

**Mundelein Community Days Commission
Meeting Minutes**

April 16, 2026

CALL TO ORDER

The Mundelein Community Days Commission meeting was held on April 16, 2026 at 300 Plaza Circle, Mundelein. Chairperson Salski called the meeting to order at 8:00 AM.

ATTENDANCE

Clerk Walsh took the roll call. It indicated as follows:

Board Attendance

PRESENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Krummick, Commissioner Poletto

ABSENT:

Village Attendance

PRESENT: Kelsey Howe, Business Services Manager; Jess Marvin, Special Events Coordinator; Brian Kisselburg, Commander

MINUTES APPROVAL

Approval of the March 19, 2026 Minutes

Motion to approve the March 19, 2026 Mundelein Community Days Commission Meeting Minutes.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Biegel
SECONDER:	Commissioner Ditanto
AYES:	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Krummick, Commissioner Poletto
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2026 MUNDELEIN DAYS PLANNING

Liaison Howe introduced Jess Marvin as the Village's newly-established Special Events Coordinator. Ms. Marvin will be taking on the role of Commission Liaison over the next

couple of years while Liaison Howe will train Ms. Marvin and guide her through planning.

Layout

Liaison Howe said the bridge was installed and that ADA parking would be installed along Crystal St. as well. The large trees near the bridge were taken down. Liaison Howe will address the slippery grassy area between the Santa Maria parking lot and entrance to the arch.

Budget

Sponsorship

Five of eight beer cup spots have been filled. The Commission has generated \$41,830 in donations so far this year. The next solicitation will be a mailed letter sent out the week of May 4. Liaison Howe will generate an invoice for Mundelein Community Bank's pageant donation.

Fireworks

There was no report.

Parade

A few parade applications have been received. Liaison Howe was unable to book two paid participants. The staging setup, layout, and public works assistance will remain the same this year.

Carnival

The carnival will open at 5pm on Thursday, July 2. Wristbands will be available the same day from 5-9pm for \$35. Wristbands will provide unlimited rides during that time for purchasers.

Pageant

Commissioner Biegel is working with the high school to determine security and sound and lighting fees. The Pageant Committee is seeking a location to host the contestant meeting on June 9. Fire Station 1, Diamond Lake, and the American Legion are options. Liaison Howe confirmed a 3% credit card fee is added to any application payments made at the Village Hall. The Village attorneys are currently reviewing the pageant application. The Pageant Committee has secured a new, locally based photographer. Barefoot Bay passes and carnival ride tickets will be provided to the Queens. Miss Mundelein Haезely Reid-Crawford received an entrepreneur award at the Lake County Pageant.

Music

Liaison Howe will book DJ Vince Magsino for July 2 to fill the space between bands.

Munch / Food Vendors

Nine food vendors have applied, including Luke's of Mundelein.

Beer Booth

The beer vendor confirmed domestic beer taps can be added to the other trailer to spread out the crowd. Liaison Howe will provide Commissioner Krummick with a list of current beverages served and the available vodka-based drinks.

Special Events

The caricature artist has confirmed participation. Mundelein History Day hosted by the Mundelein Historical Commission will be held on July 4 at the Heritage Museum. The pony rides and petting zoo are booked. Tighthouse has agreed to host the bags tournament on the 4th of July at Tighthouse. Chairperson Salski will provide the Pickleball Tournament times by mid-May.

Comments

Commissioner Quaiyoom suggested adding information about the bands in the schedule of events. Liaison Howe noted that Ms. Marvin is very proficient with social media giving more opportunities for advertising music, events, sponsors, etc.

CONCERTS IN THE PARK

Two dates are still available. Liaison Howe will reach out to the School of Rock to see if they are available on August 30. Commissioner Quaiyoom will look for a Mariachi band for August 9, or reach out to Guitarra Azul.

MEMORIAL DAY PARADE

The event and schedule is live on the website. The Village will seek parade participants soon. Liaison Howe anticipates the lineup to be similar to last year's lineup. Commissioner Poletto will confirm if the VFW is hosting a per-parade ceremony at the Point.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Motion to Adjourn the meeting at 8:35 AM.

RESULT: **Passed [Yes 7, No 0, Abstained 0]**

MOVER: Commissioner Shah Quaiyoom
SECONDER: Commissioner Karrie Newby
AYES: Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom,
Michael Krummick, Bob Poletto
NAYS: None
ABSTAIN: None

NEXT MEETING - May 21, 2026