

AGENDA
BEAUTIFICATION COMMITTEE MEETING

June 17, 2026 - 5:30 PM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Review and Approval of Minutes
Motion to approve the Beautification Committee Minutes from April 15, 2026.
 - B. Review and Approval of Minutes
Motion to approve the Beautification Committee Meeting Minutes from May 20, 2026.
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
 - A. Gardens
 - B. Bird City
 - C. Excellence in Gardening Awards
 - D. Community Events
 - 1. June 13, 2026 Farmer's Market - Recap

2. Farmer's Market butterfly release - July 11, 2026 to coincide with Girl Scouts Milkweed sale
 3. Bike Race - July 20, 2026
 4. District 75 Tiger Truck Fest - September
 5. Lure of the Local - October 16, 2026 Opening
 6. Santa's Cottage and Tree Lighting - December
- E. Clean up events
1. Bike Path along 176 in July before the Bike Race
 2. North Shore Bike Path near Carmel / Brice

VIII. OLD BUSINESS

- A. Budget
- B. Native plant to Promote
- C. Projects for 2026-2027 - July meeting discussion

IX. NEW BUSINESS

X. OTHER BUSINESS

XI. ADJOURNMENT

A. Adjourn the Beautification Committee Meeting

Motion to adjourn the Beautification Committee Meeting.

XII. NEXT MEETING - JULY 15, 2026

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Beautification Committee was held on April 15, 2026. Chairperson Ross called the meeting to order at 5:30 PM.

ATTENDANCE

Lynne Monroe took the roll call. It indicated as follows:

Committee Attendance

PRESENT: Committee Member Nunez, Vice-Chair Tancredi, Committee Member Tierney, Committee Member Jankowski Jr., Chair Ross

ABSENT: Committee Member Mitchell

Other Attendance:

PRESENT: Chris Woodard, Mundelein Arts Commission Liason and Lynne Monroe, Deputy Village Administrator

PUBLIC COMMENTARY

None

MINUTES APPROVAL

Minute Review and Approval

Motion to approve the Beautification Committee Meeting Minutes from March 18, 2026.

RESULT:	[Yes 5, No 0, Abstained 0]
MOVER:	Committee Member Margaret (Peg) Tierney
SECONDER:	Committee Member Kim Nunez
AYES:	Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Chester Jankowski Jr., Jenny Ross
NAYS:	None
ABSTAIN:	None

MUNDELEIN ARTS COMMISSION REPORT

Chris Woodard reported that MAC is enthusiastic about the upcoming spring and summer activities. This year marks MAC’s 10th Anniversary, and commemorative planning is underway.

MAC members are currently developing a strategic plan. As part of this effort, they were inspired by the Fremont Public Library’s emphasis on collaboration in its own strategic plan. Chris recently attended the “Coffee with the Library Director” event, which reinforced the value of potential partnerships. MAC also plans to begin coordinating details for providing a Mundelein Star for the Library. The library and the Beautification Committee may have opportunities for collaboration if interested.

MAC continues work on the “art pantries” concept—small community structures for sharing and exchanging artwork. Chris met with the Tool Library’s executive board this week; while final approval is pending, the board was enthusiastic about assisting with construction. MAC has budgeted for three art pantries. Additional details are being finalized, and MAC will seek to partner with the Beautification Committee for this project.

ANNOUNCEMENTS

The following announcements were made:

Chair Ross reported about International Compost Awareness Week (May 3–9). Numerous events are happening across Lake County, including Public Works’ compost giveaway and various tours. The committee may consider participating more actively next year.

Vice-Chair Tancredi reported about a Container Gardening Class at Country Bumpkin. A container and planting class will be offered April 24–25 for \$50. She plans to attend to explore potential partnership or future programming ideas.

Chris Woodard announced Rainbow Garden Planting at the Park District. The Park District is hosting a public rainbow garden planting on June 6 at the Community Center, with participation from the LGBTQ+ group.

