

I. CALL TO ORDER

**CALL TO ORDER**

The regularly scheduled meeting of the Beautification Committee was held on March 18, 2026. Chairperson Ross called the meeting to order at 5:30 PM.

II. ATTENDANCE

**ATTENDANCE**

Lynne Monroe took the roll call. It indicated as follows:

Committee Attendance

**PRESENT:** Committee Member Nunez, Committee Member Tierney, Committee Member Mitchell, Chair Ross

**ABSENT:** Committee Member Jankowski Jr.

Other Attendance:

**REMOTE:** Vice-Chair Tancredi

**PRESENT:** Chris Woodard, Mundelein Arts Commission Liason and Lynne Monroe, Assistant Village Administrator

III. PUBLIC COMMENTARY

**PUBLIC COMMENTARY**

Michael Waters, applicant for the Committee's opening, was in attendance. Michael is scheduled to be appointed at the March 23, 2026 board meeting.

Michael mentioned a feral cat spay and release program that would be an initiative closely aligned with the Bird City designation. Members discussed and agreed that this program is important to market and explore further.

IV. MINUTES APPROVAL

**MINUTES APPROVAL**

A. Review and Approval of Minutes

**Motion** to approve the February 18, 2026 Beautification Committee Minutes.

**Review and Approval of Minutes**

**Motion** to approve the February 18, 2026 Beautification Committee Minutes.

Members noted a few minor edits, and the minutes were passed.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>Passed [Yes 4, No 0, Abstained 0]</b>                     |
| <b>MOVER:</b>    | Committee Member Jill Mitchell                               |
| <b>SECONDER:</b> | Committee Member Margaret (Peg) Tierney                      |
| <b>AYES:</b>     | Kim Nunez, Margaret (Peg) Tierney, Jill Mitchell, Jenny Ross |
| <b>NAYS:</b>     | None   |

**ABSTAIN:** None

## V. MUNDELEIN ARTS COMMISSION REPORT

### **MUNDELEIN ARTS COMMISSION REPORT**

Chris Woodard reported on several initiatives from the Mundelein Arts Commission (MAC).

Mundelein Community Connection (MCC) is partnering with Adler Arts Center for this year's Arts Festival. The Park District is no longer partnering with MCC for this event. MAC will have a table at the event.

Chris reported on an opportunity at the library to use their display case for a committee initiative such as Bird City, if there is interest. MAC will be collaborating for something in celebration of their 10th anniversary.

Chair Ross and Chris discussed Spring into Summer plans for MAC. MAC will have a bird give-away and provide pavement art. Chris will need chalk ordered to decorate the pavement the Sunday before the event.

## VI. ANNOUNCEMENTS

### **ANNOUNCEMENTS**

Lynne announced that new members will now be sworn in at a Board Meeting as part of committee membership. Lynne will swear anyone in who is already a member and had Oath of Office certificates available.

Chris Woodard recognized Vice-Chair Tancredi for her annual presentation at the last Board Meeting.

## VII. PROJECTS

### **PROJECTS**

#### A. Gardens

#### **Gardens**

Member Jankowski was absent, but Chair Ross reported that he intends to meet with the Village Arborist to discuss plans for new trees at Village Hall. Lynne reported on Courtland Commons Pollinator Garden as a large initiative with significant maintenance that will be handled by Public Works and a landscaping company. The bridge has been installed, and a new walking path will be planned. The plan and design is still in the works for the whole garden area. Member Tierney asked if plants would be bird-friendly, to which Lynne affirmed. If the committee is interested, they can manage

plant baskets on the bridge or perhaps planters in the garden. Member Nunez will ask Kelsey Howe in Public Works about the cost of planters, so a decision can be made next month.

B. Bird City

**Bird City**

Lynne announced that new Bird City signs have been made and will be installed at the Village Hall garden and at the Pollinator Garden at Courtland Commons. Lynne asked for Newsletter content for the Spring newsletter, so as not to duplicate last year's. Bird City and the Bird Walk are important to highlight. Member Mitchell, Michael Waters and Chair Ross each will provide fresh content to share Bird City, Spring into Summer News, and Gardening Tips, respectively. Member Mitchell reported her work on the upcoming Bird Walk at Ray's Lake. She is also in the process of updating the Bird City program website.

