

AGENDA
BEAUTIFICATION COMMITTEE MEETING

April 15, 2026 - 5:30 PM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

I. CALL TO ORDER

II. ATTENDANCE

III. PUBLIC COMMENTARY

IV. MINUTES APPROVAL

A. Minute Review and Approval

Motion to approve the Beautification Committee Meeting Minutes from March 18, 2026.

V. MUNDELEIN ARTS COMMISSION REPORT

VI. ANNOUNCEMENTS

VII. PROJECTS

A. Gardens

B. Bird City

C. Excellence in Gardening Awards

D. Community Events

1. June 13, 2026 Farmer's Market - the theme is Gardens and Birds - Perch on Park

2. Farmer's Market butterfly release - Late July / early August

3. Bike Race - July
4. District 75 Tiger Truck Fest - September
5. Lure of the Local - October
6. Santa's Cottage and Tree Lighting - December

E. Clean up events / Adopt a Road

F. Spring into Summer - May 30, 2026

G. Reuse a Shoe / Textile Recycling

VIII. OLD BUSINESS

A. Budget

B. Projects for 2026/2027

C. A-May-Zing Mundelein

IX. NEW BUSINESS

A. Committee Business Cards

X. OTHER BUSINESS

XI. ADJOURNMENT

XII. NEXT MEETING - MAY 20, 2026

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

I. CALL TO ORDER

CALL TO ORDER

The regularly scheduled meeting of the Beautification Committee was held on March 18, 2026. Chairperson Ross called the meeting to order at 5:30 PM.

II. ATTENDANCE

ATTENDANCE

Lynne Monroe took the roll call. It indicated as follows:

Committee Attendance

PRESENT: Committee Member Nunez, Committee Member Tierney, Committee Member Mitchell, Chair Ross

ABSENT: Committee Member Jankowski Jr.

Other Attendance:

REMOTE: Vice-Chair Tancredi

PRESENT: Chris Woodard, Mundelein Arts Commission Liason and Lynne Monroe, Assistant Village Administrator

III. PUBLIC COMMENTARY

PUBLIC COMMENTARY

Michael Waters, applicant for the Committee's opening, was in attendance. Michael is scheduled to be appointed at the March 23, 2026 board meeting.

Michael mentioned a feral cat spay and release program that would be an initiative closely aligned with the Bird City designation. Members discussed and agreed that this program is important to market and explore further.

IV. MINUTES APPROVAL

MINUTES APPROVAL

A. Review and Approval of Minutes

Motion to approve the February 18, 2026 Beautification Committee Minutes.

Review and Approval of Minutes

Motion to approve the February 18, 2026 Beautification Committee Minutes.

Members noted a few minor edits, and the minutes were passed.

| | |
|------------------|--|
| RESULT: | Passed [Yes 4, No 0, Abstained 0] |
| MOVER: | Committee Member Jill Mitchell |
| SECONDER: | Committee Member Margaret (Peg) Tierney |
| AYES: | Kim Nunez, Margaret (Peg) Tierney, Jill Mitchell, Jenny Ross |
| NAYS: | None |

ABSTAIN: None

V. MUNDELEIN ARTS COMMISSION REPORT

MUNDELEIN ARTS COMMISSION REPORT

Chris Woodard reported on several initiatives from the Mundelein Arts Commission (MAC).

Mundelein Community Connection (MCC) is partnering with Adler Arts Center for this year's Arts Festival. The Park District is no longer partnering with MCC for this event. MAC will have a table at the event.

Chris reported on an opportunity at the library to use their display case for a committee initiative such as Bird City, if there is interest. MAC will be collaborating for something in celebration of their 10th anniversary.

Chair Ross and Chris discussed Spring into Summer plans for MAC. MAC will have a bird give-away and provide pavement art. Chris will need chalk ordered to decorate the pavement the Sunday before the event.

VI. ANNOUNCEMENTS

ANNOUNCEMENTS

Lynne announced that new members will now be sworn in at a Board Meeting as part of committee membership. Lynne will swear anyone in who is already a member and had Oath of Office certificates available.

Chris Woodard recognized Vice-Chair Tancredi for her annual presentation at the last Board Meeting.

VII. PROJECTS

PROJECTS

A. Gardens

Gardens

Member Jankowski was absent, but Chair Ross reported that he intends to meet with the Village Arborist to discuss plans for new trees at Village Hall. Lynne reported on Courtland Commons Pollinator Garden as a large initiative with significant maintenance that will be handled by Public Works and a landscaping company. The bridge has been installed, and a new walking path will be planned. The plan and design is still in the works for the whole garden area. Member Tierney asked if plants would be bird-friendly, to which Lynne affirmed. If the committee is interested, they can manage

plant baskets on the bridge or perhaps planters in the garden. Member Nunez will ask Kelsey Howe in Public Works about the cost of planters, so a decision can be made next month.