PROJECTS

Gardens

Member Jankowski reported that all plantings from last year are returning well, including shrubs damaged by rabbits. Some invasive species—lesser celandine and mugwort—have begun to appear and will need management. A committee weeding session is recommended next month to assess perennials and remove weeds. The village landscape crew cleaned the pollinator garden, and most plantings are coming up strongly. The village arborist noted ongoing issues with trees planted in the small 4x4 squares due to salt exposure and poor drainage; previous replacement attempts have failed. The committee discussed options for these spaces, including replacing trees with native grasses or using containers, that could be purchased with this year’s budget funds. Grasses were favored as the simplest and most resilient option. Vice-Chair Tancredi will coordinate purchasing grasses this month, with Member Jankowski providing recommended varieties. The committee also discussed the possibility of removing two smaller Callery pear trees as a pilot replacement project. Member Jankowski will draft a proposal for review and for forwarding to Public Works and administration. Lynne updated the committee on the Courtland Commons pollinator garden: Public Works recently removed three large, deteriorating cottonwoods for safety reasons. The

Village requests the committee's support for this decision and will seek planting suggestions once the area is ready for redesign.

Bird City

Chair Ross noted that a bird walk is planned for mid-May and has already been advertised. The June 13 Farmers Market will feature a bird-themed focus, with the working theme "Perch on Park." Although it is also the Farmer's Market, activities will emphasize bird-friendly gardening. Chair Ross will reach out to the Audubon Society for potential participation and suggestions for the children's "Little Makers" activity. Member Waters shared information about a local trap-and-release cat management program (through Spay N' Stay) that may be relevant to Bird City initiatives, given the impact of stray cats on bird populations. The program traps, chips, vaccinates, and sterilizes cats before releasing them, helping control feral populations humanely. The committee may consider inviting the organization to provide educational outreach at the Farmers Market. Member Waters will supply contact information to Chair Ross.

Excellence in Gardening Awards

Vice-Chair Tancredi confirmed that the Excellence in Gardening program will run again this year. She proposed using updated sign colors and including the year on each sign. The program would run from June 1 to August 1, which the committee agreed aligns well with typical planting and peak-garden periods.

She plans to order 30 signs to start and will expand the program this year to include businesses. Information will be shared in the Village newsletter and on the website. Criteria remain focused on visible, well-maintained gardens with an emphasis on encouraging flowers and perennials. As in past years, the program is non-competitive and aims to promote positive engagement.

Committee members discussed timing, visibility rules (gardens must be clearly visible from the sidewalk), and the potential need for volunteer help in delivering signs. Vice-Chair Tancredi confirmed the plan to update the signage to match Spring into Summer artwork.

Community Events

June 13, 2026 Farmer's Market - the theme is Gardens and Birds - Perch on Park

Chair Ross reiterated the earlier discussion for the Farmer's Market Bird theme day, to be held June 13, not the 20th.

Farmer's Market butterfly release - Late July / early August

No report

Bike Race - July

The race is scheduled for July 20. Involvement has not been confirmed.

District 75 Tiger Truck Fest - September

No report

Lure of the Local - October

No report

Santa's Cottage and Tree Lighting - December

No report

Clean up events / Adopt a Road

A clean-up will be planned the week before the July 20 Bike race.

Spring into Summer - May 30, 2026

Chair Ross distributed promotional signs for the Spring into Summer event in both English and Spanish, available in two sizes, and asked members to record where they place them to avoid duplication. Event information has been posted on the Village website, the Village's Facebook page, and shared by several participating partners, including the MCC, the Farmers Market, and Walela Farms. Additional outreach to participants will be sent this week. The library, a strong supporter of the event, is also expected to promote it.

Volunteer activities for the event were reviewed. A detailed task list was circulated, organized by day and activity. Some tasks already have volunteers; others still need coverage. Vice-Chair Tancredi will staff the reptile show and requested assistance for setup and teardown at the Beautification booth. Public Works will provide substantial support, with an increased number of staff on hand this year for setup and logistics. Chair Ross discussed needs for directing traffic, distributing tables and chairs, and ensuring booth materials are placed correctly. Additional volunteers may be needed for these tasks. The group also emphasized the importance of assigning volunteers to take photos of all booths during the event, something that was difficult to capture fully last year.

