

**AGENDA**  
**HISTORICAL COMMISSION MEETING**

June 3, 2026 - 9:00 AM  
Village Hall - Room 101  
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT REPORT
- V. VILLAGE ADMINISTRATOR REPORT
- VI. MINUTES APPROVAL
  - A. Review and Approval of the Historical Commission Meeting Minutes  
**Motion** to approve the Historical Commission Meeting minutes from May 6, 2026.
- VII. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
  - A. Three Sisters Garden
  - B. Meeting with MGN Locksmith
  - C. Rental Equipment for History Day
  - D. Farmer's Market Pop-up Museum
  - E. Park District Summer Session pop-up museum
  - F. Other

## VIII. MUSEUM OPERATIONS

A. Archiving

B. Facility Maintenance

C. Collection: Accessioning / De-Accessioning

**Motion** to accept the Accessioning / De-Accessioning as discussed.

D. Donations

**Motion** to accept the donations as discussed.

E. Volunteer Hours - March

F. Museum Attendance

G. Other

## IX. NEW BUSINESS

A. Board Vacancy

B. June Fremont Library Display

C. Radio Players Event

D. Museum of the American Sailor Presentation

E. Other

## X. OLD BUSINESS

### A. America 250 Celebration / Mundelein History Day

1. Flower Planter Display
2. Document Display
3. Three Sisters Garden
4. Mundelein History Day

Story Corps

Pop-up Museum

Actors & Script

Safe Cracking

Music

Refreshments

### B. Landscape

### C. Farmers Market Pop-up Museum

## XI. ADJOURNMENT

### A. Adjourn the Historical Commission Meeting

**Motion** to adjourn the Historical Commission Meeting.

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.



**CALL TO ORDER**

The regularly scheduled meeting of the Historical Commission was held on Wednesday, May 6, 2026. Chairperson Hayes called the meeting to order at 9:01 AM.

**ATTENDANCE**

Chairman Hayes took the roll call. It indicated as follows:

Commission Attendance

**PRESENT:** Chairman Hayes, Commissioner Baur, Commissioner Walker, Commissioner Zander, Commissioner Skinner, Member Steffens

**ABSENT:**

Other Attendance

**PRESENT:** Eric Guenther, Village Administrator and Robin Meier, Mayor

**PUBLIC COMMENTARY**

No public commentary.

**MINUTES APPROVAL**

**Review and Approval of the April 2026 Minutes**

**Motion** to approve the Historical Commission meeting minutes from April 1, 2026.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Tom Baur
<b>SECONDER:</b>	Commissioner Tracy Skinner
<b>AYES:</b>	Tom Baur, Anne Walker, Barb Zander, Jeffry Hayes, Tracy Skinner, Jeanne Steffens
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**PARK DISTRICT REPORT**

No one present; however, Eric (from Village) mentioned that the Park and Village are still talking through a few things and hopefully we will have answers by mid-summer.

**VILLAGE ADMINISTRATOR REPORT**

No report.

**CHAIRMAN'S REPORT AND OTHER COMMUNICATION**

**Docent Handbook**

The Docent Handbook was given back to MHC and will be returned to the museum by

Jeanne; All docents were given an electronic copy.

### **Name Tags / Business Cards**

Name Tags for new members and docents have been ordered; however, takes some time to get them.

### **Three-Sisters Garden Preparation**

Three Sisters Garden - Barb (our point person) has the seeds, planting containers have been ordered; however, we need to wait for the "go ahead" before planting anything.

### **Meeting with MGN Lock**

Meeting with MGN Lock - Mike has been working with Mike about a possible "safe cracking" event at the Museum. \*\* It was later decided that we would do this as a "Bank Robbery" event later in the year, not at the 250 festivities.

### **Quarterly Newsletter**

No report.

### **Other**

No report.

## **MUSEUM OPERATIONS**

### **Archiving**

Archiving - Jeanne and Tracy are going to work with Barb's guidance. First meeting at the museum is Thursday, May 14, 2026.

Barb mentioned that she and Jeanne tried multiple times to log-in on the museum's laptop, but could not. Anne said she did NOT change the password. It was suggested to talk with Gary Gunther.

