

AGENDA

MUNDELEIN ECONOMIC DEVELOPMENT COMMISSION MEETING

June 27, 2024 - 7:30 AM
Village Hall - Board Room
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. ADDITIONS OR DELETIONS TO AGENDA
- IV. PUBLIC COMMENTARY
- V. MINUTES APPROVAL
 - A. Approval of the May 23, 2024 Minutes
- VI. NEW BUSINESS
- VII. OLD BUSINESS
 - A. Staff Presentation & Open Discussion
 - B. Webinar Series / Mixers
 - 1. Subcommittee: Angela, Virginia, and Sarah
 - C. List of Businesses to Attract to Mundelein
 - 1. Attract Committee: Sarah & Ed

D. Research Incentive Programs of Other Communities

1. Retain and Educate Committee: Miguel, Angela, Virginia & Laurie

E. Review and Advise / Educate the Village (i.e. Economic Trends)

1. Subcommittee: Jennifer, Miguel, and Raymond

F. Site Visits

G. Social Media & Marketing Hybrid Event

H. Mundelein Community Connection Grant Partnership

I. Self-Reporting Business Information Form / EDC FAQs and Script for Calls

VIII. COMMITTEE UPDATES

A. Recognize (Robert Kalicki, Jen Grieco)

B. Advise (Michael Decker, Raymond Jackson)

C. Attract (Ed Streb, Sarah Mitial)

D. Retain (Angela Trillhaase, Miguel Echevarria)

E. Educate (Virginia Gibbs, Laurie Lowry)

IX. OTHER REPORTS

X. VILLAGE PROJECT UPDATES

XI. NEXT REGULARLY SCHEDULED MEETING,

A. Thursday, July 25, 2024 at 7:30 AM

XII. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**ECONOMIC DEVELOPMENT COMMISSION
MEETING MINUTES
MAY 23, 2024**

I. CALL TO ORDER.

The meeting was called to order at 7:32 AM on Thursday, May 23, 2024, at the Mundelein Village Hall.

II. ATTENDANCE.

Present: Michael Decker; Virginia Gibbs; Robert Kalicki; Laurel Lowry; Edward Streb; Angela Trillhaase; Jennifer Grieco, Raymond Jackson Jr.; and Sarah Mitial

Also Present: Amanda Orenchuk, Director of Community Development; Jessica Marvin, Associate Planner; Dawn Jenich, Communications & Marketing Manager; and Tim Wilson, Village of Mundelein Trustee

Absent: Miguel Echeverria

III. ADDITIONS OR DELETIONS TO THE AGENDA.

- a. There were no additions or deletions to the agenda.

IV. PUBLIC COMMENTARY.

- a. There was no public commentary.

V. APPROVAL OF MINUTES.

- a. Motion by R. Jackson seconded by J. Grieco, to approve the May 23, 2024, meeting minutes.

Approved unanimously 9-0

VI. NEW BUSINESS.

- a. **Staff Presentation and Open Discussion.** In past meetings, the EDC mentioned to staff that having a village overview presentation would help them better understand the Village's inner workings. A. Orenchuk provided the commission with a brief history of the Village and of the Economic Development Commission. During this discussion, the commission had questions regarding where Mundelein Community Connection fit into the Village, the 2004 Transit-Oriented Development Plan, the 2015 Sign Ordinance update, Village grant programs, and business registration.

VII. OLD BUSINESS.

a. Reminders:

- i. Webinar Series/Mixers
 - 1. Subcommittee: Angela, Virginia, and Sarah
- ii. List of Businesses to Attract to Mundelein
 - 1. Subcommittee: Sarah & Ed
- iii. Research Incentive Programs of Other Communities
 - 1. Subcommittee: Miguel, Angela, Virginia & Laurie
- iv. Review and Advise/Educate the Village
 - 1. Subcommittee: Jennifer, Miguel, and Raymond

VIII. COMMITTEE UPDATES.

a. There were no committee updates.

- a.** Recognize. (J. Grieco, R. Kalicki)
- b.** Advise. (M. Decker, R. Jackson)
- c.** Attract. (E. Streb, S. Mital)
- d.** Retain. (M. Echeverria, A. Trillhaase)
- e.** Educate. (V. Gibbs, L. Lowry)

X. OTHER REPORTS

- a. There were no other reports.

XI. VILLAGE PROJECT UPDATES.

- a. A. Orenchuk gave the commission a brief update on all Village projects during the Staff Presentation.

XII. NEXT MEETING. The next regularly scheduled Economic Development Commission will be held at 7:30 AM at the Village of Mundelein on July 25, 2024.

XIII. ADJOURNMENT. Motion by V. Gibbs, seconded by R. Jackson to adjourn the EDC meeting. Vote was unanimous.

The meeting was adjourned at 8:50 A.M.

Respectively submitted by:

Jessica Marvin
Associate Planner

ECONOMIC DEVELOPMENT COMMISSION STAFF REPORT

To: Economic Development Commission

Cc: Amanda Orenchuk, Director of Community Development
Erin Swanson, Administrative Assistant

From: Jessica Marvin, Associate Planner

Date: June 27, 2024

The staff report for the June 27th EDC meeting has purposely been omitted. There will be a staff presentation regarding the processes and responsibilities of the EDC. We will have a general discussion after the presentation.

Next EDC Meeting

- Next Regularly Scheduled Meeting, **Thursday, July 25, 2024, at 7:30 AM**

JNM