C. Community Events

**Community Events**

Vice-Chair Tancredi and Member Tierney had nothing to report. Discussion about these events will take place as they draw closer.

1. June 20, 2026 Farmer's Market - the theme is Gardens and Birds

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2. Farmer's Market butterfly release - late July / early August

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3. Bike Race

**Bike Race**

4. District 75 Tiger Truck Fest

### **District 75 Tiger Truck Fest**

5. Lure of the Local

### **Lure of the Local**

6. Santa's Cottage and Tree Lighting

### **Santa's Cottage and Tree Lighting**

- D. Clean up events / Adopt a Road

### **Clean up events / Adopt a Road**

Member Nunez reported plans for a clean-up event in coordination with the bike race and after Halloween.

- E. Spring into Summer - May 30, 2026

### **Spring into Summer - May 30, 2026**

Chair Ross reported on continuing planning for Spring into Summer, with many returning and new vendors. The owner of Walela Farms may bring her highland cow, and also discuss chicken keeping. The train club will be open as well. Lynne reported that ComEd will be donating 25 tree saplings for give-aways. Chair Ross provided the event permit to Lynne for processing, and she will finalize the Liquor License application. Chair Ross is coordinating the creation of posters and other marketing materials with Freedom Nyguen. The members discussed volunteer help and set-up/clean-up needs for the day.

- F. Reuse a Shoe / Textile Recycling

## **Reuse a Shoe / Textile Recycling**

Chair Ross inquired if there is interest in textile recycling and managing a Reuse- a - Shoe program. Chair Ross and Member Nunez will discuss separately to see the viability of taking this on and report back to the committee.

### VIII. OLD BUSINESS

#### **OLD BUSINESS**

##### A. Budget

#### **Budget**

Vice-Chair Tancredi reported no change to the budget from last month. However, she had requested items to be ordered for Spring into Summer and other future give-aways. Lynne confirmed the items had been ordered, except for tote bags. Members discussed a new or added graphic to the bags — to include a bird. After discussion of artwork layout and cost, the decision was made to order the same bags as last year, in the minium quantity.

Members discussed other purchases to consider, including trees, dog waste stations, and planters. A final decision will be made next month.

##### B. Committee Vacancy

#### **Committee Vacancy**

Michael Waters has been selected by Mayor Meier. His appointment is official March 23, 2026.

### IX. NEW BUSINESS

#### **NEW BUSINESS**

##### A. A-May-Zing Mundelein

#### **A-May-Zing Mundelein**

Chair-Ross will coordinate with Village staff regarding potential participation in A-May-Zing Mundelein and report back next month.

- B. 250th Anniversary of the US

### **250th Anniversary of the US**

Member Tierney suggested initiatives to celebrate the USA 250th birthday celebration. She recommends encouraging planting of red, white, and blue flowers. She will submit content that Lynne can add to the Spring newsletter. Lynne added that light pole banners will be installed to commemorate the event. Vice-Chair Tancredi confirmed flags have been ordered for give-aways at events, as well.

- C. Excellence in Gardening Awards

### **Excellence in Gardening Awards**

Vice-Chair Tancredi plans to advertise for the Excellence in Gardening awards in the Summer newsletter (it will come out near end of June.)

- X. OTHER BUSINESS

### **OTHER BUSINESS**

None

- XI. ADJOURNMENT

### **ADJOURNMENT**

- A. Adjourn the Beautification Committee Meeting

**Motion** to adjourn the Beautification Committee Meeting.

### **Adjourn the Beautification Committee Meeting**

**Motion** to adjourn the Beautification Committee Meeting.

The meeting was adjourned at 6:29 PM

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|------------------|--|
| <b>RESULT:</b>   | <b>Passed [Yes 4, No 0, Abstained 0]</b>                     |
| <b>MOVER:</b>    | Committee Member Kim Nunez                                   |
| <b>SECONDER:</b> | Committee Member Jill Mitchell                               |
| <b>AYES:</b>     | Kim Nunez, Margaret (Peg) Tierney, Jill Mitchell, Jenny Ross |
| <b>NAYS:</b>     | None   |
| <b>ABSTAIN:</b>  | None   |

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Jenny Ross, Chairman

XII. NEXT MEETING - APRIL 15, 2026

**NEXT MEETING - APRIL 15, 2026**