

AGENDA
VILLAGE BOARD MEETING NO. NO. 3299
May 13, 2024 - 7:00 PM
Village Hall - Board Room
300 Plaza Circle, Mundelein, IL 60060

I. CALL TO ORDER

II. ATTENDANCE

III. PLEDGE OF ALLEGIANCE

IV. MINUTES APPROVAL

- A. **Motion** to approve the Board of Trustees Regular meeting minutes from April 22, 2024.

V. PUBLIC COMMENTARY

VI. PRESENTATIONS / AWARDS

VII. PUBLIC HEARINGS

VIII. MAYOR'S REPORT

- A. Proclamation - Loving Day

- B. Resolution Canceling the May 27, 2024 Board Meeting

Motion to Adopt a Resolution canceling the Village Board Meeting of May 27, 2024, and authorizing the Village Administrator to approve payment of bills between the period of May 14, 2024, and May 27, 2024.

- C. Appointment to the Beautification Committee - Chester Jankowski Jr.

Motion to approve the appointment of Chester Jankowski Jr. to the Beautification Committee.

- D. Appointment to the Beautification Committee - Jill Mitchell

Motion to approve the appointment of Jill Mitchell to the Beautification Committee.

E. Proclamation - Public Works Week 2024

F. Proclamation - Police Week 2024

G. CyberClan Proposal for IT Services

Motion to authorize the Village Administrator to approve a service proposal with CyberClan for Information Technology services for three years and authorize a purchase order in the amount not to exceed \$126,210 annually for the first year and authorize approval of a purchase order in the amount not to exceed \$132,960 for the second year and authorize a purchase order in the amount not to exceed \$132,960 for the third year.

H. Lease Amendment - TS Financial

Motion to Adopt a Resolution Approving and Authorizing Execution of an Amendment to the Office Lease Between the Village of Mundelein, as Lessor and TS Financial, as Lessee.

IX. TRUSTEE REPORTS

A. Community and Economic Development Committee (Wilson, Schwenk, Meier)

1. Ryan, LLC Consulting Services for Fiscal Impact Review

Motion to approve and authorize execution by the Village Administrator a contract for professional services between Ryan, LLC and the Village of Mundelein relating to Ivanhoe Village, for an amount not to exceed \$100,000, subject to attorney review, and authorization of execution of purchase order number 13682 by the Village Administrator for the same.

2. Ryan, LLC Agreement on General Economic Development Consulting Services

Motion to approve and authorize execution by the Village Administrator a contract for professional services between Ryan, LLC and the Village of Mundelein relating to general economic development services, in an amount not to exceed \$25,000, subject to attorney review, and authorization of execution of purchase order number 13683 by the Village Administrator for the same.

3. The Townes at Oak Creek Second Amendment

Motion to Adopt a Resolution approving and authorizing execution of a Second Amendment to Redevelopment Agreement for The Townes at Oak Creek (46 Oak Creek Plaza, 130-180 Oak Creek Plaza, and 25635 East Route 45).

B. Public Works Committee (Ross, Meier, Lambert)

1. Allanson Road Watermain Improvement Project

Motion to accept all submitted bids and to award a contract and approve purchase order number 13666 to A Lamp Concrete Contractors in the amount of \$454,990.00 subject to receipt of required bonding and insurance for the Allanson Road Watermain Improvements project and authorize the Director of Public Works and Engineering to sign said contract.

2. Resolution - Contract Extension - Custodial Services - Best Quality Cleaning, LLC

Motion to Adopt a Resolution waiving bids, authorizing the Director of Public Works to sign the custodial services contract extension between the Village of Mundelein and Best Quality Cleaning, LLC, Franklin Park, IL, and approving purchase order number 13640 in the amount of \$73,500.00.

3. Pavement Marking Program

Motion to Adopt a Resolution approving a pavement marking program contract between the Village of Mundelein and Superior Road Striping, Melrose Park, IL, and approving purchase order number 13639 in the amount of \$23,000.00.

4. Bulk Rock Salt

Motion to Adopt a Resolution approving the Bulk Rock Salt Contract between the Village of Mundelein and Morton Salt, Inc.

5. Anthony Avenue and Lange Street Rehabilitation Project

Motion to accept all submitted bids and to award a contract and approve purchase order number 13634 to Campanella & Sons, Inc. in the amount of \$1,109,075.82 subject to receipt of required bonding and insurance for the Anthony Avenue and Lange Street project and authorize the Director of Public Works and Engineering to sign said contract.

6. FY25 Landscape Maintenance Contract

Motion to adopt resolution to waive bids, accept a proposal and authorize a contract with Landcare LLC for landscape maintenance services, and issue a purchase order to Landcare LLC in the amount of \$203,552.00.

7. 2024 WWTP Pavement Improvements

Motion to waive bids and authorize the Director of Public Works and Engineering to accept the proposal and execute purchase order number 13679 with A Lamp Road Builders in the amount not to exceed \$152,375.00.

C. Finance Committee (Schwenk, Juarez, Ross)

1. AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR WATER SERVICE AND SANITARY SEWER SERVICE IN THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS

Motion to Pass the Ordinance amendment establishing rates and charges for Water Service and Sanitary Sewer Service in the Village of Mundelein, Lake County, Illinois.

2. Intergovernmental Personnel Benefit Cooperative (IPBC)

Motion to approve purchase order number 13671 in the amount of \$4,200,000.00 to Intergovernmental Personnel Benefit Cooperative (IPBC) for monthly premium costs.

3. AT&T - Inter-Distance Standing Purchase Order FYE2025

Motion to approve purchase order number 13685 in the amount of \$20,000 to AT&T for AT&T Inter-Distance Phone Charges FYE25.

4. Governing Body - AT&T

Motion to approve the payment of bills, as indicated on the report dated 05/13/24.

DATED	VENDOR NAME	INVOICES TOTALING
05/13/24	AT&T	\$8,063.64

5. Governing Body

Motion to approve the payment of bills as indicated in the Governing Body Report for the period between April 23, 2024, and ending May 13, 2024, in the amount of \$1,715,344.14.

- D. Public Safety Committee (Lambert, Wilson, Juarez)

- E. Building Committee (Juarez, Ross, Wilson)

1. **AN ORDINANCE AMENDING SECTION 16.05.030, OF CHAPTER 16.05, RESIDENTIAL CODE OF THE VILLAGE'S CODE**

Motion to Adopt an Ordinance amending section 16.05.030, of Chapter 16.05, Residential Code of the Village's Code.

- F. Transportation & Infrastructure Committee (Meier, Lambert, Schwenk)

1. 2024 MFT Roadway Improvements

Motion to accept all submitted bids, award a contract to Peter Baker and Son Co. as the lowest responsive bidder for the 2024 MFT Roadway Improvements project, and authorize the Director of Public Works and Engineering to sign the contract and approve purchase order number 13658 with Peter Baker and Son Co. in the amount of \$1,575,198.07.

2. FY25 Construction Inspection Services Joint Resurfacing Project

Motion to award a contract and approve a purchase order number 13662 to Gewalt Hamilton Associates, Inc. for the construction observation of the FY25 Joint Resurfacing Project in the amount of \$77,278.00 and authorize the Village Engineer to sign the contract.

3. FY25 Construction Inspection Services Infrastructure Project

Motion to approve purchase order number 13663 to Gewalt Hamilton Associates, Inc. for the construction observation of the FY25 Infrastructure Project in the amount of \$52,535.50.

G. Other Reports

X. SCHEDULED BUSINESS

A. Omnibus Vote Items

1. 2024 Mosquito Control Program

Motion to approve the Mosquito Control Program Agreement and purchase order number 13635 with Clarke Environmental for \$55,800.

2. FY25 Street Sweeping

Motion to approve purchase order number 13638 in the amount of \$80,000 to TKG Environmental Services, located in Waukegan, Illinois, for contractual street sweeping services.

3. Mundelein Community Days and Tree Lighting Fireworks Displays

Motion to approve purchase order number 13651 in the amount of \$39,000 to Mad Bomber Fireworks Productions, LaPorte, IN, for the 2024 Mundelein Community Days and Tree Lighting Fireworks Displays.

4. Civic Plus - Civic Engage - Website

Motion to approve purchase order number 13571 in the amount of \$28,115.18 to Civic Plus for the Civic Engage Website System.

5. Mundelein Community Connection - Annual Contribution

Motion to approve purchase order number 13576 and payment in the amount of \$25,000 for the annual Mundelein Community Connection contribution.

6. Cityworks Support Services

Motion to approve purchase order number 13642 in the amount of \$45,000 to Ritter GIS, Northville, MI, for asset management software support services.

7. Harris Computer Systems - CityView Maintenance

Motion to approve purchase order number 13647 in the amount of \$32,016.60 for the annual CitiView software maintenance.

8. AXON Body Worn and Fleet Camera Storage

Motion to approve purchase order number 13575 and payment in the amount of \$139,655.00 to AXON Enterprises for year three of the five-year agreement and purchase contract.

9. LaLuzerne & Smith Services

Motion to approve purchase order number 13591 and payments of \$150,000.00 to LaLuzerne & Smith for FY25 legal services for the police department.

10. Northeastern Illinois Regional Crime Laboratory Services

Motion to approve purchase order number 13601 and payment in the amount of \$49,078.00 to the Northeastern Illinois Regional Crime Laboratory for forensic services.

11. Amalgamated Bank of Chicago

Motion to approve purchase order number 13573 in the amount of \$2,671,281.26 to Amalgamated Bank for debt service principal and interest for FY25.

12. Metro Paramedic Services Purchase Order

Motion to approve purchase order number 13659 in the amount of \$509,243.00 to Metro Paramedic Services for year three of the three-year contract.

13. BESTCO UA

Motion to approve purchase order number 13673 in the amount of \$161,000.00 to BESTCO UA for retiree Medicare supplement health insurance premiums.

14. Illinois Department of Employment Security (IDES)

Motion to approve purchase order number 13674 in the amount of \$111,020.00 to Illinois Department of Employment Security (IDES) for unemployment claims.

15. Paylocity Corp

Motion to approve purchase order number 13672 in the amount of \$65,000.00 to Paylocity Corp for HR / Payroll Software.

16. Motorola Solutions - Starcom21 Purchase Order

Motion to approve purchase order number 13680 and payment in the amount of \$25,000.00 for Motorola Solutions for FY2025 Starcom Radio services for the Police Department.

17. Flock Safety Traffic Cameras

Motion to approve purchase order number 13701 and payment in the amount of \$25,700.00 to Flock Group, Incorporated dba Flock Safety per the service agreement.

XI. VILLAGE STAFF REPORTS

A. Village Administrator

B. Village Attorney

C. Village Clerk

XII. EXECUTIVE SESSION

A. Motion to recess into Executive Session to discuss pending litigation pursuant to 5 ILCS 120, Section 2(c)(11), land acquisition or sale of property pursuant to 5 ILCS 120, Section 2(c)(5), personnel pursuant to 5 ILCS 120, Section 2(c)(1), and minutes pursuant to 5 ILCS 120, Section

2(c)(21).

- B. Motion to reconvene Village Board Meeting
- C. Attendance
- D. Action from Executive Session

XIII. OTHER BUSINESS

XIV. ADJOURNMENT

- A. Motion to Adjourn the Regular Board Meeting

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The 3298th Regular Meeting of the Board of Trustees of the Village of Mundelein was held on April 22, 2024, at 300 Plaza Circle, Mundelein. Mayor Lentz called the meeting to order at 7:00 PM.

ATTENDANCE

Clerk Walsh took the roll call. It indicated as follows:

Board Attendance

PRESENT: Trustees Juarez, Lambert, Meier, Ross, Schwenk, Wilson, Mayor Lentz

ABSENT: None

Village Attendance

PRESENT: Attorney Cahill, Village Administrator Guenther, Assistant Finance Director Limperatos, Fire Chief Lark, Police Chief Seeley, Community Development Director Orenchuk, Public Works and Utilities Superintendent Cacioppo

ABSENT: Assistant Administrator Monroe

PLEDGE OF ALLEGIANCE

Mayor Lentz led the Pledge of Allegiance.

MINUTES APPROVAL

Motion to approve the Board of Trustees Regular meeting minutes from April 8, 2024.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Erich Schwenk
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

Gail Becke spoke about the importance of walking. She provided walking routes that explore the Village with varying themes and urged residents to make May "Discover Mundelein on Foot" month.

Mike Flynn spoke to support the nomination and appointment of Tom Baur as a new

Historical Commission member. Also, there will be a pop-up museum at Tighthead Brewery on May 7, 2024, from 1:00 to 4:00 PM. This Wednesday there will be a Mundelein Community Connection (MCC) luncheon at the Doubletree Hotel. These events had previously been put on hold due to COVID but will now be happening quarterly.

PRESENTATIONS / AWARDS

Tree City USA and Growth Award - 2023

Every year the Village celebrates Arbor Day. The Village is net positive in planting trees for the last 40 years.

PUBLIC HEARINGS

No public hearings were held.

MAYOR'S REPORT

Proclamation - Public Service Recognition Week 2024

Mayor Lentz read a proclamation honoring Public Service Employees pointing out how integral they are to the running of the government; continuity would be impossible with a government that changes its elected officials regularly. May 5, 2024 - May 11, 2024 is Public Service Recognition Week.

Annual Commission Re-appointments

Re-Appointment of Terry Roswick

Motion to approve the Commission re-appointment of Terry Roswick to the Planning and Zoning Commission for another term.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Tim Wilson
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Re-Appointment of Deborah Shutter

Motion to approve the Commission re-appointment of Deborah Shutter to the Mundelein Police Pension for another term.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
----------------	--

MOVER:	Trustee Tim Wilson
SECONDER:	Trustee Jenny Berman Ross
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Commission re-appointments

Motion to approve Commission re-appointments for the fiscal year of 2024/2025, with the exception of Mary Rohan on the Beautification Committee.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Tim Wilson
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Commission Appointment - Tom Baur - Historical Commission

Motion to approve a commission appointment of Tom Baur to the Mundelein Historical Commission.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Tim Wilson
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

TRUSTEE REPORTS

Community and Economic Development Committee (Wilson, Schwenk, Meier)

1290 Townline Road - Outdoor Storage (PZC-17-2023)

Motion to authorize staff to draft an Ordinance granting a Special Use Permit for an Outdoor Storage Yard at 1290 Townline Road, with conditions.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Tim Wilson
SECONDER:	Trustee Daniel Juarez
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich

Schwenk, Tim Wilson

NAYS: None

ABSTAIN: None

Public Art Purchase – Meg White (Lawler-White Sculpture Studios, Inc.)

Motion to allow the Village Administrator to approve an Agreement between the Village of Mundelein and Lawler-White Sculpture Studios, Inc. to create a public art piece for \$18,500.00 to be placed in Courtland Commons and to approve purchase order number 13477 for an amount not to exceed \$10,000.00 for a down payment.

Trustee Wilson stated there is an EDC meeting this coming Thursday, April 25, 2024 and also La Rosita will be celebrating their 3rd Anniversary this Saturday, April 27, 2024 with music, samples, etc.

RESULT: Passed [Yes 6, No 0, Abstained 0]

MOVER: Trustee Tim Wilson

SECONDER: Trustee Erich Schwenk

AYES: Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson

NAYS: None

ABSTAIN: None

Public Works Committee (Ross, Meier, Lambert)

Truck #438 Chassis and Upfitting

Motion to approve purchase order #13413 for Monroe Truck Equipment for \$161,531.00 for the upfitting of a 3-ton plow truck.

RESULT: Passed [Yes 6, No 0, Abstained 0]

MOVER: Trustee Jenny Berman Ross

SECONDER: Trustee Daniel Juarez

AYES: Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson

NAYS: None

ABSTAIN: None

NIMEC Electricity Bid-Street Lights

Motion to Adopt a Resolution authorizing Mundelein to participate in the Northern Illinois Municipal Electric Collaborative (NIMEC) bid process and authorizing the Village Administrator to approve a contract with the lowest cost electricity provider.

RESULT: Passed [Yes 6, No 0, Abstained 0]

MOVER: Trustee Jenny Berman Ross

SECONDER: Trustee Daniel Juarez

AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Finance Committee (Schwenk, Juarez, Ross)

2024 Private Equity Bonds Volume Cap Allocation

Motion to Pass an Ordinance Authorizing the Reallocation of 2024 Volume Cap Private Activity Bonds to the Private Activity Bond Clearing House hosted by the Village of Buffalo Grove for Lake County Partners.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Erich Schwenk
SECONDER:	Trustee Jenny Berman Ross
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Governing Body

Motion to approve the payment of bills, as indicated in the Governing Body Report for the period between April 9, 2024 and ending April 22, 2024, in the amount of \$757,008.02.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Erich Schwenk
SECONDER:	Trustee Daniel Juarez
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Governing Body-AT&T

Motion to approve the payment of bills, as indicated on the report dated 04/22/2024.

DATED	VENDOR NAME	INVOICES TOTALING
04/22/24	AT&T	\$2,965.58
04/22/24	AT&T Long Distance	\$66.37
04/22/24	AT&T Mobility	\$12,278.21
RESULT:	Passed [Yes 5, No 0, Abstained 1]	
MOVER:	Trustee Erich Schwenk	
SECONDER:	Trustee Daniel Juarez	

AYES:	Daniel Juarez, Kara Lambert, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	Robin Meier

Public Safety Committee (Lambert, Wilson, Juarez)

Intergovernmental Agreement Among the Member Agencies of the Northeastern Illinois Regional Crime Laboratory

Motion to Pass a Resolution Authorizing the Village to Continue to be a Member Agency of the Northeastern Illinois Regional Crime Laboratory and to Authorize the Village Administrator to Execute the Intergovernmental Agreement Among the Member Agencies of the Northeastern Illinois Regional Crime Laboratory.

Fire Chief Lark reminded everyone that there will be a blood drive this coming Saturday, April 27, 2024. Walk-ins are welcome.

Police Chief Seeley said they are still accepting volunteers for A-May-Zing Mundelein, which will be held on Saturday, May 4, 2024, and on May 17, 2024, the MPD will be doing their Cop-On-A-Roof as a Special Olympics Fundraiser at Dunkin' Donuts at Midlothian & Rt 83, and at Dunkin' Donuts at Hawley & Rt 45.

Trustee Wilson pointed out what a great turnout there was for the Veteran's dinner hosted by the MPD.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Kara Lambert
SECONDER:	Trustee Daniel Juarez
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Building Committee (Juarez, Ross, Wilson)

Enterprise Resource Planning (ERP) Cloud Software Services and Professional Implementation from BS&A Software, LLC for Community Development

Motion to Adopt a Resolution for the Purchase of Enterprise Resource Planning (ERP) Cloud Software Services and Professional Implementation Services From BS&A Software LLC and approve a purchase order in the amount of \$158,185.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez

SECONDER:	Trustee Tim Wilson
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Transportation & Infrastructure Committee (Meier, Lambert, Schwenk)

2024 Joint Resurfacing Project - MFT Resolution

Motion to authorize the Village Clerk's signature on an IDOT Resolution for Improvement by Municipality under the Illinois Highway Code appropriating \$1,600,000 in motor fuel tax revenue to be utilized for the 2024 Joint Resurfacing Project.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Robin Meier
SECONDER:	Trustee Erich Schwenk
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Other Reports

None.

SCHEDULED BUSINESS

Omnibus Vote Items

Pavement Patching

Motion to accept the proposal for pavement patching of various streets within the Village and to issue PO # 13466 for Peter Baker in the amount of \$150,000.00, subject to the receipt of proper bonding and insurance.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Jenny Berman Ross
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Sludge Hauling Services Contract FY25 through FY27

Motion to approve purchase order and payment of biosolids removal services from Dahm Enterprises in the amount of \$135,000.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Jenny Berman Ross
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

Tax Lien payment for PIN # 11-30-109-012 & 11-30-109-016

Motion to approve a purchase order to Lake County Clerk in the amount of \$97,704.17.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Trustee Daniel Juarez
SECONDER:	Trustee Jenny Berman Ross
AYES:	Daniel Juarez, Kara Lambert, Robin Meier, Jenny Berman Ross, Erich Schwenk, Tim Wilson
NAYS:	None
ABSTAIN:	None

VILLAGE STAFF REPORTS**Village Administrator**

No report and no executive session.

Village Attorney

No report.

Village Clerk

No report.

EXECUTIVE SESSION

None.

Motion to recess into Executive Session to discuss pending litigation pursuant to 5 ILCS 120, Section 2(c)(11), land acquisition or sale of property pursuant to 5 ILCS 120, Section 2(c)(5), personnel pursuant to 5 ILCS 120, Section 2(c)(1), and minutes pursuant to 5 ILCS 120, Section 2(c)(21).

Motion to reconvene Village Board Meeting

Attendance

Action from Executive Session

OTHER BUSINESS

None.

ADJOURNMENT

Motion to Adjourn the Regular Board Meeting

Motion to Adjourn the Regular Board Meeting.

The Regular Board Meeting adjourned at 7:29 PM.

Village Clerk

Village Clerk

Mayoral Proclamation

Loving Day

WHEREAS, Mildred Delores Jeter and Richard Perry Loving of Virginia fell in love and planned to marry in 1958; and

WHEREAS, at that time, interracial marriage was illegal in their home state of Virginia and many other places within the United States; and

WHEREAS, the couple decided to drive to Washington, DC, to be legally married and then returned home; however, it was also illegal to leave the state to marry and then return to Virginia; and

WHEREAS, a few weeks after marrying, the Lovings were arrested and taken to jail facing criminal charges punishable by one to five years in prison; and

WHEREAS, the Lovings were ultimately convicted with a condition that they could avoid prison if they left Virginia and did not return together for 25 years; and

WHEREAS, the Lovings took their case to the United States Supreme Court which, nine years after their arrest, overturned their conviction and created a landmark civil rights victory; and

WHEREAS, their case, *Loving v. Virginia*, ended all laws prohibiting interracial marriage nationwide on June 12, 1967; and

WHEREAS, an annual celebration known as Loving Day is held on June 12th in communities throughout the nation to commemorate the anniversary of the 1967 Supreme Court decision; and

WHEREAS, the Village of Mundelein joins other communities in celebrating Loving Day to help build a society free of racism for the benefit of our collective future.

NOW THEREFORE, BE IT PROCLAIMED, by the Mayor and Board of Trustees, that June 12th shall be known as Loving Day within the Village of Mundelein.

PROCLAIMED, signed and sealed on this 13th day of May 2024.

ATTEST:

Village Clerk

Mayor

To: Mayor and Board of Trustees

From: Jennifer Marshall, Executive Assistant to the Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Resolution Canceling the May 27, 2024 Board Meeting

Financial Impact:

N/A

Attachments:

None

Background:

May 27, 2024 is Memorial day as well as a regularly scheduled board meeting night.

Recommendation:

Motion to Adopt a Resolution canceling the Village Board Meeting of May 27, 2024, and authorizing the Village Administrator to approve payment of bills between the period of May 14, 2024, and May 27, 2024.

I hereby certify that the attached is an original of
Resolution No. R-24-05-19
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-19

RESOLUTION CANCELING THE VILLAGE BOARD MEETING OF MAY 27, 2024, AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO APPROVE PAYMENT OF BILLS BETWEEN THE PERIOD OF MAY 14, 2024 AND MAY 27, 2024

WHEREAS, the Corporate Authorities of the Village of Mundelein have determined that it would be appropriate to cancel the regular Board Meeting scheduled for Monday, May 27, 2024, in recognition of the Memorial Day holiday; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Mundelein, Lake County, Illinois, that the regularly scheduled meeting for May 27, 2024, is hereby canceled and that any business that must be conducted shall be carried forward to the next regularly scheduled meeting of the Mundelein Village Board on June 10, 2024.

BE IT FURTHER RESOLVED that the Village Administrator is authorized to issue checks on a case-by-case basis between the period of May 14, 2024 and May 27, 2024. Any authorized payment made during that period will be placed on the bill pay list for the next regularly scheduled meeting on Monday, June 10, 2024.

BE IT FURTHER RESOLVED that this resolution shall be posted in the Village Hall consistent with Ordinance 73-12-30.

XXX this 13th day of May 2024 by a roll call vote.

RESULT:	[Yes 0, No 0, Abstained 0]
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None

President

ADOPTED: Monday, May 13, 2024

APPROVED: Monday, May 13, 2024

ATTEST: _____

Village Clerk

To: Mayor and Board of Trustees

From: Lynne Monroe, Assistant Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Appointment to the Beautification Committee - Chester Jankowski Jr.

Financial Impact:

N/A

Attachments:

None

Background:

I am recommending the following committee appointment:

NAME	COMMISSION / COMMITTEE	EXPIRATION DATE
Chester Jankowski Jr.	Beautification Committee	04/30/26

Recommendation:

Motion to approve the appointment of Chester Jankowski Jr. to the Beautification Committee.

To: Mayor and Board of Trustees

From: Lynne Monroe, Assistant Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Appointment to the Beautification Committee - Jill Mitchell

Financial Impact:

N/A

Attachments:

None

Background:

I am recommending the following committee appointment:

NAME	COMMISSION / COMMITTEE	EXPIRATION
Jill Mitchell	Beautification Committee	April 30, 2026

Recommendation:

Motion to approve the appointment of Jill Mitchell to the Beautification Committee.

MAYORAL PROCLAMATION

PROCLAIMING MAY 19 - 25, 2024, AS PUBLIC WORKS WEEK

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Mundelein; and

WHEREAS, these infrastructures, facilities, and services could not be provided without the dedicated efforts of public works professionals who are responsible for building, improving, and protecting our transportation system, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, the health, safety, and comfort of a community greatly depends on these facilities and services; and

WHEREAS, it is in the public interest of the citizens, civic leaders, and children in Mundelein to gain knowledge of and maintain an ongoing interest in and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th Annual National Public Works Week sponsored by the American Public Works Association;

THEREFORE, the Mayor and Board of Trustees of the Village of Mundelein do hereby proclaim May 19-25, 2024, as Public Works Week in the Village of Mundelein.

PROCLAIMED, signed and sealed this 13th day of May 2024, in the Village of Mundelein, Lake County, Illinois.

ATTEST:

Village Clerk

Mayor

MAYORAL PROCLAMATION

PROCLAIMING MAY 12 – MAY 18, 2024, AS NATIONAL POLICE WEEK

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls during National Police Week; and

WHEREAS, the members of the Village of Mundelein Police Department play an essential role in safeguarding the rights and freedoms of our citizens; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Village of Mundelein Police Department unceasingly provide a vital public service.

NOW, THEREFORE, I, STEVE LENTZ, MAYOR OF THE VILLAGE OF MUNDELEIN, proclaim the week of May 12, 2024 – May 18, 2024, as Village of Mundelein Police Week so that the Village of Mundelein and its residents can recognize law enforcement officers, past and present, who served our community and, in so doing, have helped preserve the rights and security of our citizens.

I further call upon all citizens of Mundelein to observe May 15, 2024, as Peace Officers' Memorial Day in honor of those law enforcement officers who have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

PROCLAIMED, signed, and sealed this 13th day of May 2024, in the Village of Mundelein, Lake County, Illinois.

ATTEST:

Village Clerk

Mayor

To: Mayor and Board of Trustees

From: Lynne Monroe, Assistant Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: CyberClan Proposal for IT Services

Financial Impact:

\$126,210 - 100-46410-202 - Consulting Services

Attachments:

1. CyberClan Proposal of Services
2. CyberClan Master Services Agreement

Background:

The Village's Information Technology (IT) Department began outsourcing some services in December 2023 to partner with LeadingIT in our technology efforts, including security and compliance, help desk support, budgeting guidance and strategic initiatives. Since that time, we have had the opportunity to partner with another IT Managed Service Provider (MSP), **CyberClan**, on special IT projects and determined their model for IT outsourcing will better fit the needs of the Village and the IT department.

Summary

CyberClan offers a more thorough strategic collaboration model that will prepare us for staff retirements and embrace ever-changing innovations in technology, while still employing institutional knowledge. CyberClan is better equipped to offer a full suite of security services with its own Security Operations Center (SOC) compared to a third-party security center used by LeadingIT. That full SOC will monitor our own software services, or any provided to us by CyberClan, where LeadingIT cannot monitor security systems unless purchased through or by them. CyberClan is a cybersecurity focused company offering experienced IT services and state-of-the-art monitoring.

Staff Recommendation

I recommend we contract with CyberClan for outsourced third-party IT and Cyber-Security services effective June 1, 2024. As a result of the new MSP, we will end our contract with LeadingIT effective

June 30, 2024. A one-month overlap is necessary to ensure systems remain monitored and secure and staff disruptions are minimized while offboarding and onboarding takes place. The attached contract outlines the support provided in a three-year contract. The annual fee for year one is \$126,210, with years two and three at a cost of \$132,960 each.

In order for the Village to focus on its objectives and fully realize a future vision for its IT infrastructure, while assuring our information systems are fully secured and monitored, outsourcing IT operations with CyberClan provides the value and services we require.

LeadingIT was previously approved and budgeted at \$120,000 annually, which will cover the bulk of the new CyberClan contract. The additional costs due to a slightly higher annual contract and a one-month overlap with LeadingIT can be offset by cost-savings found through a recent contract approved for Building Department software that came in well under budget.

Recommendation:

Motion to authorize the Village Administrator to approve a service proposal with CyberClan for Information Technology services for three years and authorize a purchase order in the amount not to exceed \$126,210 annually for the first year and authorize approval of a purchase order in the amount not to exceed \$132,960 for the second year and authorize a purchase order in the amount not to exceed \$132,960 for the third year.



CyberClan's Professional Services Statement of Work; Managed Cybersecurity Services

Mundelein Village

300 Plaza Circle
Mundelein, IL, 60060

Not yet submitted

Proposal id: 6204

24/7/365 Incident Response Hotline:

US/CAD: 1 800 762 3209

UK: 0800 36 88 731

US/CAD Cyberline: 1 855 685 5785

UK Cyberline: 0800 048 7360

United Kingdom

Third Floor, 43-45 Eastcheap
London, EC3M 1JA

United States

1810 E. Sahara Avenue
Las, Vegas, NV 89104

Canada

170-422 Richards Street
Vancouver, BC V7B 2Z4

Executive Summary

CyberClan's Managed Security Services' primary objective is to quickly detect unauthorized access and activity using automated containment and quarantine actions. Our Managed Security Services are customized for each Client, creating a cybersecurity risk management posture to protect enterprise data, assets, and brand equity for our customers and their stakeholders. CyberClan has the ability to support an advanced security posture of your digital infrastructure through the following capabilities:

- Security Operations Center (SOC) **(Included in the proposal)**
- Endpoint Detection and Response **(Included in the proposal)**
- IT Management **(Included in the proposal)**
- Security Information and Event Management (SIEM) (Not included in the proposal)
- User and Entity Behavior Analytics (UEBA) (Not included in the proposal)
- Advanced Email Security (Not included in the proposal)
- Security Awareness Training Portal (Not included in the proposal)
- vCISO Consulting (Not included in the proposal)

Our Managed Security Services' capability is provided through a combination of operations and technologies described in the Scope of Services section and will be managed and monitored by our industry-leading Security Operations Center staffed on a 24x365 basis with highly-trained cybersecurity professionals.



Service Descriptions

Security Operations Center (SOC)

CyberClan's industry-leading Security Operations Group is a team of highly-trained cybersecurity professionals that monitor and respond to incidents in near real-time. Our SOC operates on a 24-hour by 365-day basis. The environment is a multi-tenant architecture using individual tenant IDs to maintain client (tenant) data segregation. Our SOC complies with SOC 2 Type 2, ISO 27001:2013, and HITRUST CSF. Data encryption is maintained while in transit, and detailed logging capabilities ensure a full audit trail.

Advanced Endpoint Protection and Monitoring (MDR)

Our market-leading next-generation endpoint protection solutions are proven to stop malware through immediate and autonomous endpoint protection derived from embedded threat intelligence, behavioral AI, and advanced analytics. These alerts are monitored by CyberClan's Security Analyst enhancing our threat response capabilities.

Security Information and Event Management (SIEM)

CyberClan will integrate a SIEM tool as the backbone of the overall cybersecurity service. SIEM technology collects and correlates security alerts generated by applications and network hardware providing analytic capabilities to reduce noise, fine-tune alerts, and identify threats both inside and outside the enterprise.

Our SIEM provides log management and security analytics to CyberClan's Cybersecurity Analysts. Threats are assessed near real-time, enabling both detection and automatic response of nefarious activity caused by Threat Actors or malware. Our SIEM services include but are not limited to the following:

- Device Monitoring
- Log correlation and Analysis
- Threat Detection and Response
- Integrated Threat Intelligence
- User and Entity Behavior Analytics
- Application Monitoring (if part of agreed-upon services)



User and Entity Behavior Analytics (UEBA)

CyberClan's UEBA builds on top of the rich data generated by CyberClan's Intrusion Detection and Protection, leveraging machine learning to enrich the wide range of data points. With enriched behavioral context, the CyberClan SOC can quickly and easily pinpoint behaviors like unusual login patterns, sudden or anomalous system activity, or abnormal process activity that could indicate serious threats before severe damage occurs.

Advanced Email Security

CyberClan offers a cloud-based security platform pioneering a new approach to preventing sophisticated attacks. APIs are used to scan for phishing, malware, and data leakage in the line of communications traffic. Additional features include account takeover protection, URL click-time protection, malware sandboxing, and configuration security. This component adds a transparent layer of security for the entire cloud-based suite of tools including Microsoft Office 365, GSuite, Slack, Outlook, Teams, Dropbox, Box, ShareFile, and OneDrive.

Security Awareness Training Portal

Focused on cybersecurity training, dedicated to businesses of all sizes. The security awareness training portal offerings include hundreds of videos, phishing campaigns, and other tutorials to help employees identify email-based cyberattacks, and better protect themselves and their organization.

vCISO Services

As a scalable resource for small to midsize enterprises, CyberClan offers consulting services to help your organization build upon information technology and information security teams. Our vCISO team is comprised of seasoned cybersecurity executives who understand how to balance your business needs with compliance requirements, risk, and emerging threats. vCISO consultation services are focused on improving your current Security Strategy, including strategic architectures and security program activities vCISO services may include:

- Review existing security framework.
- Assist with reviewing existing and creating new security policies and procedures, as well as compliance with key regulations.
- Review all existing cybersecurity systems and provide recommendations for any replacements, upgrades, or edits to maximize your cybersecurity while minimizing costs and performance impacts.

