

AGENDA

MUNDELEIN ARTS COMMISSION MEETING

Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060
August 19, 2024 - 7:00 PM

Please note that this meeting will be held in-person at the Mundelein Village Hall. The meeting will not be streamed electronically. If you cannot attend the meeting and you wish to submit a question or comment to be read during the public commentary portion of the meeting, please email your full name and your question or comment to cmalec@mundelein.org. Please put "Public Commentary" in the subject line. Comments received during the meeting, but after the public commentary portion has ended, will be provided to the Commission Members after the meeting.

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the July 15, 2024 Minutes
- V. COMMITTEE REPORTS
 - A. Public Art Plan
 - B. Summer Shakespeare Shorts
 - C. Mundelein Grand Prix
 - D. Lure of the Local

E. Photo Contest

F. Indoor Art Collection

G. S'Murals

H. Stars on Parade

I. Earth Flight Sculpture

J. Hand Sculpture

K. Writing Contest

L. Christmas Carol

M. Beautification Committee

VI. OLD BUSINESS

A. D75 Brat Fest

B. Mundelein Arts Festival Sponsorship

C. Giant Holiday Ornaments (S. Esson)

D. Community Band (C. Bayoneto)

E. Percent for the Arts

F. Textile Workshop

G. Metal Butterflies

VII. NEW BUSINESS AND PROJECT UPDATES

VIII. QUESTIONS, COMMENTS, AND UPDATES

IX. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Mundelein Arts Commission was held on July 15, 2024. Staff called the meeting to order at 7:00PM.

ATTENDANCE

Staff took attendance. It indicated as follows:

Commission Attendance:

PRESENT: Commissioner Esson, Commissioner Kalmanovsky (7:05 pm), Commissioner Koehler, Commissioner Yim, Commissioner Woodard, Chairman Spicuzza, Commissioner Bayoneto, Commissioner Justman, Commissioner Smith

ABSENT: Commissioner Matousek

Village Attendance

PRESENT: Colleen Malec, Senior Planner; Jess Marvin, Associate Planner

ABSENT:

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the May 20, 2024 Minutes

Motion by S. Esson, seconded by G. Smith to approve the May 20, 2024 meeting minutes.

RESULT:	[Yes 9, No 0, Abstained 0]
MOVER:	Commissioner Sue Esson
SECONDER:	Commissioner Gail Smith
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Ed Koehler, Gail Smith, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

Approval of the June 17, 2024 Minutes

Motion by S. Esson, seconded by G. Smith to approve the June 17, 2024 meeting

minutes.

RESULT:	[Yes 9, No 0, Abstained 0]
MOVER:	Commissioner Sue Esson
SECONDER:	Commissioner Gail Smith
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Ed Koehler, Gail Smith, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

COMMITTEE REPORTS

Public Art Plan Update Regarding AI

There were no updates.

Community Days Parade and Booth

Craft Booth

- A. Spicuzza mentioned there were about 20 individuals who visited the MAC's craft booth during the Mundelein Community Days.

Parade

- S. Esson and G. Smith informed the commission that the parade was great, besides the rain.

Summer Shakespeare Shorts

This year's Summer Shakespeare Shorts is “A Midsummer Night's Dream”. This year, the Summer Shakespeare Shorts is geared towards high schoolers (13–18-year-olds). The four performances will be on August 9th, 10th, and 11th. The Summer Shakespeare Shorts will be held at the Park Street outdoor park. R. Yim and J. Matousek will work on costumes for this event. The performance will be 65 minutes long.

Mundelein Grand Prix

The Mundelein Grand Prix is on Monday, July 22, 2024, and A. Spicuzza invited the commission to visit the MAC Booth.

Lure of the Local

The Lure of the Local Art Exhibition will be open from September 13th – November 10th, 2024, and this year's theme is "Color Wheel". The subcommittee has selected the Archer Business Center Building (ABC Building) for this year’s Lure of the Local Art Exhibition. There will be multiple pop-up events on Saturday, such as an art supplies garage sale fundraiser, a Historical Commission feature, artist talks, a dance performance, a theater showcase, and a Halloween event.

Motion by S. Kalmanovsky, seconded by C. Bayoneto to approve up to \$5,000 for the Lure of the Local.

RESULT:	[Yes 9, No 0, Abstained 0]
MOVER:	Commissioner Stacey Kalmanovsky
SECONDER:	Commissioner Colleen Bayoneto
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Ed Koehler, Gail Smith, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

Photo Contest

J. Marvin informed the commission that 16 photos had been submitted. The commission will judge the photo contest submissions and the winners will be announced on Wednesday, July 17, 2024.