B. Bird City

Bird City

Lynne announced that new Bird City signs have been made and will be installed at the Village Hall garden and at the Pollinator Garden at Courtland Commons. Lynne asked for Newsletter content for the Spring newsletter, so as not to duplicate last year's. Bird City and the Bird Walk are important to highlight. Member Mitchell, Michael Waters and Chair Ross each will provide fresh content to share Bird City, Spring into Summer News, and Gardening Tips, respectively. Member Mitchell reported her work on the upcoming Bird Walk at Ray's Lake. She is also in the process of updating the Bird City program website.

C. Community Events

Community Events

Vice-Chair Tancredi and Member Tierney had nothing to report. Discussion about these events will take place as they draw closer.

1. June 20, 2026 Farmer's Market - the theme is Gardens and Birds

June 20, 2026 Farmer's Market - the theme is Gardens and Birds

2. Farmer's Market butterfly release - late July / early August

Farmer's Market butterfly release - late July / early August

3. Bike Race

Bike Race

4. District 75 Tiger Truck Fest

District 75 Tiger Truck Fest

5. Lure of the Local

Lure of the Local

6. Santa's Cottage and Tree Lighting

Santa's Cottage and Tree Lighting

- D. Clean up events / Adopt a Road

Clean up events / Adopt a Road

Member Nunez reported plans for a clean-up event in coordination with the bike race and after Halloween.

- E. Spring into Summer - May 30, 2026

Spring into Summer - May 30, 2026

Chair Ross reported on continuing planning for Spring into Summer, with many returning and new vendors. The owner of Walela Farms may bring her highland cow, and also discuss chicken keeping. The train club will be open as well. Lynne reported that ComEd will be donating 25 tree saplings for give-aways. Chair Ross provided the event permit to Lynne for processing, and she will finalize the Liquor License application. Chair Ross is coordinating the creation of posters and other marketing materials with Freedom Nyguen. The members discussed volunteer help and set-up/clean-up needs for the day.

- F. Reuse a Shoe / Textile Recycling

Reuse a Shoe / Textile Recycling

Chair Ross inquired if there is interest in textile recycling and managing a Reuse- a - Shoe program. Chair Ross and Member Nunez will discuss separately to see the viability of taking this on and report back to the committee.

VIII. OLD BUSINESS

OLD BUSINESS

A. Budget

Budget

Vice-Chair Tancredi reported no change to the budget from last month. However, she had requested items to be ordered for Spring into Summer and other future give-aways. Lynne confirmed the items had been ordered, except for tote bags. Members discussed a new or added graphic to the bags — to include a bird. After discussion of artwork layout and cost, the decision was made to order the same bags as last year, in the minium quantity.

Members discussed other purchases to consider, including trees, dog waste stations, and planters. A final decision will be made next month.

B. Committee Vacancy

Committee Vacancy

Michael Waters has been selected by Mayor Meier. His appointment is official March 23, 2026.

IX. NEW BUSINESS

NEW BUSINESS

A. A-May-Zing Mundelein

A-May-Zing Mundelein

Chair-Ross will coordinate with Village staff regarding potential participation in A-May-Zing Mundelein and report back next month.

- B. 250th Anniversary of the US

250th Anniversary of the US

Member Tierney suggested initiatives to celebrate the USA 250th birthday celebration. She recommends encouraging planting of red, white, and blue flowers. She will submit content that Lynne can add to the Spring newsletter. Lynne added that light pole banners will be installed to commemorate the event. Vice-Chair Tancredi confirmed flags have been ordered for give-aways at events, as well.

- C. Excellence in Gardening Awards

Excellence in Gardening Awards

Vice-Chair Tancredi plans to advertise for the Excellence in Gardening awards in the Summer newsletter (it will come out near end of June.)

- X. OTHER BUSINESS

OTHER BUSINESS

None

- XI. ADJOURNMENT

ADJOURNMENT

- A. Adjourn the Beautification Committee Meeting

Motion to adjourn the Beautification Committee Meeting.

Adjourn the Beautification Committee Meeting

Motion to adjourn the Beautification Committee Meeting.

The meeting was adjourned at 6:29 PM

| | |
|------------------|--|
| RESULT: | Passed [Yes 4, No 0, Abstained 0] |
| MOVER: | Committee Member Kim Nunez |
| SECONDER: | Committee Member Jill Mitchell |
| AYES: | Kim Nunez, Margaret (Peg) Tierney, Jill Mitchell, Jenny Ross |
| NAYS: | None |
| ABSTAIN: | None |

Jenny Ross, Chairman

XII. NEXT MEETING - APRIL 15, 2026

NEXT MEETING - APRIL 15, 2026