Scope of Work

The following tables capture the devices that are in scope for this project. Changes (additions/deletions) to the environment should be addressed immediately through our Change Control process to ensure the client environment remains as protected as possible. Please contact any member of the CyberClan Client Success or Sales/Engineering Team.

Endpoint Protection Monitoring Scope: **Special considerations apply / *Unmonitored tool*

Quantity	Type	Vendor
Up to # 300	Endpoint Protection	CrowdStrike Advanced Defend Package: • Falcon Prevent • Falcon Insight (Threat graph Standard) • Falcon Overwatch CrowdStrike Add-on Modules (Optional)* • Falcon Device Control* • Falcon Discover* • Falcon Spotlight*

IT Infrastructure Monitoring and Maintenance:

- Regular system maintenance to ensure optimal performance
- Support for your cloud environment and on-premises systems
- Regular patch management for systems and hardware including 3rd party applications
- Performance tuning and optimization to ensure peak efficiency
- Ticketing and chat system for streamlined issue resolution and responsive support for end-users
- Monthly reporting of all support items and their status for visibility to your team

CyberClan's Extended Monitoring. Detection and Response (XDR) Pricing Table - Year 1

Description	Subtotal
CyberClan's Managed Detection Response (MDR) - CyberClan 24/7/365 - Security Operations Center - License costs included for CrowdStrike Endpoint Detection and Response - Falcon Prevent - Falcon Insight (Inc. Threat Graph Standard) - Falcon OverWatch - Monthly Reporting - Up to 300 Licenses / Licensed per endpoint	\$36,000 \$6,750 C&M Credit towards year 1 Services (\$) -29250
EDR/SOC On Boarding Fee (One Time)	\$7,500
IT Services - Help Desk Support 8AM CST - 6PM CST 240 systems - Patch Management and Planning 240 Systems - Backup Monitoring and Management - Hardware Procurement Advisory - Remote Monitoring and Management Tool Licensing (240 Systems) - Help Desk Licensing Tool for Staff (4 users)	\$112,080 \$96,960 Competitive / Insurance Referral Discount (\$) -15120
IT Onboarding (One Time) 75 hours	\$15,000
Quarterly Perimeter Security Assessment	\$1,400 \$0 Premier Support Discount (%) -100
Total	\$126,210
Total Savings	\$45,770

CyberClan's Extended Monitoring. Detection and Response (XDR) Pricing Table - Year 2

Description	Subtotal
CyberClan's Managed Detection Response (MDR) • CyberClan 24/7/365 - Security Operations Center • License costs included for CrowdStrike Endpoint Detection and Response ◦ Falcon Prevent ◦ Falcon Insight (Inc. Threat Graph Standard) ◦ Falcon OverWatch • Monthly Reporting • Up to 300 Licenses / Licensed per endpoint	\$36,000
IT Services • Help Desk Support 8AM CST - 6PM CST ◦ 240 systems • Patch Management and Planning ◦ 240 Systems • Backup Monitoring and Management • Hardware Procurement Advisory • Remote Monitoring and Management Tool Licensing (240 Systems) • Help Desk Licensing Tool for Staff (4 users)	\$112,080 \$96,960 Competitive / Insurance Referral Discount (\$)-15120
Quarterly Perimeter Security Assessment	\$1,400 \$0 Premier Support Discount (%) -100
Total	\$132,960
Total Savings	\$16,520

CyberClan's Extended Monitoring. Detection and Response (XDR) Pricing Table - Year 3

Description	Subtotal
CyberClan's Managed Detection Response (MDR) • CyberClan 24/7/365 - Security Operations Center • License costs included for CrowdStrike Endpoint Detection and Response ◦ Falcon Prevent ◦ Falcon Insight (Inc. Threat Graph Standard) ◦ Falcon OverWatch • Monthly Reporting • Up to 300 Licenses / Licensed per endpoint	\$36,000
IT Services • Help Desk Support 8AM CST - 6PM CST ◦ 240 systems • Patch Management and Planning ◦ 240 Systems • Backup Monitoring and Management • Hardware Procurement Advisory • Remote Monitoring and Management Tool Licensing (240 Systems) • Help Desk Licensing tool for Staff (4 users)	\$112,080 \$96,960 Competitive / Insurance Referral Discount (\$)-15120
Quarterly Perimeter Security Assessment	\$1,400 \$0 Premier Support Discount (%) -100
Total	\$132,960
Total Savings	\$16,520

Pricing Notes

Payment Terms

- The contract has an initial term of 36 months
- Annual Payment of subscription term Net 30 from receipt of invoice
- The contract will be invoiced on the 1st or 15th of the Month
- Chargeable endpoints are defined to be those devices that have an Endpoint Protection agent installed
- Changes to scope (e.g., additional servers or users) described in the next section will be addressed via ChangeControl and invoiced via a monthly true-up

In the event that this Agreement expires or terminates for any reason, any unpaid amounts in relation to any such non-refundable Third Party Software shall be due and payable by the Client immediately.

Subscription Audit – Contingency Upgrades and Growth

Client acknowledges that certain Services provided by CyberClan are dependent upon Third-Party Software or Third-Party Services that are subject to volume-based pricing (e.g., end-user seat licenses, data processing consumption/usage fees, etc.). Therefore, Client acknowledges and agrees that CyberClan's quoted pricing is based upon Client's representations regarding the size and scale of its computing environment. In the event such environment increases in size (e.g., user or processing growth), CyberClan will be required to charge more to account for any capacity-related up charges CyberClan receives from its third-party software and services providers. In furtherance of the foregoing, CyberClan and/or its third-party software and service providers will be auditing the environment for user, system, and data usage growth at least quarterly. Changes to the overall security program, including network architectures, network components (Firewalls, routers, Active Directory Domain Controllers, Routers, etc.), must be discussed with CyberClan prior to implementation to ensure no lapse in overall security posture; these changes must be addressed through custom "level of effort" if they require CyberClan to perform work. Client acknowledges and agrees that cost increases based on increased volume and usage may not be reduced if usage is reduced as CyberClan may be required to purchase long-term licenses for such volume increases. The following cost increases are estimates and may not be the final surcharges applicable to the relevant types of usage or volume increases (depending on the final selection of Third-Party Software and Third-Party Services used to provide the CyberClan Services).

Deliverables & Responsibilities

CyberClan Deliverables

- 24/7/365 Monitoring, Alerting and Response to active security threats
 - Policy Violation Alerting from SIEM or EDR alerts
 - Quarantine, Exclusions, Allowlisting, and Blocklisting through CyberClan managed EDR
- Monthly threat/activity report
- Client Care Reviews to discuss trends, threats, etc.

Change Control Process

Changes required through the course of this contract will be addressed through a formal change control process.

- Pricing adjustments based on increasing or decreasing scope will be handled by the Change Control process using a change order form with adjustments to monthly invoices.
- Pricing changes are described in the Pricing Notes section.

Project Timeline

- The onboarding phase of our partnership will be facilitated by your dedicated Client Success Manager, which typically takes three-five weeks to complete. Our ability to hit this target is contingent upon a few factors; partners (client) competing priorities and availability, services adopted, service(s) configuration, and customization
 - Technical call once per week to discuss any technical issues that may arise during the onboarding process (approx. 15-30 Min/Week)
 - Client will install Endpoints with the guidance of the CyberClan team
 - (Optional) Executive/leadership meeting once per week to discuss high-level topics (approx. 30 Min/Week)
 - Client will stand up a VM to host the SIEM application; client will be responsible to manage the SIEM host and upgrades to the application
 - CyberClan and Client IT team to work together to ensure device logs, (as scoped and may include; Firewall, Active Directory/Domain Controller), is forwarded to the SIEM collector
- The project is expected to transition into steady-state operations no later than week six
 - Endpoints not installed by then are the responsibility of the client to finish as soon as possible
 - CyberClan will provide a monthly threat activity report
 - CyberClan will arrange client care reviews to discuss trends, threats, and operational security posture



CyberClan Deliverables / Responsibilities

- CyberClan will manage this onboarding project
- CyberClan will manage and maintain the necessary third-party licenses outlined in this proposal.
- CyberClan will lead system tuning efforts during the onboarding phase and during the operational phase after major systems changes/additions
- CyberClan will respond to and mitigate alerts and issues defined in Service Descriptions
- CyberClan will contact Client IT Staff for support and remediation of issues beyond what is defined
- CyberClan will provide monthly threat/activity reports
- CyberClan will host client care reviews to discuss threat activity, trends and security issues

Client Responsibilities

As the consumer and network owner, Client will have the following basic responsibilities before, during and after the project:

- Provide a primary and secondary point of contact to serve as the liaison with CyberClan throughout the project and to work with CyberClan to satisfy client responsibilities
- Provide any technical information in support of this engagement (failure to complete documentation will result in delay or risk to service provided).
- Install and manage all software updates for all endpoint software required for this engagement
- Provide and manage a virtual machine to host the SIEM application (CyberClan will install and operate the application hosted on the virtual machine; client will be required to update the application when necessary)
- All monitored log sources to be defined and documented pre-project Kickoff. Unsupported log sources may incur additional charges.
- Work with CyberClan to ensure all logs, defined within scope, are forwarded to the SIEM.
- Ensure all client enterprise systems, workstations and laptops are up to date, fully patched and must be running a supported operating system.
- Support SIEM tuning efforts during the onboarding phase
- Support SIEM tuning efforts after major system changes/additions during the operational phase
- Respond to CyberClan notification of alerts and remediate systems as necessary

Project Assumptions

- The price for log retention may increase if new logging devices are added to the network or log retention periods increase due to new requirements (The current retention period is 1 year)
- CyberClan and Client IT team to work together to ensure device logs (Firewall, Active Directory/Domain Controller, LDAP, etc.) are forwarded to the SIEM collector
- CyberClan will only collect logs from approved network devices (listed in the Scope section)

- All add-on tools/modules purchased are unmanaged unless specified

Exclusions

- Development of Custom Scripted Solutions which modify a client's software applications
- Any additional hardware/software or configuration thereof not listed in this document
- Development or architectural design beyond what is required to perform the work detailed in the Project Details for this Project

Acceptance and Next Steps

1. This Statement of Work is governed by the Master Services Agreement and the terms and conditions set out therein as originally provided to and signed by you the Client.
2. Where there is any conflict between the MSA terms and the Warranty Terms, the Warranty terms shall prevail and apply in priority without modification.
3. If you have any questions at all, please let us know. We are happy to clarify any information that is not fully understood.
4. Please sign below to accept all terms and costs within this Proposal.
5. Once we receive notification of your acceptance, we will quickly contact you in order to kick off this engagement.
6. Please address questions and comments to Michael Daggett, Account Executive, US West at michael.daggett@cyberclan.com or call +1 512 893 7102



SIGNATURE
Eric Guenther

----- Date: Not yet accepted

Eric Guenther, Mundelein Village



SIGNATURE
Patrick Griffith

----- Date: Not yet accepted

Patrick Griffith, EVP of Sales & Revenue Operations, CyberClan

A handwritten signature in black ink, appearing to read 'Sugandha Sood'.

----- Date: Not yet submitted

Sugandha Sood, VP Finance, CyberClan

Statement of Confidentiality

This document contains confidential trade secrets and proprietary information of CyberClan. The recipient is expected to treat this document as they would their own confidential internal material. Neither this document, nor any diagrams contained in this document, may be disclosed to any person outside of the recipient's organization without express written permission from CyberClan. By accepting this document, the recipient affirms that they will comply with these expectations.

24/7 INCIDENT HOTLINE

US/CAD: **1800 762 3290**
UK: **0800 368 8731**
Email: response@cyberclan.com

GENERAL ENQUIRIES

US/CAD: 1855 685 5785
UK: 0800 048 7360
Email: info@cyberclan.com

CANADA

170-422 Richards Street,
Vancouver, BC
Canada V6B 2Z4

U.S.A

1810 E Sahara Ave,
Las Vegas, Nevada
U.S.A 89104

UNITED KINGDOM

Third Floor, 43-45 Eastcheap
London
United Kingdom EC3M 1JA



CyberClan Master Services Agreement

Mundelein Village

300 Plaza Circle
Mundelein, 60060

May 07, 2024
Privileged & Confidential

24/7 INCIDENT HOTLINE	GENERAL ENQUIRIES	CANADA	UNITED STATES	UNITED KINGDOM
US/CAD: 1800 762 3290 UK: 0800 368 8731 Email: response@cyberclan.com	US/CAD: 1855 685 5785 UK: 0800 048 7360 Email: info@cyberclan.com	170-422 Richards Street Vancouver, BC Canada V6B 2Z4	1810 E Sahara Avenue Las Vegas, Nevada U.S.A 89104	Third Floor, 43-45 Eastcheap London United Kingdom EC3M 1JA

General Terms and Conditions

Network Test Labs, LLC. dba CyberClan ("CyberClan") agrees to provide the client (hereinafter the "Client") with the "Services" described in the Professional Services Statement of Work ("SOW") that may be agreed upon from time to time in accordance with the terms and conditions of this Master Services Agreement ("MSA") and the terms and conditions, if any, specifically set out in the SOW. Each SOW must identify this MSA, should specify its duration, and the terms and conditions of this MSA shall be incorporated in and made a part of the SOW including each and every subsequent SOW executed hereafter between CyberClan and Client. CyberClan shall perform services for Client as described in this MSA and any SOW (the "Services").

1. Payment Terms and Conditions. Price quotations in this MSA are exclusive of sales, use, service, value added, withholding or other similar taxes ("Sales Tax") assessed on the Services provided by CyberClan to Client, which shall be Client's responsibility to discharge in full when invoiced and when remitting funds to CyberClan in settlement of all sums contained in CyberClan's Invoice (s). Services fees and Sales Tax are not refundable. Errors and omissions in the provisioning of the Services are only subject to reasonable correction by CyberClan as set forth herein. Product licenses are not transferable. Client charges 2.5% per month compounding interest, or the highest amount allowed under applicable law on undisputed past due amounts. All pricing is quoted in US Dollars (USD). Payments for CyberClan fees, any disbursements and any Sales Taxes shall be made to CyberClan's designated account within thirty (30) days of Client receiving CyberClan's invoice. Client acknowledges and agrees that certain Services are dependent on Third Party Software (defined below) that is purchased by CyberClan for Client on a non-refundable basis. In the event that this MSA expires or terminates for any reason, any unpaid amounts in relation to any such non-refundable Third-Party Software shall be due and payable by Client immediately. For the avoidance of doubt, any prepaid fees and Sales Taxes for Services provided with Third-Party Software or for Third-Party Services shall not be refundable.

2. Services. Subject to and conditional on Client's payment of fees and compliance with the terms and conditions of this MSA, CyberClan shall provide Client with the Services, including a non-exclusive, limited, and non-transferrable right to access any of CyberClan's hosted software services included in the Services. Client shall not use the Services for any purposes beyond the scope of the access granted in this MSA. Client shall not at any time, directly or indirectly, and shall not permit any of its personnel, to: (1) knowingly distribute any viruses, trojan horses, worms, or any other computer programming that may interfere with the operation of the Services, operation of any of CyberClan's systems, and/or create or impose a large burden or load on the Services ("Malicious Code"); (2) knowingly create liability for CyberClan; (3) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services; (4) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or

otherwise make available the Services (including access to any account and/or password provided to Client) to any third party; (5) access or use the Services using automated means (e.g., Third-Party Software, crawlers, robots, bots, scrapers, browser plug-ins, browser extensions, or add ons) or for benchmarking or any other competitive purposes; (6) upload or insert any programming language or code into or onto the Services; or (7) remove any proprietary notices included with the Services.

a. Client acknowledges and agrees that CyberClan's timely performance of the Services is subject to certain Client obligations, and CyberClan shall not be responsible for any delays in performance caused by Client's failure to timely comply with any Client obligations. Client obligations include Client's prompt cooperation and assistance (including, without limitation, by providing any information, materials, systems, data and/or documentation: data belonging to or provided by Client for CyberClan to process or input as part of the Services; and allowing CyberClan's access to Client personnel and facilities) that CyberClan may require in order to enable CyberClan to provide the Services, including any specifically identified in the applicable SOW.

b. Consent. Client agrees to obtain all appropriate consents, permits and permissions by or on behalf of Client (e.g., third-party service providers, vendors, employees, and contractors) necessary for CyberClan to perform the Services contemplated hereunder. Client shall defend, indemnify, and hold harmless, CyberClan, its affiliates, and their respective employees, contractors, officers, shareholders, agents, and representatives against any and all claims, losses, damages, and liabilities of third parties, and expenses associated therewith, that result from or arise out of Client's failure to fully comply with this Section 2(b).

c. Change Orders. Client may request additional services not included in the Services set forth in an SOW from time to time. CyberClan shall provide Client with a written proposal including any incremental costs associated with such additional services, and upon written acceptance by Client, such proposal shall be deemed an amendment to an SOW, or the parties will enter into a new SOW.

3. Term and Termination. The initial term of this MSA starts from the execution date of the first SOW and, unless specified otherwise in a SOW, shall continue for a period of one (1) year ("Initial Term"). Unless either party provides the other party with at least Fifteen (15) days written notice of non-renewal, upon the expiration of the then current Term (defined below), this MSA shall automatically renew for successive periods of one (1) year (each a "Renewal Term") based on CyberClan's then current pricing for the specific Services ordered by Client in the applicable SOW; provided that such pricing shall not increase by more than five percent (5%) per year. The Initial Term together with the Renewal Terms may collectively be referred to as the "Term". Each party may terminate this MSA or an SOW on written notice to the other party if the other party materially breaches this MSA, provided that the breaching party shall have fifteen (15) days to cure such breach after receipt of such notice. The expiration or termination of an SOW shall not affect any other SOW and

shall not terminate this MSA with respect to other SOWs that remain in effect. However, the termination of this MSA shall result in termination of all current SOWs.

4. Warranty. CyberClan warrants that the Services will materially conform to the terms described in this MSA and will be performed in a professional, workmanlike and diligent manner by personnel who are experienced and trained in connection with the services they provide. CyberClan further warrants that the Services will not introduce any Malicious Code into Client's environment. CyberClan's sole obligation with regard to the foregoing warranty shall be to promptly re-perform any Services that the parties reasonably agree are materially non-conforming to the foregoing warranty, provided that notice of any material non-conformity is provided to CyberClan within fifteen (15) days of Client's receipt of any such allegedly non-conforming Service or deliverable, and subject to CyberClan's reasonable investigation regarding whether such Service or deliverable was actually non-conforming. In the event CyberClan's re-performed Service still do not conform to the foregoing warranty, Client shall have the right to terminate this MSA early upon adequate notice to CyberClan (60 days notice, as set out above). EXCEPT FOR THE WARRANTIES EXPRESSLY SET OUT IN THIS MSA, THE SERVICES AND ANY EQUIPMENT PROVIDED BY CYBERCLAN ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, AND CYBERCLAN MAKES NO OTHER WARRANTIES, REPRESENTATIONS OR CONDITIONS OF ANY NATURE WHATSOEVER, EITHER EXPRESS OR IMPLIED, AND ALL WARRANTIES, REPRESENTATIONS, AND CONDITIONS (INCLUDING EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, DURABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, AND QUIET ENJOYMENT) ARE EXCLUDED, TO THE EXTENT PERMITTED BY APPLICABLE LAW. NOTHING IN THIS MSA SHALL AMOUNT TO A REPRESENTATION, WARRANTY, UNDERTAKING OR OBLIGATION TO ENSURE THAT THE SERVICES WILL BE PROVIDED ENTIRELY FREE OF ERRORS OR OMISSIONS. CLIENT RECOGNIZES THE UNCERTAINTIES INHERENT IN ANY ANALYSIS OR INFORMATION THAT MAY BE PROVIDED AS PART OF THE SERVICES AND ACKNOWLEDGES THAT THE SERVICES ARE NOT A SUBSTITUTE FOR CLIENT'S OWN INDEPENDENT EVALUATION AND ANALYSIS AND SHOULD NOT BE CONSIDERED A RECOMMENDATION TO PURSUE ANY COURSE OF ACTION. CYBERCLAN SHALL NOT BE LIABLE FOR ANY ACTIONS OR DECISIONS THAT CLIENT MAY TAKE BASED ON THE SERVICES OR ANY INFORMATION OR DATA CONTAINED THEREIN. WITHOUT LIMITING OR OBVIATING CYBERCLAN'S OBLIGATIONS HEREUNDER, CLIENT UNDERSTANDS THAT IT ASSUMES THE ENTIRE RISK WITH RESPECT TO THE USE OF THE SERVICES.

5. Subcontractors. CyberClan may subcontract the performance of its duties and obligations under this MSA, provided CyberClan is responsible for the acts and omissions of any such subcontractor used by CyberClan as if performed by CyberClan itself. CyberClan does not provide and shall not be construed as providing any warranty for any subcontractor's products or services beyond those provided by the relevant subcontractor directly; provided that any such lack of warranty does not negate CyberClan's warranties herein.

6. Third-Party Software and Services.

a. Third-Party Software. The parties acknowledge and agree that CyberClan's Services are dependent on third-party software ("Third-Party Software"), which may be subject to additional terms and conditions. All Third-Party Software shall be clearly identified as such on the applicable SOW, and CyberClan shall provide Client with the applicable additional terms and conditions. CYBERCLAN DOES NOT GUARANTEE ERROR FREE OR UNINTERRUPTED OPERATION OF ANY THIRD-PARTY SOFTWARE PROVIDED BY CYBERCLAN, AND THE SOLE WARRANTY PROVIDED WITH SUCH THIRD-PARTY SOFTWARE IS THAT OFFERED BY THE THIRD PARTY. CYBERCLAN IS NOT RESPONSIBLE FOR DEFECTS IN ANY THIRD-PARTY SOFTWARE FOR SUCH THIRD-PARTY SOFTWARE'S LACK OF EXPECTED CAPABILITY OR FUNCTIONALITY.

b. Third-Party Services. Client may order certain services (e.g., data and/or functionalities) sourced from third party providers (the "Third-Party Services") that may be integrated with CyberClan's Services. Such Third Party Services shall be clearly identified as such on the applicable SOW and may require the payment of additional fees to CyberClan, or directly to such third party provider. For such Third-Party Services, Client's access, continued access, and use thereof are subject to additional terms required by such third-party providers. Such third-party terms shall be made available to Client from time to time by CyberClan, within the Services, or directly by a third-party provider. CYBERCLAN EXPRESSLY DISCLAIMS ANY REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, RELATING TO SUCH THIRD-PARTY SERVICES, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR PURPOSE, NON-INFRINGEMENT, TITLE, OR THAT THE RESULTS OF THIRD-PARTY SERVICES MADE AVAILABLE TO CLIENT ARE ACCURATE OR COMPLETE. By executing this MSA, Client acknowledges and agrees that: (i) such third-party terms are legally binding on Client and Client shall comply with such third-party terms; (ii) no third-party term shall expand Client's rights or CyberClan's obligations under this MSA; (iii) the various third-party terms that have been provided, are being provided contemporaneously herewith, or will be provided hereafter from time to time, are provided on a per third-party provider basis, and Client shall not be entitled to draw any inference by construing together the various third-party terms; and (iv) each third-party provider shall be an express, intended third-party beneficiary of this MSA in respect of the third-party terms and their services provided by such specific third-party provider and the other terms of this MSA expressly applicable generally to all third-party providers. Third-party providers may require that CyberClan suspend or terminate Client's access or a user's access to the Third-Party Services provided by that third-party provider if Client or such user fails to comply with the applicable third-party terms, and Client acknowledges that CyberClan shall have no liability in the event of such suspension or termination.

7. Proprietary Rights

a. Intellectual Property. Subject to Client's payment of the fees under the applicable SOW, the items of work product specifically identified as deliverables and produced specifically for Client under this MSA ("Deliverables") shall be the property of Client. CyberClan reserves all rights not expressly granted under this MSA. Client acknowledges and

agrees that as between Client and CyberClan, except for materials licensed from Client hereunder, CyberClan owns all databases, tools, software, intellectual property, processes and methodologies, concepts, know how, techniques, or methods used to deliver the Services, including all improvements discovered, adopted, or developed while rendering the Services to Client ("CyberClan IP"), and CyberClan shall not be restricted from developing products and services with CyberClan IP, including those that are similar to those provided to Client. All rights, title, and interest in or to CyberClan IP shall vest, accrue, and inure solely to the benefit of CyberClan.

b. Client Data and Systems. Client acknowledges that CyberClan will obtain access to Client data and systems as a result of CyberClan's performance of its obligations under this MSA and CyberClan acknowledges that Client owns such data and systems. During the term of this MSA and subject to the terms of this MSA. Client hereby grants to CyberClan a non-exclusive, royalty free, world-wide licence to use the Deliverables and any materials, data, information, or other intellectual property provided or made accessible by Client to CyberClan solely for CyberClan's use in conjunction with the provision of the Services and performance of any other obligation under this MSA. and Client represents, warrants, and covenants that it has sufficient rights to grant this license.

c. Feedback. Client may provide direct or indirect suggestions to CyberClan from time to time (e.g., for new features or functionality) ("Feedback"), and Client hereby grants to CyberClan a royalty-free, transferable, irrevocable, worldwide, fully paid-up, sublicensable license to use, practice, and exploit any Feedback in relation to CyberClan's products and services, but CyberClan shall have sole discretion regarding whether to use any Feedback.

d. Title and Risk to Equipment. Title to and property in the equipment, if any, will pass to Client on full payment to CyberClan of the total charges for the purchase of such equipment, including all applicable taxes and government charges. Client assumes the risk of loss to the equipment from and after delivery of the equipment, and until full payment to CyberClan of the total charges for the purchase of the equipment any associated licenses, and all applicable taxes and government charges is received by CyberClan, Client shall keep the equipment insured to its full insurable value, keep it free from mortgages, liens or charges, and not sell, pledge, encumber or dispose of it. Until title to and property in the equipment has passed to Client, Client will not allow any installation or servicing of, or repairs, moves, additions or changes to, the equipment by any person not authorized by CyberClan.

e. Software. Except as may be provided for in these General Terms and Conditions of this MSA or in any separate software license or use agreement that may be provided with the equipment sold by CyberClan or by its third-party providers to Client, (a) Client shall use any software (whether embedded in the equipment as firmware or otherwise) in accordance with any accompanying documentation and only in conjunction with the

equipment; (b) Client shall not copy or distribute any accompanying documentation; and (c) the software and any copy or modification of it is and will remain the sole property of CyberClan or its third-party providers (as appropriate).

8. Limitation of Liability. To THE FULLEST EXTENT PERMITTED UNDER APPLICABLE LAW, EACH PARTY SHALL NOT BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL, OR INCIDENTAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF USE, REVENUE, PROFIT, GOODWILL, OR DATA EVEN IF SUCH PARTY HAD BEEN ADVISED OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR CYBERCLAN'S INDEMNIFICATION OBLIGATIONS, OR DAMAGES ARISING FROM CYBERCLAN'S WILLFUL MISCONDUCT, GROSS NEGLIGENCE OR BREACH OF CONFIDENTIALITY OBLIGATIONS, CYBERCLAN'S LIABILITY, IF ANY, TO CLIENT FOR ANY CLAIMED LOSS OR DAMAGE UNDER ANY CAUSE OF ACTION SHALL NOT EXCEED THE AMOUNTS ACTUALLY RECEIVED BY CYBERCLAN FROM CLIENT UNDER THIS MSA IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENTS GIVING RISE TO SUCH CLAIM. THIS LIMITATION OF LIABILITY IS FUNDAMENTAL TO THE ALLOCATION OF RISK BETWEEN THE PARTIES AND SHALL BE GIVEN FULL EFFECT EVEN IF ANY REMEDY SPECIFIED IN THIS MSA IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

9. Indemnification. CyberClan shall defend, Indemnify, and hold harmless, Client, its affiliates, and their respective employees, contractors, officers, shareholders, agents, and representatives against any and all claims, losses, damages, and liabilities of third parties, and expenses associated therewith, that result from or arise out of claims that the Services infringe the intellectual property or proprietary rights of any third-party.

10. Confidential Information. "Confidential Information" shall mean any business, technical, or otherwise proprietary information of a disclosing party that a receiving party knows, or would reasonably determine to require confidential treatment, including, without limitation, products, operations, processes, plans or intentions, developments, trade secrets, know-how, design rights, market opportunities, personnel, customers, and suppliers of the disclosing party. Confidential Information disclosed by Client to CyberClan in connection with the Services shall be used by CyberClan only for the performance of the Services. Client shall only use Confidential Information disclosed by CyberClan to Client for its own internal purposes related to the Services. Confidential Information disclosed under this MSA by the disclosing party to the receiving party will be protected by the receiving party from further disclosure, publication, and dissemination to the same degree and using the same care and discretion as the receiving party applies to protect its own confidential or proprietary information from undesired disclosure, publication and dissemination. Except as set forth in the following paragraph, the receiving party will not disclose the disclosing party's Confidential Information to any affiliate or other third-party, without prior written consent of the disclosing party. If Confidential Information is required by law, regulation, or court order to be disclosed, the receiving party must first notify the disclosing party and permit the disclosing party to seek an appropriate protective order. If Confidential Information is required by law, regulation, or court order to be disclosed, the

receiving party must first notify the disclosing party and permit the disclosing party to seek an appropriate protective order. Each party's obligations regarding confidentiality with regard to an item of Confidential Information shall survive the termination or expiration of this MSA for so long as such item of Confidential Information received is not generally available to the public. Upon a party's request, the other party shall return or destroy (as requested) all of the other party's Confidential Information in its possession or control.

a. Client agrees that CyberClan is not engaged and shall not be required to process personally identifiable information except as expressly set forth in a SOW. If Client sends CyberClan personally identifiable information outside of the scope of the Services, CyberClan's sole responsibility with regard to such personally identifiable information shall be to delete such personally identifiable information upon discovery by CyberClan.

11. Data Security. CyberClan shall Implement and observe industry-standard security measures to protect against the unauthorized disclosure of, unauthorized use of, unauthorized access to, misappropriation of, loss of, or alteration of any of Client's data or information accessed by or made available to, CyberClan during its performance of the Services. CyberClan shall implement and maintain a written information security program Including appropriate policies, procedures, and risk assessments that are reviewed at least annually.

12. Miscellaneous.

a. Independent Contractors. The parties to this MSA are and shall remain independent contractors and neither party is an employee, agent, partner, franchisee or joint venturer of or with the other. Each party will be solely responsible for any employment related taxes, insurance premiums or other employment benefits respecting its employees. Neither party shall hold itself out as an agent of the other and neither party shall have the authority to bind the other.

b. Notice. Notices with regard to this MSA shall be delivered in person, by internationally recognized courier, or sent via certified or registered mail, or by email or facsimile to the persons and addresses listed in the latest SOW. Notices by email or facsimile shall be deemed effective on confirmation of receipt.

c. Non-Solicitation. Neither party shall solicit the employees or contractors of the other party for employment during the Term of this MSA or for twelve (12) months thereafter. This Section shall not prohibit either party from posting general solicitations or from engaging with any of the other party's personnel who respond to such general solicitations.

d. Force Majeure. CyberClan shall not be liable for failure to provide the Services herein if due to causes beyond CyberClan's reasonable control. Such causes include but are not limited to labor disputes, strikes, lockouts, inability to obtain labor or

materials, fire or any action of the elements of God, wars, riots, epidemics, or governmental action, orders, restrictions, or appropriation, and other similar and dissimilar events. In any such cases, CyberClan will be relieved of those obligations to the extent it is unable to perform and such inability to perform shall not make CyberClan liable in any way. Such interruptions, delays or inability to perform will not cancel this MSA.

e. Assignment. There shall be no assignment of this MSA by Client, by operation of law or otherwise, without the prior written consent of CyberClan, such consent shall not be unreasonably withheld. CyberClan may assign this MSA to any of its affiliates without notice to Client.

f. Binding Agreement. This MSA is binding on Client and CyberClan and each of their respective successors and assigns, and where applicable, Client's heirs, executors and administrators.

g. Severability. In the event that any one or more of the provisions contained in this MSA shall, for any reason, be held to be unenforceable under applicable law, such un-enforceability shall not affect any other provisions of this MSA, but this MSA shall be construed as if such unenforceable provision or provisions had never been contained herein.

h. Waiver and Survival. The failure of Client or CyberClan to insist in any one or more instances upon strict performance of the covenants of this MSA, or to exercise any option herein contained, shall not be construed as a waiver, or relinquishment for the future of such covenant or option, but the same shall remain and continue in full force and effect. The rights of the Client or CyberClan are cumulative and not alternative. All Sections of this MSA that by their nature should survive termination or expiration will survive, including without limitation Sections 1 and 5- 10 and 12.

i. Entire Agreement. This MSA sets forth the entire agreement between the parties hereto and supersedes all prior MSAs, undertakings, representations and warranties by or between the parties hereto relating to the Services. No understanding or agreement(s), verbal or otherwise exists between Client and CyberClan except as expressly set out herein.

j. Governing Law. This MSA shall be interpreted and governed by the laws of the state of Illinois, USA without regard to its principals regarding conflicts of laws. The United Nations Convention on Contracts for the International Sale of Goods, the Uniform Commercial Code, and the Uniform Computer Information Transactions Act (if adopted) shall not apply.

k. Dispute Resolution. In connection with any dispute between the parties arising from this MSA, the parties shall attempt to resolve the dispute by utilising the procedure specified in this section (K) and according to the law specified in Section U) above. This Section shall survive the expiration or termination of this MSA.

Negotiation by Individuals: Either party may send written notice ("Notice") to the other party containing a concise summary of the dispute and requesting negotiations. Within five (5) days following

receipt of such Notice by the other party, each party will designate in writing to the other party one or more individuals having general responsibility for these terms and conditions and any SOW and authority to negotiate a settlement of the dispute ("Individuals") The chosen Individuals will promptly, but no later than ten (10) days from the date of the Notice, communicate to attempt to resolve the dispute. If the dispute has not been resolved within thirty (30) days of the first communication between such Individuals (the "30-day Individual Negotiation Period") or such further time as the parties may mutually agree in writing, then the dispute resolution process shall proceed to a "negotiation by representatives" as described below. The submission of a Notice shall stay any applicable statutes of limitation or prescriptive periods under these terms and conditions, pending the settlement or abandonment of the dispute.

