

**Mundelein Community Days Commission
Meeting Minutes**

April 18, 2024

CALL TO ORDER

The Mundelein Community Days Commission Meeting was held on April 18, 2024 at 300 Plaza Circle, Mundelein. Chairperson Frasier called the meeting to order at 8:00 AM.

ATTENDANCE

Chairperson Frasier took the roll call. It indicated as follows:

Board Attendance

PRESENT: Mundelein Community Days Commission Chairperson Frasier, Mundelein Community Days Commission Biegel, Mundelein Community Days Commission Salski, Mundelein Community Days Commission Newby, Mundelein Community Days Commission Quaiyoom

ABSENT: Mundelein Community Days Commission Ditanto, Mundelein Community Days Commission McGovern

Village Attendance

PRESENT: Village Liaison Kelsey Langelier, Commander Brian Kisselburg, Police Department

MINUTES APPROVAL

Approval of March 21, 2024 Minutes

Motion to approve the Minutes from March 21, 2024 Mundelein Community Days Commission Meeting.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Mundelein Community Days Commission Ron Salski
SECONDER:	Mundelein Community Days Commission Shah Quaiyoom
AYES:	Wally Frasier, Virginia Biegel, Ron Salski, Karrie Newby, Shah Quaiyoom
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2024 MUNDELEIN DAYS PLANNING

Layout

The Commission discussed the layout and the positioning of the stage. Village Liaison Langelier will review the layout to see if turning the stage will impact the sound booth or sponsorship banners. Commissioner Quaiyoom will reach out to the sound company about how to position banners on the stage. The Commission agreed to meet at Kracklauer Park for May's meeting to walk the site.

Budget

Village Liaison Langelier said utilizing the trailer stages will save approximately \$2,500.

Sponsorship

Commissioner Newby said \$39,000 in sponsorship has been received with an additional \$1,500 in commitment. There are several long-time sponsors that have yet to donate. A fourth diamond level sponsor has joined – MacLean Fogg.

Fireworks

The Board approved the contract extension in March.

Parade

The Commission discussed the theme for the parade. Commissioner Newby suggested reaching out to Planters about the Peanut Mobile. Commissioner Biegel asked if the Lake County Queens car can be placed at the beginning of the parade. Commissioner Quaiyoom said that could be accommodated.

Carnival

Commissioner Salski pointed out that the meadow/grass could be impacted by the carnival, especially if the ground is wet. Public Works will assess the site after and repair any damage.

Pageant

Commissioner Biegel said the proclamations were re-worded. The initial application will be reviewed next year. However, the Queen contract will be sent to the Village for attorney review. The Committee is working out sponsorship from Ultimate Screen Printing for the Queen's t-shirts. Commissioner Biegel said the pageant's auditors have been auditing the pageant for 35 years and requested a swag bag to offer the auditors during the pageant. Ms. Langelier will put one together. Mr. Salski will provide Ms. Biegel with photographer contacts. Ms. Biegel is still waiting for a response from MHS.

Music

Commissioner Quaiyoom said he is having trouble finding a DJ but will continue looking. Village Liaison Langelier will send out the Concert's sign-up sheet.

Munch/Food Vendors

Village Liaison Langelier said eight food vendors have signed up and some out-of-town businesses have applied but will not be accepted until after May 1. Currently, two vendors are requesting two booths. More are expected.

Beer Booth

The Commission discussed where to donate tip money.

Special Events

Village Liaison Langelier said she reached out to the EDC about hosting the server's race but is struggling to find a group willing to host. Village Liaison Langelier said finding characters for the meet and greet event has been difficult as well. The Commission discussed options for local mascots to attend. Commander Kisselburg will confirm a time for the K9 demo. Village Liaison Langelier said Terri Voss has announced her retirement from hosting the pet parade, but Debbie Shutter has agreed to take over. Village Liaison Langelier is waiting to hear back from Santa Maria about using their south property for the pet parade and has not heard back from the Boy Scout troop either.

Comments

There were no comments.

NEW BUSINESS

Chairperson Frasier said he has not heard back from the VFW about their Memorial Day ceremony. Commissioner Salski said the Naval base reached out to the Park District about hosting a pickle ball tournament on Memorial Day.

NEXT MEETING - May 16, 2024

ADJOURNMENT

Motion to Adjourn the Mundelein Community Days Commission Meeting.

The Mundelein Community Days Commission Meeting adjourned at 8:41 AM.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Virginia Biegel

SECONDER:	Commissioner Ron Salski
AYES:	Chairman Wally Frasier, Virginia Biegel, Ron Salski, Karrie Newby, Shah Quaiyoom
NAYS:	None
ABSTAIN:	None

Wallace Fraiser, Chairman