Motion by C. Bayoneto, seconded by S. Kalmanovsky to approve up to \$300 for the Photo Contest.

RESULT:	[Yes 9, No 0, Abstained 0]
MOVER:	Commissioner Colleen Bayoneto
SECONDER:	Commissioner Stacey Kalmanovsky
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Ed Koehler, Gail Smith, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

Indoor Art Collection

There were no updates.

S'Murals

There were no updates.

Stars on Parade

There were no updates.

Earth Flight Sculpture

There were no updates.

Hand Sculpture

There were no updates.

Writing Contest

C. Woodard informed the commission about the potential theme for this year's Writing Contest, and the subcommittee will decide on a theme. Staff will promote the call for writers and artists in September.

Christmas Carol

There were no updates.

Beautification Committee

There were no updates.

OLD BUSINESS

Giant Holiday Ornaments (S. Esson)

There were no updates.

Community Band (C. Bayoneto)

There were no updates.

NEW BUSINESS AND PROJECT UPDATES

Percent for the Arts

There were no updates.

Textile Workshop

R. Yim informed the commission that she will be having a pilot Textile Workshop at the Lure of the Local and the date is to be determined.

Metal Butterflies

There were no updates.

QUESTIONS, COMMENTS, AND UPDATES

There were no questions, comments, or updates.

ADJOURNMENT

Motion by G. Smith, seconded S. Esson to adjourn the meeting.

RESULT:	[Yes 9, No 0, Abstained 0]
MOVER:	Commissioner Gail Smith
SECONDER:	Commissioner Sue Esson
AYES:	Aurelia Spicuzza, Sue Esson, Jeff Justman, Colleen Bayoneto, Stacey Kalmanovsky, Ed Koehler, Gail Smith, Rachel Yim, Chris Woodard
NAYS:	None
ABSTAIN:	None

The meeting was adjourned at 7:47 PM.

Respectfully submitted,
Jessica Marvin, Associate Planner
Recording Secretary

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Public Art Plan

Financial Impact:

Attachments:

None

Background:

No updates at this time.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Summer Shakespeare Shorts

Financial Impact:

Attachments:

None

Background:

The Summer Shakespeare Shorts performances from August 9-11th went great. All performances were well attended, with about 200 audience members across four shows. Staff counted 77 attendees at the opening performance on Friday. J. Matousek will report on their experience and any updates.



Recommendation:

To: Mayor and Board of Trustees

From:

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Mundelein Grand Prix

Financial Impact:

Attachments:

None

Background:

The Mundelein Grand Prix took place on July 22nd, and everything went well at the MAC booth. Some takeaways for next year:

- Use signage to make it clear that there is dedicated Crayola chalk for kids, and that the professional chalk is for artists creating displays in the roped off area.
- Use signage to request that children's artwork be outside of the roped off area.
- Strictly enforce the 10' x 10' limit for artwork, as an artist this year took up half of the allotted area.
- The Water Division won't be available for storage next year, so the process of loading and unloading in the morning and at cleanup needs some thought.

Of the \$1,800 budget, \$1,562.20 was spent. The MAC should discuss if there is any interest in purchasing spray chalk for next year with the remaining \$237.80.



Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

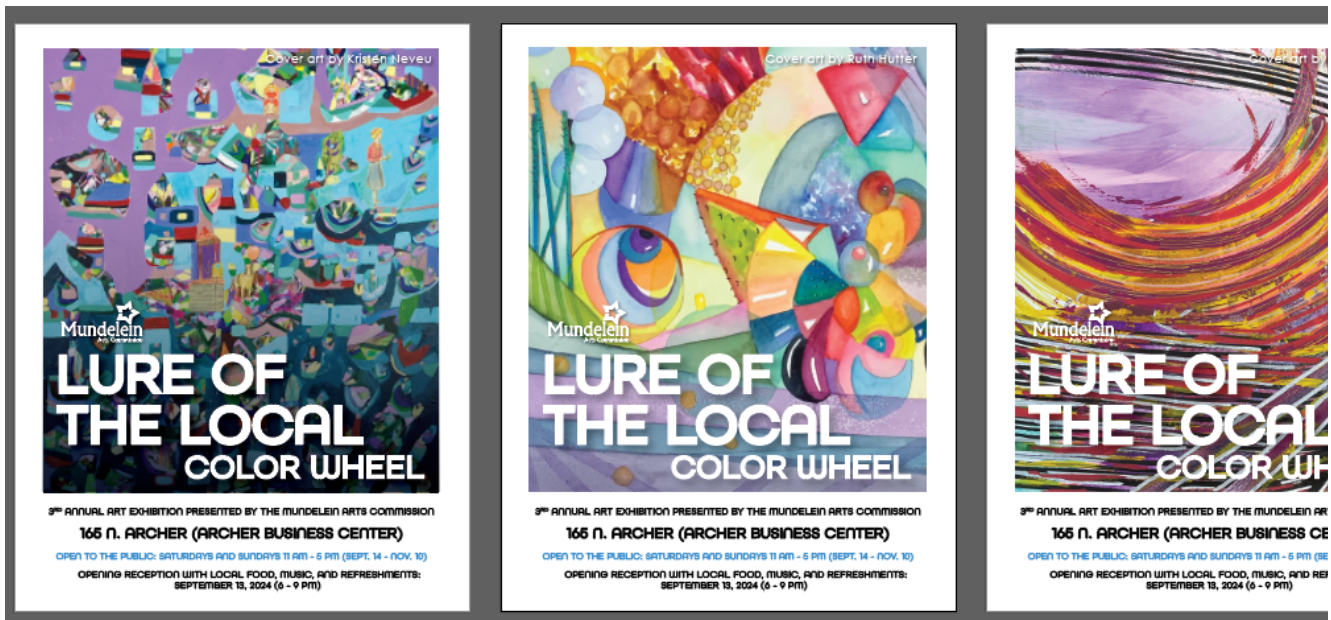
Subject: Lure of the Local

Financial Impact:

Attachments:

None

Background:



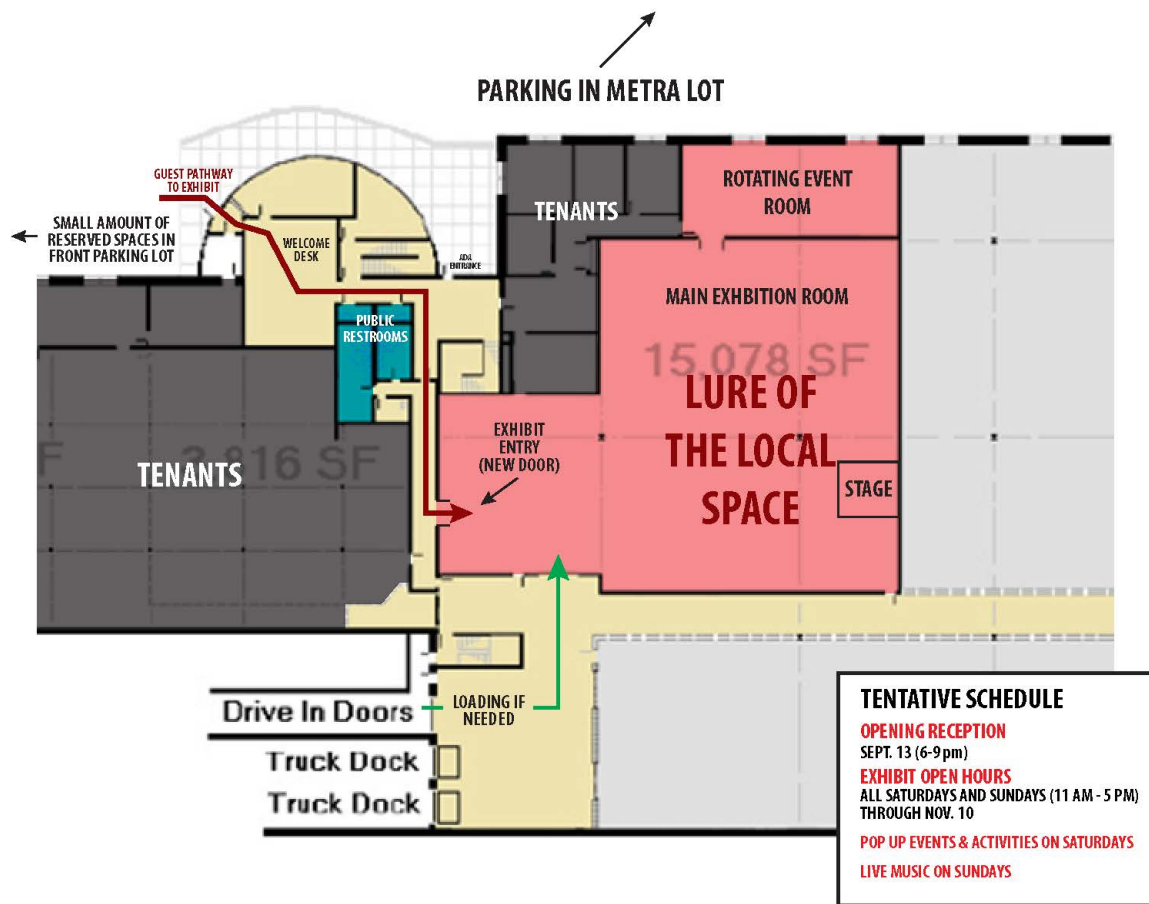
The subcommittee has been working hard on planning, artwork selection, and setup. Some updates:

