

**AGENDA**  
**HISTORICAL COMMISSION MEETING**

April 1, 2026 - 9:00 AM  
Village Hall - Room 101  
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
  - A. Approval of the Historical Commission Minutes  
**Motion** to approve the Historical Commission meeting minutes from March 4, 2026.
- V. PARK DISTRICT REPORT
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
  - A. Docent Training 2026
  - B. Mundelein Historical Commission Annual Report
  - C. Three-Sisters Garden Preparation
  - D. Meeting with MGN Lock
  - E. Other
- VII. MUSEUM OPERATIONS
  - A. Archiving

B. Facility Maintenance

C. Collections: Accessioning / De-accessioning

**Motion** to accept recommendations for accessioning and de-accessioning.

D. Donations

1. Sheldon School Materials

2. Allanson Farm Axe Head

3. Village Pizza Phone Sign

E. Volunteer Hours - March

F. Museum Attendance

G. Other

## VIII. NEW BUSINESS

A. Board Vacancies

B. Fremont Library Display Removal

C. Docent Handbook

D. Spring into Summer Application

E. Other

IX. OLD BUSINESS

A. America 250 Celebration

1. Flower Planter Display
2. Document Display
3. "3-Sisters" Garden
4. Mundelein History Day

Story Corps

Pop-up Museum

Actors

B. Landscape Phase II

C. Mundelein History Day - July 4th

D. Farmers Market Pop-up Museum

E. Other

X. VILLAGE ADMINISTRATOR REPORT

XI. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**CALL TO ORDER**

The regularly scheduled meeting of the Historical Commission was held on Wednesday, March 4, 2026. Chairperson Flynn called the meeting to order at 9:00 AM.

**ATTENDANCE**

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

**PRESENT:** Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes, Chairman Skinner

**ABSENT:**

Other Attendance

**PRESENT:** Ron Salski (MPRD - on phone), Eric Guenther, Village Administrator, Jeanne Stefens, and Peg Tierney

**PUBLIC COMMENTARY**

Jeanne shared 2 thoughts:

- If possible, display the Museum Info sign at Fremont Library better (maybe a tent instead of flat)
- Grayslake had a pop-up tent with BYO history artifacts to share (some were donated after to the museum)

Peg Tierney - from the Beautification Committee, came to ask & share about the 250 Year Celebration

**PARK DISTRICT REPORT**

Ron called in to our meeting for the following summary regarding an ongoing request for a software/digitizing program for the museum’s artifacts. This is a brief summary:

- The scanning file that was given to the local place is done and see the email with files
- This “scanning” would only give links and a look-only concept
- Tech team did 3-5 hours of research with Past Perfect; \$870 a year with only 1 user; would support an ipad
- Dunn Museum was contacted and the following was reported from that:
  - Moved away from Past Perfect
  - Emphasized that staff NOT volunteers do the inputting

Ron summed it up by saying that the Park District is denying our Past Perfect request. Ron also let Barb know that her shelving (for a museum exhibit) has been ordered.

## MINUTES APPROVAL

### Historical Commission Minute Approval

**Motion** to approve the Historical Commission Meeting Minutes from February 4, 2026.

<b>RESULT:</b>	<b>Passed [Yes 7, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Tom Baur
<b>SECONDER:</b>	Commissioner Barb Zander
<b>AYES:</b>	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes, Tracy Skinner
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

## CHAIRMAN'S REPORT AND OTHER COMMUNICATION

### Digitizing Project

Already mentioned previously with Ron & Mike sent files via email to us.

### 2026 Museum Exhibits Status Report

Wendy gave a status update of the turn-over of exhibits.

### Opening Day - March 21, 2026

Saturday, March 21, 2026

### MHC Annual Report - March 9, 2026

Mike sent his report to members via email and he will summarize his report at the Board Meeting on Monday, March 9, 2026.

### Other

Anne has volunteers for gardening.

## MUSEUM OPERATIONS

### Archiving

No report.

### Facility Maintenance

No report.

**Collections: Accessioning/De-accessioning**

**Motion** to accept recommendations for accessioning and de-accessioning.

No collections this meeting.

**Volunteer Hours - February**

Volunteer Hours - 76.25

Visitors - 0 (museum was closed)

**Other**

**NEW BUSINESS**

**Historical Alliance / America 250 Oral History**

Barb & Tracy are still waiting to find out more about being trained on this so we can move forward with this.

**Docent Training**

Docent training - Shawn is still volunteering to take care of this for us. ALL docents (return and new) have been invited to Museum one hour before opening on March 21, 2026.

**Other**

- Wendy announced that, effectively immediately, she had resigned from both MHC and the Old #1 Committee
- NOW we have 2 openings within 2 months (Wendy/March & Mike/April)

**OLD BUSINESS**

**Digital Site Map**

No report.

**Digital Frame Display**

No report.

**Landscape Phase II**

No report.

**Other**

No report.

**VILLAGE ADMINISTRATOR REPORT**

**ADJOURNMENT**

<b>RESULT:</b>	<b>Passed [Yes 7, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Barb Zander
<b>SECONDER:</b>	Commissioner Anne Walker
<b>AYES:</b>	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes, Tracy Skinner
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None