; Robert Kalicki; Laurel Lowry; Edward Streb; Jennifer Grieco; and Raymond Jackson Jr.

Absent: Angela Trillhaase and Sarah Mitial

Also Present: Amanda Orenchuk, Director of Community Development; Jessica Marvin, Associate Planner; Isabel Guadarrama, Senior Planner; and Tim Wilson, Village of Mundelein Trustee

ADDITIONS OR DELETIONS TO AGENDA

Motion by M. Decker, seconded by E. Streb to add and approve the June 27, 2024, meeting minutes.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Chairman Michael Decker
SECONDER:	Commissioner Edward Streb
AYES:	Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Jennifer Grieco, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

Ed Gallagher, PACE Community Relations Representative, was present to inform the commission that they are in the process of updating the hours of operation. However, they seek feedback until 2025, with a finalized date in 2026. E. Gallagher gave a brief overview of PACE's ridership numbers and available services.

MINUTES APPROVAL

Approval of the July 19, 2024 Minutes

Motion by M. Echeverria, seconded by V. Gibbs to approve July 19, 2024, meeting minutes.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Miguel Echeverria
SECONDER:	Commissioner Virginia Gibbs
AYES:	Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Jennifer Grieco, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

NEW BUSINESS

S.T.A.R. Grant Application Review - Stankovic Music Learning Center

Motion to recommend **approval/denial** of Stankovic Music Learning Center STAR Grant application for an amount not to exceed \$4,900.

J. Marvin gave an overview of the S.T.A.R. Grant and presented the Applicant, Ivana Stankovic. Ms. Stankovic explained that they do not currently have a W-2 but will have it by the next meeting. Ms. Stankovic then gave a brief overview of the organization and its needs. During this discussion, the Commission had questions regarding the location, class sizes, community outreach, costs, and advertisement. Ms. Stankovic addressed the questions and concerns. Ms. Stankovic also welcomed the Commission to visit to learn about the organization.

Motion by M. Echeverria, seconded by E. Streb to approve up to \$2,500 for Stankovic Music Learning Center Star Grant with the following conditions:

1. The applicant has 12 months to complete this project, beginning September 9, 2024.
2. The applicant is allowed to pay in installments.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Miguel Echeverria
SECONDER:	Commissioner Edward Streb
AYES:	Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Jennifer Grieco, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

OLD BUSINESS

Networking Event

A. Orenchuk asked the Commission to pick a date for the event. There was a consensus that October 3rd from 5:30 PM - 7:30 PM worked for everyone present. A. Orenchuk and I. Guadarrama gave the commissioners an update on the difference between renting and purchasing tables and chairs for the event. The Commission was interested in buying the furniture instead of renting. The Commission was also interested in purchasing food from local restaurants.

Motion by M. Echeverria, seconded by R. Kalicki to approve up to \$5,000 for the EDC's Back to Business Mixer event.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Miguel Echeverria
SECONDER:	Commissioner Robert Kalicki
AYES:	Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Jennifer Grieco, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

Subcommittee: Laurie, Angela, and Sarah

Social Media & Marketing Seminar

A. Orenchuk and J. Marvin provided a brief overview of the event. It will take place at the Mundelein Village Hall and virtually on November 14, 2024, from 8:30 to 10 AM. Staff will provide more information in the next meeting, and the Commission will decide if they need a budget and how much.

Subcommittee: Jen, Miguel, and Raymond

List of Businesses to Attract to Mundelein

- R. Jackson asked for an update on District 6. A. Orenchuk advised that the Community Development Department has had some inquiries but is unaware of what happens next with the lease agreement. A. Orenchuk will look into updating the Business Inventory list.

- E. Streb would like Staff to look into Batavia and their small shop project. E. Streb asked if there was a Grant writer in the Village. A. Orenchuk stated there was a third-party consultant that the Village worked with, but will look into learning more on the locations at Batavia and McHenry. E. Streb would like to add this conversation to a future agenda.

Attract Committee: Sarah and Ed

Research Incentive Programs of Other Communities

There were no updates.

Retain and Educate Committee: Miguel, Angela, Virginia, and Laurie

Review and Advise/Educate the Village (i.e. Economic Trends)

There were no updates.

Subcommittee: Jen, Miguel, and Raymond

Site Visits and After Site Visit Form

There were no updates.

Mundelein Community Connection Grant Partnership

There were no updates.

COMMITTEE UPDATES

There were no committee updates.

Recognize (Robert Kalicki, Jen Grieco)

Advise (Michael Decker, Raymond Jackson)

Attract (Ed Streb, Sarah Mitia)

Retain (Angela Trillhaase, Miguel Echevarria)

Educate (Virginia Gibbs, Laurie Lowry)

OTHER REPORTS

There were no other reports.

VILLAGE PROJECT UPDATES

A. Orenchuk gave the commission a brief update on the Bank Triangle properties.

NEXT REGULARLY SCHEDULED MEETING: Thursday, September 26th, 2024, at 7:30 AM

ADJOURNMENT

The meeting lost Quorum at 9:10 AM. Meeting ended at 9:25 AM without a vote.

Respectively submitted by:

Isabel Guadarrama
Senior Planner