

**Mundelein Community Days Commission
Meeting Minutes**

May 16, 2024

CALL TO ORDER

The Mundelein Community Days Commission meeting was held on May 16, 2024.
Chairperson Frasier called the meeting to order at 8:00 AM.

ATTENDANCE

Chairperson Frasier took the roll call. It indicated as follows:

Board Attendance

PRESENT: Chairperson Frasier, Commissioner Biegel, Commissioner Ditanto,
Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom
ABSENT: Commissioner McGovern

Village Attendance

PRESENT: Village Liaison Kelsey Langelier, Police Commander Brian Kisselburg

MINUTES APPROVAL

Approval of the April 18, 2024 Minutes

Motion to approve the Minutes from the April 18, 2024 Mundelein Community Days Commission meeting.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Shah Quaiyoom
SECONDER:	Commissioner Ron Salski
AYES:	Chairperson Wally Frasier, Commissioner Virginia Biegel, Commissioner Laura Ditanto, Commissioner Ron Salski, Commissioner Karrie Newby, Commissioner Shah Quaiyoom
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2024 MUNDELEIN DAYS PLANNING

The Commission discussed the future of the Beverage Chair/bar manager. Liaison Langelier will contact Tony Taylor to see if he's interested in helping at the bar this year.

Commissioner Quaiyoom will contact Poncho, a potential beer tent volunteer, to see if he is interested in volunteering as well. Liaison Langelier will talk to Ms. Schafernak about ordering the pet parade trophies and parade ribbons.

Layout

The Commission walked the Courtland Commons Park site and discussed the layout and the positioning of the stage. The stage layout will be revised.

Budget

Liaison Langelier said the budget will remain the same.

Sponsorship

A Lamp and American Place Casino have joined the Diamond Level sponsorship. The Board of Trustees approved a casino sponsoring the event. Commissioner Newby stated that donations were currently at \$58,900 with an additional 4 sponsors, or about \$3,000, pending. Commissioner Newby is projecting \$62,000 in donations total. Commissioner Newby confirmed the Diamond Level sponsorship is full at 6 sponsors and two beer cups total. Commission members will be available to help at the sponsor tent on July 5. Hitz Pizza will be providing the food for the sponsor tent. Liaison Langelier may order some sandwich trays to supplement. Liaison Langelier will reach out to the MAC to see if they can move their event to another day. Ms. Biegel inquired about sponsors for the pageant. Any sponsors wishing to write-off their donations may get a receipt from Village Hall.

Fireworks

There was no report.

Parade

Commissioner Ditanto said the Navy Band and Jesse White Tumblers have confirmed participation. The radio station will live broadcast the parade. Commissioner Ditanto said non-motorized participants should be dropped off at the parking lot of Hawley St. Liaison Langelier will laminate the parade numbers. The Queens will be placed at the front of the parade lineup. Liaison Langelier will find out if the mounted posse need anything for the horses.

Carnival

Chairperson Frasier said Skinners came back to the site to take additional measurements.

Pageant

Commissioner Biegel said the high school was booked. Commissioner Salski or Commissioner Quaiyoom will assist with flower pickup depending on which day they need to be picked up. Commissioner Biegel confirmed the Honor Guard should be at the pageant by 5:45pm.

Music

Commissioner Quaiyoom said the DJ was booked. A meeting with Kyle, from Big Audio, is scheduled for next Wednesday. At the meeting, Kyle will confirm the configuration of sponsorship banners on the stage.

Munch/Food Vendors

Liaison Langelier said all fourteen food vendor spots are reserved. Lucky Bites and Gale Street Inn are new additions. There will be no double booths.

Beer Booth

The Commission agreed to donate tips to Reach Rescue. Commissioner Salski is working on confirming his volunteer group.

Special Events

Liaison Langelier said the Boy Scouts were interested in selling nachos at the festival. The Commission agreed they would be better suited to run the 50/50 raffle at the Car Show. Liaison Langelier will reach out to them to see if they are interested. The Pet Parade will utilize the grassy area on the south side of Santa Maria. The Boy Scouts will setup the monkey bridge and climbing wall near the pollinator garden. Liaison Langelier said she is waiting on event confirmations from Elite Dance Company, the Beautification Committee, and the Lake County Farm Association. The Commission will continue to seek a group to run the server's race in 2025.

Comments

There were no additional comments.

CONCERTS IN THE PARK

Liaison Langelier and Commissioner Salski agreed to place the concert's portable toilet along the south end of the tennis courts. Liaison Langelier will advertise road closures for the Memorial Day Parade, Mundelein Days Parade, and 5k race. A food truck will be attending the concerts.

MEMORIAL DAY PARADE

All participants are confirmed except for the Boy Scouts. The lineup will be the same as last year. Commissioner Salski confirmed the bus is set and all items needed are secured. Commissioner Newby will assist Commissioner Ditanto with staging.

NEW BUSINESS

There was no new business to discuss.

NEXT MEETING - June 20, 2024

ADJOURNMENT

Motion to adjourn the Mundelein Community Days Commission. The meeting was adjourned at 9:01 AM.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Virginia Biegel
SECONDER:	Commissioner Laura Ditanto
AYES:	Chairperson Frasier, Commissioner Virginia Biegel, Commissioner Laura Ditanto, Commissioner Ron Salski, Commissioner Karrie Newby, Commissioner Shah Quaiyoom
NAYS:	None
ABSTAIN:	None

Wallace Fraiser, Chairman