

CALL TO ORDER

The Mundelein Historical Commission meeting was held on Wednesday, April 3, 2024, at the Mundelein Village Hall. The meeting was called to order by Chairman Flynn at 9:00 a.m.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Frasier, Commissioner Killackey, Commissioner Walker, Commissioner Zander, and Commission Candidate Tom Baur

ABSENT: None

Other Attendance

PRESENT: Jeanne Steffens and Lynne Monroe, Staff Liaison

PUBLIC COMMENTARY

Jeanne Steffens reported on an article on a radio program in the Daily Herald. She also suggested copies of the WGN series be available for the museum archives. Jeanne recommended a Sears Homes article on local homes and buildings (June 10, 2024 publishing).

Jeanne noted that the Lake Bluff Historical Association is holding an event about the Great Roundout Robbery.

PARK DISTRICT DIRECTOR'S REPORT

Ron Salski reported that the Park District is seeking RFP's for a masterplan architecture at Diamond Lake – a two-year process is beginning. Director Salski will be in Springfield next week and will get a status update on the History Museum grants. Ron reported on roof repairs and gutter repairs needed: estimated at \$28,000 and \$7,000 respectively. Funds may or may not come from grants. Ron will package all repair costs, including the floor, for review.

Ron reported that the Park District is short-staffed (one custodian), but the museum is still a source of pride and importance.

Chairman Flynn reported a visit to Warrenville to see a caboose and how it was constructed. In the process, he saw photos and learned more about the history of the Mundelein caboose.

MINUTES APPROVAL

Approval of April 3, 2024 Minutes

Commissioner Zander has corrections as follows: Under Old Business/Cemetery Walk change NONE to 'Notes will be' and correct book signing date to June 15.

Commissioner Killackey moved to approve the minutes with corrections, seconded by Commissioner Frasier. Upon voting, the **motion** was carried unanimously.

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

April Radio Show

Chairman Flynn reported that the April Radio Show had an attendance of four people.

Historical Alliance Meeting-April 17, 2024

Chairman Flynn reported the Historical Alliance meeting held on April 17 was well attended.

Pop-Up Museum Tighthead Brewery-May 7, 2024

May 7 is the Pop-Up Museum Day at Tighthead Brewery. Chairman Flynn explained the plans for the event including prizes and games. The group discussed who will be volunteering for the event. Gary, Ann, and Jeanne are scheduled.

Caboose Project

Previously discussed under Park District Director's Report.

Other

Chairman Flynn asked about interest in participating in the Mundelein Community Days Parade. MAC is coordinating all Commissions to have a float. Shawn volunteered to be the contact for MAC, however the group was not committed to this participation and wants to get more details.

Chairman Flynn led discussion regarding the Central Hotel Sign. The sign is in poor condition. The group discussed ownership of the building and who to contact for repairs. Chairman Flynn suggested a letter to urge replacement and express an interest in preserving. Tom suggested a brass plaque in the sidewalk to mark the location.

Chairman Flynn mentioned that Historical Commission e-mails have not been working and a brief discussion took place on how e-mails are accessed and who has had recent trouble. Lynne will continue to work with IT to determine the issues.

MUSEUM OPERATIONS

Subcommittee Reports

- 1. Archiving - Wendy**
- 2. Facility Maintenance**
- 3. Collections: Accessioning/Deaccessioning- Ann**

Archiving - Wendy working on Centennial archiving and Barb working on family trees, including the Ray Family.

Facility Maintenance - Director Salski provided an update under his report.

Collections - Ann noted the following:

- Ornament and a tile donated; will bring to a future meeting.
- Waiting on Deed of Gift for the rodeo poster from Vern Lappe.
- Corrected the database file that had some errors.
- Currently auditioning for Radio Shows.

Volunteer Hours/Museum Attendance - Shawn

Director Salski provided an update under his report.

Docent Schedule - Shawn

Shawn reported that all shifts are covered except a closer and opener needed May 18, 2024.

Other

NEW BUSINESS

Cemetery Walk - Finalize Program Details

Chairman Flynn asked the group to finalize the program, and consider the following:

- ☐ Will event be one or two dates; is a rain date needed.
- ☐ Will large groups walk together, or small groups with a 'shotgun' start.
- ☐ An opening for all attendees should be considered providing background details and information about the cemetery.

☐ Guides can take smaller groups to plots after an opening.

Chairman Flynn suggested the group walk the cemetery together.

Wendy noted one day with two showings would be less of an imposition on the actors, rather than two days. August 24 was decided as the best date.

Kristan Funeral Home will be asked to donate tents, chairs, and flowers for the event.

Other

None

OLD BUSINESS

Book Signing-June 15, 2024

Scheduled for June 1 at 1:00 PM. Shawn will place copies around town and has asked Village to print for him. Shawn will also need tents and can borrow them from the Beautification Committee.

Spring Into Summer-June 1, 2024

Requires nothing from Historical Commission, but Chairman Flynn noted that the plant exchange is now cancelled.

Web Site Map Project

Chairman Flynn reported that Gary Shellenberger will start write-ups. Barb asked which properties would be used. Chairman Flynn will send.

Story Corps

No update.

Lure of the Local

No update.

Museum Landscape Plan

Barb asked for volunteers to get rid of the buckthorn around the museum. Shawn will e-mail everyone to set up a date for doing that.

Other

NoneNoneNoneNone

ADJOURNMENT