Negotiation by Representatives: If the dispute is not resolved as specified in the Section "Negotiation by Individuals" above, the parties will elevate the dispute to senior management, including, the Chief Executive Officers of the relevant parties or their express designees ("Representatives"). Specifically, within five (5) days after the end of the 30-day Individual Negotiation Period, the parties shall nominate one or more Representatives who shall attempt in good faith to resolve the dispute. If the dispute is not resolved within thirty (30) days after both Representatives have been nominated ("30-day Representative Negotiation Period") or such further time as the parties may mutually agree in writing, Mediation may be commenced by either party, as set forth in immediately below.

Non-Binding Confidential Mediation: In the event that any dispute is not settled by the parties within the 30-day Representative Negotiation Period set forth in the Section "Negotiation by Representatives" above, the parties shall enter into confidential non-binding mediation in accordance with the Commercial Mediation Rules of JAMS (available at <https://www.jamsadr.com/>). The parties shall mutually approve a mediator who has the requisite experience and qualifications, and if the parties are unable to mutually approve a mediator, then a mediator having the requisite experience and qualifications shall be appointed in accordance with the aforesaid Commercial Mediation Rules. The mediation shall commence within ten (10) business days of the selection of the mediator, and the mediator shall set the schedule for any submissions and meetings of the parties and counsel. The parties will submit abbreviated briefs outlining their respective positions in relation to the dispute for the mediator to review prior to the commencement of any live mediation session, and the parties agree to waive any initial plenary session prior to private caucuses with the mediator. Reasonable fees and expenses for the services provided by the mediator shall be paid one-half by each party. Any statements made in connection with mediation shall be considered Confidential Information of the parties and shall not be used for any purpose other than the mediation.

Arbitration: In the event the parties are unable to resolve any dispute after mediation in accordance with the Section "Non-Binding Confidential Mediation" above, rather than bringing a litigation action in court, either party may commence arbitration upon written notice to the other party. Such arbitration shall be finally settled under the Arbitration Rules and Procedures of JAMS by one arbitrator appointed in accordance with such rules and shall be administered by JAMS at its office location in New York, New York state, United States of America (<https://www.jamsadr.com/>). The Arbitrator has the power to award reasonable attorney fees and legal costs. The Arbitrator does not have the power or authority to award punitive damages. The arbitration shall be conducted in English. The parties shall keep confidential: (a) the fact that any arbitration occurred; (ii) any awards awarded in the arbitration; (b) all materials used, or created for use in, in the arbitration; and (iv) all other documents produced by another party in the arbitration and not otherwise in the public domain, except, with respect to each of the foregoing, to the extent that disclosure may be legally required (including to protect or pursue a legal right) or necessary to enforce or challenge an arbitration award before a court or other judicial authority. The decision of the arbitrator shall be final, and judgment may be entered thereon by any court of competent jurisdiction. If a party initiates any proceeding related to the subject matter of this MSA or the Services, the prevailing party to such proceeding is entitled to reasonable attorneys' fees and costs for claims arising out of this MSA. The existence or results of any negotiation or arbitration proceedings will be treated as confidential. Nothing in the MSA shall prevent either party from seeking provisional measures (including equitable relief), or the enforcement of any arbitration award from any court of competent jurisdiction the State of New York, and any such request shall not be deemed incompatible with the MSA to arbitrate or a waiver of the right to arbitrate. EACH PARTY HEREBY IRREVOCABLY WAIVES (i) ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATED TO THIS MSA OR THE TRANSACTIONS CONTEMPLATED HEREBY; AND (ii) ANY AND ALL RIGHT TO ASSERT ANY CLAIMS AGAINST THE OTHER PARTY AS A REPRESENTATIVE OR MEMBER IN ANY CLASS OR REPRESENTATIVE ACTION, EXCEPT WHERE SUCH WAIVER IS PROHIBITED BY LAW.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

Network Test Labs Inc d/b/a CyberClan

Mundelein Village

 **SIGNATURE**
Patrick Griffith

Signature
Patrick Griffith
Global Head of Sales
Not yet accepted

 **SIGNATURE**
Eric Guenther

Signature
EricGuenther
Account Executive, US West
Not yet accepted

To: Mayor and Board of Trustees

From: Lynne Monroe, Assistant Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Lease Amendment - TS Financial

Financial Impact:

N/A

Attachments:

1. TS Financial Lease Addendum #4

Background:

TS Financial has been a tenant of Archer Business Center since 2017. They seek to extend their lease though June 30, 2025, a date that aligns with other tenant lease-end dates at the ABC Building. TS Financial has also hired several interns this summer, and will be utilizing additional space for a short term to accommodate the interns, as noted in the lease.

Recommendation:

Motion to Adopt a Resolution Approving and Authorizing Execution of an Amendment to the Office Lease Between the Village of Mundelein, as Lessor and TS Financial, as Lessee.

I hereby certify that the attached is an original of
Resolution No. R-24-05-20
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-20

A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE OFFICE LEASE BETWEEN THE VILLAGE OF MUNDELEIN, AS LESSOR AND TS FINANCIAL, AS LESSEE

WHEREAS, on May 26, 2017, the Village of Mundelein, an Illinois municipal corporation (the “Village”) entered into an office lease with TS Financial (“TS Financial”) for TS Financial to lease Village office space at 165 North Archer Avenue (the “Office Lease”) which was then amended extending their lease on a month-to-month basis; and

WHEREAS, the Parties agree it is in their best interests to extend the Lease through June 30, 2025; and

WHEREAS, TS Financial seeks to expand their lease space temporarily from May 2024 through August 2024; and

WHEREAS, the Mayor and Board of Trustees, pursuant to the Village’s home rule powers and all other powers provided to it by Article VII, Section 6 of the Constitution of the State of Illinois, and all other statutory authority, have determined that it is in the best interest of the Village and its residents to hereby approve and execute the amendment to the Office Lease.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, COUNTY OF LAKE, STATE OF ILLINOIS as follows:

SECTION I: That the amendment to the Office Lease attached hereto as **Exhibit A** is hereby approved and the Village Administrator is hereby authorized and directed to execute and attest to the same, on behalf of the Village.

XXX this 13th day of May 2024 by a roll call vote.

RESULT:	[Yes 0, No 0, Abstained 0]
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None

President

ADOPTED: Monday, May 13, 2024

APPROVED: Monday, May 13, 2024

ATTEST: _____

Village Clerk

ADDENDUM #4

Dated: _____, 2024.

The Lease dated May 26, 2017, along with Addendum #1 dated May 1, 2018, Addendum #2 dated March 30, 2022, and Addendum #3 dated July 26, 2021, having been mutually agreed to by both parties, pertaining to 165 North Archer Avenue in Mundelein, Illinois, by and between the VILLAGE OF MUNDELEIN, as lessor (the “Lessor”), and TS Financial LLC, as lessee (the “Lessee”), are herewith affirmed and modified as follows:

1. The Lease described above remains effective through June 30, 2025.
2. The following terms apply:

ADDITIONAL TEMPORARY SPACE LEASED: In addition to the Demised Premises, Tenant shall lease Temporary Space comprised of approx. 568 sq. ft. encompassing 6-8 workstations (71 sq. feet. ea.), adjacent to the existing Demised Premises on a temporary basis as outlined below.

LEASE COMMENCEMENT: May 1, 2024.

LEASE TERM: The renewal term shall be thirteen (13) months, expiration June 30, 2025.

TEMPORARY SPACE LEASE TERM: The temporary space shall be from May 1 to August 31, 2024.

BASE RENT: Gross rent structure per existing lease with the following rent schedule:

Period	Gross Rental Rate	Monthly Rent Due	Temporary Space Rent	Total Monthly Amount Due
05/01/24 to 08/31/24	\$10.55 per square foot	\$596.00	\$200.00	\$796.00
09/01/24 to 06/31/25	\$10.00 per square foot	\$596.00	N/A	\$596.00

PARKING: Tenant shall have the right to use an additional two (2) shared parking spaces to offset parking spaces displaced by commuter rail and visitor parking.

TERMS & CONDITIONS: All other terms and conditions of the Lease shall continue per existing lease.

CONFIDENTIAL INFORMATION: All parties agree to keep all information regarding this proposal and all subsequent proposals confidential and will not disclose this information the marketplace. Tenant agrees to keep confidential any information it learns about Landlord in the course of discussions concerning this location.

3. All other terms of the Lease and related addendums shall remain in full force with no other changes and/or alterations.

THE FOREGOING TERMS AND CONDITIONS OF THIS ADDENDUM IS ACKNOWLEDGED AND AGREED TO ON BEHALF OF THE LESSOR AND LESSEE LISTED BELOW:

LESSOR: THE VILLAGE OF MUNDELEIN An Illinois Municipal Corporation By: _____ Name: _____ Its: _____	LESSEE: TS Financial Group, LLC By: _____ Name: _____ Its: _____
---	--

Z:\M\Mundelein\TS Financial LLC\Addendum #4..docx

To: Mayor and Board of Trustees

From: Amanda Orenchuk, Director of Community Development

For: Village Board Meeting of May 13, 2024

Subject: Ryan, LLC Consulting Services for Fiscal Impact Review

Financial Impact:

\$75,000 - 630-27775-000 - Ivanhoe Village Escrow

Additional \$10,000 in the event of request for Economic Impact Executive Summary - 630-27775-000 - Ivanhoe Village Escrow

Additional \$25,000 in the event of request for Full Economic Impact Study - 630-27775-000 - Ivanhoe Village Escrow

Attachments:

1. Ryan, LLC - Financial Impact Contract

Background:

Staff requests authorization to work with Ryan, LLC on review of the Fiscal Impact Reports, pro forma, and similar analysis related to the Ivanhoe Village development. A scope of services and contract is attached with a budget not to exceed \$100,000. This is a reimbursable expense from the developer.

Recommendation:

Motion to approve and authorize execution by the Village Administrator a contract for professional services between Ryan, LLC and the Village of Mundelein relating to Ivanhoe Village, for an amount not to exceed \$100,000, subject to attorney review, and authorization of execution of purchase order number 13682 by the Village Administrator for the same.



227 West Monroe Street
Suite 4200
Chicago, IL 60606
Tel. 312.980.1122
Fax 312.980.1132
www.ryan.com

April 18, 2024

Mr. Eric Guenther
Village Administrator
Village of Mundelein
300 Plaza Circle
Mundelein, Illinois 60060

Re: Economic Development Finance Services – Proposed Ivanhoe Village Development Fiscal Impact Review

Dear Mr. Guenther:

Thank you very much for the opportunity to assist Village of Mundelein, including subsidiaries and/or affiliates thereof (“Village”), with economic development finance services. This letter of agreement (the “Agreement”) outlines the terms of our engagement to assist Village with the review of the fiscal impact report to be provided by the developer (the “Fiscal Impact Report”) with respect to the proposed Ivanhoe Village development (the “Development”).

ENGAGEMENT SCOPE

Ryan, LLC (“Ryan”) will assist Village with general economic development consulting services related to the review of the Fiscal Impact Report.

Ryan’s Services will include the following:

- Consultant would assist the Village in the review of the Fiscal Impact Report including but limited to the review of the assumptions in the report related to types of units (characteristics), estimated market prices, estimated absorption schedule and development schedules and other relevant market/product data.
- The Consultant’s review of the Fiscal Impact Report would include the review of new real estate tax revenues expected, other taxes and fees expected to be generated by the Development for the taxing districts identified in the Fiscal Impact Report and expenses expected to be incurred by the taxing districts from the Development as identified in the Fiscal Impact Report.
- A report describing the findings of the review would be provided to the Village. Upon the Village’s review of the draft, the final report will be prepared and delivered to the Village.

- Provide assistance, research, and information as may be necessary to resolve any Village-developer issues.
- Upon request, attend various development related meetings as requested by the Village, such as meetings of the Village Board, other public meetings or various Village-developer held meetings.
- Upon request, the preparation of an Economic Impact Executive Summary and/or a Full Economic Impact Study identifying various other economic benefits of development.

Neither Ryan nor any of its employees will provide any legal or accounting services to Village in connection with this engagement. Neither Ryan nor any employee of Ryan will serve in a representative capacity on behalf of before the Internal Revenue Service (IRS), nor will Ryan or any employee of Ryan obtain a power of attorney (on IRS Form 2848 or otherwise) authorizing Ryan or such employee to represent Village before the IRS. If it becomes necessary for Village to have a representative before the IRS or if it becomes necessary for Ryan to engage a party to provide professional services in support of Ryan's obligations under this Agreement, Ryan may, at its option, engage a representative or such third party on behalf of Village to represent Village before the IRS or provide such professional services, as the case may be. Such engagement shall (i) be at Ryan's expense, provided that in the case of an Adjudication, Ryan's fee shall be adjusted as set forth below; and (ii) be subject to Village's approval, provided that Village agrees not to unreasonably withhold or condition such approval. Ryan will provide assistance to such representative, but such assistance shall be limited to providing the factual basis for the filing of claims for refund and other tax returns filed by Village pursuant to this agreement and the information supplied on such returns.

ENGAGEMENT PERIOD

Upon written pre-authorization and approval, Ryan may begin its Services to Village while Village seeks requisite approval from any applicable municipality leadership, governing body, or the like. Compensation for such Services shall be due and payable to Ryan, per the payment terms described below, regardless of such requisite approval being in place at the time such Services were performed.

ELECTRONIC DATA FILES

Village agrees to provide electronic data files to Ryan that will facilitate the identification and location of records to be reviewed. Ryan will assist Village's information systems personnel with determining the appropriate system file layouts, required data fields, and file types. Any out-of-pocket costs of preparing, modifying, or transferring such data will be the responsibility of Ryan.

Mr. Eric Guenther
Village of Mundelein
April 18, 2024
Page 3 of 6

Village further agrees to assist Ryan in using Ryan's data extraction applications and other tools by providing all necessary access and configurations. Village acknowledges that Ryan's data extraction applications and other tools are proprietary to Ryan, and Village shall acquire no rights whatsoever with respect to such applications and other tools.

Village agrees that all electronic data files shall be transferred by Village to Ryan through a secure transfer site and by methods approved in advance by Ryan and Village. The following data sites are approved by Ryan for such transfer: SFS and SFTP. In facilitation of this transfer, Ryan shall provide specific transfer instructions to Village when the electronic data files are prepared for delivery. Village further agrees that neither Village nor any employee or agent of Village shall transmit PII (as defined below) to Ryan without first (a) having reached an agreement with Ryan as to the date, time, and method of such transmission; (b) identified the particular types of PII; and (c) represented to Ryan that Village is not restricted from transferring the PII. "PII" or "Personally Identifiable Information" is any information that can be used to identify, contact, or locate an individual, either alone or combined with other easily accessible sources, or as defined by applicable law. PII includes information that is linked or linkable to an individual, such as medical, educational, financial, and employment information.

RESPONSIBILITIES

All services will be conducted under the supervision of Ms. Sharon Roberts, Principal who serves as Client Principal for Village. Ms. Sharon Roberts, Principal, will serve as the Engagement Principal for this project. Mr. Zoran Milutinovic, Manager will serve as Project Manager for this engagement and will be responsible for staffing, project coordination, technical direction, and related issues. Additionally, throughout the course of this engagement, we will make every effort to arrange and schedule all work to avoid interruption to Village's normal business operations.

COMPENSATION

Village agrees to pay Ryan an hourly rate of \$305 for the Services based on the time that our professionals spend performing them. Billed monthly at the hourly rate for each individual, multiplied by the time Ryan professional expend to perform the services. Ryan's hourly rate fees will increase annually.

Annual fees under this engagement are estimated to be \$75,000. Ryan will issue a notification letter once the threshold of \$75,000 annually is reached. In the event that the Village requests the preparation of an Economic Impact Executive Summary, an additional fee for such Summary would be \$10,000. In the event that the Village requests the preparation of a Full Economic Impact Study, an additional fee for such Study would be \$25,000. Any additional services beyond the notification will be at the express direction of the Village.

Mr. Eric Guenther
Village of Mundelein
April 18, 2024
Page 4 of 6

In addition, Village shall reimburse Ryan for direct expenses incurred in connection with the performance of the Services. Direct expenses include reasonable and customary out of pocket expenses for items such as filing, application fees, mailers postage, external printing and copying services, third party fees and conferencing services. Ryan's compensation will not be reduced by any such expenses.

All invoices are due and payable in full within sixty (60) days of Village's receipt of invoice(s), in accordance with the Illinois Prompt Payment Act. Village agrees to pay interest of one percent (1½%) per month on any past due fees, capped at nine percent (9%) annually on any individual invoice that is past due. Village further agrees to pay all costs of collection, including, but not limited to, any collection agency or attorneys' fees, incurred by Ryan in connection with fees more than sixty (60) days past due. Ryan's preferred method of payment is via electronic funds transfers ("EFT"), and EFT instructions will be provided to Village on each invoice. In the event Village is unable to remit payment via EFT, Ryan will accept checks, credit cards, or purchasing cards; however, if payment is made using a credit card or purchasing card, Village authorizes Ryan to add a processing fee to the payment. Such processing fee is currently three percent (3%) of the payment amount and is subject to change upon thirty (30) days prior notice. Ryan and Village shall abide by the rules of the National Automated Clearing House Association (or other similar local regulator) and the banking laws of the United States (or other applicable jurisdiction) when performing EFT (or similar electronic payment) transactions.

The rates used to calculate Ryan's Fixed Fees and Hourly Fees will automatically increase by four percent (4%) effective each January 1. In addition, Ryan's Hourly Fee rate table may be increased from time-to-time by email notification, but no more frequently than once every twelve (12) months.

NOTICE

Any notice to be given under this Agreement shall be given in writing and may be made by personal delivery or hand delivery by courier, by overnight reputable national courier, or by placing such in the United States certified mail, return receipt requested. Notices to Village should be sent to the address indicated on the first page of this Agreement and notices to Ryan should be addressed as follows:

Mr. Eric Guenther
Village of Mundelein
April 18, 2024
Page 5 of 6

Ryan, LLC
Three Galleria Tower
13155 Noel Road
Suite 100
Dallas, Texas 75240
Attn: Chairman and CEO

With copy to: Attn: General Counsel

INTEGRITY AND CONFIDENTIALITY

We guarantee that all matters associated with the professional services we render will be directed with the highest degree of professional integrity. Accordingly, all information that Village makes available to Ryan shall be considered confidential, proprietary information, and Ryan shall not disclose such information to any third party except as required in fulfilling duties described by this Agreement or to comply with an official order of a court of law.

Additionally, Village agrees that Ryan's work product, including specific engagement procedures and techniques, constitutes proprietary and exclusive information, and Village further agrees not to disclose such information to any third party without obtaining prior written approval from Ryan. Additionally, Ryan's tax saving strategies constitute proprietary and exclusive information; provided, however, that notwithstanding the foregoing, Ryan does not limit Village's disclosure of the tax treatment or the tax structures of the transactions. This Agreement does not include information independently developed by Village, information previously known to Village or information rightfully received by Village from a third party without confidential limitations.

LIMITATION OF LIABILITY

Ryan does not guarantee a particular result as part of the services and Ryan shall not be liable for an adverse or unsatisfactory result unless such result is solely and directly caused by Ryan's negligence. Ryan shall not be liable for the following: (i) any failure or delay by Village in executing returns, forms or letters of authorization; (ii) inaccurate, untimely, incomplete, or otherwise unreliable information provided by Village or third-parties engaged by Village; (iii) inaccuracies in data or forms published by taxing authorities; or (iv) statutory, administrative, or judicial changes occurring after the submission of claims or filings to the taxing authority.

Ryan shall not be liable to Village for any claim, liability, damage or expense under any theory ("Claim" or "Claims") in excess of the following: (i) for any single Claim, \$20,000; and, (ii) for all Claims occurring in a twelve (12) month period, the lesser of \$100,000, or the fees paid by Village to Ryan for the specific services giving rise to the Claim during the preceding twelve (12) months. Village may not assert any cause of action against Ryan more than one (1) year after the

Mr. Eric Guenther
Village of Mundelein
April 18, 2024
Page 6 of 6

date the cause of action accrues. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES OR COSTS, INCLUDING LOST OR DAMAGED DATA, LOSS OF PROFIT OR GOODWILL, WHETHER FORESEEABLE OR NOT, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

LAW GOVERNING AGREEMENT

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Exclusive venue for any dispute with respect to this Agreement shall reside in a court of competent jurisdiction in Chicago, Cook County, State of Illinois.

ACKNOWLEDGMENT

Thank you for the opportunity to assist you with this project. If the above terms and conditions meet with your approval, please sign and return a copy of this Agreement at your convenience. Upon acceptance, we will contact you to arrange a mutually acceptable time to begin our review. If you have any questions, or if you would like to discuss this Agreement further, please contact Mr. Sharon Roberts at 225.334.0040 Ext. 11-3446.

RYAN, LLC:

VILLAGE OF MUNDELEIN:

By: _____

By: _____

Name: Sharon Roberts

Name: Eric Guenther

Title: Principal

Title: Village Administrator

Date: _____

Date: _____

To: Mayor and Board of Trustees

From: Amanda Orenchuk, Director of Community Development

For: Village Board Meeting of May 13, 2024

Subject: Ryan, LLC Agreement on General Economic Development Consulting Services

Financial Impact:

\$25,000 - 100-46410-203 - Consulting Services

Attachments:

1. Ryan, LLC - General Services Contract

Background:

Staff requests authorization to work with Ryan, LLC on general economic development services. A scope of services and contract is attached with a budget not to exceed \$25,000. These expenditures are anticipated to be reimbursable expenditures when related to projects and sporadic smaller projects such as inquiries about TIF reporting or interpretations.

Recommendation:

Motion to approve and authorize execution by the Village Administrator a contract for professional services between Ryan, LLC and the Village of Mundelein relating to general economic development services, in an amount not to exceed \$25,000, subject to attorney review, and authorization of execution of purchase order number 13683 by the Village Administrator for the same.



311 South Wacker Drive
Suite 4800
Chicago, IL 60606
Tel. 312.980.1122
Fax 312.980.1132
www.ryan.com

December 13, 2023

Mr. Eric Guenther
Village Administrator
Village of Mundelein
300 Plaza Circle
Mundelein, Illinois 60060

Re: Economic Development Finance Services

Dear Mr. Guenther:

Thank you very much for the opportunity to assist Village of Mundelein, including subsidiaries and/or affiliates thereof (“Village”), with economic development finance services. This letter of agreement (the “Agreement”) outlines the terms of our engagement to assist Village with economic development services.

ENGAGEMENT SCOPE

Ryan, LLC (“Ryan”) will assist Village with general economic development consulting services as requested by the Village.

Ryan’s Services will include the following:

- Upon request, prepare reliable and reasonable estimates of property tax increment revenues, gaming, sales tax projections and/or other municipal revenues that are projected to be generated from proposed development projects within the Village. Review and analyze any such projections that may be provided and presented by a developer.
- Upon request, assist the Village in the drafting and negotiation of redevelopment agreements. Provide assistance, research, and information as may be necessary to resolve any Client-developer issues.
- Upon request, attend various development related meetings as requested by the Village, such as meetings of the Village Board, other public meetings or various Client-developer held meetings.
- Upon request, provide analysis, projections, or recommendations on local economic development programs, including new or existing tax increment

financing districts, as may be directed and determined beneficial or necessary by the Village.

- Upon request, work with Village staff and the Village Attorney and auditor to comply with reporting requirements on yearly TIF activity, as specified in State law.
- Upon request, assist the Village in preparing the necessary report components including certifications, revenue and expenditures by TIF fund and fund balance, as specified in State law, for the appropriate filings with the Illinois Comptroller's Office.
- Upon request, assist the Village in preparation and delivery of the Annual TIF Reports for each fiscal year to all affected taxing districts and the Village Board.
- Upon request, review summary data and redevelopment activities including follow-up with developer and/or business entity projects undertaken within the TIF Districts.
- Upon request, advise Village staff on responding to data requests from JRB members (e.g., projected EAV upon termination of TIF District).

Neither Ryan nor any of its employees will provide any legal or accounting services to Village in connection with this engagement. Neither Ryan nor any employee of Ryan will serve in a representative capacity on behalf of before the Internal Revenue Service (IRS), nor will Ryan or any employee of Ryan obtain a power of attorney (on IRS Form 2848 or otherwise) authorizing Ryan or such employee to represent Village before the IRS. If it becomes necessary for Village to have a representative before the IRS or if it becomes necessary for Ryan to engage a party to provide professional services in support of Ryan's obligations under this Agreement, Ryan may, at its option, engage a representative or such third party on behalf of Village to represent Village before the IRS or provide such professional services, as the case may be. Such engagement shall (i) be at Ryan's expense, provided that in the case of an Adjudication, Ryan's fee shall be adjusted as set forth below; and (ii) be subject to Village's approval, provided that Village agrees not to unreasonably withhold or condition such approval. Ryan will provide assistance to such representative, but such assistance shall be limited to providing the factual basis for the filing of claims for refund and other tax returns filed by Village pursuant to this agreement and the information supplied on such returns.

ENGAGEMENT PERIOD

Upon written pre-authorization and approval, Ryan may begin its Services to Village while Village seeks requisite approval from any applicable municipality leadership, governing body, or the like.

Mr. Eric Guenther
Village of Mundelein
December 13, 2023
Page 3 of 6

Compensation for such Services shall be due and payable to Ryan, per the payment terms described below, regardless of such requisite approval being in place at the time such Services were performed.

ELECTRONIC DATA FILES

Village agrees to provide electronic data files to Ryan that will facilitate the identification and location of records to be reviewed. Ryan will assist Village's information systems personnel with determining the appropriate system file layouts, required data fields, and file types. Any out-of-pocket costs of preparing, modifying, or transferring such data will be the responsibility of Ryan. Village further agrees to assist Ryan in using Ryan's data extraction applications and other tools by providing all necessary access and configurations. Village acknowledges that Ryan's data extraction applications and other tools are proprietary to Ryan, and Village shall acquire no rights whatsoever with respect to such applications and other tools.

Village agrees that all electronic data files shall be transferred by Village to Ryan through a secure transfer site and by methods approved in advance by Ryan and Village. The following data sites are approved by Ryan for such transfer: SFS and SFTP. In facilitation of this transfer, Ryan shall provide specific transfer instructions to Village when the electronic data files are prepared for delivery. Village further agrees that neither Village nor any employee or agent of Village shall transmit PII (as defined below) to Ryan without first (a) having reached an agreement with Ryan as to the date, time, and method of such transmission; (b) identified the particular types of PII; and (c) represented to Ryan that Village is not restricted from transferring the PII. "PII" or "Personally Identifiable Information" is any information that can be used to identify, contact, or locate an individual, either alone or combined with other easily accessible sources, or as defined by applicable law. PII includes information that is linked or linkable to an individual, such as medical, educational, financial, and employment information.

RESPONSIBILITIES

All services will be conducted under the supervision of Ms. Sharon Roberts, Principal who serves as Client Principal for Village. Ms. Sharon Roberts, Principal, will serve as the Engagement Principal for this project. Mr. Zoran Milutinovic, Manager will serve as Project Manager for this engagement and will be responsible for staffing, project coordination, technical direction, and related issues. Additionally, throughout the course of this engagement, we will make every effort to arrange and schedule all work to avoid interruption to Village's normal business operations.

COMPENSATION

Village agrees to pay Ryan an hourly rate of \$290 for the Services based on the time that our professionals spend performing them. Billed monthly at the hourly rate for each individual,

Mr. Eric Guenther
Village of Mundelein
December 13, 2023
Page 4 of 6

multiplied by the time Ryan professional expend to perform the services. Ryan's hourly rate fees will increase annually in the month of January.

Annual fees under this engagement are estimated to be \$25,000. Ryan will issue a notification letter once the threshold of \$25,000 annually is reached. Any additional services beyond the notification will be at the express direction of the Village.

In addition, Village shall reimburse Ryan for direct expenses incurred in connection with the performance of the Services. Direct expenses include reasonable and customary out of pocket expenses for items such as filing, application fees, mailers postage, external printing and copying services, third party fees and conferencing services. Ryan's compensation will not be reduced by any such expenses.

All invoices are due and payable in full within thirty (60) days of Village's receipt of invoice(s), in accordance with the Illinois Prompt Payment Act. Village agrees to pay interest of one and one-half percent (1½%) per month on any past due fees. Village further agrees to pay all costs of collection, including, but not limited to, any collection agency or attorneys' fees, incurred by Ryan in connection with fees more than sixty (60) days past due. Ryan's preferred method of payment is via electronic funds transfers ("EFT"), and EFT instructions will be provided to Village on each invoice. In the event Village is unable to remit payment via EFT, Ryan will accept checks, credit cards, or purchasing cards; however, if payment is made using a credit card or purchasing card, Village authorizes Ryan to add a processing fee to the payment. Such processing fee is currently three percent (3%) of the payment amount and is subject to change upon thirty (30) days prior notice. Ryan and Village shall abide by the rules of the National Automated Clearing House Association (or other similar local regulator) and the banking laws of the United States (or other applicable jurisdiction) when performing EFT (or similar electronic payment) transactions.

NOTICE

Any notice to be given under this Agreement shall be given in writing and may be made by personal delivery or hand delivery by courier, by overnight reputable national courier, or by placing such in the United States certified mail, return receipt requested. Notices to Village should be sent to the address indicated on the first page of this Agreement and notices to Ryan should be addressed as follows:

Mr. Eric Guenther
Village of Mundelein
December 13, 2023
Page 5 of 6

Ryan, LLC
Three Galleria Tower
13155 Noel Road
Suite 100
Dallas, Texas 75240
Attn: Chairman and CEO

With copy to: Attn: General Counsel

INTEGRITY AND CONFIDENTIALITY

We guarantee that all matters associated with the professional services we render will be directed with the highest degree of professional integrity. Accordingly, all information that Village makes available to Ryan shall be considered confidential, proprietary information, and Ryan shall not disclose such information to any third party except as required in fulfilling duties described by this Agreement or to comply with an official order of a court of law.

Additionally, Village agrees that Ryan's work product, including specific engagement procedures and techniques, constitutes proprietary and exclusive information, and Village further agrees not to disclose such information to any third party without obtaining prior written approval from Ryan. Additionally, Ryan's tax saving strategies constitute proprietary and exclusive information; provided, however, that notwithstanding the foregoing, Ryan does not limit Village's disclosure of the tax treatment or the tax structures of the transactions. This Agreement does not include information independently developed by Village, information previously known to Village or information rightfully received by Village from a third party without confidential limitations.

LIMITATION OF LIABILITY

Ryan does not guarantee a particular result as part of the services and Ryan shall not be liable for an adverse or unsatisfactory result unless such result is solely and directly caused by Ryan's negligence. Ryan shall not be liable for the following: (i) any failure or delay by Village in executing returns, forms or letters of authorization; (ii) inaccurate, untimely, incomplete, or otherwise unreliable information provided by Village or third-parties engaged by Village; (iii) inaccuracies in data or forms published by taxing authorities; or (iv) statutory, administrative, or judicial changes occurring after the submission of claims or filings to the taxing authority.

Ryan shall not be liable to Village for any claim, liability, damage or expense under any theory ("Claim" or "Claims") in excess of the following: (i) for any single Claim, \$20,000; and, (ii) for all Claims occurring in a twelve (12) month period, the lesser of \$100,000, or the fees paid by Village to Ryan for the specific services giving rise to the Claim during the preceding twelve (12) months. Village may not assert any cause of action against Ryan more than one (1) year after the

Mr. Eric Guenther
Village of Mundelein
December 13, 2023
Page 6 of 6

date the cause of action accrues. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES OR COSTS, INCLUDING LOST OR DAMAGED DATA, LOSS OF PROFIT OR GOODWILL, WHETHER FORESEEABLE OR NOT, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

LAW GOVERNING AGREEMENT

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Exclusive venue for any dispute with respect to this Agreement shall reside in a court of competent jurisdiction in Chicago, Cook County, State of Illinois.

ACKNOWLEDGMENT

Thank you for the opportunity to assist you with this project. If the above terms and conditions meet with your approval, please sign and return a copy of this Agreement at your convenience. Upon acceptance, we will contact you to arrange a mutually acceptable time to begin our review. If you have any questions, or if you would like to discuss this Agreement further, please contact Mr. Sharon Roberts at 225.334.0040 Ext. 11-3446.

RYAN, LLC:

VILLAGE OF MUNDELEIN:

By: 

By: _____

Name: Sharon Roberts

Name: Eric Guenther

Title: Principal

Title: Village Administrator

Date: December 13, 2023

Date: _____

To: Mayor and Board of Trustees

From: Colleen Malec
Amanda Orenchuk, Director of Community Development

For: Village Board Meeting of May 13, 2024

Subject: The Townes at Oak Creek Second Amendment

Financial Impact:

N/A

Attachments:

1. Exhibit A - Second Amendment to Townes at Oak Creek RDA

Background:

The Redevelopment Agreement for the Townes at Oak Creek contains a milestone requirement, which is tied to the issuance of the TIF Note, that was put in place to ensure that the project continues in an efficient manner. Such language protects the Village from being left with an abandoned project or largely vacant or unimproved site. It reads:

- *"The TIF Note shall...be subject to cancelation by the Village (in which case the Village will have no further obligation to pay principal or interest on the TIF Note) if...as of **May 31, 2024**, the Village has not issued certificates of occupancy for at least fifteen (15) Townhome Buildings..."*

Staff and the Village's legal counsel originally selected what was thought to be a reasonable deadline to ensure that the project keeps moving. Project construction has taken slightly longer than expected, but everything is being completed in a timely manner and D.R. Horton continues to make efficient progress. The May 31, 2024, deadline was based on an estimate made two years prior on what was thought to be achievable, and it came up slightly short.

The Developer is requesting that the deadline to obtain 15 certificates of occupancy be amended from **May 31, 2024** to **July 31, 2024** (a two-month extension). As of May 1, 2024, there are currently 12 townhome buildings completed with all dwelling units therein sold and closed; three townhome buildings at the drywall stage; four townhome buildings at the trim, framing, foundation, or

trenching stages; and one townhome building for which a building permit is currently on file with the Village.

Recommendation:

Motion to Adopt a Resolution approving and authorizing execution of a Second Amendment to Redevelopment Agreement for The Townes at Oak Creek (46 Oak Creek Plaza, 130-180 Oak Creek Plaza, and 25635 East Route 45).