The event will host 27 vendors, including two food vendors, plus Chair Ross noted many local restaurants are available nearby. Preparations continue, and remaining logistics will be finalized at the next meeting.

Reuse a Shoe / Textile Recycling

No report

OLD BUSINESS

Budget

Vice-Chair Tancredi reported on budget funds and remaining costs to be incurred, including a portion of the Star to be installed at Courtland Commons. Ideas were discussed for purchases as the budget year winds down.

Projects for 2026/2027

Chair Ross opened discussion on planning for 2026–2027 projects. She suggested the committee hold a mid-summer brainstorming session (likely July or August) to identify ideas and priorities for next year. Members were encouraged to observe opportunities around the Village, including potential garden sites and partnership ideas.

Possible future initiatives include pursuing another America in Bloom grant focused on a larger, multi-year project; enhancing how the Village publicizes designations such as Tree City and Bird City; and exploring options for more visible and consistent signage or displays, modeled after examples in other communities. The committee noted that the current Tree City sign is not prominently located.

Members may also discuss habitat-related projects, including potential collaborations with the Audubon Society or efforts related to local bird areas such as the heron rookery at the park district golf course. Chair Ross suggested the committee could also consider a campaign addressing removal of invasive Callery pear trees, possibly in coordination with the new county board representative.

A-May-Zing Mundelein

Vice-Chair Tancredi noted that the Beautification Committee does not currently have a volunteer team signed up for the A-May-Zing Mundelein community service event on May 2, and she encouraged members to participate so the committee has a visible presence. Volunteers are needed both to distribute plants, gloves, and materials and to assist with cleanup projects assigned to the team. The event begins at 8 a.m., with check-in and breakfast first, and may run through the morning or into early afternoon depending on the assigned tasks.

The size of the committee's volunteer group will determine the type of project assigned. Tancredi asked for additional participants, and suggested including community members and students. Some committee members noted scheduling conflicts. Members agreed to check personal schedules and follow up by email. The goal is to assemble a complete group able to start in the morning and contribute to this worth-while project.

NEW BUSINESS

Committee Business Cards

The committee revisited the idea of creating business cards for members. Lynne noted that traditional business cards are used less frequently today and may not justify the cost. She suggested using the existing Beautification Committee bookmarks, which already include a QR code linking to the committee's webpage. Members could add their individual Beautification email addresses via labels if direct contact information is needed.

Committee members discussed alternative formats, including generic cards with handwritten contact details, updated bookmarks, or incorporating QR codes that link to member information. Some members expressed concerns that directing residents to the website for all information may not always be convenient.

The committee agreed to revisit the topic after work on the new pamphlet is completed and consider whether bookmarks, updated promotional materials, or generic cards would best meet the committee's needs. No final action was taken.

OTHER BUSINESS

none

ADJOURNMENT

The meeting was adjourned at 6:52 PM.

RESULT:	[Yes 5, No 0, Abstained 0]
MOVER:	Committee Member Kim Nunez
SECONDER:	Committee Member Colleen Tancredi
AYES:	Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Chester Jankowski Jr., Jenny Ross
NAYS:	None
ABSTAIN:	None

Jenny Ross, Chairman

NEXT MEETING - MAY 20, 2026

CALL TO ORDER

The regularly scheduled meeting of the Beautification Committee was held on May 20, 2026. Chairperson Ross called the meeting to order at 5:30 PM.

ATTENDANCE

Lynne Monroe took the roll call. It indicated as follows:

Committee Attendance

PRESENT: Committee Member Nunez, Committee Member Tancredi, Committee Member Tierney, Committee Member Mitchell, Committee Member Jankowski Jr., Committee Member Ross

ABSENT: Mundelein Arts Commission Liason Chris Woodard

Other Attendance:

PRESENT: Lynne Monroe, Deputy Village Administrator

PUBLIC COMMENTARY

No Public Commentary

MINUTES APPROVAL

Review and Approval of Minutes

Motion to approve the Beautification Committee minutes from April 15, 2026.

The approval of the April minutes was deferred until the June meeting to allow members more time to review.

MUNDELEIN ARTS COMMISSION REPORT

Chris Woodard was not present but Chair Ross reminded the committee that the Arts Commission would be seeking volunteers to help with "Art Pantries." Member Tierney also mentioned the Rainbow Garden (run by the Park District) as an initiative if anyone was interested in helping out on their own.

ANNOUNCEMENTS

No Announcements

PROJECTS

Gardens

Member Jankowski reported on the necessary maintenance and positive growth of the two gardens: South Village Hall and Pollinator Garden. He indicated another 15 minutes in the next month would be helpful for necessary maintenance. He will also speak to

the Public Works Arborist about plans for the Callery Pears around Village Hall.

Bird City

Chair Ross provided a brief update and explanation on mosquito abatement. She reminded everyone that spraying for mosquitos does help the bird population by tackling West Nile virus and mosquito abatement is supported by the Audobon Society.

Member Mitchell reported on the success of the Bird Walk with 21 participants and plans for upcoming events, including a farmer's markets. Member Mitchell also provided an update on the annual status of bird city requirements. A proclamation will take place in September,

Excellence in Gardening Awards

Vice-chair Tancredi announced that Gardening Award Nominations will be accepted June 1 through August 15. Thirty signs will need to be printed in anticipation of community awards. One sign is needed to display at Spring into Summer. Lynne will have that printed.

Community Events

June 13, 2026 Farmer's Market - the theme is Gardens and Birds - Perch on Park

Members discussed participation at the June 13 Farmer's Market and activities/give-aways planned. Chair Ross will reach out to the Audubon Society regarding participation in the Littel Makers Market.

Farmer's Market butterfly release - July 11, 2026 to coincide with Girl Scouts Milkweed sale

The committee discussed the butterfly release and collaboration with the Girl Scouts. Member Mitchell explained the importance of butterflies requiring heat to fly in a release.

Bike Race - July 20, 2026

Event to be discussed at future meeting

District 75 Tiger Truck Fest - September

Event to be discussed at future meeting

Lure of the Local - October

Event to be discussed at future meeting

Santa's Cottage and Tree Lighting - December

Event to be discussed at future meeting

Clean up events - next one before the Bike Race

Plans to be discussed at a future meeting

Spring into Summer - May 30, 2026

Chair Ross provided a recap of the final plans for Spring into Summer and confirmed committee participation, Vendors, give-aways, set-up and rentals were discussed.

OLD BUSINESS

Budget

Vice-chair Tancredi provided a budget recap for FY26. The committee spent all but \$61.60 of the allocated budget funds. Members should think about what projects and purchases should be a priority for the current FY27 budget year. Members discussed new purchases, including kids' gardening gloves and more t-shirts.

Business Cards

Lynne distributed sample business cards that can be printed in-house on an as-needed basis. With the vacancy of the Communications Manager with the Village, availability may be delayed.

Projects for 2026-2027 - July meeting discussion

Topic to be discussed at future meeting

A-May-Zing Mundelein recap

A-May-Zing Mundelein was a huge success and the committee's participation was appreciated. The committee gave away 23 sets of gloves and 19 planters. Vice-Chair Tancredi updated the Sharepoint site with the details of the event for future year reference.

NEW BUSINESS

Native Plant to promote

The committee discussed introducing a native plant to promote. A few ideas were discussed, including the benefit of a perirenal versus an annual and what really makes a

plant native. Everyone will consider possible options and keep in mind the importance of availability.

OTHER BUSINESS

Lynne reminded the committee that she is in need of suggested trees to be planted at Courtland Commons. A few ideas were discussed.

ADJOURNMENT

Adjourn Beautification Committee Meeting

Motion to Adjourn the Beautification Committee Meeting.

The meeting was adjourned at **6:34** PM.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Committee Member Jill Mitchell
SECONDER:	Committee Member Chester Jankowski Jr.
AYES:	Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Jill Mitchell, Chester Jankowski Jr., Jenny Ross
NAYS:	None
ABSTAIN:	None

Jenny Ross, Chairman

NEXT MEETING - June 17, 2026