- Official flyer just launched this past Friday.

- Opening reception scheduled for Friday, September 13th:
 - **5-6 PM** - VIP Hour for appointed and elected officials, sponsors, and artists. There will be a ribbon cutting and words from the Mayor and Stacey (MAC is invited).
 - **6-9 PM** – Public reception
- The space needed some work to be able to accommodate the event and allow the public in the space. Some items have been covered by Administration/Facility Maintenance, and the MAC is responsible for some others:
 - New entryway to the space being built by Midwest Masonry (covered by Facility Maintenance)
 - Repair to overhead door used for loading/unloading (covered by Facility Maintenance)
 - Painting and building a new ramp in the hallway leading to the space (covered by Facility Maintenance)
 - Painting the exhibition room (MAC responsibility)
 - Additional lighting (MAC responsibility)
- Opening reception will feature two musical acts:
 - **New Vintage Strings** (string quartet that plays covers of contemporary music)
 - **Rozie Ray Music** (also emcee-ing)
- So far, about **\$1,000 in sponsorships** have been indicated, as well as in-kind donations of food, raffle prizes, flowers, etc. C. Woodard, with the help of Sarah Chris (The Sarah Factor), will be seeking more sponsors. There will also be a public Call for Sponsors.
- There will be a **schedule of pop-up events every Saturday**, and **live music every Sunday**. This calendar will be marketed on social media and with signage. Tentative events include:
 1. Open art studio by Stacey Kalmanovsky
 2. Acting workshop
 3. Artist talks
 4. Garage sale fundraiser of donated art supplies
 5. Rozie Ray musical showcase
 6. DIY with Aubrey Balman from Walela Farm
 7. Crochet and fiber arts workshop with Rachel Yim
 8. Stankovic Family musical workshop and performance
 9. Theresa Fontana book reading and workshop
 10. Elite dance performance
 11. Cristina Vasquez craft workshop (English and Spanish)
 12. Halloween event, book reading and show by Tammie Trahan, Trick or Treating
 13. Day of the Dead workshop with Chris Woodard
 14. Youth concert (Rush Hour acapella group and MHS Jazz Combo)
 15. Artist Market sponsored by PSS (English and Spanish)
- The **next steps** include marketing, artist coordination, sponsor coordination, and event setup. Facility Maintenance is already in the space preparing for installation and cable hanging. The event to-do list has 72 items on it that need to be addressed before September 13th, between the sub-committee, Community Development, and Facility Maintenance.

- **Budget Request** – After fine-tuning the projected event budget, the subcommittee is asking the MAC to consider approving an additional \$1,000 of wiggle room, increasing the budget from \$5,000 to \$6,000. It is anticipated that it may not be needed due to sponsorships, but it would be helpful to have a cushion in case any sponsorships fall through. The reason for the request is due to a couple unexpected, one-time hard costs to make the space habitable, as well as the desire to pay the musicians a more fair fee for their time at the opening reception. A very high-level summary of expected expenses include:

<i>Expenses</i>	<i>Amount</i>
Lighting	\$1,000
Painting	\$3,000
Additional panels and replacements for warped panels, plus cables	\$750
Signage, decoration, furniture rental, artwork hanging hardware, etc.	\$1,400
Soft costs (fees, liquor license, event stipends, marketing)	\$400
Opening reception music acts and materials	\$1,000
<i>Total</i>	<i>\$7,500</i>



Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Photo Contest

Financial Impact:

Attachments:

None

Background:

The Photo Contest closed with 17 submissions. The three winners are Ashlie Macias (1st), Theresa Fontana (2nd), and Megan Guerrero (3rd). The artwork is being printed and matted by Apple Frames and will be on display at the Village Hall. The artists will be visiting the MAC before the August 19th meeting at 6:45 for a meet and greet and photo op.

