

AGENDA
HISTORICAL COMMISSION MEETING

August 5, 2026 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

I. CALL TO ORDER

II. ATTENDANCE

III. PUBLIC COMMENTARY

IV. PARK DISTRICT REPORT

V. VILLAGE ADMINISTRATOR REPORT

VI. MINUTES APPROVAL

A. Review and approval of Minutes

Motion to approve the Historical Commission Meeting Minutes from July 1, 2026.

VII. CHAIRMAN'S REPORT AND OTHER COMMUNICATION

A. 2026 History Day

1. What went well

2. What could be better

B. Farmer's Market Pop-up Museum

1. What went well

2. What could be better

C. July 4th Parade

1. What went well

2. What could be better

D. Other

VIII. MUSEUM OPERATIONS

A. Archiving

B. Facility Maintenance

C. Collections: Accessioning/Deaccessioning

Motion to accept the accessioning / de-accessioning as discussed.

D. Donations

Motion to accept the donations as discussed.

E. Volunteer Hours - July

F. Attendance - July

G. Other

IX. NEW BUSINESS

A. Commission Vacancy

B. Radio Players Event

C. Museum Security

D. Other

X. OLD BUSINESS

A. Landscape

B. June / July 2026 Fremont Library Display

C. Other

XI. ADJOURNMENT

A. Adjourn Historical Commission Meeting

Motion to adjourn the Historical Commission Meeting.

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, July 1, 2026. Chairperson Hayes called the meeting to order at 9:00 AM.

ATTENDANCE

Chairman Hayes took the roll call.

Commission Attendance

PRESENT: Chairman Hayes, Commissioner Baur, Commissioner Skinner, Commissioner Steffens, Commissioner Walker, Commissioner Zander

ABSENT:

Other Attendance

PRESENT: Eric Guenther, Village Administrator, Ron Salski and Rob Foster, Mundelein Park and Recreation District

PUBLIC COMMENTARY

Shawn K. requested a key in case docents did not have a commissioner paired with them to open/close the museum.

PARK DISTRICT REPORT

Ron and Rob wanted to make sure what/if anything was needed by them for our July 4th History Day event.

Three requests were:

- Key for flag pole
- Tent up on Thursday
- Check hole in upper right of the front door

VILLAGE ADMINISTRATOR REPORT

No report.

MINUTES APPROVAL

Review and Approve Meeting Minutes

Motion to approve the June 3, 2026, Historical Commission Meeting minutes.

RESULT: Passed [Yes 6, No 0, Abstained 0]

MOVER: Commissioner Barb Zander

SECONDER: Commissioner Tom Baur

AYES: Jeffry Hayes, Tom Baur, Tracy Skinner, Jeanne Steffens, Anne Walker, Barb Zander

NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Three Sister's Garden

Three Sister's Garden: Barb tried twice to plant corn; however, rabbits ate both. She will make another attempt to start the corn at home and create a fence around what does get planted.

Farmer's Market Pop-Up Museum update

Farmer's Market: July 25, 2026 from 8:00 AM - 12:00 PM. Anne and Jeanne will be there. Jeff will be the point person to find out about the size of tent and table provided. Jeff does have access to a 6ft and 8ft table from church if can have a second one. The theme will be a "sequential hodge podge" - various items from various time periods.

4th of July Parade update

4th of July Parade: 3 vehicles are secured (1930, 1931 and 1932 models) and we are slot #27. We need to meet in the East Lot of the high school by 12 noon.

Other

Other: The museum rec'd a letter from Steve Gorsline of Colony, Kansas regarding a train project we might be interested in. Barb will forward the letter to Vern Lappe.

MUSEUM OPERATIONS

Archiving

Archiving: not been possible with all the History Day prep

Facility Maintenance

Facility Maintenance: contact Jeff if anything is needed

Collections: Accessioning / Deaccessioning

Motion to accept the accessioning / de-accessioning as discussed.

Fish spear and Frog spear

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Barb Zander
SECONDER:	Commissioner Tom Baur

AYES:	Jeffry Hayes, Tom Baur, Tracy Skinner, Jeanne Steffens, Anne Walker, Barb Zander
NAYS:	None
ABSTAIN:	None

Donations

Motions to accept the donations as discussed.

1. 100th Anniversary of 28th International Eucharistic Congress booklet
2. Transportation of Illinois DVD
3. Maul - grounds corn
4. Three 4-foot video stands

Volunteer Houts - June

Volunteer Hours - 180.5 hours

Museum Attendance - June

Museum Attendance - 24 visitors

Other

No report.

NEW BUSINESS

Commission Vacancy

Commission Vacancy - nothing new to report

June Fremont Library Display

June Fremont Library Display - will be staying until the end of July

Radio Players Event

Radio Players Event - Jeff is the point person for this

Other

1. Fleece blanket unaccounted for at museum
2. Requesting info on framed quilt

OLD BUSINESS

America 250 Celebration / Mundelein History Day

America 250 Celebration / Mundelein History Day - Info was shared about all the prep that was recently done; however, no new info to report

Flower Planter Display

Document Display

Story Corps

Pop-up Museum

Historical Presentation - Actors and Script

Music

Refreshments

Rental Equipment

Landscape

No report.

Other

No report.

ADJOURNMENT

Adjourn Meeting

Motion to adjourn the Historical Commission Meeting.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Tracy Skinner
AYES:	Jeffry Hayes, Tom Baur, Tracy Skinner, Jeanne Steffens, Anne Walker, Barb Zander
NAYS:	None
ABSTAIN:	None