

**Mundelein Community Days Commission
Meeting Minutes**

May 21, 2026

CALL TO ORDER

The Mundelein Community Days Commission meeting was held on May 21, 2026 at 300 Plaza Circle, Mundelein. Chairperson Salski called the meeting to order at 8:00 AM.

ATTENDANCE

Chairperson Salski took the roll call. It indicated as follows:

Board Attendance

PRESENT: Commissioner Salski, Commissioner Newby, Commissioner Krummick, Commissioner Poletto

ABSENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Quaiyoom

Village Attendance

PRESENT: Kelsey Howe, Business Services Manager; Jess Marvin, Special Events Coordinator; Brian Kisselburg, Commander

MINUTES APPROVAL

Approval of the April 16, 2026 Minutes

Motion to approve the Month DD, YYYY, Economic Development Commission Regular Meeting Minutes.

PUBLIC COMMENTARY

There was no public commentary.

2026 MUNDELEIN DAYS PLANNING

Layout

Liaison Howe presented the map of the layout and noted the addition of the fourth entrance by the bridge.

Budget

The Commission discussed the budget deficit. Liaison Howe will create yard signs and flyers to further advertise the event. Chairperson Salski recommended reaching out to a marketing company to assist. Ultimately, attendance is often dictated by factors outside the Commission's control.

Sponsorship

\$59,205 in donations have been received so far, with an additional \$17,950 in verbal commitments. Donations are on target to reach the goal of \$80,000 by June.

Fireworks

There was no report.

Parade

The Navy Band confirmed participation. Liaison Howe will schedule an internal parade meeting to discuss details, logistics, and additional volunteers to direct traffic at the Metra lot.

Carnival

Commissioner Poletto anticipates a bigger crowd on July 2 due to wristbands. The carnival is ready to go.

Pageant

The Committee is working with the high school to determine rental hours. They will reach out to Park District regarding the use of the Diamond Lake facility for the contestant party. The Committee has not received many contestant applications, but anticipates more will come after the school year finishes.

Music

There was no report.

Munch / Food Vendors

All spots have been filled, however, two new Mundelein restaurants said they would be submitting their application. If they do, the two non-Mundelein businesses will be removed from the lineup.

Beer Booth

The Commission discussed adding signage around the beer tent advertising the drink selection and the option to pay with a credit card.

Special Events

All events are confirmed.

Comments

There were no comments.

CONCERTS IN THE PARK

Schedule

The Commission reviewed the schedule. Liaison Howe explained the concert procedures. Commissioner Quaiyoom will be at most concerts and can provide training to volunteers.

MEMORIAL DAY PARADE

Lineup and Schedule

The Commission reviewed the lineup and schedule for the remembrance ceremony. Commissioner Poletto will bring flags and a wagon to have the Boy Scouts pass out to parade spectators.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Motion to Adjourn the meeting at 8:38 AM.

RESULT:	Passed [Yes 4, No 0, Abstained 0]
MOVER:	Commissioner Michael Krummick
SECONDER:	Commissioner Karrie Newby
AYES:	Ron Salski, Karrie Newby, Michael Krummick, Robert Poletto
NAYS:	None
ABSTAIN:	None

NEXT MEETING - June 18, 2026