

AGENDA
MUNDELEIN COMMUNITY DAYS COMMISSION MEETING

July 16, 2026 - 8:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. MINUTES APPROVAL
 - A. Approval of the June 18, 2026 Minutes
- IV. PUBLIC COMMENTARY
- V. 2026 MUNDELEIN DAYS PLANNING
 - A. Police, Fire, and Public Works Update
 - B. Layout
 - C. Budget
 - D. Sponsorship
 - E. Fireworks
 - F. Parade
 - G. Carnival
 - H. Pageant
 - I. Music
 - J. Munch / Food Vendors
 - K. Beer Booth
 - L. Special Events

M. Comments

VI. CONCERTS IN THE PARK

VII. NEW BUSINESS

VIII. ADJOURNMENT

IX. NEXT MEETING - AUGUST 20, 2026

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**Mundelein Community Days Commission
Meeting Minutes**

June 18, 2026

CALL TO ORDER

The regularly scheduled meeting of the Mundelein Community Days Commission was held on June 18, 2026. Chairperson Salski called the meeting to order at 8:00 AM.

ATTENDANCE

Chairperson Salski took the roll call. It indicated as follows:

Committee Attendance

PRESENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Krummick, Commissioner Poletto

ABSENT: None

Other Attendance:

PRESENT: Kelsey Howe, Business Services Manager; Jess Marvin, Special Events Coordinator; Jason Seeley, Police Chief; Brian Kisselburg, Commander; Jeremy Lockwood, Deputy Fire Chief; John Lopez, Facility Maintenance Supervisor

MINUTES APPROVAL

Approval of the May 21, 2026 Minutes

Motion to approve the May 21, 2026 Mundelein Community Days Commission meeting minutes.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Karrie Newby
SECONDER:	Commissioner Robert Poletto
AYES:	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Michael Krummick, Robert Poletto
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2026 MUNDELEIN DAYS PLANNING

Police, Fire, and Public Works Update

Commander Kisselburg stated the Police was fully staffed for the event and working on

Incident Action Plan. John Lopez confirmed cameras will be installed on festival grounds. Chief Seeley reminded the Commission to be vigilant and aware of your surroundings. Deputy Chief Lockwood confirmed Fire and CERT are staffed and ready to go. Facility Maintenance Supervisor confirmed Public Works is staffed and setup at Courtland Commons has begun.

Layout

Liaison Howe confirmed signage for the bridge entrance. Ms. Marvin discussed social media posts. Chief Seeley suggested making "Mortorcyle Only" Parking on Crystal St. across from the municipal spaced.

Budget

Liaison Howe and Ms. Marvin met with a marketing company. The Commission can discuss budgeting marketing for future events.

Sponsorship

Commissioner Newby said \$93,452 in donations were received. Smokin' BBQ will be providing the food at the Sponsor Tent. All other items are ready to go for the Sponsor Tent.

Fireworks

Liaison Howe said a new property owner had acquired the old Public Works site and required a land use agreement and different insurance. This has been worked out and the Village is cleared to have the fireworks display at this location. The Commission discussed the potential for needing to relocate the fireworks in the future.

Parade

Commissioner Ditanto explained the need to use the Transition Center Lot due to the construction in the west lot. All volunteers for the event are secured.

Carnival

Pageant

Commissioner Biegel said the pageant was ready. The Landing location worked great for the contestant meeting. Commissioner Biegel explained that the High School was charging \$2,500 to rent the space. The Commission will need to seek an alternative location for future events.

Music

Commissioner Quaiyoom said the music was ready to go. Liaison Howe will check with Big Audio to confirm details of stage arrival.

Munch / Food Vendors

Liaison Howe said the Munch vendor meeting went well. Pop's Pizza may drop out due to a health issue. Liaison Howe suggested modifying the application next year.

Beer Booth

Commissioner Krummick said Sun Cruiser Iced Tea will be added. Public Works is building steps for the cooler.

Special Events

Chairperson Salski said the pickleball tournament was ready and he discussed the bags tournament details with Tighthead.

Comments

Chairperson Salski noted the Kracklauer building is available as a meeting location for the Commission if needed. Commissioner Krummick said he will be late to the beer tent on July 2.

CONCERTS IN THE PARK

The Commission agreed the Concerts were going very well. Public Works will paint the curb at the ADA ramp entrance so prevent people from parking in front of it. The Park District will provide two additional garbage cans.

MEMORIAL DAY PARADE

The Commission agreed the event went well.

NEW BUSINESS

The Commission will meet onsite at the festival ground on July 2 at 3 p.m.

ADJOURNMENT

Motion to adjourn the meeting.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Shah Quaiyoom
SECONDER:	Commissioner Virginia Biegel
AYES:	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Michael Krummick, Robert Poletto
NAYS:	None

ABSTAIN:	None
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The meeting adjourned at 8:52 p.m.

NEXT MEETING - July 16, 2026