

Historical Commission Meeting Minutes

May 6, 2026

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, May 6, 2026. Chairperson Hayes called the meeting to order at 9:01 AM.

ATTENDANCE

Chairman Hayes took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Hayes, Commissioner Baur, Commissioner Walker, Commissioner Zander, Commissioner Skinner, Commissioner Steffens

ABSENT:

Other Attendance

PRESENT: Eric Guenther, Village Administrator and Robin Meier, Mayor

PUBLIC COMMENTARY

No public commentary.

MINUTES APPROVAL

Review and Approval of the April 2026 Minutes

Motion to approve the Historical Commission meeting minutes from April 1, 2026.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Tracy Skinner
AYES:	Tom Baur, Anne Walker, Barb Zander, Jeffry Hayes, Tracy Skinner, Jeanne Steffens
NAYS:	None
ABSTAIN:	None

PARK DISTRICT REPORT

No one present; however, Eric (from Village) mentioned that the Park and Village are still talking through a few things and hopefully we will have answers by mid-summer.

VILLAGE ADMINISTRATOR REPORT

No report.

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Docent Handbook

The Docent Handbook was given back to MHC and will be returned to the museum by

Jeanne; All docents were given an electronic copy.

Name Tags / Business Cards

Name Tags for new members and docents have been ordered; however, takes some time to get them.

Three-Sisters Garden Preparation

Three Sisters Garden - Barb (our point person) has the seeds, planting containers have been ordered; however, we need to wait for the "go ahead" before planting anything.

Meeting with MGN Lock

Meeting with MGN Lock - Mike has been working with Gary about a possible "safe cracking" event at the Museum. ** It was later decided that we would do this as a "Bank Robbery" event at some point in the future.

Quarterly Newsletter

Has been posted already.

Other

No report.

MUSEUM OPERATIONS

Archiving

Archiving - Jeanne and Tracy are going to work with Barb's guidance. First meeting at the museum is Thursday, May 14, 2026.

Barb mentioned that she and Jeanne tried multiple times to log-in on the museum's laptop, but could not. Anne said she did NOT change the password. It was suggested to talk with Gary Gunther.

Facility Maintenance

No report.

Collections: Accessioning / De-Accessioning

Motion to accept recommendations for accessioning and de-accessioning as outlined.
(ONE MOTION FOR ALL ITEMS)

Collections: (Anne is the point person)

- Framed pictures of various Mundelein places:

Motion by Anne & Seconded by Tracy
ALL 6 members “Ayes”

- Wanted Picture

Motion by Barb & Seconded by Jeanne
4 “ayes” - Tom, Jeff, Barb and Jeanne
2 nays - Anne and Tracy

- 90th Anniversary poster (created by Shawn Killacky)

Motion by Anne & Seconded by Jeanne
ALL 6 “ayes”

- Vietnam era weapon/rifle

Motion by to accept Jeanne & Seconded by Tom
ALL 6 “ayes”

Donations

Motion to accept the donated Vietnam Era Rifle.
No report.

Volunteer Hours - March

Volunteer Hours for April = 111

Museum Attendance

Museum Attendance for April = 41

Other

No report.

NEW BUSINESS

Board Vacancy

Board Vacancy - it was discussed how to recruit a commissioner for our vacancy.
Suggestions were: Anne post something on FB and talk with possible new museum docents with history interest.

June Fremont Library Display

June Fremont Library Display — Originally, it was mentioned that TOOLS would be the focus. However, without being able to access the laptop info at the museum, it was decided to: (1) Barb would talk with the library to pass the opportunity to another group to display or (2) switch the focus to businesses over the years.

Radio Players Event

Radio Players Event - "Those Were the Days"; Jeff will contact the library to coordinate how this might be possible.

Museum of the American Sailor Presentation

Museum of the American Sailor Presentation and New Preschool visit proposal: after some discussion, it was decided both opportunities, while fascinating, are not the best for us right now.

Other

No report.

OLD BUSINESS

America 250 Celebration / Mundelein History Day

America 250 Celebration / Mundelein History Day - July 4, 2026 from 1:00 - 4:00 PM at the museum.

July 5th is the Parade Day - Jeff and Jeanne are looking to get more "vintage" cars for members to ride in.

Flower Planter Display

Flower Planter Display and "3-Sisters" Garden - Barb is the point person (info regarding this was mentioned earlier in these minutes).

Document Display

We will introduce this at History Days. People can share memories of growing up in Mundelein; Barb will work with Fremont for mic and amplification system for this

"3-Sisters" Garden

No Report

Mundelein History Day

Story Corps

Introduce it at History Days (July 4th). People can share memories of growing up in Mundelein; Barb will work with Fremont Library for mic, amplification system and dates/times available once we have signups.

Pop-up Museum

Pop-up Museum - visitors can bring old items to share and/or others can guess what the items are/were used for.

Actors

Info Display of Mr. & Mrs. Norton after Barb puts it all together. Tracy & Loren Skinner will portray them.

Safe Cracking

Music

Music - Jeanne contacted guitarist Roger Hammer & He is only available from 1:00 - 2:00 PM.

Refreshments

Refreshments:

- Popcorn Machine & Chairs - Jeff will take care of rental of these
- Cake and bottled water from Costco - Tracy will take care of this
- Paper goods (napkins, forks, small plates) either from storage or Tracy will get them

Landscape

Landscaping - red, white and blue flowers will be planted.

Farmers Market Pop-up Museum Other

Farmers Market Pop-up Museum - July 25, 2026 and more info to come.

ADJOURNMENT

Adjourn Mundelein Historical Commission Meeting

Motion to adjourn the Mundelein Historical Commission Meeting.

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:35 AM.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Barb Zander
SECONDER:	Commissioner Tom Baur
AYES:	Tom Baur, Anne Walker, Barb Zander, Jeffry Hayes, Tracy Skinner, Jeanne Steffens
NAYS:	None
ABSTAIN:	None

Jeffry Hayes, Chairman