

AGENDA

HISTORICAL COMMISSION MEETING

September 4, 2024 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT REPORT
- V. MINUTES APPROVAL
 - A. Approval of the August 07, 2024 Minutes
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
 - A. August Radio Show Report - Anne
 - B. Lure of the Local Special Exhibit - Wendy
 - C. Ivanhoe Cemetery Walk Summary
 - D. Illinois Historical Society Award Application
 - E. New Village E-mail Procedures
 - F. Other

VII. MUSEUM OPERATIONS

A. Subcommittee Reports

1. Archiving – Wendy

2. Facility Maintenance

3. Collections: Accessioning/De-accessioning--Ann

Motion to Accept Recommendations of the Acquisition Committee

B. Volunteer Hours/Museum Attendance - Shawn

C. Highway Clean-up August 31st - Shawn

VIII. OLD BUSINESS

A. Old #1 100th Anniversary 2025

B. Digital Site Map Project

C. Story Corps

D. Caboose Project

E. Museum Landscape Plan

IX. NEW BUSINESS

A. New Museum Brochure

B. Home Movie of the Depot Mo

C. Other

X. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

ATTENDANCE

Chairman Flynn took the roll call, as indicated below

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes

ABSENT: Commissioner Killackey

Other Attendance

PRESENT: Village Administrator Guenther, Village Executive Assistant Marshall, Ron Salski, Mundelein Park District.

PUBLIC COMMENTARY

Jeanne Steffens was in attendance at the meeting. She had a visitor at the museum who was very impressed with it. He made a comment about security. Also, she thought the last radio program was difficult to hear. She suggested the commission review the show prior to the event.

PARK DISTRICT REPORT

Ron Salski reviewed the Park District Budget for the calendar year of 2024.

The commission should review the budget and consider funding requests for operating and capital expenses for the 2025 budget. The commission asked questions regarding the status of the comments they submitted about the proposed landscape improvements. Mr. Salski will check. The caboose repair project was discussed. The commission has suggested that it might be more economical for the District to consider repairing the caboose rather than replacing it. The first step is conducting a needs assessment. Mr. Salski will discuss with his staff.

Chairman Flynn asked about patriotic bunting that used to decorate the museum on July 4th. Mr. Salski will look into it for next year.

Mr. Salski reported that the MPRD and the Village were putting the final touches on the renewal of their Intergovernmental Agreement regarding the operations of the Historical Commission as it expires in August. He will distribute to the MHC when complete. It will be on both board meeting agendas on Monday, August 12, 2024.

The commission should have their suggestions for the 2025 budget during the September Meeting.

MINUTES APPROVAL

Approval of the July 3, 2024 Minutes

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Approval of the July 24, 2024 Special Cemetery Walk Minutes

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Anne Walker
SECONDER:	Commissioner Wendy Frasier
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

July Radio Show Report

There were two people in attendance at the radio show. The quality of the audio was not great. The commission will try and promote the shows more moving forward.

Lure of the Local

The Lure of the Local will have an opening reception Friday, September 13, 2024, 6:00 - 9:00 PM. The show remains open on the weekends, Saturday and Sunday, from 11:00 AM - 5:00 PM, starting September 14, 2024, and closing November 10, 2024. There is a new location this year in the Archer Business Center, located at 165 North Archer Avenue.

The MHC has suggested a display of antique sheet music. Chairman Flynn has discussed the idea with Stacce Kalmanovsky from the Arts Commission. She offered to meet with the MHC to discuss the ideas. It seems like this will be a display for one weekend, which is a concern for the MHC. Mr. Flynn will set up a meeting with Ms. Kalmanovsky to review the project with MHC archives subcommittee.

Mundelein Days Parade

The Mundelein Days Parade went fine despite the weather.

Park District Pre-School Presentation

The presentation went well. The kids enjoyed being hands-on.

Home Movie of Depot Move

We have two home movie reels of the depot move in 1988. They have been given to KRT Media to digitize the video. There are questions regarding the format of the intro credits, narration, closing credits etc. Chairman Flynn will contact KTR to get a rough digitized version that will be shown at the September meeting. We can then provide feedback on what we want in the final video product.

Illinois Historical Society Award Application

It was suggested that the MHC submit an application for a 2024 award from the Illinois Historical Society for the John Hynes exhibition. Submissions are due on January 1st. Chairman Flynn will distribute a copy of the application once it is available.

Other

Nothing

MUSEUM OPERATIONS

Subcommittee Reports

Archiving - Wendy

No report

Facility Maintenance

No report

Collections: Accessioning/De-accessioning-Ann

Commissioner Walker explained that a collection of cameras have been offered to the museum. The Acquisition Committee has recommended that the cameras be added to the museum collection.

Motion to accept recommendations of the Acquisition Committee

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Volunteer Hours/Museum Attendance-Shawn

No Report

Docent Schedule-Shawn

No Report.

Roadway Clean-Up-Shawn

Roadway clean up is August 31, 2024.

OLD BUSINESS

Old #1 Anniversary

Commissioner Bauer reported that he met with the Old #1 Committee to discuss the specialty license plate project fundraiser. The Committee is interested. Mr. Bauer is assisting the Committee navigate the application process.

Digital Site Map Project

No report

Story Corps

No report

Caboose Project

No report

Museum Landscape Plan

No report.

Village E-mail and Business Cards

The Village provided the commission with their new email addresses. For now, the commission will use the business cards that they have. The Village will look into making a general business card for the Historical Commission if the commission would like to do that.

NEW BUSINESS

Cemetery Walk-August 24, 2024

The attendance for the first session was closed at 58 participants. The second session will be closed shortly. This event will be held rain or shine. The Commission discussed details of the event including Program Design, Docent Assignments, Informational materials, etc.

Other

Commissioner Fraiser reported that she attended the Lake County Alliance meeting in July. The theme of the meeting is the 250th anniversary of the United States, which is coming up in 2026. It was suggested to think about how we want to coordinate that anniversary into our exhibits. It was suggested that our focus could be on local historical trees that may be over 250 years old and Native American trails and marker trees.

Administrator Guenther requested that future MHC agendas include a section at the end of the agenda for "VILLAGE INPUT".

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 11:03 AM.

Mike Flynn, Chiarman



ISHS Annual Award Nomination

Nominee:

Phone:

Address:

Fax:

City:

State:

E-Mail:

Zip Code:

Nominator:

Phone:

Address:

Fax:

City:

State:

E-Mail:

Zip Code:

List the title of the specific publication or activity being nominated for an award:

Category

PUBLICATIONS

- ☐ Scholarly
- ☐ Other
- ☐ Russell P. Strange Memorial
Book of the Year

NON-BOOK MATERIALS

- ☐ Ongoing/Periodicals
- ☐ Meritorious Periodicals
- ☐ Non-book Special
- ☐ Projects Best Website

PUBLIC PROGRAMMING

- ☐ Multimedia
- ☐ Production Exhibitions
- ☐ Educational Programs

☐ Collection Preservation

☐ Special Projects

☐ Lifetime Achievement

☐ Russell Lewis Award for a Young Museum Professional

Complete and mail four (4) copies of the nomination form with four (4) copies of your supporting materials to: ISHS Awards, Send to :Mary Lou Johnsrud, 2324 S. Glenwood Ave., Springfield IL 62704. Nominations must be postmarked by November 30 of every year. **Please include a \$50 entry fee, made payable to the Illinois State Historical Society.** For more information, please call 217-525-2781 or email kim.jones@historyillinois.org.

If you are submitting a publication for an award and would like it returned, please include a statement in writing to that effect.