### **Facility Maintenance**

No report.

### **Collections: Accessioning / De-Accessioning**

**Motion** to accept recommendations for accessioning and de-accessioning as outlined.  
**(ONE MOTION FOR ALL ITEMS)**

Collections: (Anne is the point person)

- Framed pictures of various Mundelein places:

Motion by Anne & Seconded by Tracy  
ALL 6 members “Ayes”

- Wanted Picture

Motion by Barb & Seconded by Jeanne  
4 “ayes” - Tom, Jeff, Barb and Jeanne  
2 nays - Anne and Tracy

- 90th Anniversary poster (created by Shawn Killacky)

Motion by Anne & Seconded by Jeanne  
ALL 6 “ayes”

- Vietnam era weapon/rifle

Motion by Jeanne & Seconded by Tom  
ALL 6 “ayes”

### **Donations**

**Motion** to accept the donated Vietnam Era Rifle.

No report.

### **Volunteer Hours - March**

Volunteer Hours for April = 111

### **Museum Attendance**

Volunteer Hours for April = 111

### **Other**

No report.

## **NEW BUSINESS**

### **Board Vacancy**

Board Vacancy - it was discussed how to recruit a commissioner for our vacancy. Suggestions were: Anne post something on FB and talk with possible new museum docents with history interest.

### **June Fremont Library Display**

June Fremont Library Display — Originally, it was mentioned that TOOLS would be the focus. However, without being able to access the laptop info at the museum, it was decided to: (1) Barb would talk with the library to pass the opportunity to another group to display or (2) switch the focus to businesses over the years.

### **Radio Players Event**

Radio Players Event - "Those Were the Days"; Jeff will contact the library to coordinate how this might be possible.

### **Museum of the American Sailor Presentation**

Museum of the American Sailor Presentation and New Preschool visit proposal: after some discussion, it was decided both opportunities, while fascinating, are not the best for us right now.

### **Other**

No report.

## **OLD BUSINESS**

### **America 250 Celebration / Mundelein History Day**

America 250 Celebration / Mundelein History Day - July 4, 2026 from 1:00 - 4:00 PM at the museum.

July 5th is the Parade Day - Jeff and Jeanne are looking to get more "vintage" cars for members to ride in.

### **Flower Planter Display**

Flower Planter Display and "3-Sisters" Garden - Barb is the point person (info regarding this was mentioned earlier in these minutes).

### **Document Display**

No report.

### **"3-Sisters" Garden**

No Report

### **Mundelein History Day**

## **Story Corps**

We will begin the Story Corps concept with an Open Mic; people can share memories of growing up in Mundelein; Barb will work with Fremont for mic and amplification system for this.

## **Pop-up Museum**

Pop-up Museum - visitors can bring old items to share and/or others can guess what the items are/were used for.

## **Actors**

Info Display of Mr. & Mrs. Norton after Barb puts it all together. Tracy & Loren Skinner will portray them.

## **Safe Cracking**

Meeting with MGN Lock - Mike has been working with Mike about a possible "safe cracking" event at the Museum. \*\* It was later decided that we would do this as a "Bank Robbery" event later in the year, not at the 250 festivities.

## **Music**

Music - Jeanne will contact the music group & they are only available from 1:00 - 2:00 PM.

## **Refreshments**

Refreshments:

- Popcorn Machine & Chairs - Jeff will take care of rental of these
- Cake and bottled water from Costco - Tracy will take care of this
- Paper goods (napkins, forks, small plates) either from storage or Tracy will get them

## **Landscape**

Landscaping - red, white and blue flowers will be planted.

## **Farmers Market Pop-up Museum Other**

Farmers Market Pop-up Museum - July 25, 2026 and more info to come.

## **ADJOURNMENT**

**Adjourn Mundelein Historical Commission Meeting**

**Motion** to adjourn the Mundelein Historical Commission Meeting.

**Motion** to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:35 AM.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Barb Zander
<b>SECONDER:</b>	Commissioner Tom Baur
<b>AYES:</b>	Tom Baur, Anne Walker, Barb Zander, Jeffry Hayes, Tracy Skinner, Jeanne Steffens
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

---

Jeffry Hayes, Chairman