If the MAC is interested in printing and framing the #1 photo for permanent display, the Commission should authorize a budget for that expense.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Indoor Art Collection

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky will report on any updates if applicable. There have been discussions about having an “Arts Commission Purchase Award” chosen by a MAC jury at this year’s Lure of the Local show. A location for the piece of art should be selected in advance.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: S'Murals

Financial Impact:

Attachments:

None

Background:

At a previous meeting, C. Woodard presented the idea for "S'Murals", short for "Small Murals". The idea is to work with local artists and local property owners to install small scale, low-cost murals around town as a way to increase access to public art. This idea is in the process of being fleshed out in more detail and is likely to be a 2025 project.

NOTE: Staff will also need to prepare an amendment to the Zoning Ordinance to accommodate small murals, so they will not be subject to a zoning hearing process.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Stars on Parade

Financial Impact:

Attachments:

None

Background:

The MAC is collaborating on a star with the Beautification Committee, which is also sponsored by Flowerama (\$200). The star was recently completed by Chicago Fiberglass Works, and C. Woodard picked it up and dropped it off at Public Works. Next step is a Call for Artists, which is in Staff's court.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Earth Flight Sculpture

Financial Impact:

Attachments:

None

Background:

At a previous meeting, the MAC authorized a budget of \$350 for a plaque. Staff has been investigating three different sign alternatives and will present some of those ideas an upcoming meeting to get an understanding of the aesthetic preferences of the Commission. Quotes can be worked out and brought to the June meeting for a decision. Staff met with Jay-R's Steel and Welding to discuss a metal option inspired by the type of signs at the Minneapolis Sculpture Garden, which Staff visited in April.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Hand Sculpture

Financial Impact:

Attachments:

None

Background:

No updates at this time. Next steps:

- Work with MAC, Public Works, and artist on refining the final location within the Pollinator Garden.
- Secure additional concrete footer quotes (already received two for \$2,800 and \$5,400).
- Have concrete footer installed in advance of artwork delivery.
- Determine a name for the sculpture – a community naming contest was discussed previously. This may be premature if the sculpture delivery is still 12-16 months out.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Writing Contest

Financial Impact:

Attachments:

None

Background:

J. Matousek and C. Woodard will be assisting with the Writing Contest this year, and will report on any updates if applicable. Betty Slack has been identified as a judge and editor for this year's contest. The Commission also wants to make a separate call for artists this year for illustrations and photos for the *Mundelein Writes* booklet. The MAC should establish a timeline and theme – last year, the contest was launched in mid-July with a deadline of October 1st. The subcommittee will be responsible for choosing a theme this year.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Christmas Carol

Financial Impact:

Attachments:

None

Background:

J. Matousek will report on any other updates, but no action is needed at this time. There was some discussion at the prior meeting about the event outgrowing the Village Hall Board Room and needing a larger venue (possibly ABC Building).

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Beautification Committee

Financial Impact:

Attachments:

None

Background:

C. Woodard will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: D75 Brat Fest

Financial Impact:

Attachments:

None

Background:

The annual Brat Fest at Carl Sandburg Middle School is on Friday, September 6th. The MAC should discuss whether to have a table again to promote upcoming events.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Mundelein Arts Festival Sponsorship

Financial Impact:

Attachments:

None

Background:

The Mundelein Arts Festival is coming up on September 7th and 8th. Last year, the MAC purchased a \$125 sponsorship ("Festival Fan" level), which comes with recognition on the "Sponsor Thank You" signage, festival program, websites, and the option to provide a promotional item for their giveaway bags. The MAC should discuss whether they want to sponsor this year.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Giant Holiday Ornaments (S. Esson)

Financial Impact:

Attachments:

None

Background:

S. Esson will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Community Band (C. Bayoneto)

Financial Impact:

Attachments:

None

Background:

C. Bayoneto will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Percent for the Arts

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Textile Workshop

Financial Impact:

Attachments:

None

Background:

R. Yim will report on any updates. The workshop may take place at the Lure of the Local show.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of August 19, 2024

Subject: Metal Butterflies

Financial Impact:

Attachments:

None

Background:

A. Spicuzza will report on any updates.

Recommendation: