

Historical Commission Meeting Minutes

June 3, 2026

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, June 3, 2026. Chairperson Hayes called the meeting to order at 9:02 AM.

ATTENDANCE

Chairman Hayes took the roll call.

Commission Attendance

PRESENT: Chairman Hayes, Commissioner Baur, Commissioner Skinner, Commissioner Steffens, Commissioner Walker, Commissioner Zander

ABSENT:

Other Attendance

PRESENT: Ron Salski, Mundelein Park and Recreation District

PUBLIC COMMENTARY

No public commentary.

PARK DISTRICT REPORT

Ron inquired about what we needed from the Mundelein Park and Recreation District for the July 4th History Days. These are the items that we would like help with:

- Bunting hung up week before event
- Check for electricity access (and cords for music and popcorn machine)
- If anyone available for a Flag Ceremony
- Hose for watering newly planted items
- Help with a flyer to advertise event
- Help with ordering more pencils with the museum's name

VILLAGE ADMINISTRATOR REPORT

No report.

MINUTES APPROVAL

Review and Approval of the Historical Commission Meeting Minutes

Motion to approve the Historical Commission Meeting minutes from May 6, 2026.

The May minutes were amended as discussed during the meeting.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Barb Zander
SECONDER:	Commissioner Tom Baur

AYES:	Jeffrey Hayes, Tom Baur, Tracy Skinner, Jeanne Steffens, Anne Walker, Barb Zander
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Three Sisters Garden

Corn has been planted; signage (temporary and then official) coming. Beans, squash, and tobacco will also be planted later on; these will all represent the women working together on the crops

Meeting with MGN Locksmith

Jeff shared that this is still an ongoing process.

Rental Equipment for History Day

Tent, table, chairs, popcorn machine, popcorn serving baggies will be delivered on the morning of July 4th.

Farmer's Market Pop-up Museum

On July 25th and Jeff will request a larger/longer table.

Park District Summer Session pop-up museum

We will work on a more age appropriate presentation for a later time.

Other

July 5th Parade - Jeff and Jeanne are in contact to secure 2 or 3 cars; Jeff has already submitted paperwork to participate in the parade.

MUSEUM OPERATIONS

Archiving

None recently because the focus has been on the Fremont Library June Display case preparation.

Facility Maintenance

(1) Jeff was told about a possible gap in one of the doors and (2) Barb & Jeanne mentioned that the Caboose signage is getting hard to read/see.

Collection: Accessioning / De-Accessioning

Motion to accept the Accessioning / De-Accessioning as discussed.

None

Donations

Motion to accept the donations as discussed.

No report.

Volunteer Hours - March

May = 92

Museum Attendance

May = 28

Other

NEW BUSINESS

Board Vacancy

Anne will post something on FB; Jeff mentioned this should probably be moved to Old Business.

June Fremont Library Display

Barb, Jeanne and Tracy did work on this and the display was put up on Wednesday, June 3rd in the afternoon.

Radio Players Event

Jeff is the point person on this; no new info yet.

Museum of the American Sailor Presentation

Jeff is the point person on this; no new info yet.

Other

No report.

OLD BUSINESS

America 250 Celebration / Mundelein History Day

- Visitors welcome from 1:00 - 4:00 PM
- Docents working between 12:00 - 5:00 PM (Shawn K will send an email about this)
- Hopefully a copy of the female publisher's name can replace the one document that is posted now (as the publisher, she requested to be able to sign the final document; however, her signature is not always included in printed documents)
- Story Corps introduction and sign-ups
- Pop-up Museum — Tom will bring a few items to put out (with some brief info) to get us started
- Once the flyer is created, Anne will post it on FB and Mundelein Moms
- Tracy and Loren Skinner will portray Paulina & Solomon Norton at 2:00 PM & 3:00 PM
- Park District will put up red/white/blue bunting the week before
- Music provided from 1:00 - 2:00 PM from guitarist Roger Hammer
- Refreshments will be Costco cakes, popcorn, lemonade and bottled water

Flower Planter Display

Document Display

Three Sisters Garden

Mundelein History Day

Story Corps

Pop-up Museum

Actors & Script

Safe Cracking

Music

Refreshments

Landscape

No report.

Farmers Market Pop-up Museum

No report.

ADJOURNMENT

Adjourn the Historical Commission Meeting

Motion to adjourn the Historical Commission Meeting.

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:25 AM.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Anne Walker
SECONDER:	Commissioner Tom Baur
AYES:	Jeffry Hayes, Tom Baur, Tracy Skinner, Jeanne Steffens, Anne Walker, Barb Zander
NAYS:	None
ABSTAIN:	None

Jeffry Hayes, Chairman