I hereby certify that the attached is an original of
Resolution No. R-24-05-24
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-24

A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A SECOND AMENDMENT TO REDEVELOPMENT AGREEMENT FOR THE TOWNES AT OAK CREEK (46 OAK CREEK PLAZA, 130-180 OAK CREEK PLAZA, AND 25635 EAST ROUTE 45)

WHEREAS, it is in the best interests of the Village of Mundelein, an Illinois home-rule municipal corporation located in Lake County, Illinois (the "Village"), for the Village to enter into a Second Amendment to Redevelopment Agreement with D.R. Horton, Inc. – Midwest (the "Developer"), in substantially the form attached hereto as **Exhibit A** (the "Second Amendment"); and

WHEREAS, the Village adopted Resolution No. 22-03-23 on March 28, 2022, approving a Redevelopment Agreement with D.R. Horton, Inc. – Midwest; and

WHEREAS, the Village adopted Resolution No. 22-05-28 on May 9, 2022, approving the First Amendment to the Redevelopment Agreement with D.R. Horton, Inc. – Midwest regarding Developer donations to the Mundelein Park and Recreation District; and

WHEREAS, the Second Amendment will amend Section 13(G)(2)(iv) regarding the condition that the TIF Note may be subject to cancelation by the Village if, as of May 31, 2024, the Village has not issued certificates of occupancy for at least fifteen (15) Townhome Buildings, amending the aforementioned date to July 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, COUNTY OF LAKE, STATE OF ILLINOIS as follows:

SECTION I: The foregoing recitals are, by this reference, fully incorporated into and made a part of this Resolution.

SECTION II: The Second Amendment with the Developer, in substantially the form attached hereto, is hereby approved. The Village President is hereby authorized and directed to execute, and the Village Clerk is authorized and directed to attest, duplicate original copies of the Redevelopment Agreement, in a final form approved by the Village Attorney.

XXX this 13th day of May 2024 by a roll call vote.

RESULT:	[Yes 0, No 0, Abstained 0]
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None

President

ADOPTED: Monday, May 13, 2024

APPROVED: Monday, May 13, 2024

ATTEST: _____

Village Clerk

1
2
3 AFTER RECORDING
4 RETURN TO:
5
6 Village of Mundelein
7 Community Development
8 300 Plaza Circle
9 Mundelein, Illinois 60060
10
11
12
13
14
15
16

THIS SPACE FOR RECORDER'S USE ONLY

17
18 **SECOND AMENDMENT**
19 **to**
20 **REDEVELOPMENT AGREEMENT**
21 **by and between**
22 **THE VILLAGE OF MUNDELEIN**
23 **and**
24 **D.R. HORTON, INC. - MIDWEST**
25 **(THE TOWNES AT OAK CREEK)**
26
27 **DATED AS OF MAY 13, 2024**
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

SECOND AMENDMENT
to
REDEVELOPMENT AGREEMENT

THIS SECOND AMENDMENT TO REDEVELOPMENT AGREEMENT (the “*Second Amendment*”) is dated as of the 13th day of May 2024 (the “*Effective Date*”) and is by and between the VILLAGE OF MUNDELEIN, an Illinois home rule municipal corporation (the “*Village*”), and D.R. HORTON, INC. – MIDWEST, a California corporation (the “*Developer*”). The Village and Developer are collectively identified herein as the “*Parties*”.

IN CONSIDERATION OF the recitals and mutual covenants and agreements set forth in this Second Amendment, and pursuant to the Village’s home rule powers and all other applicable authority, the Parties agree as follows:

SECTION 1. RECITALS.

A. Effective as of March 28, 2022, the Parties entered into that certain “Redevelopment Agreement by and between the Village of Mundelein and D.R. Horton, Inc. – Midwest (the Townes at Oak Creek)” with regard to development of the Redevelopment Project on the Redevelopment Property and various matters related thereto (the “*Redevelopment Agreement*”).

B. Pursuant to Section 18.I of the Redevelopment Agreement (the “*RDA Amendment Provision*”), the Redevelopment Agreement may be amended by an express, written amendment approved by the Parties.

C. In accordance with the RDA Amendment Provision, the Parties entered into that certain First Amendment to the Redevelopment Agreement effective as of May 9, 2022 (the “*First Amendment*”).

D. The Parties now desire to further amend the Redevelopment Agreement, as previously amended by the First Amendment, for the purpose of extending the date by which certificates of occupancy for at least 15 Townhome Buildings must be issued by the Village in accordance with item iv of Section 13.G.2 of the Redevelopment Agreement.

E. The Parties desire to enter into this binding Second Amendment pursuant to the Village's home rule powers, the Illinois Municipal Code, and any and all other applicable laws and regulations.

SECTION 2. AMENDMENT TO REDEVELOPMENT AGREEMENT.

A. **Section 13.G.2.** Item iv of Section 13.G.2 of the Redevelopment Agreement shall be and is hereby amended as follows—additions are shown below as double underlined, and deletions are shown below as ~~stricken through~~—such that the TIF Note shall:

- (iv) be subject to cancellation by the Village (in which case the Village will have no further obligation to pay principal or interest on the TIF Note) if (a) as

85 of ~~May 31, 2024~~ July 31, 2024, the Village has not issued certificates of
86 occupancy for at least fifteen (15) Townhomes Buildings or (b) an SSA
87 Objection Petition signed by at least 51% of the electors residing within the
88 proposed Dormant Special Service Area and by at least 51% of the owners
89 of record of the land included within the proposed Dormant Special Service
90 Area is filed with the Village Clerk within sixty (60) days following the
91 final adjournment of the SSA Hearing, but only if the Village holds the SSA
92 Hearing within the time required by Section 7,

93 **SECTION 3. GENERAL PROVISIONS.** Capitalized terms used but not defined in this
94 Second Amendment have the meaning ascribed to them in the Redevelopment Agreement, as
95 amended by the First Amendment. The Redevelopment Agreement, as amended by the First
96 Amendment, is hereby ratified and confirmed by the Village and Developer except only as
97 amended herein. This Second Amendment may be executed in multiple counterparts, each of
98 which shall be deemed an original and together shall constitute one and the same instrument.
99

100
101 [Signature pages follow]

IN WITNESS WHEREOF, the Parties have hereunto set their hands as of the Effective Date of this Second Amendment.

ATTEST:

VILLAGE OF MUNDELEIN, an Illinois
home rule municipal corporation

Village Clerk

By: _____
Village President

ACKNOWLEDGEMENT

[illegible]

The foregoing instrument was acknowledged before me on _____, 2024, by Steve Lentz, the Village President of the **VILLAGE OF MUNDELEIN**, an Illinois home rule municipal corporation, and by Karen Walsh, the Village Clerk of said municipal corporation.

Given under my hand and official seal this ____ day of _____, 2024.

Signature of Notary

SEAL

My Commission expires:

[VILLAGE SIGNATURE PAGE TO SECOND AMENDMENT TO
REDEVELOPMENT AGREEMENT – THE TOWNES AT OAK CREEK]

146
147
148

149
150

151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179

180
181
182
183

184
185

ATTEST: **DR HORTON, INC. – MIDWEST**, a
California corporation

By: _____ By: _____
Its _____ Its Authorized Representative

ACKNOWLEDGEMENT

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

The foregoing instrument was acknowledged before me on _____, 2024, by
_____, the _____ of, and by _____, the
_____ of **D.R. Horton, Inc. – Midwest** (the “Company”) which individuals are
known to me to be the identical persons who signed the foregoing instrument as such
officers of the Company for and on behalf of said Company, and that they executed the
same as their free and voluntary act and deed, and as the free and voluntary act and deed
of the Company, for the uses and purposes therein mentioned.

Given under my hand and official seal this ____ day of _____, 2024.

Signature of Notary

SEAL

My Commission expires: _____

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering
Gail Czynscon, Office Clerk

For: Village Board Meeting of May 13, 2024

Subject: Allanson Road Watermain Improvement Project

Financial Impact:

\$454,990 - 520-48760-466 - Watermains

Attachments:

1. Bid Tab for Allanson Road Watermain Improvement Project

Background:

The Village received a total of four bids for the Allanson Road Watermain Improvement project. The bids, ranging in price between \$454,990.00 and \$575,975.00 were publicly opened and read aloud on April 16, 2024. A Lamp Concrete Contractors, Inc. submitted the lowest responsive bid in the amount of \$454,990.00.

Recommendation:

Motion to accept all submitted bids and to award a contract and approve purchase order number 13666 to A Lamp Concrete Contractors in the amount of \$454,990.00 subject to receipt of required bonding and insurance for the Allanson Road Watermain Improvements project and authorize the Director of Public Works and Engineering to sign said contract.

Christopher B. Burke Engineering, Ltd.
9575 West Higgins Road, Suite 600
Rosemont, IL 60018

VILLAGE OF MUNDELEIN
ALLANSON ROAD WATER MAIN IMPROVEMENTS
(WALNUT STREET TO WASHINGTON BOULEVARD)

BID TAB

DATE: April 16, 2024

				ENGINEER'S ESTIMATE		A Lamp Concrete Contractors		Campanella and Sons, Inc.		Lenny Hoffman Excavating		Martam Construction									
ITEM #	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	70	\$ 50.00	\$ 3,500.00	\$ 40.00	\$ 2,800.00	\$ 26.40	\$ 1,848.00	\$ 49.00	\$ 3,430.00	\$ 50.00	\$ 3,500.00		\$ -		\$ -		\$ -		\$ -
20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	125	\$ 60.00	\$ 7,500.00	\$ 50.00	\$ 6,250.00	\$ 40.70	\$ 5,087.50	\$ 61.00	\$ 7,625.00	\$ 60.00	\$ 7,500.00		\$ -		\$ -		\$ -		\$ -
20101200	TREE ROOT PRUNING	EACH	5	\$ 200.00	\$ 1,000.00	\$ 250.00	\$ 1,250.00	\$ 165.00	\$ 825.00	\$ 305.00	\$ 1,525.00	\$ 300.00	\$ 1,500.00		\$ -		\$ -		\$ -		\$ -
21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	560	\$ 10.00	\$ 5,600.00	\$ 22.00	\$ 12,320.00	\$ 5.75	\$ 3,220.00	\$ 12.00	\$ 6,720.00	\$ 5.00	\$ 2,800.00		\$ -		\$ -		\$ -		\$ -
25000110	SEEDING, CLASS 1A (AND FERTILIZERS)	SQ YD	560	\$ 6.50	\$ 3,640.00	\$ 3.75	\$ 2,100.00	\$ 2.30	\$ 1,288.00	\$ 3.50	\$ 1,960.00	\$ 8.00	\$ 4,480.00		\$ -		\$ -		\$ -		\$ -
25100630	EROSION CONTROL BLANKET	SQ YD	560	\$ 4.00	\$ 2,240.00	\$ 11.00	\$ 6,160.00	\$ 2.30	\$ 1,288.00	\$ 3.50	\$ 1,960.00	\$ 8.00	\$ 4,480.00		\$ -		\$ -		\$ -		\$ -
28000510	INLET FILTERS	EACH	5	\$ 200.00	\$ 1,000.00	\$ 15.00	\$ 75.00	\$ 245.40	\$ 1,227.00	\$ 305.00	\$ 1,525.00	\$ 300.00	\$ 1,500.00		\$ -		\$ -		\$ -		\$ -
44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	100	\$ 15.00	\$ 1,500.00	\$ 17.00	\$ 1,700.00	\$ 24.10	\$ 2,410.00	\$ 25.00	\$ 2,500.00	\$ 35.00	\$ 3,500.00		\$ -		\$ -		\$ -		\$ -
*44201676	CLASS D PATCHES, 6" (SPECIAL)	SQ YD	225	\$ 75.00	\$ 16,875.00	\$ 99.00	\$ 22,275.00	\$ 135.00	\$ 30,375.00	\$ 115.00	\$ 25,875.00	\$ 135.00	\$ 30,375.00		\$ -		\$ -		\$ -		\$ -
55100700	STORM SEWER REMOVAL 15"	FOOT	30	\$ 25.00	\$ 750.00	\$ 1.00	\$ 30.00	\$ 35.35	\$ 1,060.50	\$ 43.00	\$ 1,290.00	\$ 60.00	\$ 1,800.00		\$ -		\$ -		\$ -		\$ -
55100900	STORM SEWER REMOVAL 18"	FOOT	30	\$ 30.00	\$ 900.00	\$ 1.00	\$ 30.00	\$ 35.35	\$ 1,060.50	\$ 49.00	\$ 1,470.00	\$ 70.00	\$ 2,100.00		\$ -		\$ -		\$ -		\$ -
*56103100	WATER MAIN, 8" (DUCTILE IRON)	FOOT	165	\$ 225.00	\$ 37,125.00	\$ 238.00	\$ 39,270.00	\$ 292.35	\$ 48,237.75	\$ 252.00	\$ 41,580.00	\$ 362.00	\$ 59,730.00		\$ -		\$ -		\$ -		\$ -
*56103300	WATER MAIN, 12" (PVC)	FOOT	140	\$ 350.00	\$ 49,000.00	\$ 259.00	\$ 36,260.00	\$ 403.95	\$ 56,553.00	\$ 254.00	\$ 35,560.00	\$ 395.00	\$ 55,300.00		\$ -		\$ -		\$ -		\$ -
*56400500	FIRE HYDRANTS TO BE REMOVED	EACH	3	\$ 3,125.00	\$ 9,375.00	\$ 925.00	\$ 2,775.00	\$ 1,594.00	\$ 4,782.00	\$ 305.00	\$ 915.00	\$ 1,140.00	\$ 3,420.00		\$ -		\$ -		\$ -		\$ -
*60248900	VALVE VAULTS, 5'-DIAMETER, TYPE 1 FRAME CLOSED LID W/ GATE VALVE, 8"	EACH	3	\$ 7,500.00	\$ 22,500.00	\$ 9,400.00	\$ 28,200.00	\$ 10,444.00	\$ 31,332.00	\$ 6,245.00	\$ 18,735.00	\$ 12,620.00	\$ 37,860.00		\$ -		\$ -		\$ -		\$ -
*60248900	VALVE VAULTS, 5'-DIAMETER, TYPE 1 FRAME CLOSED LID W/ GATE VALVE, 12"	EACH	1	\$ 8,500.00	\$ 8,500.00	\$ 11,850.00	\$ 11,850.00	\$ 12,299.00	\$ 12,299.00	\$ 8,512.00	\$ 8,512.00	\$ 16,650.00	\$ 16,650.00		\$ -		\$ -		\$ -		\$ -
60603800	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	100	\$ 85.00	\$ 8,500.00	\$ 57.00	\$ 5,700.00	\$ 95.00	\$ 9,500.00	\$ 183.00	\$ 18,300.00	\$ 96.00	\$ 9,600.00		\$ -		\$ -		\$ -		\$ -
67100100	MOBILIZATION	L. SUM	1	\$ 20,000.00	\$ 20,000.00	\$ 27,250.00	\$ 27,250.00	\$ 13,169.00	\$ 13,169.00	\$ 36,000.00	\$ 36,000.00	\$ 32,000.00	\$ 32,000.00		\$ -		\$ -		\$ -		\$ -
*70101700	TRAFFIC CONTROL AND PROTECTION	L. SUM	1	\$ 35,000.00	\$ 35,000.00	\$ 72,150.00	\$ 72,150.00	\$ 5,000.00	\$ 5,000.00	\$ 40,000.00	\$ 40,000.00	\$ 52,300.00	\$ 52,300.00		\$ -		\$ -		\$ -		\$ -
78000200	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	110	\$ 15.00	\$ 1,650.00	\$ 9.00	\$ 990.00	\$ 14.55	\$ 1,600.50	\$ 21.00	\$ 2,310.00	\$ 19.00	\$ 2,090.00		\$ -		\$ -		\$ -		\$ -
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	30	\$ 15.00	\$ 450.00	\$ 11.00	\$ 330.00	\$ 22.75	\$ 682.50	\$ 25.00	\$ 750.00	\$ 22.00	\$ 660.00		\$ -		\$ -		\$ -		\$ -
78000600	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	FOOT	40	\$ 20.00	\$ 800.00	\$ 13.25	\$ 530.00	\$ 30.80	\$ 1,232.00	\$ 37.00	\$ 1,480.00	\$ 33.00	\$ 1,320.00		\$ -		\$ -		\$ -		\$ -
78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	20	\$ 25.00	\$ 500.00	\$ 17.50	\$ 350.00	\$ 46.80	\$ 936.00	\$ 49.00	\$ 980.00	\$ 45.00	\$ 900.00		\$ -		\$ -		\$ -		\$ -
*X1200015	VALVE VAULTS TO BE ABANDONED	EACH	1	\$ 900.00	\$ 900.00	\$ 875.00	\$ 875.00	\$ 3,700.00	\$ 3,700.00	\$ 547.00	\$ 547.00	\$ 850.00	\$ 850.00		\$ -		\$ -		\$ -		\$ -
*X2010410	TREE TRIMMING	EACH	15	\$ 500.00	\$ 7,500.00	\$ 165.00	\$ 2,475.00	\$ 165.00	\$ 2,475.00	\$ 183.00	\$ 2,745.00	\$ 180.00	\$ 2,700.00		\$ -		\$ -		\$ -		\$ -
*X5610706	WATER MAIN REMOVAL, 6"	FOOT	30	\$ 65.00	\$ 1,950.00	\$ 10.00	\$ 300.00	\$ 30.40	\$ 912.00	\$ 43.00	\$ 1,290.00	\$ 45.00	\$ 1,350.00		\$ -		\$ -		\$ -		\$ -
*X5610708	WATER MAIN REMOVAL, 8"	FOOT	160	\$ 65.00	\$ 10,400.00	\$ 12.00	\$ 1,920.00	\$ 32.30	\$ 5,168.00	\$ 22.00	\$ 3,520.00	\$ 50.00	\$ 8,000.00		\$ -		\$ -		\$ -		\$ -
*X5610712	WATER MAIN REMOVAL, 12"	FOOT	20	\$ 70.00	\$ 1,400.00	\$ 15.00	\$ 300.00	\$ 53.00	\$ 1,060.00	\$ 49.00	\$ 980.00	\$ 60.00	\$ 1,200.00		\$ -		\$ -		\$ -		\$ -
*X6026622	VALVE VAULTS TO BE REMOVED	EACH	11	\$ 1,000.00	\$ 11,000.00	\$ 675.00	\$ 7,425.00	\$ 5,449.00	\$ 59,939.00	\$ 366.00	\$ 4,026.00	\$ 750.00	\$ 8,250.00		\$ -		\$ -		\$ -		\$ -
*XX000868	TRENCH BACKFILL, SPECIAL	CU YD	320	\$ 65.00	\$ 20,800.00	\$ 62.00	\$ 19,840.00	\$ 118.60	\$ 37,952.00	\$ 70.00	\$ 22,400.00	\$ 88.00	\$ 28,160.00		\$ -		\$ -		\$ -		\$ -
*XX003668	PRECONSTRUCTION VIDEOTAPING	L. SUM	1	\$ 1,250.00	\$ 1,250.00	\$ 850.00	\$ 850.00	\$ 900.00	\$ 900.00	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00		\$ -		\$ -		\$ -		\$ -
*Z0013798	CONSTRUCTION LAYOUT	L. SUM	1	\$ 3,125.00	\$ 3,125.00	\$ 5,400.00	\$ 5,400.00	\$ 1,200.00	\$ 1,200.00	\$ 12,200.00	\$ 12,200.00	\$ 6,000.00	\$ 6,000.00		\$ -		\$ -		\$ -		\$ -
*Z0056610	STORM SEWER (WATER MAIN REQUIREMENTS) 15 INCH	FOOT	30	\$ 185.00	\$ 5,550.00	\$ 360.00	\$ 10,800.00	\$ 297.60	\$ 8,928.00	\$ 330.00	\$ 9,900.00	\$ 360.00	\$ 10,800.00		\$ -		\$ -		\$ -		\$ -
*Z0056612	STORM SEWER (WATER MAIN REQUIREMENTS) 18 INCH	FOOT	30	\$ 200.00	\$ 6,000.00	\$ 422.00	\$ 12,660.00	\$ 344.90	\$ 10,347.00	\$ 378.00	\$ 11,340.00	\$ 390.00	\$ 11,700.00		\$ -		\$ -		\$ -		\$ -
*NA	AS-BUILT DRAWINGS	L. SUM	1	\$ 1,250.00	\$ 1,250.00	\$ 4,400.00	\$ 4,400.00	\$ 1,200.00	\$ 1,200.00	\$ 6,100.00	\$ 6,100.00	\$ 4,000.00	\$ 4,000.00		\$ -		\$ -		\$ -		\$ -
*NA	FLOWABLE FILL (WATER MAIN TO BE ABANDONED WITHIN RR ROW) (150psi)	CU YD	3	\$ 6,250.00	\$ 18,750.00	\$ 500.00	\$ 1,500.00	\$ 3,799.70	\$ 11,399.10	\$ 15,000.00	\$ 45,000.00	\$ 3,500.00	\$ 10,500.00		\$ -		\$ -		\$ -		\$ -
*NA	LOCATING UNDERGROUND UTILITY (EXPLORATORY EXCAVATION)	EACH	24	\$ 1,250.00	\$ 30,000.00	\$ 100.00	\$ 2,400.00	\$ 940.70	\$ 22,576.80	\$ 2,551.00	\$ 61,224.00	\$ 600.00	\$ 14,400.00		\$ -		\$ -		\$ -		\$ -
*NA	REMOVE AND REINSTALL SIGN POST	EACH	4	\$ 500.00	\$ 2,000.00	\$ 350.00	\$ 1,400.00	\$ 433.00	\$ 1,732.00	\$ 245.00	\$ 980.00	\$ 250.00	\$ 1,000.00		\$ -		\$ -		\$ -		\$ -
*NA	WATER MAIN (PRESSURE) CONNECTION TO EXISTING 16" WATER MAIN	EACH	4	\$ 15,000.00	\$ 60,000.00	\$ 20,500.00	\$ 82,000.00	\$ 18,692.00	\$ 74,768.00	\$ 14,000.00	\$ 56,000.00	\$ 24,500.00	\$ 98,000.00		\$ -		\$ -		\$ -		\$ -
*NA	WATER MAIN (SHUTDOWN) CONNECTION TO EXISTING 6" WATER MAIN	EACH	3	\$ 4,000.00	\$ 12,000.00	\$ 5,000.00	\$ 15,000.00	\$ 7,444.00	\$ 22,332.00	\$ 10,800.00	\$ 32,400.00	\$ 4,500.00	\$ 13,500.00		\$ -		\$ -		\$ -		\$ -
*NA	WATER MAIN DISCONNECTION TO EXISTING WATER MAIN - DISCONNECT AND CAP EXISTING	EACH	6	\$ 5,500.00	\$ 33,000.00	\$ 800.00	\$ 4,800.00	\$ 7,444.00	\$ 44,664.00	\$ 5,400.00	\$ 32,400.00	\$ 3,200.00	\$ 19,200.00		\$ -		\$ -		\$ -		\$ -
TOTAL =				\$ 464,780.00		\$ 454,990.00		\$ 546,266.15		\$ 567,054.00		\$ 575,975.00		\$ -		\$ -		\$ -		\$ -	
*INDICATES SPECIAL PROVISION																					

*INDICATES SPECIAL PROVISION

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: Resolution - Contract Extension - Custodial Services - Best Quality Cleaning, LLC

Financial Impact:

\$68,000 - 100-46510-420 - Custodial Service

\$5,500 - 271-46510-427 - Custodial Service

Attachments:

1. Exhibit A - Contract Extension
2. Exhibit B - Bid Specifications

Background:

The FY25 budget provides funds for regular cleaning of Village facilities, including Village Hall, Public Works & Engineering, Train Station, Police Department, Fire #1, and miscellaneous special cleanings after events. This contract was joint bid in 2021 with the Village of Libertyville and expired in April 2024. Best Quality Cleaning has agreed to extend the contract for one additional year with no cost increase. Therefore, staff recommends extending the contract with Best Quality Cleaning for one additional year.

Recommendation:

Motion to Adopt a Resolution waiving bids, authorizing the Director of Public Works to sign the custodial services contract extension between the Village of Mundelein and Best Quality Cleaning, LLC, Franklin Park, IL, and approving purchase order number 13640 in the amount of \$73,500.00.

I hereby certify that the attached is an original of
Resolution No. R-24-05-21
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-21

RESOLUTION WAIVING BIDS, AUTHORIZING THE DIRECTOR OF PUBLIC WORKS AND ENGINEERING TO SIGN THE CUSTODIAL SERVICES CONTRACT EXTENSION BETWEEN THE VILLAGE OF MUNDELEIN AND BEST QUALITY CLEANING, LLC, FRANKLIN PARK, IL, AND APPROVING A PURCHASE ORDER IN THE AMOUNT OF \$73,500.

WHEREAS, Illinois Compiled Statutes 65 ILCS 5/8-9-1 provides that a contract in which the expense to be incurred by a municipality exceeds \$20,000 shall be competitively bid, except that such contract may be entered into by the proper municipal officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all Trustees then holding office; and

WHEREAS, custodial services was competitively joint bid in 2021; and

WHEREAS, the Board of Trustees approved a resolution authorizing the execution of a contract between the Village of Mundelein and Best Quality Cleaning, LLC for custodial services at the April 12, 2021 meeting; and

WHEREAS, Best Quality Cleaning, LLC has agreed to extend the custodial service contract with no cost increase, attached hereto as **Exhibit A**; and

WHEREAS, the specifications from the original 2021 contract, attached hereto as **Exhibit B**, remain in effect; and

WHEREAS, the FY25 budget includes the cost of contractual custodial service; and

WHEREAS, the Village desires to waive bids and execute a contract extension with Best Quality Cleaning, LLC for an additional year;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, COUNTY OF LAKE, STATE OF ILLINOIS as follows:

SECTION I: The contract extension between the Village of Mundelein and Best Quality Cleaning, LLC, a copy of which is attached hereto as **Exhibit A**, is hereby approved.

SECTION II. The Director of Public Works and Engineering is hereby authorized to execute the Contract between the Village of Mundelein and Best Quality Cleaning, LLC.

SECTION III. The Director of Public Works and Engineering is hereby authorized to issue a purchase order in the amount of \$73,500.00.

XXX this 13th day of May 2024 by a roll call vote.

RESULT:	[Yes 0, No 0, Abstained 0]
MOVER:	None

SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None

May 1, 2024

Best Quality Cleaning
Attn: Nehal Modi
10015 Pacific Ave.
Franklin Park, IL

RE: Custodial Services Contract Extension

Dear Ms. Modi:

Please consider this letter as confirmation of extending the original agreement to provide contract custodial services to the Village of Mundelein. There will be no unit price adjustment for the renewal term, as noted in the table below. All other terms and conditions from the original contract agreement remain intact and unchanged.

Location	Monthly Cost FY25 (5/1/24-4/30/25)
Police Department 221 N. Lake St.	\$2,250.00
Fire Station #1 1000 N. Midlothian Ave.	\$200.00
Metra Train Station 205 N. Archer Ave.	\$400.00
PW&E 801 Allanson Rd.	\$1,050.00
Village Hall 300 Plaza Cir.	\$1,850.00
Total Monthly Cost	\$5,750.00

Please review the attached amendment and return an executed copy to our office along with an updated Certificate of Insurance. If you have any questions, please contact our Public Works and Engineering Department at (847) 949-3270.

Sincerely,



Adam M. Boeche, P.E., CFM
Director of Public Works and Engineering

CONTRACT EXTENSION

Custodial Services

The undersigned parties, the Village of Mundelein and Best Quality Cleaning, LLC do hereby agree to extend the contract for contractual custodial services now in existence between the parties for one additional year.

The pricing shall be maintained as indicated on the table below. All other terms and conditions of the original contract between the parties set forth therein remain in full force and effect.

Location	Monthly Cost FY25 (5/1/24-4/30/25)
Police Department 221 N. Lake St.	\$2,250.00
Fire Station #1 1000 N. Midlothian Ave.	\$200.00
Metra Train Station 205 N. Archer Ave.	\$400.00
PW&E 801 Allanson Rd.	\$1,050.00
Village Hall 300 Plaza Cir.	\$1,850.00
Total Monthly Cost	\$5,750.00

Whereas, we have executed this document on the date indicated below.

Best Quality Cleaning

Village of Mundelein

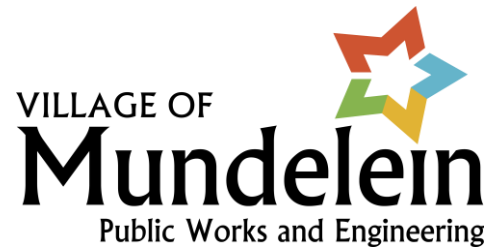
By _____

Date _____

 (Notary and Signature Seal)

REQUEST FOR PROPOSALS

CUSTODIAL SERVICES



PROPOSAL SUBMITTED BY		
Contractor's Name		
Street	P.O. Box	
City	State	Zip Code

**OWNER:
VILLAGE OF LIBERTYVILLE
200 EAST COOK AVENUE
LIBERTYVILLE, IL 60048
(847) 918-2100**

**OWNER:
VILLAGE OF MUNDELEIN
801 ALLANSON ROAD
MUNDELEIN, IL 60060
(847) 949-3270**

REQUEST FOR PROPOSALS CUSTODIAL SERVICES

OWNERS:

Village of Libertyville
200 East Cook Avenue
Libertyville, Illinois 60048-2090

Village of Mundelein
801 Allanson Road
Mundelein, Illinois 60060

Owners will receive sealed proposals for the Work generally described as follows:

Sealed bids are due by and will be publicly opened on March 25, 2021 at 10:00A.M. at 801 Allanson Road, Mundelein, IL 60060. Due to COVID-19 restrictions, no more than one person per bidding company may attend the bid opening.

Any questions relating to the bid specifications and to schedule pre-bid meetings, please contact:

Village of Libertyville Daniel Juarez, Facilities Manager 847-613-5181 djuarez@libertyville.com	Village of Mundelein Paul Schafernak, Facility Maintenance Superintendent 847-949-3278 pschafernak@mundelein.org
--	--

INSTRUCTIONS TO BIDDERS

Intent

The Village of Mundelein and the Village of Libertyville (Owners) intend to jointly bid custodial services of municipal facilities. Each Owner's Board of Trustees/ City Council will have the right to review and independently approve or reject the bid award and execute the contract.

Preparation of Proposals

All proposals for the Work shall be made only on the blank price proposal form attached to this Request for Bids and shall be complete with a price for each and every phase of work as well as a total lump sum price. All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate bids unless called for, or that contain irregularities of any kind may be rejected. Please review all document materials before determining price proposal.

Pre-Bid Meetings

Prospective bidders may attend a pre-bid meeting to review the scope of the work and the project specifications and complete a facility walkthrough. Due to COVID-19 restrictions, pre-bid meetings will be scheduled in small groups. The Village of Mundelein will schedule meetings between March 10 and March 16 (excluding the weekend) between 7:00am and 1:00pm. Contact Paul Schafernak to schedule a meeting. The Village of Libertyville will schedule meetings Monday through Friday (excluding March 22-24), with one time slot per day beginning at 9:00am. Contact Daniel Juarez to schedule a meeting.

Obtaining Bid Documents

Bid Documents may be obtained in two ways:

1. Via the Internet at: <https://www.mundelein.org/government/bids-and-proposals> - no charge
2. Hard copy in person from Public Works and Engineering, 801 Allanson Road, Mundelein, Illinois 60060. A \$5 non-refundable bid deposit is required prior to issuance of Bid Documents. Please contact the office 24 hours in advance to schedule pick up.

Clarifications

Owners reserve the right to make clarifications, corrections, or changes in this Request for Contract at any time prior to the time proposals are opened. All bidders or prospective bidders will be informed of said clarifications, corrections, or changes.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the contract and the bidder's full legal name and shall be addressed and delivered to the place and before the time set forth above. Proposals may be delivered by mail or in person. Proposals received after the time specified above will be returned unopened.

Bidders must execute all signatures where required on their submitted Bid proposals. Bidders need not return the entire contract proposal when bids are submitted unless otherwise required. Portions of the proposal that must be returned include the following:

1. Contract Cover
2. Proposal and Bidder's Signature Page
3. Bid Bond
4. Contractor's Work History Statement
5. Price Proposal Form – Mundelein
6. Price Proposal Form – Libertyville

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of **90 days** after the opening of any proposal.

Rejection of Bids

Proposals that are not submitted on the proposal price form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, Owners may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Bid Bond

All bids must accompany a Bid Bond, Certified Check, or Bank Cashier's Check, made payable to the Village of Mundelein, in the amount of \$5,000.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders.

One or both owners reserve the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of Owners and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Bidder's proposal by an Owner, the successful Bidder's proposal, together with Owner's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Work.

Execution of Contract

If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond to each Owner on forms provided by the Owners, or otherwise acceptable to Owners, from a surety company acceptable to Owners, each in the penal sum of 5% of the Contract Price, within 10 calendar days following Owner's acceptance of this Contract. The Contractor shall hold separate contracts with the Village of Mundelein and the Village of Libertyville, either of which may elect to cancel the contract without cause at

any point in the duration of the contract. The Owner shall provide written notification to the contractor 10 calendar days prior to cancellation.

Attachments:

Exhibit A:	Contract/Proposal and Bidder's Signature Page
Exhibit B:	Bid Bond
Exhibit C:	Contractor's Work History Statement
Exhibit D:	Specifications and Exhibits – Mundelein
Exhibit E:	Specifications and Exhibits – Libertyville
Exhibit F:	Price Proposal Forms

EXHIBIT A

**PROPOSAL FOR
CUSTODIAL SERVICES**

Full Name of Bidder: _____

Principal Office: Address _____

Local Office Address: _____

Contact Person: _____ Telephone: _____

E-mail: _____

TO:

Village of Libertyville
200 East Cook Avenue
Libertyville, Illinois 60048

Village of Mundelein
801 Allanson Road
Mundelein, Illinois 60060

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda (if any), which are securely stapled to the end of this Contract/Proposal.

1. Work Proposal

- A. Contract and Work. If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract and Owner's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Work"
1. Labor, Equipment, Materials and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the (the "Work Site");
 2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
 3. Bonds and Insurance. Procure and furnish all bonds and all insurance certificates specified in this Contract/Bid;
 4. Taxes. Pay all applicable federal, state and local taxes.
 5. Miscellaneous. Do all other things required of Bidder by this Contract.
 6. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with highest standards of professional and construction practices, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.
- B. Performance Standards. If this Contract is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the specifications attached hereto and by this reference made a part of this Contract.

- C. Changes to Scope of Work. If the Owner deems it proper or necessary during the execution of the work to make any alteration which will increase or diminish the quantity of labor or material or the expense of the work, even to the elimination of one or more items, such alteration shall not annul or vitiate the Contract hereby entered. The elimination of any part of the work shall not increase the unit price for any of the remaining work bid on. The value of the work so added shall be based on the rates and prices named in the Contract as bid, when such rates and prices cover the class of work added, otherwise the value shall be determined by mutual written agreement between the Owner and the Contractor before any such work shall be commenced.
- D. Responsibility for Damage or Loss. If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall be responsible and liable for, and shall promptly and without charge to Owner repair or replace, damage done to, and any loss or injury suffered by, Owner, the Work, the Work Site, or other property or persons as a result of the Work.
- E. Extra Work. No claim whatsoever will be allowed the Contractor for changes, extra work or material not contemplated or necessary for the completion of the work described, or for a greater amount of money than is hereby stipulated to be paid, unless the change in or addition to the work requiring additional outlay by the Contractor is first ordered in writing by the Owners and the price herein stipulated to the Contractor.
- F. Inspection/Testing/Rejection. Owner shall have the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in Owner's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract and Owners, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancel all or any part of any order or this Contract. Work so rejected may be returned or held at Bidder's expense and risk.
- G. Salvaged Material. All material of whatever kind encountered on the site is the property of the Owners. When approved for removal from the site of the work, said material shall become the property of the Contractor and shall be disposed of, in a timely fashion, as specified.
- H. Ordinances. The Contractor shall observe all laws and ordinances controlling or limiting those engaged in public work, which ordinances and laws are made a part of these Specifications. The Contractor shall provide and maintain such sanitary accommodations for the use of his employees as may be necessary to comply with the State and Local Board of Health requirements. Public nuisances will not be tolerated.
- I. Patents. All fees for any patented invention, article or arrangement that is used upon, or in any manner connected with the construction, erection or maintenance of the work, or any part thereof embraced in the Contract and these Specifications, shall be included in the price stipulated in the Contract for said work, and the Contractor must protect and hold harmless the Owners against all demands for fees or claims. It is hereby expressly agreed that alleged ownership by a Contractor of trade secrets as to materials used in any part of the work, or the preparation of any mixture for such work, shall not be recognized by the Owners in the performance of this Contract. The Owners shall always have the right to demand and shall be furnished information concerning materials, samples or ingredients of materials used or proposed to be used in the prosecution of said work.
- J. Damage. All loss or damage arising out of the nature of the work to be done, or from any delay or unforeseen or unusual obstructions, or from difficulties, which may be encountered in the prosecution of the work or arising from the action of the elements, shall be sustained at the Contractor's expense.

The Contractor agrees to hold the Owners harmless from any such claims or demands of any kind,

arising from their performing the work on this Contract.

- K. Claims. The Contractor agrees to save and hold harmless the Owners from all claims, demands, suits, judgment decrees, including costs, expenses, and attorney fees on account of, or arising out of persons engaged in the performance of this Contract.

The Contractor shall save the Owner harmless from all claims, demands, suits, judgment decrees, including costs, expenses, and attorney fees on account of, or arising out of any infringement of any patent rights or royalties claimed by any one on account of machinery, instrument tools, materials, principals, or processes used by them or about said work.

- L. Procedure for Resolving Property Damage Claims. The Contractor agrees to adhere to the following procedure to resolve all property damage claims that are related to the performance of all Work on this Contract. The Village reserves the right to withhold one and one-half times the estimated cost of the damages from sums due the Contractor until all claims related to performance of their Work are resolved as herein provided.

Upon receipt of a claim against the Contractor for property damage allegedly caused or related to the performance of their Work under this Contract, Contractor shall, within 5 working days of receipt of such claim:

- Acknowledge the claim, in writing, to the property owner.
- Furnish the Owners with written acknowledgement of receipt of the claim, including a copy of the claim and all information related to it.
- If the claim is not settled within 5 days, the Contractor shall:
 - Forward the claim to the Contractor's Insurance Carrier.
 - Furnish the Owner with a copy of the Insurance Carrier's written acknowledgement of receipt of the claim.
- The General Contractor shall either settle or deny the claim within 60 calendar days from initial receipt of the claim, the General Contractor shall:
 - Notify the Owner, in writing, of claims that have been settled or denied, including the terms of the settlement or the reason for the denial.
 - Notify the property owner if there is a decision to deny their claim and shall include in the Notice of Denial, the name and address of the person authorized to accept service of process on behalf of the General Contractor.
- When a claim is allowed, payment to the property owner in the amount of the award must be within 30 days of the award.

If the Contractor does not make payment to the property owner within the 30 day period, the Owner shall be authorized to make the payment in the amount of the award on behalf of the Contractor and deduct the amount of the payment from the amount due the Contractor on the next payment due the Contractor under this Contract.

2. Contract Price Proposal

Bid prices shall include all required insurance, permits, bonds, labor materials and shipping costs (including any additional charges for overtime or off-hour work). Any unforeseen work that may be revealed during the course of this project shall immediately be brought to the attention of the Owner(s). The Owner(s) may then, at its sole discretion, allow the Contractor to submit a not to exceed time and material bid to alleviate the unforeseen work. Said work will be above and beyond the scope of this bid. The Owner(s) require the breakdown of the various costs enumerated in the bid form be made a part of this bid package. Any bidder that does not fully provide all required information may be deemed to be a non-responsive bid at the sole discretion of the Owner(s).

A. Basis for Determining Prices. It is expressly understood that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. Owner is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices.

B. Time of Payment.

It is expressly understood and agreed that all payments shall be made in accordance with the following schedule:

Provide invoice of services rendered when project is completed. Net 30 days term from date of invoice rendered.

All payments may be subject to deduction or set-off by reason of any failure of Bidder to perform under this Contract. Each payment shall include Bidders certified transcript of payroll proving prevailing wages were paid, Bidder's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Bidder's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid. Payments will be made after services are rendered and properly invoiced.

3. Contract Time Proposal

- A. If this Contract/Proposal is accepted, **Bidder proposes, and agrees, that Bidder shall commence the Work following Owner's acceptance of this Contract/Proposal provided Bidder shall have furnished to Owner(s) all Bonds and all insurance certificates and endorsements specified in this Contract/Proposal. It is understood that Work the Village of Mundelein shall commence no sooner than May 1, 2021 and Work for the Village of Libertyville shall commence no sooner than July 1, 2021.** If this Contract/Proposal is accepted by one or both Owners, Bidder proposes, and agrees, that Bidder shall perform work diligently and continuously.

This contract, if approved by the Owner, shall be in effect for a period of one year ("Initial Contract Term") **and shall automatically renew for two additional one year terms at the same rates as quoted on the submitted Price Proposal Form herein** for the Initial Contract Term unless at least thirty (30) days prior to the end of the Initial Contract Term or each Renewal Term (as hereinafter defined), the Owner provides written notice to the Bidder of its intention not to renew for the subsequent one year period ("Notice of Non-Renewal"). Each one-year term following the initial term shall be referred to as a "Renewal Term". In the event that the Owner gives such Notice of Non-Renewal, the contract shall terminate effective on the last day of the then current one-year term. It is understood that each Renewal Term will be subject to modifications by the Owner the start and completion dates.

- B. Holidays. The Owners observes holidays throughout the year. A list will be provided by each respective Owner upon acceptance of this contract.

4. Finance Assurance

- C. Bonds. Each bidder's proposal shall be accompanied by a security deposit of \$5,000.00 in the form of a Bid Bond. (Exhibit B)

If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond, on forms provided by, or otherwise acceptable to, Owner(s), from a surety company acceptable to Owner(s), each in the penal sum of 5% of the Contract Price, within 10 calendar days following

Owner's acceptance of this Contract.

D. Insurance. The Contractor shall furnish each Owner with its own certificate of insurance. Work shall not commence work under this Contract until he has obtained all insurance required under this paragraph and the Owners have approved such insurance.

1. Compensation Insurance. The Contractor shall take out and maintain during the life of this Contract Workmen's Compensation Insurance for all his employees employed at the site of the project.
2. Public Liability & Property Damage Insurance. The Contractor shall take out and maintain during the life of this Contract such Public Liability and Property Damage Insurance as shall protect him performing work covered by this Contract from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this Contract, whether such operations be by himself or by anyone directly or indirectly employed by either of them.
3. The contractor shall furnish each Owners with sufficient documentary evidence of insurance coverage, which evidence shall consist of either such original insurance policy or a certified statement from the insurer listing the details from the policy. The insurance requirements are as follows:

General Liability/Property Damage/Bodily Injury	\$1 million each occurrence \$2 million general aggregate
Automobile Bodily Injury Liability/Property Damage	\$1 million combined single limit
Excess/Umbrella Liability	\$1 million each occurrence \$2 million aggregate
Workers Compensation and Employers Liability	\$1 million each occurrence
Environmental Impairment/Pollution Liability	\$1 million each occurrence
Owners and Contractors Protective Liability (OCP)	\$1 million each occurrence

Such insurance shall name the Owners as insured along with the Contractor and shall hold harmless the Owners against all suits and claims arising from or as the result of the actions of the Contractor. Such policies shall not be canceled, permitted to expire or to be changed without the written consent of the Owner. Each Owner requires its own certificate of insurance. A certificate of insurance must be sent to each owner and on file in their office prior to any work on these premises.

Certificate Holder and Additional Insured for the Village of Mundelein should read: *Village of Mundelein, its officials, employees and agents.*

Certificate Holder and Additional Insured for the Village of Libertyville should read: *Village of Libertyville, its officials, employees and agents.*

Indemnity/Hold Harmless Provision. To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Owner, its officials, employees and agents against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Owner, its officials, agents and employees, arising in whole or in part or in

consequence of the performance of this work by the Contractor, its employees, or which may in anywise result therefore, except that arising out of the sole legal cause of the Owners, its employees or agents, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Owner, its officials, employees and agents, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Owner, its officials, employees and agents as herein provided.

Penalties. If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof.

5. Firm Proposal

All prices and other terms stated in this Contract are firm and shall not be subject to withdrawal, escalation, or change provided Owner(s) accept this Contract/Bid within **90 days** after the date this sealed Contract is opened.

6. Bidders Representations and Warranties

In order to induce Owner to accept this Contract, Bidder hereby represents and warrants as follows:

- A. The Work. The Work, and all of its components, shall be of merchantable quality; shall be free from any latent or patent defects and flaws in workmanship, materials, and design; shall strictly conform to the requirements of this Contract, including, without limitation, the performance standards set forth in Subsection 1B of this Contract; and shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract and the warranties expressed herein shall be in addition to any other warranties expressed or implied by law, which are hereby reserved unto Owner.
- B. Regulatory Requirements. Successful bidder must comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work. Included within the scope of the laws, regulations, and rules referred to in this paragraph but in no way to operate as a limitation, are Occupational Safety & Health Act (OSHA), Illinois Department of Labor (IDOL), Department of Transportation, all forms of traffic regulations, public utility, Intrastate and Interstate Commerce Commission regulations, Workers' Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, the Illinois Department of Human Rights, Human Rights Commission, or EEOC statutory provisions and rules and regulations.
- C. Not Barred. Bidder is not barred by law from contracting with Owner(s) or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.
- D. Qualified. Bidder has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposal set forth above.

7. Fair Employment Practices

In accordance with "An Act to Prohibit Discrimination and Intimidation on Account of Race or Color in Employment under Contracts for Public Buildings or Public Works", approved July 8, 1933, as amended, no person shall be refused or denied employment in any capacity on the grounds of race or color, nor be

discriminated against in any manner by reason thereof in connection with the performance of this Contract, nor shall any unfair employment practice as defined in the "Fair Employment Practices Act", approved July 21, 1961, as amended, be committed by the Contractor, suppliers of materials or services to the Contractor, or any labor organizations furnishing skilled or unskilled labor to the Contractor.

8. Illinois Freedom of Information Act

Contractor understands amendments to the Illinois Freedom of Information Act (P.A. 96-0542) requiring the Contractor to produce to the Requester any of its company records and documents which are in any way related to the performance of services under this agreement and not exempt from disclosure within five business days of the Owner's receipt of a request for said records. The Contractor agrees to be bound by the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), and agrees to deliver to the Owner all records in its possession relating to this agreement within three (3) business days of a request by the Owner for said records.

Contractor agrees to reimburse the Village any fees, fines, or costs incurred by or assessed against the Village for its failure to deliver requested records in the possession of the Contractor, and which the Contractor failed to deliver to the Village within three (3) business days of its receipt of a request from the Village to do so. An e-mail request for records and documents will be considered received by the Contractor on the day sent.

9. Acknowledgements

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

- A. Reliance. Owners are relying on all warranties, representations and statements made by the Bidder in this Contract.
- B. Reservation of Rights. One or both Owners reserve the right to reject any and all bids, reserves the right to reject the low price bid, and reserves such other rights as are set forth in the Instructions to Bidders.
- C. Acceptance. If this Contract is accepted, Bidder shall be bound by each and every term, condition or provision contained in this Contract and in Owners written notification of acceptance in the included in the bound set of documents.
- D. Remedies. Each of the rights and remedies reserved to Owners in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity in this Contract/Proposal.
- E. Time. Time is of the essence of this Contract and, except where stated otherwise, reference in this Contract to days shall be construed to refer to calendar days.
- F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owners, whether before or after Owner's acceptance of this Contract; nor any information or data supplied by Owners, whether before or after Owner's acceptance of this Contract; nor any order by Owners for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by Owners; nor any extension of time granted by Owners; nor any delay by Owners in exercising any right under this Contract; nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract; or of any remedy, power, or right of Owners.

- G. Severability. The provision of this Contract shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract shall be held invalid, illegal or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provisions, nor the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract shall in any way affected thereby.
- H. Amendments. No modification, addition, deletion, revision, alteration, or other change to this Contract shall be effective unless and until such change is reduced to writing and executed and delivered by Owners and Bidder.
- I. Assignment. Neither this Contract, nor any interest herein, shall be assigned or subcontracted by Bidder in any part.
- J. Governing Law. This Contract and the rights of the parties under this Contract shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois.

BIDDER'S SIGNATURE PAGE

The undersign declares that they carefully examined the proposed work, specifications, and special requirements, and hereby proposes and binds themselves on award by the Village Board in accordance with said Contract Requirements.

The persons executing this Proposal/Contract on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Proposal/Contract on behalf of said party, (iii) by so executing this Proposal/Contract, such party is formally bound to the provisions of this Proposal/Contract, and (iv) the entering into this Proposal/Contract does not violate any provision of any other Proposal/Contract to which said party is bound. This Proposal/Contract shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Bidder Status

Corporation _____ State: _____

Partnership _____ State: _____

Individual Proprietorship: _____

Bidders Company/Firm Name:

Bidders Company/Firm Address:

Telephone: _____

E-Mail: _____

Signature: _____

Printed Name: _____

Title/Position (**must be an official officer of company/firm**): _____

If a Corporation or Partnership, list all officers and partners:

Name	Title	Address

EXHIBIT B

**VILLAGE OF MUNDELEIN
VILLAGE OF LIBERTYVILLE
CONTRACT/PROPOSAL FOR
CUSTODIAL SERVICES**

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

that _____

(Here insert full name and address of Bidder)

as Principal, hereinafter called Bidder, and _____

(Here insert full name and address of Surety)

as Surety, a corporation organized and existing under the laws of the State of Illinois, hereinafter called Surety, are held and firmly bound unto Village of Mundelein, 801 Allanson Road, Mundelein, Illinois 60060, and Village of Libertyville, 200 East Cook Avenue, Libertyville, Illinois 60048 as Obligee, hereinafter called Owners, in the full and just sum of Five Thousand Dollars (\$ 5,000.00), for the payment of which sum of money well and truly to be made, Bidder and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Bidder has submitted a Proposal dated _____, 2021, to Owners entitled **Custodial Services** (the "Contract/Proposal"), the terms and conditions of which are by this reference incorporated herein as though fully set forth herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH THAT if Bidder shall timely submit all additional information that is required of it and, if the Contract/Proposal shall be accepted by Owners, Bidder shall (1) timely submit all the Bonds and all the certificates of insurance required of it, (2) timely execute all other required documentation related to the Contract/Proposal, and (3) in all other respects, perform the agreement created by Owner's acceptance of the Contract/Proposal, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that the obligations of Surety under this bond shall be in no way impaired or affected by any extension of the time within which Owner may accept the Contract/Proposal, and Surety does hereby waive notice of any such extension.

Owner shall have no obligation to actually incur any expense or correct any deficient performance of Bidder in order to be entitled to receive the proceeds of this bond.

No right of action shall accrue on this bond to or for the use of any person or corporation other than Owner or the heirs, executors, administrators or successors of Owner.

Signed and sealed this _____ day of _____, 20____

Attest/Witness

PRINCIPAL

By: _____

By: _____

Title: _____

Title: _____

Attest/Witness:

SURETY:

By: _____

By: _____

Title: _____

Title: _____

EXHIBIT C

**VILLAGE OF MUNDELEIN
VILLAGE OF LIBERTYVILLE
CONTRACT/PROPOSAL FOR
CUSTODIAL SERVICES**

CONTRACTOR'S WORK HISTORY STATEMENT

Add separate sheets if necessary, for full disclosure. Joint ventures must submit separate work history statements for the joint venture and for each signatory to the joint venture agreement.

	NAME	YEARS WITH COMPANY	CONTACT NUMBER
Project Manager			
Superintendent			
Field Supervisor			

A. Provide one (1) reference, including work performed and contract value, from each of the following.

PROJECT 1			
Owner Name			
Address			
Contact Person			
Telephone			
Type of Work			
Contract Value	\$	Completion Date:	

PROJECT 2			
Owner Name			
Address			
Contact Person			
Telephone			
Type of Work			
Contract Value	\$	Completion Date:	

PROJECT 3			
Owner Name			
Address			
Contact Person			
Telephone			
Type of Work			

Contract Value	\$	Completion Date:	
----------------	----	------------------	--

B. Provide a complete list of current workload, percent complete, and expected date of completion.

PROJECT NAME:			
Location			
Type of Work			
Contract Value	\$	Percent Complete:	
Expected Completion Date		Reference Person	
		Reference Phone	

PROJECT NAME:			
Location			
Type of Work			
Contract Value	\$	Percent Complete:	
Expected Completion Date		Reference Person	
		Reference Phone	

PROJECT NAME:			
Location			
Type of Work			
Contract Value	\$	Percent Complete:	
Expected Completion Date		Reference Person	
		Reference Phone	

EXHIBIT D - MUNDELEIN

SPECIFICATIONS AND PROVISIONS

The following supplement the Specifications and provide detail regarding the frequency of services for various facilities. The following detailed scope describes the minimum requirements the Village desires in a bid for cleaning and custodial services. It may not be all inclusive of the tasks required to maintain the buildings in a high-level manner as described below. In case of conflict with any part or parts of said Specifications, these Special Provisions shall take precedence and shall govern.

Additional details regarding specific facilities can be found in the attached exhibits labeled Facility Checklist (Exhibit E-1). Floor plans and layout are also provided in attached Exhibit E-2.

A. MATERIALS AND EQUIPMENT

In support of this contract, the Village will supply the following:

1. All paper products including toilet paper, paper towels, napkins, etc.
2. All liquid soaps and creams used in hand dispensers.
3. All deodorants blocks.
4. All bags and liners for trash receptacles.
5. Locations for storage of contractor's equipment and supplies.
6. Adequate containers for refuse disposal.

The CONTRACTOR shall provide at the contractor's expense all materials, equipment, and supplies needed to complete the work except for those items being provided by the Village as itemized above. The items to be furnished by the contractor shall include but not be limited to the following:

1. All materials including cleaning soaps, waxes, cleaners, and shampoos. Companies proposing the use of environmentally friendly "green" cleaning products will be considered in higher standing and their use will be verified by the Village periodically throughout the duration of the contract. The contractor will be required to supply the Village with a list of all proposed cleaning products to be used as part of this contract.
2. All power and hand equipment including wiping and dust rags, mops, brooms, buckets, vacuum cleaners, buffing machines, and specialty equipment including waste collection containers.
3. A listing of equipment and materials to be used. All materials and equipment shall be of industrial or commercial type and are to be approved by the Village prior to their use. All electrical equipment shall be kept in safe operating condition without frayed cords, broken safety plugs, etc.
4. A record of all Material Safety Data Sheets and/or similar documents for those products and materials used or stored on Village property. These documents shall be kept on-site in a manner satisfactory to the Village.

B. CLEANING STANDARDS AND WORKMANSHIP

It is the intent of these specifications for the contractor to provide a high level of service in building maintenance and custodial care. The following statements indicate the general standards and workmanship to be furnished under this contract:

1. A satisfactory and acceptable floor or carpet will not have dust, streaks, marks, or dirt in corners, behind doors, or under furniture. All paper clips, staples, etc. shall be picked up. The use of vacuuming equipment and/or treated dust mops will be used to keep the floors clean.
2. Satisfactory and acceptable wet mopping will present a clean floor free from streaks, smears, and dried dirt. The use of dirty water or evidence of same will not be acceptable. Safe, all-purpose detergents will be used on all resilient and hard floor surfaces. Proper warning signs shall be placed advising of wet or slippery floor conditions.
3. Satisfactory and acceptable waxing and polishing will be accomplished using a thin coat of evenly layered wax. Floors will be bright and clean under furniture as well as in traveled areas. Wax or polish will not be allowed to dry on wall bases, furniture legs, equipment, etc.

4. A satisfactory and acceptable glass, mirror or vitreous surface will be free from streaks, smears, and spots.
5. All storage areas and janitorial closets shall always be maintained in a clean and orderly condition with all materials and equipment properly sorted.

C. POLICE DEPARTMENT, PUBLIC WORKS & ENGINEERING, VILLAGE HALL

Tasks to be Accomplished Daily

Items included in this class are to be cleaned daily, unless otherwise noted in the Facility Checklist (Exhibit E-1). The Public Works and Engineering are to be cleaned Monday, Wednesday, and Friday. In the event of a scheduled meeting at the Village Hall, cleaning schedules may need to be adjusted.

General Housekeeping

1. Gather all wastepaper, insert liners, and remove waste to proper disposal area. Nothing shall be removed from desks and/or tables unless specifically marked to be thrown out.
2. Dust exposed area of desks, tables, counter tops, file cabinets, bookcases, and shelves.
3. Remove all cobwebs.
4. Sweep and spot clean tiled stairwells.
5. Spray and wipe clean of fingerprints and beverage rings, working area of desks, tables, file cabinets, chairs, etc. Papers on these surfaces will not be disturbed.
6. Clean and sanitize drinking fountains.
7. Clean and sanitize kitchen counters, sinks, appliances, cafeteria tables, and dust seats and backs of chairs.
8. Completely clean all glass doors and side lights. This includes the interior and exterior side of entryway doors, glass doors, and partitions. This does NOT include windows.
9. Spot clean interior and exterior of elevators.
10. Damp clean top handrail of all stairways.
11. Empty exterior waste receptacles and cigarette containers and insert new liners if required.
12. Pick up debris on and adjacent to sidewalks around exterior of buildings i.e.: cigarette butts, loose papers, cups, etc... (Does not include sidewalks in street rights-of-way).
13. Sweep exterior walks, steps, and landings at entrances. (Does not include sidewalks in street rights-of-way).
14. Vacuum door track of elevator doors using proper crevice tool.

Kitchens, Washrooms, Locker Rooms

1. Clean all chrome fittings.
2. Clean inside and outside of all microwaves.
3. Clean and sanitize all counter tops and tables.
4. Damp clean exterior of refrigerators.
5. Clean, sanitize and polish all fixtures including sinks, toilet bowls, urinals and hand basins and associated faucets, fittings, etc.
6. Clean and sanitize toilet seats (both sides) and all counter areas.
7. Clean mirrors.
8. Empty all containers and insert new liners.
9. Damp clean exterior of waste containers.
10. Sweep and damp clean all floors with disinfectant.
11. Spot clean partition doors.
12. Spot clean walls around sinks and walls around and under towel cabinets and urinals.
13. Clean and properly refill all soap and paper dispensers.
14. Showers - men's and women's - spot clean fixtures, floors, and walls with disinfectant.
15. Clean urinal screens, replace urinal deodorizers and room deodorizers, as needed.

Floor Care (Resilient and Hard)

1. Dust mop with treated mop or vacuum all hard floor surfaces including stairways.

2. Completely damp mop all hard floor surfaces and stairways.
3. Completely damp mop all rubberized floors in the Police and Public Works and Engineering fitness rooms.
4. Completely mop all entrance floors (mats to be picked up).
5. Vacuum floor mats.
6. Detergent mop and rinse all washroom and locker room floors.

Floor Care (Carpet)

1. Remove any spots with cleaner as needed.
2. Vacuum all open carpeted areas that can be reached with an upright vacuum or 12" wand type vacuum without moving objects except chairs. This includes elevators, elevator guide tracks and fitness rooms. Vacuum all edges/corners with the appropriate attachments.

Tasks to be Accomplished Weekly

Items included in this class are to be cleaned weekly on Sunday or Monday, unless otherwise noted in the Facility Checklist (Exhibit E-1).

General Housekeeping

1. Low dust all horizontal surfaces to hand height (70").
2. Dust all common area sills and unobstructed horizontal surfaces including sills, ledges, moldings, picture frames, wall hangings, and radiators (including washrooms and lunchrooms).
3. Dust tops of all divider partitions and lockers.
4. Clean and sanitize all telephones.
5. Dust all vertical and horizontal blinds.
6. Clean and polish all railings with approved cleaner.
7. Completely clean kick plates on all doors.
8. Remove fingerprints from doors, moldings and from around light switch plates (including washrooms and lunchrooms).
9. Damp clean tiled stairwells.
10. Vacuum under all desks.
11. Sweep Police Department garage and sally port. (2 times per week)

Kitchens, Washrooms, Locker Rooms

1. Damp clean partition doors and remove all writing and graffiti where possible.
2. Showers - men's and women's - Completely clean (scrub) walls, floors and chrome fittings with scum remover and quaternary disinfectant to hand heights (70").

Tasks to be Accomplished Monthly

Items included in this class are to be cleaned monthly during the first week of the month, unless otherwise noted in the Facility Checklist (Exhibit E-1).

General Housekeeping

1. High dust above hand height all horizontal surfaces (moldings, ledges, pipes, ducts, heating outlets, picture frames, wall hangings, etc.), including washrooms and lunchrooms.
2. Vacuum or dust diffuser outlets, walls, and ceiling for cobwebs.
3. Completely clean all the interior glass of all facilities, including the interior of buildings' windows.

Floor Care (Carpets)

1. Lift and vacuum under all plastic chair mats, damp wipe mat.

Tasks to be Accomplished Quarterly

Items included in this class are to be cleaned quarterly during the first week of January, April, July, and October, unless otherwise noted in the Facility Checklist (Exhibit E-1).

General Housekeeping

1. Vacuum all vertical surfaces of room dividers and partitions.
2. Vacuum all upholstered chairs and furniture and wipe down legs.
3. Dust exterior of all lighting fixtures and diffusers.
4. Vacuum dust from all window blinds.

Kitchen, Washrooms, Locker Rooms

1. Thoroughly clean all washroom and locker room walls, floors, and doors.
2. Clean exterior of all lockers.

Tasks to be Accomplished Semi-Annually

Items included in this class are to be completed semi-annually during the last week in April and October of each year, unless otherwise noted in the Facility Checklist (Exhibit E-1). The Village may request these tasks be performed outside of these months but shall not request these services more than twice in any given 12-month period.

Windows and Displays

1. Clean all interior display case glass including shelves.
2. Clean exterior and interior of all glass windows. This includes the removal of any screens that may be necessary to access the interior side of the window glass.

Floor Care (Resilient and Hard)

1. Refinish (strip, seal, and wax) all high traffic and heavily worn areas, including stairways.
2. Machine scrub and refinish all washroom floors.
3. Scrub and clean all baseboards.
4. Machine spray buff all resilient tile areas.

Floor Care (Carpets)

1. Shampoo and steam clean all high traffic areas, (more often, if needed).
2. Damp clean and scrub all baseboards.

D. METRA TRAIN STATION BUILDING

The warming station to the north, immediate exterior of main depot, washrooms and lobby shall be the areas that are to be considered for the purpose of this contract.

Tasks to be Accomplished Daily

Items included in this class are to be completed daily between the hours of 10:00 p.m. and 5:00 a.m. Monday through Friday (5 days per week), unless otherwise stated in the Facility Checklist (Exhibit E-1).

1. Empty waste receptacles and replace liners as needed.
2. Dust and clean all horizontal surfaces, ledges, and moldings.
3. Spot clean walls, interior windows, and doors to remove marks, stains, and fingerprints.
4. Clean and polish bright metal entrance door handles, interior door, and window frames.
5. Spray and wipe metal seats.
6. Dust and damp mop floor.
7. Clean window glass interior.
8. Clean and disinfect toilets, basins, sinks and ceramic tile. Clean and polish mirrors, dispensers, bright metal in rest rooms and refill soap and toilet tissue dispensers.
9. Pick up debris around exterior of building and empty trash receptacles and cigarette containers.

Tasks to be Accomplished Semi-Annually

Items included in this class are to be semi-annually during the last week in April and October of each year, unless otherwise stated in the Facility Checklist (Exhibit E-1). The Village may request these tasks be performed outside of these months but shall not request these services more than twice in any given 12-month period.

1. Dust vents and suspended light fixtures.
2. Strip and reseal the floor.

3. Sanitize waste receptacles.
4. Pull floor mats at door thresholds and vacuum.
5. Clean windows exterior and interior at both the warming station and the main depot.

E. FIRE STATION #1

Tasks to be Accomplished Semi-Monthly

Items included in this class are to be completed twice per month on the first and third Friday of each month between the hours of 5:00 p.m. and 10:00 a.m., unless otherwise stated in the Facility Checklist (Exhibit E-1). The basement meeting and training rooms, basement hallway, and basement bathrooms shall be the areas that are be considered for the purpose of this contract.

General Housekeeping

1. Gather all waste paper, insert liners, and remove waste to proper disposal area.
2. Detail vacuum all open carpeted areas.
3. Wipe down tables and chairs.
4. Remove all cobwebs.
5. Clean and sanitize all telephones.
6. Spot clean fingerprints, sills, light switches, kick and push plates.
7. Vacuum all upholstered chairs.
8. Clean and wipe down coffee station, counter, sink.
9. Clean coffee pots.

Basement Hallway

1. Sweep and spot mop all tiled floors.
2. Spot clean fingerprints, sills, light switches, kick and push plates.
3. Remove all cobwebs.
4. Clean and sanitize drinking fountain.

Kitchens, Washrooms, Locker Rooms

1. Clean and sanitize all porcelain fixtures.
2. Clean and polish all chrome faucet and fixtures.
3. Damp clean and sanitize both side of the toilet seats.
4. Damp clean all mirrors.
5. Damp clean all trash can lids.
6. Refill all soap, towel, and tissue dispensers.
7. Sweep and damp mop all tile floors with disinfectant.
8. Dust tops of all partitions.
9. Spot clean all partitions.
10. Wash all partitions both sides.

F. MISCELLANEOUS AND OTHER SPECIAL PROVISIONS

Police Detention Cells, Special Access Rooms, and Atrium

1. All cells and special access rooms will be completely cleaned as needed and available. All fixtures, floors, walls, and ceilings will be cleaned one at a time, on a room-by-room basis. The on-duty Watch Commander will provide information as to which cells and rooms need cleaning and will provide access to the area. A record must be kept when rooms or cells are not available to be cleaned and forwarded to the Public Works Department on a weekly basis.
2. Exemption – Due to the specialized equipment necessary to access portions of the Police Department atrium, this area shall be exempt from the requirements of the contract above hand height. All flooring and horizontal surface standards are applicable.

Village Hall Upper Level

Tasks to be Accomplished Monthly

Due to lack of occupancy, the offices area located behind the glass partition are to be cleaned monthly.

1. Gather all wastepaper, insert liners, and remove waste to proper disposal area. Nothing shall be removed from desks and/or tables unless specifically marked to be thrown out.
2. Dust exposed area of desks, tables, counter tops, file cabinets, bookcases, and shelves.
3. Remove all cobwebs.
4. Spray and wipe clean of fingerprints and beverage rings, working area of desks, tables, file cabinets, chairs, etc. Papers on these surfaces will not be disturbed.
5. Clean and sanitize drinking fountains.
6. Clean and sanitize kitchen counters, sinks, appliances, cafeteria tables, and dust seats and backs of chairs.
7. Completely clean all glass doors and side lights. This includes the interior and exterior side of entryway doors, glass doors, and partitions. This does NOT include windows.

G. PERSONNEL

All employees must be employed directly by the contractor. All contractor employees will display Village approved photo identification badges while working on Village premises. No employees will be allowed access to any area without displaying the required identification badge. Employees shall always wear uniforms with a company identification patch while working on Village premises.

Specific employees shall be designated for assignment to the Police Department under the terms of this contract. Only the individuals specified shall be authorized to enter the facility. Should the contractor require additions or deletions to this list, the Police Department must be notified so that proper background investigations can be completed prior to authorization.

All employees assigned by the contractor shall be fully capable, experienced, and trained in the work employed to perform. They shall be able to perform the essential functions of the job.

Prior to commencing work, the contractor shall submit to the Village the names, home addresses, date of birth, social security numbers, and driver's license numbers of all employees engaging in work under this contract or having access to the buildings in an inspecting or supervising capacity, as to submit to a background investigation by the Police Department at the contractor's expense. No employee, at any time during the contract period, shall commence work until the above information has been submitted to the Village and the appropriate background investigations have been conducted. The contractor shall provide to the Village written authorization from prospective employees under this contract to perform the security clearances required in this contract.

The Village shall have and exercise full and complete control over granting, denying, withholding, or terminating security clearance for contractor's employees. Employees whom the Village deems careless, discourteous, or otherwise objectionable or who cannot meet standards required for security or other reasons except sex, race, and creed or otherwise prohibited by law will be prohibited from entering the buildings to perform work.

H. SECURITY AND ACCESS

The contractor will be working in several areas which are under secured access and other areas which will be generally opened to the public during reasonable hours for meetings and other uses. All secured areas shall be maintained in a secured condition and these areas shall be locked immediately upon completing the required work. Access to the public meeting areas of Village facilities will be secured upon completion of the public use. Schedules of all meetings and uses will be provided to the contractor on a weekly basis. All areas shall be secured when the contractor has completed daily operations.

Keys or access cards for all facilities will be furnished to the contractor daily to allow access to the various areas to be maintained. The access will be issued from the Police Department dispatch and shall be returned at

the completion of each working shift. At no time shall any key or card be removed from Village premises unless authorized by the Director of Public Works and Engineering and/or Police Department.

I. ALTERNATE BID #1

Daily cleanings (tasks to be accomplished daily) at the Public Works and Engineering Complex will be completed five days per week, Monday through Friday, in accordance with the bid specifications outlined in Section A and the Facility Checklist (Exhibit E-1).

Facility: Mundelein Village Hall, 300 Plaza Circle
Estimated Square Footage: 31,000

All contracted Areas	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Empty all trash cans and replace liners	x				
Clean and sanitize all water fountains	x				
Spot clean fingerprints, sills, light switches, kick and push plates		x			

Meeting and Training Rooms	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste paper, insert liners, and remove waste to proper disposal area.	x				
Detail vacuum all open carpeted areas	x				
Sweep and damp mop all tiled floors	x				
Spot clean all entryway glass and glass doors, both sides	x				
Dust all exposed areas of office furniture, to include desks, bookcases, tables, credenzas and filing cabinets	x				
Damp wipe all office furniture, to include bookcases, credenzas and filing cabinets	x				
Dust all telephones	x				
Remove all cobwebs	x				
Vacuum floor mats	x				
Clean and sanitize all telephones		x			
Vacuum under all desks		x			
Vacuum all upholstered chairs			x		

General Office Areas	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Vacuum all open carpeted areas with special attention to the traffic areas	x				
Sweep and spot mop all tiled floors	x				
Spot clean partitions	x				
Detailed vacuum all open carpeted areas with special attention to corners and along the walls		x			
Dust all window sills		x			
Dust all office furniture to include bookcase, credenzas and filing cabinets		x			
Damp wipe all desks when cleared of papers		x			

Remove all cobwebs		x			
Dust all tops of office partitions		x			
Clean and sanitize all telephones		x			
Vacuum under all desks		x			
Dust all Venetian blinds		x			
Vacuum dust all blinds, upholstered chairs, and light fixtures				x	

Break Rooms	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste cans and insert liners, and remove waste to proper disposal area.	x				
Sweep and damp mop all tiled floors with disinfectant	x				
Damp clean and sanitize table tops	x				
Dust all telephones	x				
Remove all cobwebs	x				
Vacuum floor mats	x				
Clean and sanitize all telephones		x			
Scour sinks and plumbing fixtures		x			
Clean microwaves inside and out	x				
Clean and sanitize all countertops	x				
Spot clean all chairs	x				
Damp wipe all trash receptacle lids	x				
Damp wipe toaster oven, dishwashers, and refrigerators	x				
Clean coffee station	x				
Dust wall-mounted television	x				
Dust and wipe clean all cabinet doors and tops			x		

Mud Room	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Sweep and damp mop all tiled floors with disinfectant	x				
Spot clean entryway door	x				
Vacuum floor mats	x				
Scour sink and plumbing fixtures		x			

Village Board Room	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste paper, insert liners, and remove waste to proper disposal area.	x				
Detail vacuum all open carpeted areas	x				

Wipe clean all glass partitions and windows	x				
Dust all exposed areas of office furniture, to include tables, dais, chairs, and countertops	x				
Damp wipe all office furniture, to include tables, dais, chairs, and countertops		x			
Remove all cobwebs	x				
Clean and sanitize all telephones		x			
Vacuum under Village Board Dais		x			
Vacuum all upholstered chairs			x		
Dust wall-mounted television	x				
Polish wood trim along walls		x			
Clean window treatments			x		

General Hallway and Common Areas	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Vacuum all open carpeted areas with special attention to the traffic areas	x				
Sweep and damp mop all tiled floors	x				
Damp wipe reception area main countertop	x				
Remove all cobwebs		x			
Dust all tops of office partitions		x			
Clean all glass partitions, windows, and doors	x				
Spot clean wood trim on walls	x				
Polish wood trim on walls			x		
Dust and vacuum overhead light fixtures in common area			x		
Wipe down all AED and fire extinguisher cabinets	x				
Vacuum all floor mats	x				

Washrooms	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Clean and sanitize all porcelain fixtures	x				
Clean and polish all chrome faucets and fixtures	x				
Damp clean and sanitize both side of the toilet seats	x				
Damp clean all mirrors	x				
Damp clean all trash can lids	x				
Refill all soap, towel and tissue dispensers	x				
Wash and disinfect walls adjacent to urinals and toilets	x				
Sweep and damp mop all tile floors with disinfectant	x				
Dust tops of all partitions	x				

Remove fingerprints from all surfaces	x				
Wash all partitions both sides		x			

Stairwells and Elevators	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Sweep and spot mop tiled stairwells	x				
Clean glass partition on stairwell	x				
Dust and spot clean handrails	x				
Spot Clean elevator doors and walls	x				
Clean and polish elevator doors and frames			x		
Vacuum door track and threshold in elevator	x				
Sweep and mop tiled elevator floors	x				

Special Services	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Carpet Shampoo, including floor mats					x
Scrub and clean all baseboards					x
Scrub and clean all ceramic tile floors					x
Strip & Wax vinyl tile floors					x
Interior/Exterior window cleaning					x
Dust all vents				x	

Exterior Areas/Entryways	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Empty all trash cans and replace liners	x				
Pick up debris and sweep exterior walks, steps, landings, and entryways	x				

Upstairs Office Area ONLY (located behind glass partitions)	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste paper, insert liners, and remove waste to proper disposal area.			x		
Detail vacuum all open carpeted areas			x		
Sweep and damp mop all tiled floors			x		
Spot clean all entryway glass and glass doors, both sides			x		
Dust all exposed areas of office furniture, to include desks, bookcases, tables, credenzas and filing cabinets			x		
Damp wipe all office furniture, to include bookcases, credenzas and filing cabinets			x		

Dust all telephones			x		
Remove all cobwebs			x		
Vacuum floor mats			x		
Clean and sanitize all telephones			x		
Vacuum under all desks			x		
Vacuum all upholstered chairs			x		

Facility: Mundelein Fire Station 1, 1000 N. Midlothian Road
Estimated Square Footage: 2,000

Meeting and Training Rooms - Basement Only	Semi-Monthly
Gather all waste paper, insert liners, and remove waste to proper disposal area.	x
Detail vacuum all open carpeted areas	x
Wipe down tables and chairs	x
Remove all cobwebs	x
Clean and sanitize all telephones	x
Spot clean fingerprints, sills, light switches, kick and push plates	x
Vacuum all upholstered chairs	x
Clean and wipe down coffee station, counter, sink	x
Clean coffee pots	x

Basement Hallway	Semi-Monthly
Sweep and spot mop all tiled floors	x
Spot clean fingerprints, sills, light switches, kick and push plates	x
Remove all cobwebs	x
Clean and sanitize drinking fountain	x

Washrooms – Basement Only	Semi-Monthly
Clean and sanitize all porcelain fixtures	x
Clean and polish all chrome faucets and fixtures	x
Damp clean and sanitize both side of the toilet seats	x
Damp clean all mirrors	x
Damp clean all trash can lids	x
Refill all soap, towel and tissue dispensers	x
Sweep and damp mop all tile floors with disinfectant	x
Dust tops of all partitions	x
Spot clean all partitions	x
Wash all partitions both sides	x

Facility: Mundelein Metra Train Station, 205 N. Archer Avenue
Estimated Square Footage: 900

Lobby Area	Daily (M-F)	Semi-annually
Sweep and damp mop floor throughout	x	
Spot clean all interior entryway glass, glass doors, and glass windows	x	
Spot clean doors and walls to remove marks, stains, and fingerprints	x	
Dust all horizontal surfaces, ledges, and moldings	x	
Clean and polish bright metal entrance door handles, interior door and window frames.	x	
Remove all cobwebs	x	
Spray and wipe all metal seats	x	
Pick up debris around exterior of building	x	
Empty interior receptacles, exterior receptacles and cigarette containers	x	
Dust all vents and light fixtures		x
Power scrub tile floors		x
Sanitize waste receptacles		x
Pull walkoff mat systems and vacuum mat trays		x
Clean exterior windows for warming station and depot		x

Washrooms	Daily (M-F)	Semi-annually
Clean and sanitize all porcelain fixtures	x	
Clean and polish all chrome faucets and fixtures	x	
Damp clean and sanitize both side of the toilet seats	x	
Damp clean all mirrors	x	
Damp clean all trash can lids	x	
Refill all soap, towel and tissue dispensers	x	
Sweep and damp mop all tile floors with disinfectant	x	

Facility: Mundelein Public Works & Engineering, 801 Allanson Road
Estimated Square Footage: 11,000

Lobby and Office Areas	Daily (M, W, F)	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste paper, insert liners, and remove waste to proper disposal area.	x				
Detail vacuum all open carpeted areas	x				
Sweep and damp mop all tiled floors	x				
Spot clean all entryway glass and glass doors	x				
Vacuum under all desks		x			
Dust all window sills		x			
Vacuum all open carpeted areas with special attention to the traffic areas	x				
Detailed vacuum all open carpeted areas with special attention to corners and along the walls, and under desks		x			
Dust all office furniture to include bookcase, credenzas and filing cabinets		x			
Damp wipe all office furniture, to include desk, bookcases, credenzas and filing cabinets		x			
Remove all cobwebs		x			
Clean and sanitize all telephones		x			
Vacuum dust all blinds, upholstered chairs, and light fixtures				x	

Lunchroom and Eating Areas	Daily (M, W, F)	Weekly	Monthly	Quarterly	Semi-annually
Clean all microwaves inside and out	x				
Clean and sanitize all counter and table tops	x				
Clean and sanitize all chrome basins and fittings	x				
Spot clean all chairs	x				
Scour all sinks	x				
Sweep and damp mop all tiled floors with disinfectant	x				
Damp wipe exterior side of refrigerator	x				

Washrooms/Locker Rooms	Daily (M, W, F)	Weekly	Monthly	Quarterly	Semi-annually
Clean and sanitize all porcelain fixtures	x				
Clean and polish all chrome faucets and fixtures	x				

Damp clean and sanitize both side of the toilet seats	x				
Damp clean all mirrors	x				
Refill all soap, towel and tissue dispensers	x				
Sweep and damp mop all tile floors with disinfectant	x				
Dust tops of lockers			x		
Scrub Clean all Shower Stalls and Shower Curtains			x		

All contracted Areas	Daily (M, W, F)	Weekly	Monthly	Quarterly	Semi-annually
Empty all trash cans and replace liners	x				
Pick up debris and sweep exterior walks, steps, landings, and entryways	x				
Clean and sanitize all water fountains	x				
Spot clean fingerprints, sills, light switches, kick and push plates		x			
Dust high, horizontal including tops desk cabinets and transom windows in offices				x	
Dust all vents			x		

Special Services	Daily (M, W, F)	Weekly	Monthly	Quarterly	Semi-annually
Carpet Shampoo					x
Clean exterior and interior of windows; remove screens when necessary					x
Scrub and clean all baseboards					x
Scrub and clean ceramic tile					x

Facility: Mundelein Police Department, 221 N. Lake Street
Estimated Square Footage: 42,000

Meeting and Training Rooms	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste paper, insert liners, and remove waste to proper disposal area.	x				
Detail vacuum all open carpeted areas	x				
Sweep and damp mop all tiled floors	x				
Spot clean all entryway glass and glass doors	x				
Dust all exposed areas of office furniture, to include desks, bookcases, tables, credenzas and filing cabinets	x				
Damp wipe all office furniture, to include bookcases, credenzas and filing cabinets	x				
Dust all telephones	x				
Remove all cobwebs	x				
Vacuum floor mats	x				
Clean and sanitize all telephones		x			
Vacuum under all desks		x			
Spot clean fingerprints, sills, light switches, kick and push plates		x			
Vacuum all upholstered chairs			x		

General Hallway and Common Areas	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Vacuum all open carpeted areas with special attention to the traffic areas	x				
Sweep and spot mop all tiled floors	x				
Spot clean fingerprints, sills, light switches, kick and push plates		x			
Remove all cobwebs		x			
Dust all tops of office partitions		x			
Dust all display cases and clean glass doors on cases			x		

Washrooms and Locker Rooms	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Clean and sanitize all porcelain fixtures	x				
Clean and polish all chrome faucets and fixtures	x				
Damp clean and sanitize both side of the toilet seats	x				

Damp clean all mirrors	x				
Damp clean all trash can lids	x				
Refill all soap, towel and tissue dispensers	x				
Sweep and damp mop all tile floors with disinfectant	x				
Dust tops of all partitions	x				
Spot clean all partitions		x			
Wash all partitions both sides		x			
Scrub Clean all shower stalls and shower curtains		x			
Dust tops of all lockers		x			

Stairwells and Elevators	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Sweep and spot mop tiled stairwells	x				
Vacuum all floor mats	x				
Mop tiled stairwells	x				
Dust and spot clean handrails	x				
Spot Clean elevator doors and walls	x				
Vacuum carpet and door track in elevator	x				
Sweep and mop tiled elevator floors	x				

All contracted Areas	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Empty all trash cans and replace liners	x				
Dust all vents		x			
Empty and damp wipe all ashtrays	x				
Clean and sanitize all water fountains	x				
Spot clean fingerprints, sills, light switches, kick and push plates		x			

Exterior Areas/Entryways	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Empty all trash cans and replace liners	x				
Pick up debris and sweep exterior walks, steps, landings, and entryways	x				

Special Services	7 Days a Week	Weekly	Monthly	Quarterly	Semi-annually
Carpet Shampoo					x
Scrub and clean all baseboards					x
Strip & Wax vinyl tile floors					x

ALTERNATE BID #1

Facility: Public Works & Engineering, 801 Allanson Road

Estimated Square Footage: 11,000

Lobby and Office Areas	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Gather all waste paper, insert liners, and remove waste to proper disposal area.	x				
Detail vacuum all open carpeted areas	x				
Sweep and damp mop all tiled floors	x				
Spot clean all entryway glass and glass doors	x				
Vacuum under all desks		x			
Dust all window sills		x			
Vacuum all open carpeted areas with special attention to the traffic areas	x				
Detailed vacuum all open carpeted areas with special attention to corners and along the walls, and under desks		x			
Dust all office furniture to include bookcase, credenzas and filing cabinets		x			
Damp wipe all office furniture, to include desk, bookcases, credenzas and filing cabinets		x			
Remove all cobwebs		x			
Clean and sanitize all telephones		x			
Vacuum dust all blinds, upholstered chairs, and light fixtures				x	

Lunchroom and Eating Areas	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Clean all microwaves inside and out	x				
Clean and sanitize all counter and table tops	x				
Clean and sanitize all chrome basins and fittings	x				
Spot clean all chairs	x				
Scour all sinks	x				
Sweep and damp mop all tiled floors with disinfectant	x				
Damp wipe exterior side of refrigerator	x				

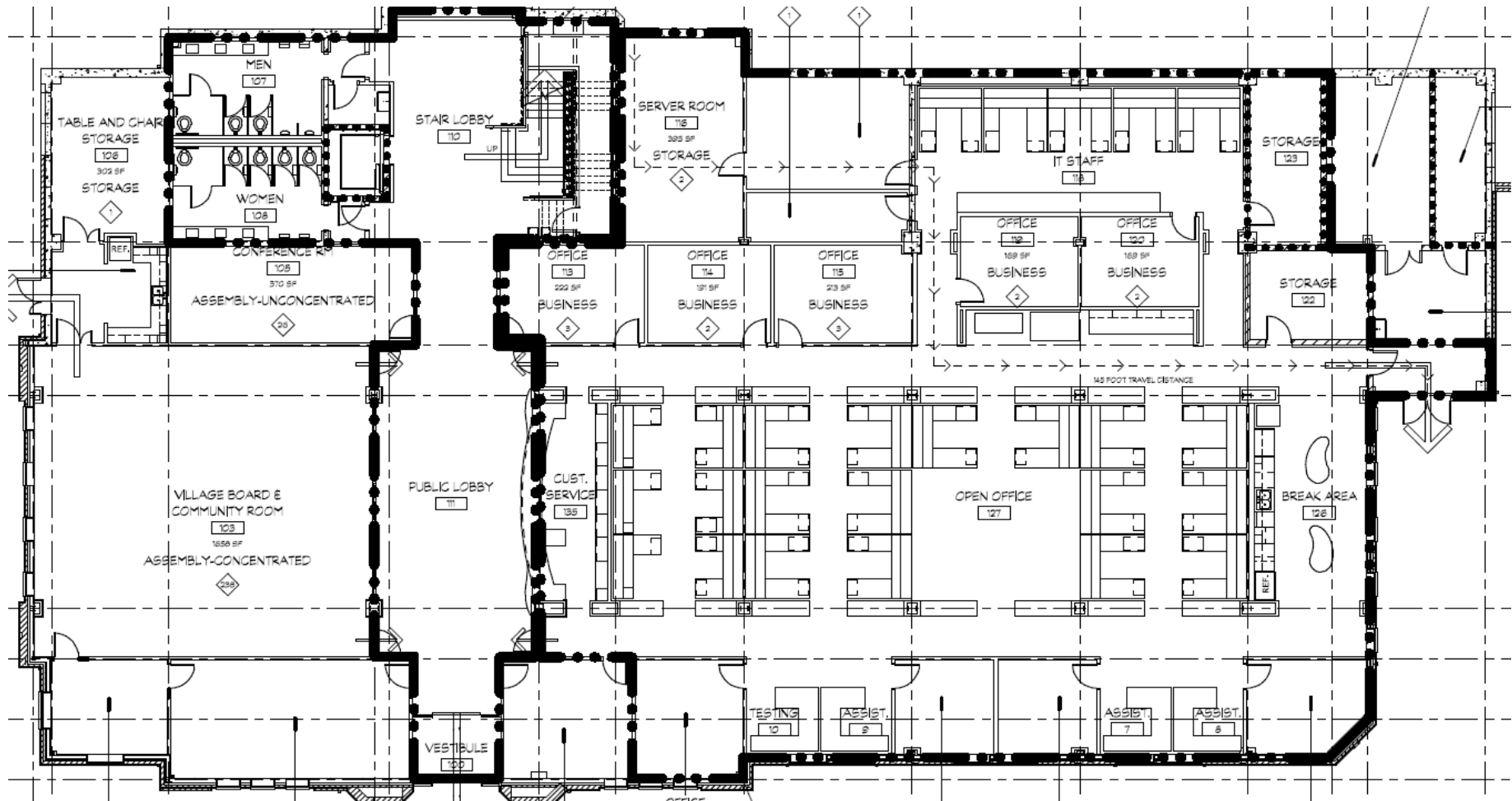
Washrooms/Locker Rooms	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Clean and sanitize all porcelain fixtures	x				
Clean and polish all chrome faucets and fixtures	x				

Damp clean and sanitize both side of the toilet seats	x				
Damp clean all mirrors	x				
Refill all soap, towel and tissue dispensers	x				
Sweep and damp mop all tile floors with disinfectant	x				
Dust tops of lockers			x		
Scrub Clean all Shower Stalls and Shower Curtains			x		

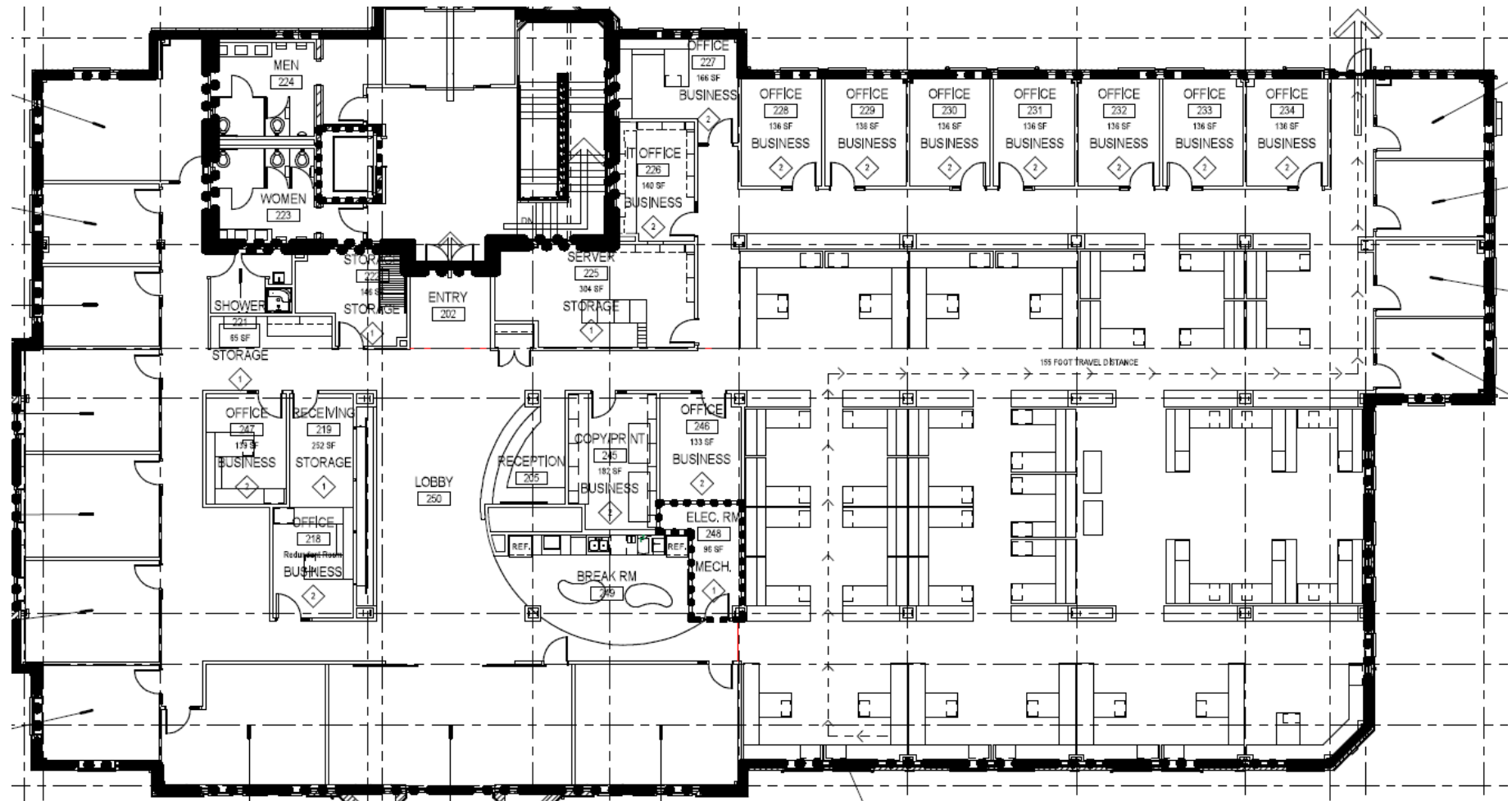
All contracted Areas	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Empty all trash cans and replace liners	x				
Pick up debris and sweep exterior walks, steps, landings, and entryways	x				
Clean and sanitize all water fountains	x				
Spot clean fingerprints, sills, light switches, kick and push plates		x			
Dust high, horizontal including tops desk cabinets and transom windows in offices				x	
Dust all vents			x		

Special Services	Daily (M-F)	Weekly	Monthly	Quarterly	Semi-annually
Carpet Shampoo					x
Clean exterior and interior of windows; remove screens when necessary					x
Scrub and clean all baseboards					x
Scrub and clean ceramic tile					x

Mundelein Village Hall, 300 Plaza Circle
First Floor



Mundelein Village Hall, 300 Plaza Circle
Second Floor

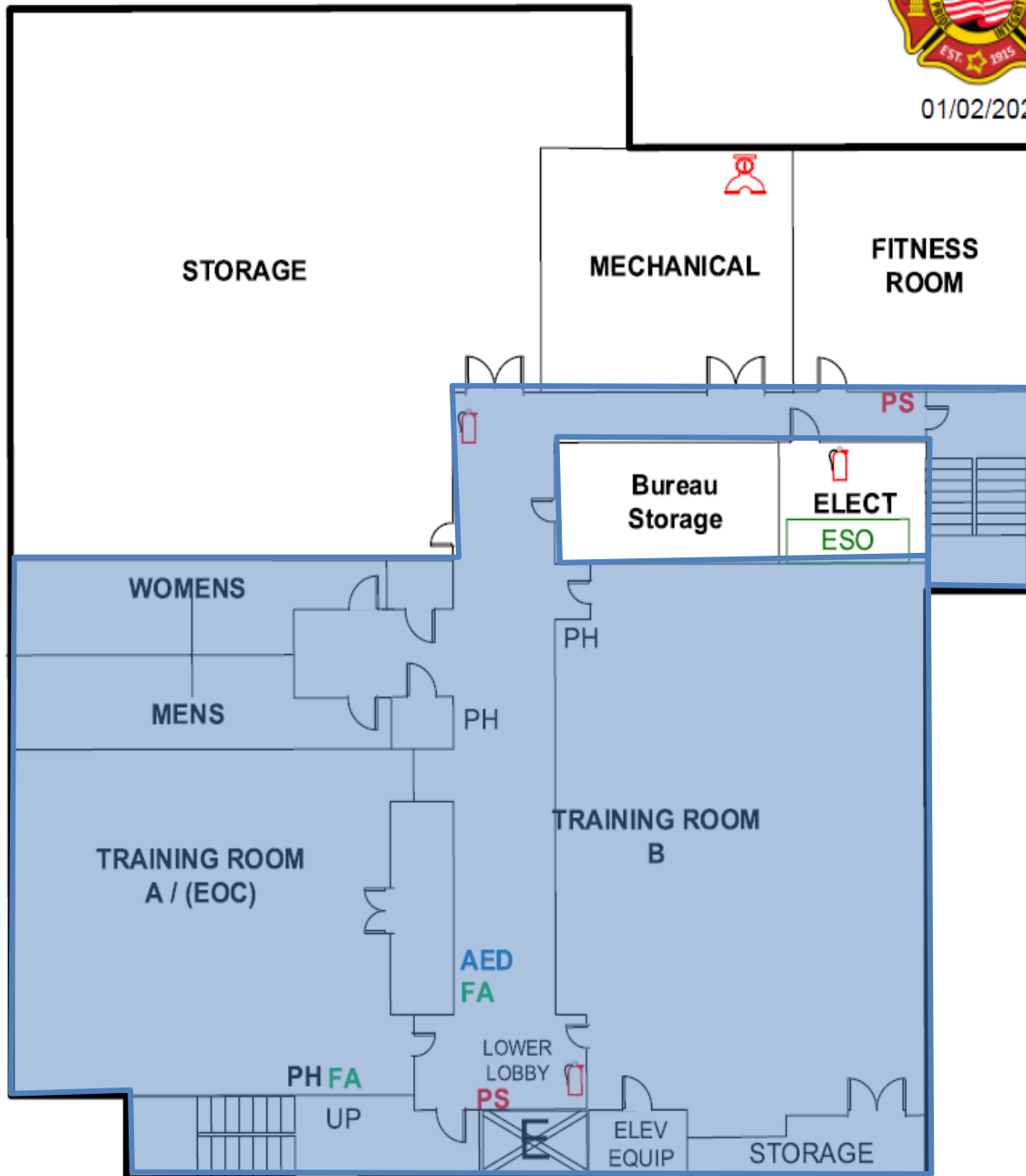


Mundelein Fire Station 1, 1000 N. Midlothian Road
Basement

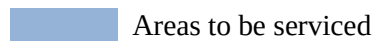
MUNDELEIN FIRE DEPARTMENT STATION 1 BASEMENT



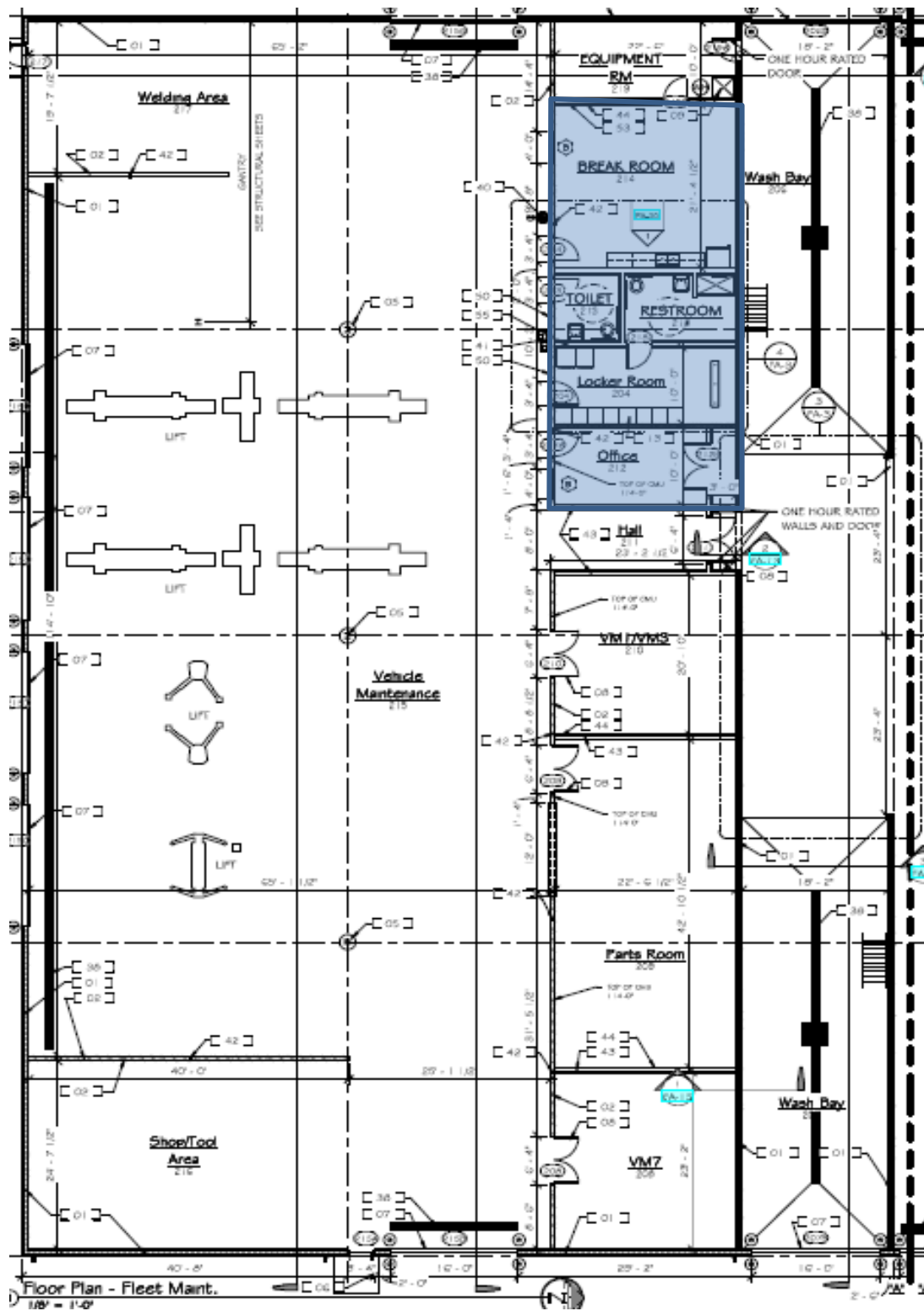
01/02/2020



 Areas to be serviced

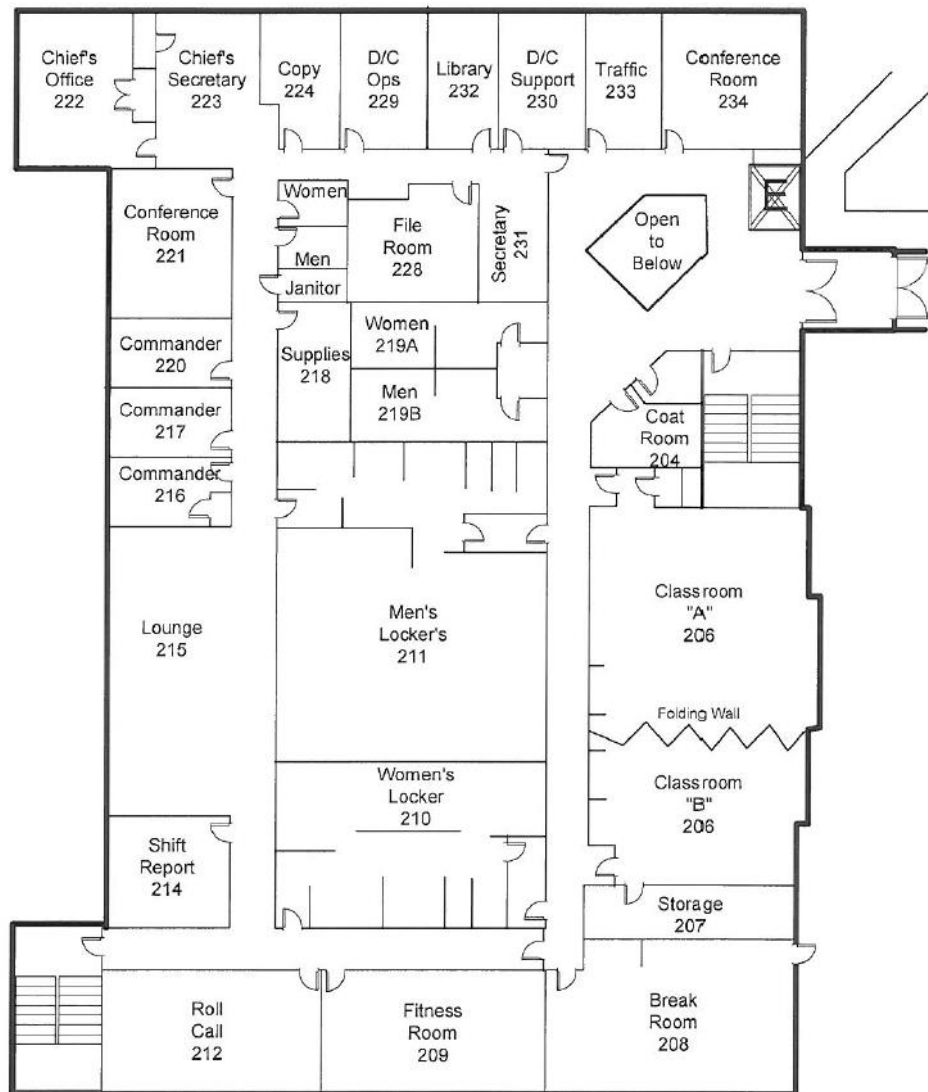


Mundelein Public Works and Engineering, 801 Allanson Road
Vehicle Maintenance Area

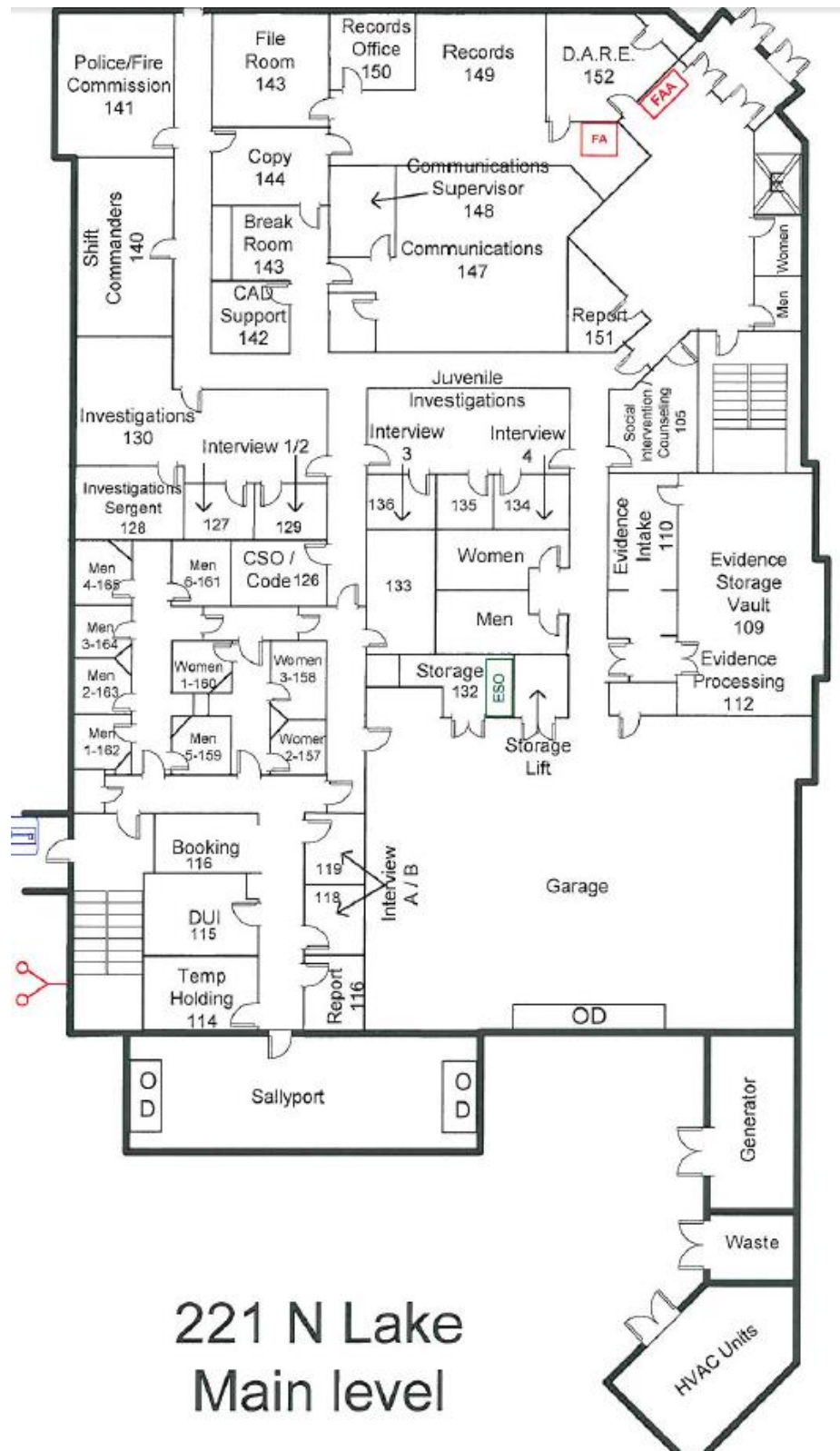


Areas to be serviced

Mundelein Police Department, 221 N. Lake Street
Second Floor

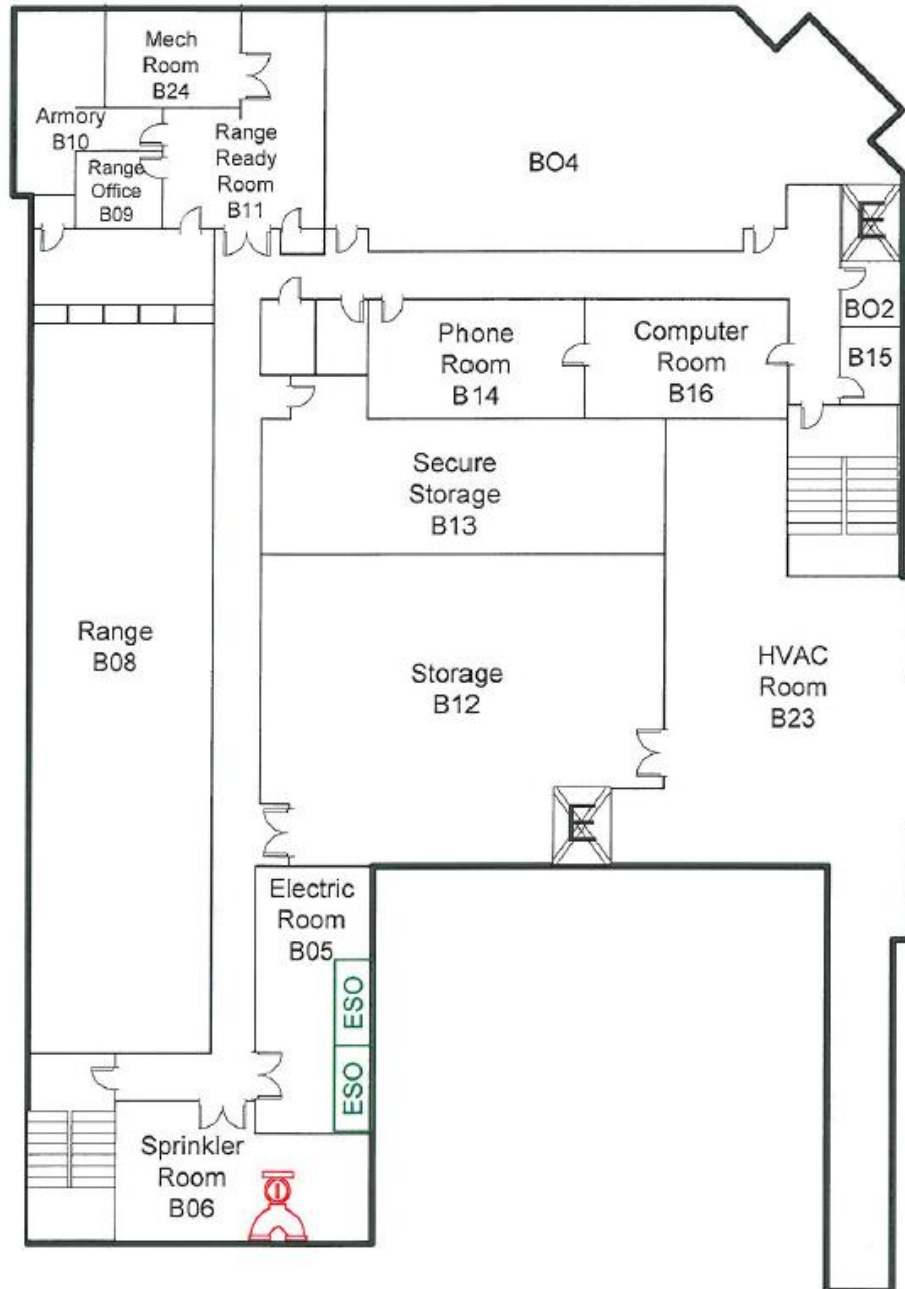


Mundelein Police Department, 221 N. Lake Street
Main Floor (Room 109 is excluded in the bid specifications)



Mundelein Police Department, 221 N. Lake Street

Basement (Rooms B02, B05, B06, B08, B12, B13, B15, B23, B24 are excluded from the bid specifications)



Page Intentionally Left Blank

EXHIBIT E – LIBERTYVILLE
SPECIFICATIONS AND PROVISIONS

Village of Libertyville Joint Bid Key Notes for Bidder

1. Contract will be in effect from 7/1/2021 through 4/30/2024 with the option to renew for two additional one-year terms at the same rates quoted in the Price Proposal Form.
2. Potential Bidder will have a separate contract with the Village of Libertyville.
3. The Village reserves the right to add and remove facilities.
4. The Village reserves the right to reduce services and scope where necessary.
5. Each employee will need to have a background check and pictures taken for Police Records.
6. Contractor employees will need to be employees of the company and no subcontractors can be used.
7. Each employee will be provided a onetime Village of Libertyville Contractor ID and need it needs to be displayed while on Village Property.
8. Inspection Report Needs to be filled out daily at each building location.
9. The Village will provide paper products and plastic bags. Contractor to provide necessary tools and cleaning solutions for the contract.
10. Contractor will need to provide a riding floor scrubber for the Sports Complex Floors onsite.

Nightly Washroom Cleaning
(Tasks listed in sequence of execution)

1. Empty trash containers: remove empty cores of toilet paper; replace liners as required
2. Floors: dust mop; pay particular attention to corners and areas behind and under toilets
3. Mirrors: spot clean or totally clean
4. Partitions:
 - a. Tops: dry wipe or damp wipe
 - b. Doors: spot clean both sides for finger smudges
5. All horizontal surfaces: dry wipe or damp wipe
 - a. Partition tops
 - b. Hand rails
 - c. Toilet paper dispensers
 - d. Napkin dispensers
 - e. Napkin receptacles
 - f. Paper towel dispensers
6. Sinks: clean with restroom cleaner, wipe dry and polish; or scour with cleanser and green pad and wipe dry
 - a. Adjacent wall areas: damp clean to remove splashes and drips
7. Paper towel dispensers: clean and polish
 - a. Waste containers: damp clean tops; spot clean sides
8. Toilets and urinals: spray and damp wipe both sides and seat and rim
 - a. Chrome: damp wipe and polish
 - b. Tank: damp wipe
9. Supplies: check and fill as required
 - a. Paper towels: open all cabinets
 - b. Toilet paper
 - c. Soap
10. Floor: mop
11. All drinking fountains: wash. Depending on where these are located, this may be done before or after mopping.

Definition of Tasks

High Dusting:	Dusting, using lambswool or feather duster, all unobstructed horizontal surfaces up to about six feet for the purpose of removing dust accumulation. To include door and window moldings, tops of doors, tall file cabinets and shelves.
Ceiling and Corner Dusting:	Dusting, using lambswool or feather duster, all corners where walls meet walls and where walls meet ceilings for the purpose of removing dust accumulation, cobwebs, and spider webs.
Vent Dusting:	Dust, using lambswool or feather duster, or vacuum all ceiling and wall vent covers for the purpose of removing dust accumulation.
Low Dusting:	Dust, using lambswool or feather duster, all unobstructed horizontal surfaces from 0" to 18" from floor for the purpose of removing dust accumulation, crumbs, staples, paper punches, etc. To include low sills and shelves, baseboards, heating units, base of stairway frames, etc.
Unobstructed Horizontal Surfaces:	Horizontal (flat) surfaces consisting of an area of at least four square inches and open to a perimeter edge.
Floor Dusting:	Dusting the floor (tile or carpet) using a lambswool duster lightly sprayed with dustmop spray for the purpose of removing debris from tight places and along edges.

Village Hall

Daily, 5 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)
Recycle trash: collect separated paper that has been placed in centrally located containers and place for disposal
Drinking fountains (water coolers): clean and sanitize
Front door glass and employee entrance glass: spot clean
Public reception counter: clean/sanitize
Low areas near the floor at entrances: check for spider webs and remove
Designated lights on: leave and check windows, doors and gates upon completion of work
Supply and equipment storage area: maintain in an orderly manner
Provide a report of unusual occurrences or malfunctions or damages to Facilities Manager.

Weekly, 1 time per week

Desks, credenzas, tables, counter tops, file cabinets, partition tops, bookcases, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)
Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom
Elevator: spot clean/polish walls and control panel
Wash entire desktop if reasonably cleared

Quarterly

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)
Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)
Interior glass: totally clean
Picture frames: damp wipe

Washrooms

Daily, 5 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish
Chrome fittings: clean and polish
Toilet seats (both sides): clean and sanitize
Counter areas: clean and sanitize
Mirrors: clean
Containers: empty and insert liners

Waste containers: damp clean exterior
Metal partitions: dust tops
Metal partition doors: spot clean
Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Lunchroom/Kitchenette

Daily, 5 times per week

Garbage: empty and remove
Containers: damp clean exterior
Drinking fountains: clean and sanitize
Counter areas
 Sink: clean/sanitize, scour and wipe dry as required
 Counters: clean and sanitize
 Microwaves (exterior and interior): clean/sanitize
Tabletops: clean/sanitize
Vending machines/refrigerator: dust tops; spot clean fronts and sides
Windowsills: dust
Wall next to and around trash cans: clean as required

Floor Care (Resilient and Hard)

Daily, 5 times per week

First floor ceramic tile (lobby, around reception desk, and hall): totally dust mop and damp mop

Weekly, 1 time per week

Hard floor surfaces: dust mop and damp mop

Carpet Care

Weekly, 1 time per week

Open carpeted areas: vacuum

Quarterly

Enclosed areas: vacuum (areas that cannot be reached with an upright vacuum or wand-type vacuum), vacuuming edges with a crevice tool

Stairs

Weekly, 1 time per week

Vacuum/sweep or damp mop

Police Department

Daily, 7 times per week

Waste paper: gather and place for disposal (liners to be furnished by client): all areas

Recycle trash: collect separated paper that has been placed in centrally located containers and place for disposal

Drinking fountains (water coolers) all areas: clean and sanitize

Front door glass, communication glass and employee entrance glass: spot clean

Designated lights on: leave and check windows, doors and gates upon completion of work

Supply and equipment storage area: maintain in an orderly manner

Provide a report of unusual occurrences or malfunctions or damages to Facilities Manager.

Weekly, 1 time per week

Desks, credenzas, tables, counter tops, file cabinets, partition tops, bookcases, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)

Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom

Elevator: spot clean/polish walls and control panel and vacuum

Wash entire desktop if reasonably cleared

Monthly

Entrance glass: squeegee

Quarterly

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)

Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)

Interior glass: totally clean

Picture frames: damp wipe

Exercise Room

Weekly, 1 time per week

Floors (Hard): Dust mop or sweep or vacuum and damp mop/sanitize

Ceiling fans: dust

TVs, VCR, monitors: dust

Washrooms

Daily, 7 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish
Chrome fittings: clean and polish
Toilet seats (both sides): clean and sanitize
Counter areas: clean and sanitize
Mirrors: clean
Showers: spot clean walls and floors with film and scum remover/sanitize
Containers: empty and insert liners
Waste containers: damp clean exterior
Metal partitions: dust tops
Metal partition doors: spot clean
Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Weekly, 1 time per week

Showers – walls and floors: thoroughly clean, rinse and sanitize
Metal partition doors: damp clean and remove all writing where possible
Locker: dust tops

Monthly

Metal partitions: damp clean

Lunchroom

Daily, 7 times per week

Garbage: empty and remove
Containers: damp clean exterior
Drinking fountains: clean and sanitize
Counter areas
 Sink: clean/sanitize, scour and wipe dry as required
 Counters: clean and sanitize
 Microwaves (exterior and interior): clean/sanitize
Tabletops: clean/sanitize
Vending machines/refrigerator: dust tops; spot clean fronts and sides
Chairs: check for crumbs, beverage drips, etc., and remove
Windowsills: dust
Wall next to and around trash cans: clean as required
Tile floors: dust mop totally
Floors: damp mop totally

Floor Care (Resilient and Hard)

Daily, 7 times per week

Ceramic tile (lobby): totally dust mop and damp mop

Weekly, 1 time per week

Hard floor surfaces: dust mop and damp mop

Carpet Care

Weekly, 1 time per week

Open carpeted areas: vacuum

Semi-annually

Enclosed areas: vacuum (areas that cannot be reached with an upright vacuum or wand-type vacuum), vacuuming edges with a crevice tool

Stairs

Weekly, 1 time per week

Hand railings: damp clean/sanitize

Stairs: sweep or vacuum and damp mop

Detention/Booking

Daily, 7 times per week

Waste paper: gather and place for disposal

Counter tops, desks, steel bench: damp clean/sanitize

Cells, sinks, toilets: clean/sanitize

Doors, floors, and moldings: damp clean to remove fingerprints

Sweep or vacuum and damp mop

Schertz – CD, Engineering First Floor

Daily, 5 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)
Recycle trash: collect separated paper that has been placed in centrally located containers and place for disposal
Drinking fountains (water coolers): clean and sanitize
Front door glass and employee entrance glass: spot clean
Public reception counter: clean/sanitize
Designated lights on: leave and check windows, doors and gates upon completion of work
Supply and equipment storage area: maintain in an orderly manner
Provide a report of unusual occurrences or malfunctions or damages to *Facilities manager*.

Weekly, 1 time per week

Desks, credenzas, tables, counter tops, file cabinets, partition tops, bookcases, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)
Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom
Elevator: spot clean/polish walls and control panel and vacuum
Wash entire desktop if reasonably cleared

Monthly

Entrance glass, interior door glass, reception glass: squeegee

Quarterly

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)
Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)
Interior glass: totally clean
Picture frames: damp wipe

Washrooms

Daily, 5 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Containers: empty and insert liners

Waste containers: damp clean exterior

Metal partitions: dust tops

Metal partition doors: spot clean

Walls around sinks and walls around and under towel cabinets and urinals: spot clean

Doors and door frames: remove fingerprints and smudges

Dispensers: clean and refill from client's stock

Floors: sweep or dust

Floors: damp mop

Weekly, 1 time per week

Metal partition doors: damp clean and remove all writing where possible

Locker: dust tops

Lunchroom – see Police Specs

Floor Care (Resilient and Hard)

Daily, 5 times per week

Ceramic tile (lobby and around reception desk): dust mop or vacuum and damp mop

Weekly, 1 time per week

Hard floor surfaces: dust mop and damp mop

Carpet Care

Weekly, 1 time per week

Open carpeted areas: vacuum

Semi-annually

Enclosed areas: vacuum (areas that cannot be reached with an upright vacuum or wand-type vacuum), vacuuming edges with a crevice tool

Stairs

Weekly, 1 time per week

Hand railings: damp clean/sanitize

Stairs: sweep or vacuum and damp mop

Adler Lodge, including Kitchen

Daily, 7 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)
Drinking fountains (water coolers): clean and sanitize
Entry door glass: spot clean
Designated lights on: leave and check windows, doors and gates upon completion of work
Supply and equipment storage area: maintain in an orderly manner
Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager.*

Weekly, 1 time per week

Windowsills: dust
Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)
Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom

Monthly, 1 time per month

Exterior windows, inside and outside (to approximately 8'): squeegee (Adler Lodge)
Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)
Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)
Ceiling areas and corners: remove dust and cobwebs (see description of Ceiling Corner Dusting)

Washrooms

Daily, 7 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish
Chrome fittings: clean and polish
Toilet seats (both sides): clean and sanitize
Counter areas: clean and sanitize
Mirrors: clean
Containers: empty and insert liners
Waste containers: damp clean exterior
Metal partitions: dust tops
Metal partition doors: spot clean
Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Floor Care (Resilient and Hard)

Daily, 7 times per week

Hard floor surfaces: dust mop with treated mop and spot mop

Weekly, 2 times per week

Hard floor surfaces: damp mop

Carpet Care

Daily, 7 times per week

Open carpeted areas and floor mats: vacuum

Crawford House

Daily, 7 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)

Drinking fountains (water coolers): clean and sanitize

Entry door glass: spot clean

Designated lights on: leave and check windows, doors and gates upon completion of work

Supply and equipment storage area: maintain in an orderly manner

Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager*

Weekly, 1 time per week

Windowsills: dust

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)

Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom

Monthly, 1 time per month

Exterior windows, inside and outside (to approximately 8'): squeegee (Crawford House)

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.)

including washrooms and lunchrooms: high dust (see description of High Dusting)

Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)

Ceiling areas and corners: remove dust and cobwebs (see description of Ceiling Corner Dusting)

Washrooms

Daily, 7 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Containers: empty and insert liners

Waste containers: damp clean exterior

Metal partitions: dust tops

Metal partition doors: spot clean

Walls around sinks and walls around and under towel cabinets and urinals: spot clean

Doors and door frames: remove fingerprints and smudges

Dispensers: clean and refill from client's stock

Floors: sweep or dust

Floors: damp mop

Floor Care (Resilient and Hard)

Daily, 7 times per week

Hard floor surfaces: dust mop with treated mop and spot mop

Weekly, 2 times per week

Hard floor surfaces: damp mop

Carpet Care

Daily, 7 times per week

Open carpeted areas and floor mats: vacuum

Park Maintenance

Daily, 2 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)
Recycle trash: collect separated paper that has been placed in centrally located containers and place for disposal
Drinking fountains (water coolers): clean and sanitize
Front door glass: spot clean
Interior door glass: spot clean
Designated lights on: leave and check windows, doors and gates upon completion of work
Supply and equipment storage area: maintain in an orderly manner
Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager*

Weekly, 1 time per week

Desks, credenzas, tables, counter tops, file cabinets, partition tops, bookcases, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)
Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom
Wash entire desktop if reasonably cleared

Quarterly

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)
Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)
Interior glass: totally clean
Picture frames: damp wipe

Washrooms/Locker Rooms

Daily, 2 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish
Chrome fittings: clean and polish
Toilet seats (both sides): clean and sanitize
Counter areas: clean and sanitize
Mirrors: clean
Containers: empty and insert liners
Waste containers: damp clean exterior
Metal partitions: dust tops

Metal partition doors: spot clean
Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Weekly, 1 time per week

Metal partition doors: damp clean and remove all writing where possible
Locker: dust tops

Monthly

Metal partitions: damp clean

Lunchroom

Daily, 2 times per week

Garbage: empty and remove
Containers: damp clean exterior
Drinking fountains: clean and sanitize
Counter areas
 Sink: clean/sanitize, scour and wipe dry as required
 Counters: clean and sanitize
 Microwaves (exterior and interior): clean/sanitize
Tabletops: clean/sanitize
Vending machines/refrigerator: dust tops; spot clean fronts and sides
Chairs: check for crumbs, beverage drips, etc., and remove
Windowsills: dust
Wall next to and around trash cans: clean as required
Tile floors: dust mop totally
Floors: damp mop totally

Floor Care (Resilient and Hard)

Daily, 2 times per week

Hard floor surfaces: dust mop and damp mop

Carpet Care

Daily, 2 times per week

Open carpeted areas and floor mats: vacuum

Public Works, including Sign-Making Room

Daily, 5 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)

Recycle trash: collect separated paper that has been placed in centrally located containers and place for disposal

Drinking fountains (water coolers): clean and sanitize

Front door glass: spot clean

Interior door glass: spot clean

Designated lights on: leave and check windows, doors and gates upon completion of work

Supply and equipment storage area: maintain in an orderly manner

Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager*

Weekly, 1 time per week

Desks, credenzas, tables, counter tops, file cabinets, partition tops, bookcases, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)

Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom

Wash entire desktop if reasonably cleared

Quarterly

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)

Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)

Picture frames: damp wipe

Washrooms

Daily, 5 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Containers: empty and insert liners

Waste containers: damp clean exterior

Metal partitions: dust tops

Metal partition doors: spot clean

Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Weekly, 1 time per week

Metal partition doors: damp clean and remove all writing where possible
Locker: dust tops

Monthly

Metal partitions: damp clean

Lunchroom/Cafeteria

Daily, 5 times per week

Garbage: empty and remove
Containers: damp clean exterior
Drinking fountains: clean and sanitize
Counter areas
 Sink: clean/sanitize, scour and wipe dry as required
 Counters: clean and sanitize
 Microwaves (exterior and interior): clean/sanitize
Tabletops: clean/sanitize
Vending machines/refrigerator: dust tops; spot clean fronts and sides
Chairs: check for crumbs, beverage drips, etc., and remove
Windowsills: dust
Wall next to and around trash cans: clean as required
Tile floors: dust mop totally
Floors: damp mop totally

Floor Care (Resilient and Hard)

Daily, 5 times per week

Hard floor surfaces: dust mop with treated mop and damp mop lobby

Weekly, 1 time per week

All remaining hard floor surfaces: dust mop and damp mop

Carpet Care

Daily, 5 times per week

Open carpeted areas – floor mats: vacuum

Riverside Preschool

Daily, 5 times per week

Waste paper: gather and place for disposal (liners to be furnished by client)

Common area countertops and files:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Drinking fountains (water coolers): clean and sanitize

Front door glass: spot clean

Designated lights on: leave and check windows, doors and gates upon completion of work

Supply and equipment storage area: maintain in an orderly manner

Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager*

Weekly, 1 time per week

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)

Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom

Quarterly

Above hand-height horizontal surfaces (moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms: high dust (see description of High Dusting)

Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)

Ceiling areas and corners: remove dust and cobwebs (see description of Ceiling Corner Dusting)

Washrooms

Daily, 5 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Containers: empty and insert liners

Waste containers: damp clean exterior

Metal partitions: dust tops
Metal partition doors: spot clean
Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Lunchroom/Kitchenette

Daily, 5 times per week

Garbage: empty and remove
Containers: damp clean exterior
Drinking fountains: clean and sanitize
Counter areas
 Sink: clean/sanitize, scour and wipe dry as required
 Counters: clean and sanitize
 Microwaves (exterior and interior): clean/sanitize
Wall next to and around trash cans: clean as required
Tile floors: dust mop totally
Floors: damp mop totally

Floor Care (Resilient and Hard)

Daily, 5 times per week

Hard floor surfaces: dust mop with treated mop and damp mop with disinfectant

Carpet Care

Daily, 5 times per week

Open carpeted areas and floor mats: vacuum

Riverside Washrooms

note: 7 months of
year

Washrooms

Daily, 7 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Containers: empty and insert liners

Waste containers: damp clean exterior

Metal partitions: dust tops

Metal partition doors: spot clean

Walls around sinks and walls around and under towel cabinets and urinals: spot clean

Doors and door frames: remove fingerprints and smudges

Dispensers: clean and refill from client's stock

Floors: sweep or dust

Floors: damp mop

Sports Complex

Daily, 7 times per week

Waste paper: gather and place for disposal (liners to be furnished by client): all areas

Administrative offices: 5 times per week

Recycle trash: collect separated paper that has been placed in separate containers and place for disposal

Receptionist's desk, counter tops, file cabinets, partition tops, bookcases, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Damp clean/sanitize open areas for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Hand railings of stairs: damp wipe/sanitize

Drinking fountains (water coolers): clean and sanitize – all areas

Front door glass: spot clean – all three entrances

Interior door glass: spot clean

Group exercise room: spot clean mirrors

Elevators: clean and polish door, molding and control panel area

Low areas near the floor at entrances: check for spider webs and remove

Designated lights on: leave and check windows, doors and gates upon completion of work

Supply and equipment storage area: maintain in an orderly manner

Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager*,

Weekly, 1 time per week

Admin, meeting room areas: counter areas, bookcases, shelves and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)

Second floor hall: ledge and hand railing: damp clean/sanitize

Horizontal surfaces to hand height (sills, ledges, molding and radiators): low dust including washrooms and lunchroom

Elevator: spot clean/polish walls; vacuum thresholds

Entrance (3) door glass: squeegee both sides; damp clean frames

Interior windows – Administration offices, vestibule, Fitness Center, etc.: squeegee

Picnic tables – sports floor area: tops, damp clean/sanitize

Vacuum between glass panel support-tracks on soccer fields and Beige and Red courts

Monthly

Above hand-height horizontal surfaces in office, meeting rooms and exercise areas
(moldings, ledges, ducts, heating outlets, etc.) including washrooms and lunchrooms:
high dust (see description of High Dusting)
Diffuse outlets: vacuum or dust for cobwebs (see description of Vent Dusting)
Picture frames: dust
Blinds: dust
Window cleaning: Soccer fields and Beige and Red Sports Courts: glass panels (both
sides) squeegee

Washrooms/showers

Daily, 7 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and
polish
Chrome fittings: clean and polish
Toilet seats (both sides): clean and sanitize
Counter areas: clean and sanitize
Mirrors: clean
Containers: empty and insert liners
Waste containers: damp clean exterior
Metal partitions: dust tops
Metal partition doors: spot clean
Showers: walls and floors – spot clean with soap and scum remover/sanitize and polish
chrome fittings
Walls around sinks and walls around and under towel cabinets and urinals: spot clean
Doors and door frames: remove fingerprints and smudges
Dispensers: clean and refill from client's stock
Floors: sweep or dust
Floors: damp mop

Weekly, 1 time per week

Showers: treat as required walls and floors with descaler/sanitize and thoroughly clean
Metal partition doors: damp clean and remove all writing where possible
Locker: dust tops

Monthly

Metal partitions: damp clean

Floor Care (Resilient and Hard)

Daily, 7 times per week

Main entrance and stairway, group exercise room, cycle room, 2nd floor hall, 2nd floor conference/meeting room, Pre-school and Pre-school entrance, sports floors and walking areas, fitness entrances: thoroughly sweep/dustmop or vacuum

Sports Floor: player bench areas: dust mop, vacuum, and damp mop

Sports Floor: on a rotating basis (5 courts per day); remove gum and auto-scrub with product provided by Complex. If additional courts beyond 2 per day need to be scrubbed, there will be an additional charge.

Main entrance, entrance to Health Club and Pre-school entrance: dust mop/sweep and damp mop

★ Contractor to Supply Floor Scrubber ★

2 times per week

2nd floor hall and Pre-school areas: damp mop/sanitize

Monthly

Main lobby: machine scrub

Concessions (behind counter): machine wet-scrub and pick up with wet-vac

Cycle room: machine scrub

2nd floor hall: burnish VCT floors

2nd floor party room: burnish VCT floors

Free weight room: machine wet-scrub

Carpets/Runners

Daily, 7 times per week

Locker room carpeting and all entrance runners: vacuum

Daily, 5 times per week

Administration offices: vacuum all open carpeted areas and Pre-school

Daily, 3 times per week

2nd floor conference room/meeting room: vacuum all open carpeted areas

Weekly, 1 time per week

Soccer fields and Beige and Red courts: vacuum between glass panels

Free Weight Room, including stairs

Weekly, 1 time per week

Empty trash/recycle receptacles and place for disposal

Mirror: spot clean

General horizontal dusting

Floors: dust mop/sweep or vacuum

Floors: damp mop/sanitize

Butler Lake Flood Fieldhouse Washrooms (2 Locations)

*note: 7 mos.
of year*

Daily, 7 times per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize, and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Containers: empty and insert liners (Libertyville provides liners)

Waste containers: damp clean exterior

Metal partitions: dust tops

Metal partition doors: spot clean

Walls around sinks and walls around and under towel cabinets and urinals: spot clean

Doors and doorframe: remove fingerprints and smudges

Dispensers: clean and refill from client's stock

Floors: sweep or dust

Floors: damp mop, provided there is a place to keep a mop bucket and wringer

3 Train Stations

Daily, 7 times per week

Waste paper/trash: gather and take for disposal, to include picking up miscellaneous debris, i.e. newspapers, flyers, etc., and replace liners furnished by Libertyville

Trash can insides: damp clean top and sides

Entrance door: spot clean for fingerprints, smudges, etc., both sides, weather permitting

Floors: sweep and damp mop

Weekly, 1 time per week

Windowsills: dust and damp clean if necessary

Dust corners and edges to 8' for cob and spider webs

Work will be performed during evening hours

Price includes the purchase or lease of a vehicle that will enable us to transport our cleaning materials, including water, and to transport the trash to be disposed.

1

Cleaning Specifications for Two Facilities
Located at 1532 Artaius Parkway; Libertyville, Illinois

Weekly, 1 time per week

Desks, tables, counter tops, file cabinets, shelves, and sills:

- Dust exposed areas, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed
- Spot clean working area for fingerprints and beverage rings, unobstructed horizontal surfaces only; papers on these surfaces will not be disturbed

Doors, moldings and light switch plates and around: remove fingerprints (including washrooms and lunchrooms)

Drinking fountains (water coolers): clean and sanitize

Front door glass: spot clean

Interior door glass: spot clean

Ceiling areas and corners: remove dust and cobwebs (see description of Ceiling Corner Dusting)

Low areas near the floor at entrances: check for spider webs and remove

Designated lights on: leave and check windows, doors and gates upon completion of work

Supply and equipment storage area: maintain in an orderly manner

Provide a report of unusual occurrences or malfunctions or damages to *Facilities Manager*

Washrooms

Weekly, 1 time per week

Vitreous fixtures including toilet bowls, urinals and hand basins: clean, sanitize and polish

Chrome fittings: clean and polish

Toilet seats (both sides): clean and sanitize

Counter areas: clean and sanitize

Mirrors: clean

Metal partitions: dust tops

Metal partition doors: spot clean

Walls around sinks and walls around and under towel cabinets and urinals: spot clean

Doors and door frames: remove fingerprints and smudges

Dispensers: clean and refill from client's stock

Floors: sweep or dust

Floors: damp mop

Floor Care (Resilient and Hard)

Weekly, 1 time per week

Hard floor surfaces: dust mop, sweep or vacuum

Hard floor surfaces: damp mop

Carpet Care

Weekly, 1 time per week

Carpeted areas: vacuum one room, south facility

Entrance mats: vacuum

Stairs

Weekly, 1 time per week

Vacuum/sweep and damp mop, south facility

EXHIBIT F

PRICE PROPOSAL FORM FOR THE VILLAGE OF MUNDELEIN

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to change.
2. The Owner is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released.
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices; and
4. Any items of Work not specifically listed or referred to in the Schedule of Prices shall be deemed incidental to the Contract Price, shall not be measured for payment, and shall not be paid for separately except as incidental to the Contract Price, including without limitation extraordinary equipment repair, the cost of transportation, packing, cartage, and containers, the cost of preparing schedules and submittals, the cost or rental of small tools or buildings, the cost of utilities and sanitary conveniences, and any portion of the time of Bidder, its superintendents, or its office and engineering staff.

Location	Monthly Cost FY22 (5/1/21 - 4/30/22)	Monthly Cost FY23 (5/1/22 - 4/30/23)	Monthly Cost FY24 (5/1/23 - 4/30/24)
Police Department			
Fire Station #1			
Metra Train Station			
Public Works & Engineering Complex			
Village Hall			
Total Monthly Cost			

Alternate Bid #1

Location	Monthly Cost FY22 (5/1/21 - 4/30/22)	Monthly Cost FY23 (5/1/22 - 4/30/23)	Monthly Cost FY24 (5/1/23 - 4/30/24)
Public Works & Engineering Complex			

PRICE PROPOSAL FORM FOR THE VILLAGE OF LIBERTYVILLE

Buildings	Monthly Cost FY22 (7/1/21 - 4/30/22)	Monthly Cost FY23 (5/1/22 - 4/30/23)	Monthly Cost FY24 (5/1/23 - 4/30/24)
Village Hall 118 W. Cook			
Schertz/Police 200 E. Cook			
Public Works 600 North Ave			
Adler Lodge (Winter)			
Adler Lodge (Summer)			
Crawford (Winter)			
Crawford (Summer)			
Parks 544 North Ave			
Riverside Preschool			
Riverside Bathrooms			
Train Stations (3 Locations)			
Butler Lake Field House Washrooms			
Sports Complex			
Cook House			
Water Treatment Plant			
TOTAL MONTHLY COST			

PRICE PROPOSAL FORM FOR THE VILLAGE OF LIBERTYVILLE

Extra Requested Items:

ITEM	UNIT	COST
Strip and Wax Floors	Square foot	
Strip and Wax Floors (if sealer need to be removed)	Square foot	
Restorative carpet cleaning: shampoo and steam clean	Square foot	
Window Washing (Interior)	Each (window)	
Window Washing (Exterior)	Each (window)	
Wet-Scrub and recoat floors	Square foot	
Burnish Floors	Square foot	
Machine wet scrub floors	Square foot	
Daily Helper rate (painting, cleanup, light bulb changing)	Hour	

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: Pavement Marking Program

Financial Impact:

\$23,000 - 100-46670-441 - MT ALL STREETS

Attachments:

1. Exhibit A - Bid Specifications
2. Exhibit B - Bid Tab
3. Exhibit C - Contract

Background:

The FY25 budget provides for contractual pavement marking on roadways throughout the Village. Pavement markings are one of the most important aspects of safe and efficient roadway maintenance. Uniform markings delineate the roadway path and traffic lanes and provide guidance and information for roadway users.

In April, the Lake County Municipal League joint bid pavement marking services. Superior Road Striping was the lowest responsive bidder. The unit price for pavement marking varies depending on the width of the line or letters and symbols. A 4" line, which is the most common, is \$0.70 per linear foot. Letters and symbols are \$4.75 per square foot. Based on the unit prices, the total cost for the pavement service during FY25 is proposed to be \$23,000. Areas to be marked this year include portions of Seymour Avenue, Courtland Street, Division Street, and Diamond Lake Road.

Recommendation:

Motion to Adopt a Resolution approving a pavement marking program contract between the Village of Mundelein and Superior Road Striping, Melrose Park, IL, and approving purchase order number 13639 in the amount of \$23,000.00.

I hereby certify that the attached is an original of
Resolution No. R-24-05-22
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-22

RESOLUTION APPROVING A PAVEMENT MARKING PROGRAM CONTRACT BETWEEN THE VILLAGE OF MUNDELEIN AND SUPERIOR ROAD STRIPING, MELROSE PARK, ILLINOIS, AND APPROVING A PURCHASE ORDER IN THE AMOUNT OF \$23,000.00

WHEREAS, Illinois Compiled Statutes 65 ILCS 5/8-9-1 AND Section 3.04.020 of the Mundelein Municipal Code provides that a contract in which the expense to be incurred by a municipality exceeds \$20,000.00 shall be competitively bid, except that such contract may be entered into by the proper municipal officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all Trustees then holding office; and

WHEREAS, Section 3.04.070 of the Mundelein Municipal Code provides that the Village shall have the authority to join with other units of government in cooperative purchasing plans when the best interests of the village would be served thereby, and in the case of joint purchasing, the bid and proposal procedures shall not apply; and

WHEREAS, a joint bid through the Municipal Partnering Initiative was held on April 5, 2024, and Superior Road Striping was determined to be the lowest responsive bidder; and

WHEREAS, the bid was for a term of one-year and can be renewed (extended) annually for up to four additional one-year periods, subject to acceptable performance by the contractor; and

WHEREAS, the Municipal Partnering Initiative and Superior Road Striping have agreed to extend the competitively bid prices to the Village of Mundelein; and

WHEREAS, the Public Works and Engineering Department has budgeted for contractual pavement marking in the FY25 Budget; and

WHEREAS, the Mundelein Village Board has determined that it is in the best interests of the Village to approve the pavement marking program contract with Superior Road Striping.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION I. The formal cooperative purchasing policy provided in Section 3.04.070 of the Mundelein Municipal Code shall be followed for the purchase of contractual pavement marking services.

SECTION II. The Village of Mundelein Board of Trustees approves the contract with Superior Road Striping for the annual pavement marking program in the amount of \$23,000.00.

SECTION III. The Director of Public Works and Engineering is hereby authorized to execute the contract and issue a purchase order to Superior Road Striping for contractual pavement marking services in the amount of \$23,000.00.

XXX this 13th day of May 2024 by a roll call vote.

RESULT: [Yes 0, No 0, Abstained 0]

MOVER: None

SECONDER: None

AYES: None

NAYS: None

ABSTAIN: None

LAKE COUNTY MUNICIPAL LEAGUE COOPERATIVE PURCHASING PROGRAM



BID SUBMITTAL PACKAGE

PART II

PAVEMENT MARKING

Sealed Bid Due: Defined in PART I

**Lake County Municipal League
Cooperative Purchasing Program**

CONTRACT FOR

PAVEMENT MARKING

TABLE OF CONTENTS

1. Bid Submittal Cover Sheet and Check List
2. Bidder's Proposal
3. Bidder's Security (Bid Bond and Contract Bond)
4. Attachment A - Special Provisions

**Lake County Municipal League
Cooperative Purchasing Program**

TAPE OR STAPLE THIS PAGE TO OUTSIDE OF BID ENVELOPE

**MANDATORY DOCUMENTS TO BE RETURNED WITH BID TO
THE VILLAGE OF ROUND LAKE BEACH
1937 N. Municipal Way
Round Lake Beach, IL 60073**

CHECK LIST

1. PART I DOCUMENTS
 - a. Bidder's Sworn Acknowledgement (Notary Required)
 - b. Bidder's Sworn History and Experience Statement (Notary Required)
2. PART II DOCUMENTS
 - a. All Part II Documents (and Addenda) must be returned

COMMODITY PAVEMENT MARKING

DUE DATE FRIDAY, April 5th, at 1:00PM

CONTRACTOR _____

**Lake County Municipal League
Cooperative Purchasing Program**

BIDDER'S PROPOSAL

PAVEMENT MARKING

Full Name of Bidder _____ (“Bidder”)

Principal Office Address _____

Local Office Address _____

Contact Person _____ Telephone _____

Email _____

TO: Lake County Municipal League (“Owner”)
1937 Municipal Way
Round Lake Beach, IL 60073

Attention: **LCML COOP REP**

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. _____, which are securely stapled to the end of this Bidder's Proposal [if none, write “NONE”] (“Bid Package”).

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. Work Proposal

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package (“Work Site”) and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for pavement marking; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the “Work.”

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of Owner pursuant thereto. Owner will define BEGIN and COMPLETION dates.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. **Contract Price Proposal**

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("Price Proposal"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

3. **Bid Security**

Bidder herewith tenders a Cashier's Check, Certified Check, Bid Bond or cash as specified in Section 9 of the Invitation for Bidder's Proposals for the sum of _____ dollars (\$_____), which is equal to at least five percent (5%) of Bidder's Price Proposal ("Bid Security"). If in the form of Bid Bond, utilize attached BLR 12230.

4. **Bidder's Obligations**

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this _____ day of _____, 20____.

Attest/Witness:

Bidder

By: _____

By: _____

Title: _____

Title: _____

**Lake County Municipal League
Cooperative Purchasing Program
Pavement Marking**

**ATTACHMENT A
SPECIAL PROVISIONS**

These Special Provisions supplement the Contract and describe specific requirements singular to the Work under consideration. The following Special Provisions supplement the “Standard Specifications for Road and Bridge Construction”, as provided within the latest addition, (hereinafter referred to as the Standard Specifications) and latest edition of the “Illinois Manual on Uniform Traffic Control Devices for Street and Highways” in effect on the date of invitations for bid. In case of conflict with any part or parts of said specifications, the said Special Provisions shall take precedence and shall govern.

I. AWARD OF CONTRACT

The Contract shall be awarded to the lowest, responsible bidder for performance of the Work as listed in the Schedule of Prices.

The total Contract Price is defined as Bidder's Proposal for making Entire Improvements as in the Schedule of Prices.

II. CONTRACT TIME and START DATE

Contractor shall perform the Work between April 15, 2024 through November 15, 2024, and may be extended for up to four additional consecutive years at the Owner’s discretion.

Upon receiving the Notice To Proceed, the contractor shall coordinate work with the OWNER to complete the project.

III. DESCRIPTION OF WORK

The Work described in these specifications consists of performing Pavement Marking for the municipalities listed in the SCHEDULE OF QUANTITIES.

IV. FUNDING SOURCE

This maintenance function is funded with either General Revenue or Motor Fuel Tax funds depending on the municipality and is subject to all requirements set forth by the State of Illinois.

V. SCOPE OF WORK

As directed by the OWNER, Contractor shall complete Pavement Marking in the locations determined and laid out by the OWNER. Contractor will be provided a list of addresses and or map of all the work locations with quantities.

VI. PAVEMENT MARKING

- A. A list of locations will be supplied to the Contractor daily prior to start of work.
- B. The Contractor shall, each day, inform the Village representative of the work scheduled for the next working day.
- C. Two-way traffic or two certified flagmen shall be required for all arterial streets.
- D. All work and materials shall comply with the latest edition of “Standard Specifications for Road and Bridge Construction”, “Section 780 Pavement Marking”, and Section 781 Raised Reflective Pavement Markers” and shall follow the latest edition of the “Manual on Uniform Traffic Control Devices” insofar as is applicable; and, all applicable local ordinances and requirements. Where there is a conflict between any of these documents, the most restrictive requirements shall prevail.
- E. Stripe Removal shall consist of removal of existing striping by grinding or other means approved by the Village representative.
- F. Contractor shall furnish a paint depth gauge, approved by the Village representative, for use throughout the project.
- G. Turn Arrows – Turn Arrows shall be installed in accordance with the state specifications and will be paid for as Turn Arrows with a single arrowhead, and Combination Turn Arrows with multiple arrowheads.

VII. CONTRACT TIME

Contractor shall complete the Work no later than November 15, 2024, and may be extended for four additional consecutive years at the Owner’s discretion.

VIII. CONTRACTOR PREQUALIFICATION

All contractors and subcontractors in evidence of their competence to perform the work in accordance with Check Sheet LRS6 shall furnish a certified or photostatic copy of an IDOT Certificate of Eligibility precedent to issuance of proposal documents.

IX. COORDINATION WITH THE OWNER

Contractor shall notify the OWNER at least forty-eight (48) hours prior to the commencement of all work.

X. CONTROL OF WORK

A. PRE-CONSTRUCTION NOTICES

The OWNER may request that the Contractor provide advance notice of planned work. If requested, the Contractor shall place signage or distribute notices per OWNER'S requirements.

XI. TRAFFIC CONTROL

The Contractor shall obtain, erect, maintain, and remove all signs, barricades, flagmen, and other traffic signal devices as may be necessary for the purpose of regulating, warning, or guiding traffic and pedestrians. Placement and maintenance of all traffic control devices shall be in accordance with the applicable parts of Article 107.14 of the SSRB and Section 701 of the January 1, 2015 Supplemental Specifications and Recurring Special Provisions Manual, and shall conform to all applicable sections of the Manual on Uniform Traffic Controls for Streets and Highway Construction, Maintenance, Utility and Incident Management Operations. All traffic protection will be considered incidental to the cost of the contract and will not be paid for separately.

XII. PAYMENT

Each request for payment of the Contract Price shall be itemized so as to indicate the portion of the requested payment that is allocable to Work performed by Contractor.

Once the OWNER has certified the completion and quality of the Work, payment will be made to Contractor.

Contractor shall be paid at the unit price per LINEAR FOOT for PAVEMENT MARKING and per SQUARE FOOT for LETTERS & SYMBOLS as specified in the Schedule of Prices.

LCML 2024 COOP

PAVEMENT MARKING

SCHEDULE OF QUANTITIES

The table below represents estimated quantities provided by each Owner. The quantities listed below are the quantities included in the Schedule of Prices. The approximate quantities set forth in the table below for each item are the Owner's estimate only and that Owner reserves the right to increase or decrease such quantities based on the Standard Specifications.

Name	Municipality	Email Address	Thermoplastic Pavement Marking					
			4" (lin')	6" (lin')	12" (lin')	24" (lin')	L & S (sq')	Removal (lin')
Kelsey Langelier	Mundelein	klangelier@mundelein.org	37434	2033	2091	667	530.40	0
Scott Hilts	Round Lake Beach	shilts@rlbeach.org	9500	330	40	300	52	0
Adam Wedoff	Round Lake	awedoff@eroundlake.com	2000	1500	300	1000	300	2000
Jayson Wargo	Libertyville	jwargo@libertyville.com	25000	8500	4500	1200	200	7500
Nick Leach	Gurnee	nleach@gurnee.il.us	20000	14000	6500	750	500	25000
Chaz Hernandez	Lindenhurst	chernandez@lindenhurstil.org	3400	500	300	125	700	4200
Jacob Mann	Wauconda	jmann@waucondail.gov	12850	7841	332	71	113	0
Jonathan Meyer	Volo	jmeyer@villageofvolo.com	20000	2000	800	200	400	0
Mike Cernock	Lake Zurich	Mike.cernock@lakezurich.org	11500	8500	1250	1100	1150	0
TOTAL			141684	45204	16113	5413	3945.40	38700

CONTRACTOR'S 2024 SCHEDULE OF PRICES

COMPLETE TABLES AS INDICATED

ITEM NO.	ITEMS	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Thermoplastic Pavement Marking 4" lines	LINEAR FOOT	141684		
2	Thermoplastic Pavement Marking 6" lines	LINEAR FOOT	45204		
3	Thermoplastic Pavement Marking 12" lines	LINEAR FOOT	16113		
4	Thermoplastic Pavement Marking 24" lines	LINEAR FOOT	5413		
5	Letters & Symbols	SQ. FT	3945.40		
6	Grinding Removal	LINEAR FOOT	38700		
TOTAL					\$

State of Illinois
DEPARTMENT OF TRANSPORTATION
Bureau of Local Roads & Streets

SPECIAL PROVISION
FOR
WAGES OF EMPLOYEES ON PUBLIC WORKS

Effective: January 1, 1999
Revised: January 2, 2013

1. Prevailing Wages. All wages paid by the Contractor and each subcontractor shall be in compliance with The Prevailing Wage Act (820 ILCS 130), as amended, except where a prevailing wage violates a federal law, order, or ruling, the rate conforming to the federal law, order, or ruling shall govern. The Illinois Department of Labor publishes the prevailing wage rates on its website at www.state.il.us/agency/idol/rates/rates.htm. If the Illinois Department of Labor revises the prevailing wage rates, the revised prevailing wage rates on the Illinois Department of Labor's website shall apply to this contract and the Contractor will not be allowed additional compensation on account of said revisions. The Contractor shall review the wage rates applicable to the work of the contract at regular intervals in order to ensure the timely payment of current wage rates. The Contractor agrees that no additional notice is required. The Contractor shall be responsible to notify each subcontractor of the wage rates set forth in this contract and any revisions thereto.
2. Payroll Records. The Contractor and each subcontractor shall make and keep, for a period of not less than three years from the date of the last payment on a contract or subcontract, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each pay period, the number of hours worked each day, and the starting and ending times of work each day. Upon seven business days' notice, the Contractor and each subcontractor shall make available for inspection and copying at a location within this State during reasonable hours, the payroll records to the public body in charge of the project, its officers and agents, the Director of Labor and his deputies and agents, and to federal, State, or local law enforcement agencies and prosecutors.
3. Submission of Payroll Records. The Contractor and each subcontractor shall, no later than the tenth day of each calendar month, file a certified payroll for the immediately preceding month with the public body in charge of the project, except that the full social security number and home address shall not be included on weekly transmittals. Instead the payrolls shall include an identification number for each employee (e.g., the last four digits of the employee's social security number). The certified payroll shall consist of a complete copy of the payroll records except starting and ending times of work each day may be omitted.

The certified payroll shall be accompanied by a statement signed by the Contractor or subcontractor or an officer, employee, or agent of the contractor or subcontractor which avers that: (i) he or she has examined the certified payroll records required to be submitted by the Act and such records are true and accurate; (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and (iii) the Contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class A misdemeanor.
4. Employees Interviews. The Contractor and each subcontractor shall permit his/her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor.

LAKE COUNTY MUNICIPAL LEAGUE COOPERATIVE PURCHASING PROGRAM



BID SUBMITTAL PACKAGE

PART II

PAVEMENT MARKING

Sealed Bid Due: Defined in PART I

**Lake County Municipal League
Cooperative Purchasing Program**

CONTRACT FOR

PAVEMENT MARKING

TABLE OF CONTENTS

1. Bid Submittal Cover Sheet and Check List
2. Bidder's Proposal
3. Bidder's Security (Bid Bond and Contract Bond)
4. Attachment A - Special Provisions

**Lake County Municipal League
Cooperative Purchasing Program**

TAPE OR STAPLE THIS PAGE TO OUTSIDE OF BID ENVELOPE

**MANDATORY DOCUMENTS TO BE RETURNED WITH BID TO
THE VILLAGE OF ROUND LAKE BEACH
1937 N. Municipal Way
Round Lake Beach, IL 60073**

CHECK LIST

1. PART I DOCUMENTS
 - a. Bidder's Sworn Acknowledgement (Notary Required)
 - b. Bidder's Sworn History and Experience Statement (Notary Required)
2. PART II DOCUMENTS
 - a. All Part II Documents (and Addenda) must be returned

COMMODITY PAVEMENT MARKING

DUE DATE FRIDAY, April 5th, at 1:00PM

CONTRACTOR _____

**Lake County Municipal League
Cooperative Purchasing Program**

BIDDER'S PROPOSAL

PAVEMENT MARKING

Full Name of Bidder _____ (“Bidder”)

Principal Office Address _____

Local Office Address _____

Contact Person _____ Telephone _____

Email _____

TO: Lake County Municipal League (“Owner”)
1937 Municipal Way
Round Lake Beach, IL 60073

Attention: **LCML COOP REP**

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. _____, which are securely stapled to the end of this Bidder's Proposal [if none, write “NONE”] (“Bid Package”).

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. Work Proposal

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package (“Work Site”) and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for pavement marking; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the “Work.”

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of Owner pursuant thereto. Owner will define BEGIN and COMPLETION dates.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. **Contract Price Proposal**

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("Price Proposal"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

3. **Bid Security**

Bidder herewith tenders a Cashier's Check, Certified Check, Bid Bond or cash as specified in Section 9 of the Invitation for Bidder's Proposals for the sum of _____ dollars (\$_____), which is equal to at least five percent (5%) of Bidder's Price Proposal ("Bid Security"). If in the form of Bid Bond, utilize attached BLR 12230.

4. **Bidder's Obligations**

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this _____ day of _____, 20____.

Attest/Witness:

Bidder

By: _____

By: _____

Title: _____

Title: _____

**Lake County Municipal League
Cooperative Purchasing Program
Pavement Marking**

**ATTACHMENT A
SPECIAL PROVISIONS**

These Special Provisions supplement the Contract and describe specific requirements singular to the Work under consideration. The following Special Provisions supplement the “Standard Specifications for Road and Bridge Construction”, as provided within the latest addition, (hereinafter referred to as the Standard Specifications) and latest edition of the “Illinois Manual on Uniform Traffic Control Devices for Street and Highways” in effect on the date of invitations for bid. In case of conflict with any part or parts of said specifications, the said Special Provisions shall take precedence and shall govern.

I. AWARD OF CONTRACT

The Contract shall be awarded to the lowest, responsible bidder for performance of the Work as listed in the Schedule of Prices.

The total Contract Price is defined as Bidder's Proposal for making Entire Improvements as in the Schedule of Prices.

II. CONTRACT TIME and START DATE

Contractor shall perform the Work between April 15, 2024 through November 15, 2024, and may be extended for up to four additional consecutive years at the Owner’s discretion.

Upon receiving the Notice To Proceed, the contractor shall coordinate work with the OWNER to complete the project.

III. DESCRIPTION OF WORK

The Work described in these specifications consists of performing Pavement Marking for the municipalities listed in the SCHEDULE OF QUANTITIES.

IV. FUNDING SOURCE

This maintenance function is funded with either General Revenue or Motor Fuel Tax funds depending on the municipality and is subject to all requirements set forth by the State of Illinois.

V. SCOPE OF WORK

As directed by the OWNER, Contractor shall complete Pavement Marking in the locations determined and laid out by the OWNER. Contractor will be provided a list of addresses and or map of all the work locations with quantities.

VI. PAVEMENT MARKING

- A. A list of locations will be supplied to the Contractor daily prior to start of work.
- B. The Contractor shall, each day, inform the Village representative of the work scheduled for the next working day.
- C. Two-way traffic or two certified flagmen shall be required for all arterial streets.
- D. All work and materials shall comply with the latest edition of “Standard Specifications for Road and Bridge Construction”, “Section 780 Pavement Marking”, and Section 781 Raised Reflective Pavement Markers” and shall follow the latest edition of the “Manual on Uniform Traffic Control Devices” insofar as is applicable; and, all applicable local ordinances and requirements. Where there is a conflict between any of these documents, the most restrictive requirements shall prevail.
- E. Stripe Removal shall consist of removal of existing striping by grinding or other means approved by the Village representative.
- F. Contractor shall furnish a paint depth gauge, approved by the Village representative, for use throughout the project.
- G. Turn Arrows – Turn Arrows shall be installed in accordance with the state specifications and will be paid for as Turn Arrows with a single arrowhead, and Combination Turn Arrows with multiple arrowheads.

VII. CONTRACT TIME

Contractor shall complete the Work no later than November 15, 2024, and may be extended for four additional consecutive years at the Owner’s discretion.

VIII. CONTRACTOR PREQUALIFICATION

All contractors and subcontractors in evidence of their competence to perform the work in accordance with Check Sheet LRS6 shall furnish a certified or photostatic copy of an IDOT Certificate of Eligibility precedent to issuance of proposal documents.

IX. COORDINATION WITH THE OWNER

Contractor shall notify the OWNER at least forty-eight (48) hours prior to the commencement of all work.

X. CONTROL OF WORK

A. PRE-CONSTRUCTION NOTICES

The OWNER may request that the Contractor provide advance notice of planned work. If requested, the Contractor shall place signage or distribute notices per OWNER'S requirements.

XI. TRAFFIC CONTROL

The Contractor shall obtain, erect, maintain, and remove all signs, barricades, flagmen, and other traffic signal devices as may be necessary for the purpose of regulating, warning, or guiding traffic and pedestrians. Placement and maintenance of all traffic control devices shall be in accordance with the applicable parts of Article 107.14 of the SSRB and Section 701 of the January 1, 2015 Supplemental Specifications and Recurring Special Provisions Manual, and shall conform to all applicable sections of the Manual on Uniform Traffic Controls for Streets and Highway Construction, Maintenance, Utility and Incident Management Operations. All traffic protection will be considered incidental to the cost of the contract and will not be paid for separately.

XII. PAYMENT

Each request for payment of the Contract Price shall be itemized so as to indicate the portion of the requested payment that is allocable to Work performed by Contractor.

Once the OWNER has certified the completion and quality of the Work, payment will be made to Contractor.

Contractor shall be paid at the unit price per LINEAR FOOT for PAVEMENT MARKING and per SQUARE FOOT for LETTERS & SYMBOLS as specified in the Schedule of Prices.

LCML 2024 COOP

PAVEMENT MARKING

SCHEDULE OF QUANTITIES

The table below represents estimated quantities provided by each Owner. The quantities listed below are the quantities included in the Schedule of Prices. The approximate quantities set forth in the table below for each item are the Owner's estimate only and that Owner reserves the right to increase or decrease such quantities based on the Standard Specifications.

Name	Municipality	Email Address	Thermoplastic Pavement Marking					
			4" (lin')	6" (lin')	12" (lin')	24" (lin')	L & S (sq')	Removal (lin')
Kelsey Langelier	Mundelein	klangelier@mundelein.org	37434	2033	2091	667	530.40	0
Scott Hilts	Round Lake Beach	shilts@rlbeach.org	9500	330	40	300	52	0
Adam Wedoff	Round Lake	awedoff@eroundlake.com	2000	1500	300	1000	300	2000
Jayson Wargo	Libertyville	jwargo@libertyville.com	25000	8500	4500	1200	200	7500
Nick Leach	Gurnee	nleach@gurnee.il.us	20000	14000	6500	750	500	25000
Chaz Hernandez	Lindenhurst	chernandez@lindenhurstil.org	3400	500	300	125	700	4200
Jacob Mann	Wauconda	jmann@waucondail.gov	12850	7841	332	71	113	0
Jonathan Meyer	Volo	jmeyer@villageofvolo.com	20000	2000	800	200	400	0
Mike Cernock	Lake Zurich	Mike.cernock@lakezurich.org	11500	8500	1250	1100	1150	0
TOTAL			141684	45204	16113	5413	3945.40	38700

CONTRACTOR'S 2024 SCHEDULE OF PRICES

COMPLETE TABLES AS INDICATED

ITEM NO.	ITEMS	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Thermoplastic Pavement Marking 4" lines	LINEAR FOOT	141684		
2	Thermoplastic Pavement Marking 6" lines	LINEAR FOOT	45204		
3	Thermoplastic Pavement Marking 12" lines	LINEAR FOOT	16113		
4	Thermoplastic Pavement Marking 24" lines	LINEAR FOOT	5413		
5	Letters & Symbols	SQ. FT	3945.40		
6	Grinding Removal	LINEAR FOOT	38700		
TOTAL					\$

State of Illinois
DEPARTMENT OF TRANSPORTATION
Bureau of Local Roads & Streets

SPECIAL PROVISION
FOR
WAGES OF EMPLOYEES ON PUBLIC WORKS

Effective: January 1, 1999
Revised: January 2, 2013

1. Prevailing Wages. All wages paid by the Contractor and each subcontractor shall be in compliance with The Prevailing Wage Act (820 ILCS 130), as amended, except where a prevailing wage violates a federal law, order, or ruling, the rate conforming to the federal law, order, or ruling shall govern. The Illinois Department of Labor publishes the prevailing wage rates on its website at www.state.il.us/agency/idol/rates/rates.htm. If the Illinois Department of Labor revises the prevailing wage rates, the revised prevailing wage rates on the Illinois Department of Labor's website shall apply to this contract and the Contractor will not be allowed additional compensation on account of said revisions. The Contractor shall review the wage rates applicable to the work of the contract at regular intervals in order to ensure the timely payment of current wage rates. The Contractor agrees that no additional notice is required. The Contractor shall be responsible to notify each subcontractor of the wage rates set forth in this contract and any revisions thereto.
2. Payroll Records. The Contractor and each subcontractor shall make and keep, for a period of not less than three years from the date of the last payment on a contract or subcontract, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each pay period, the number of hours worked each day, and the starting and ending times of work each day. Upon seven business days' notice, the Contractor and each subcontractor shall make available for inspection and copying at a location within this State during reasonable hours, the payroll records to the public body in charge of the project, its officers and agents, the Director of Labor and his deputies and agents, and to federal, State, or local law enforcement agencies and prosecutors.
3. Submission of Payroll Records. The Contractor and each subcontractor shall, no later than the tenth day of each calendar month, file a certified payroll for the immediately preceding month with the public body in charge of the project, except that the full social security number and home address shall not be included on weekly transmittals. Instead the payrolls shall include an identification number for each employee (e.g., the last four digits of the employee's social security number). The certified payroll shall consist of a complete copy of the payroll records except starting and ending times of work each day may be omitted.

The certified payroll shall be accompanied by a statement signed by the Contractor or subcontractor or an officer, employee, or agent of the contractor or subcontractor which avers that: (i) he or she has examined the certified payroll records required to be submitted by the Act and such records are true and accurate; (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and (iii) the Contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class A misdemeanor.
4. Employees Interviews. The Contractor and each subcontractor shall permit his/her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor.

CONTRACTOR'S 2024 SCHEDULE OF PRICES

COMPLETE TABLES AS INDICATED

ITEM NO.	ITEMS	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Thermoplastic Pavement Marking 4" lines	LINEAR FOOT	141684	.70	99,178.80
2	Thermoplastic Pavement Marking 6" lines	LINEAR FOOT	45204	.90	40,683.60
3	Thermoplastic Pavement Marking 12" lines	LINEAR FOOT	16113	1.90	30,614.70
4	Thermoplastic Pavement Marking 24" lines	LINEAR FOOT	5413	4.75	25,711.75
5	Letters & Symbols	SQ. FT	3945.40	4.75	18,740.65
6	Grinding Removal	LINEAR FOOT	16200	.30	4,860.00
TOTAL					\$219,789.50

**PAVEMENT MARKING CONTRACT BETWEEN THE VILLAGE OF MUNDELEIN
AND SUPERIOR ROAD STRIPING**

1. **PARTIES** to this agreement made and dated the 13th day of May 2024, are the Village of Mundelein, acting by and through its Mayor and Village Board, known hereinafter as "Village", and the successful bidder, Superior Road Striping known hereinafter as the "Contractor", its executors, administrators, successors, or assigns.

2. **TERMS:** It is understood and agreed that the Instructions to Bidders, General Conditions, Specifications and Proposal Forms titled *Lake County Municipal League Cooperative Purchasing Program: Pavement Marking* as submitted to the Lake County Municipal League on April 5, 2024, and the Proposal as completed and executed by the Contractor are all essential documents (the "Documents") which are a part of this Contract. Said Documents are attached hereto and made hereof as Exhibit A.

3. **FULL COMPLIANCE:** The Contractor agrees with the Village to do all the work, furnish all materials and equipment along with all labor necessary to complete the work for three years in accordance with the terms, conditions and specifications described in the Documents incorporated herein as Exhibit A, in order to fully comply with all of the terms of this Contract. The parties hereto specifically agree that the consideration for this Contract is sufficient.

4. **REPRESENTATION AND WARRANTY:** Contractor represents and warrants that all information contained in the completed and executed Proposal are true and correct to the best of his information, knowledge, and belief.

5. **ILLINOIS FREEDOM OF INFORMATION ACT:** Contractor understands that amendments to the Illinois Freedom of Information Act (P.A. 96-0542) which requires the Contractor to produce to the Requester any of its company records and documents which are in any way related to the performance of services under this agreement and not exempt from disclosure within five business days of the Village's receipt of a request for said records. Accordingly, the Contractor agrees to be bound by the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), and agrees to deliver to the Village all records in its possession relating to this agreement within three (3) business days of a request by the Village for said records.

Contractor agrees to reimburse the Village any fees, fines, or costs incurred by or assessed against the Village for its failure to deliver requested records in the possession of the Contractor, and which the Contractor failed to deliver to the Village within three (3) business days of its receipt of a request from the Village to do so. For purposes of this paragraph, an e-mail request for records and documents will be considered received by the Contractor on the day sent.

The Contractor shall not be entitled to receive any wages, fees, or costs of any kind from the Village for the production of documents and records in response to a Freedom of Information Act request.

6. **IN WITNESS WHEREOF**, the said parties have executed this Contract on the date above mentioned.

VILLAGE OF MUNDELEIN

By: _____
Director of Public Works and Engineering

CONTRACTOR

If a Corporation:

Attest:

Corporation Name: _____

By: _____
President

Secretary

If a Co-Partnership:

_____ (Seal)

_____ (Seal)

_____ (Seal)

Partners Doing Business under the Firm Name of:

If an Individual:

_____ (Seal)

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: Bulk Rock Salt

Financial Impact:

N/A

Attachments:

1. Exhibit A - Bid Specifications
2. Exhibit B - Contract
3. Exhibit C - Bid Tab

Background:

Lake County Department of Transportation solicited bids for Bulk Rock Salt as part of a joint purchasing cooperative. Bids were opened on April 16, 2024. Two bids were received, ranging in price from \$85.58-\$85.26 per ton. Morton Salt, Inc., provided the lowest responsive bid. This is the same firm that provided bulk rock salt the previous year for the Village. This is a one-year contract with the option to extend.

Recommendation:

Motion to Adopt a Resolution approving the Bulk Rock Salt Contract between the Village of Mundelein and Morton Salt, Inc.

I hereby certify that the attached is an original of
Resolution No. R-24-05-23
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-23

RESOLUTION APPROVING THE BULK ROCK SALT CONTRACT BETWEEN THE VILLAGE OF MUNDELEIN AND MORTON SALT, INC.

WHEREAS, Illinois Compiled Statutes 65 ILCS 5/8-9-1 AND Section 3.04.020 of the Mundelein Municipal Code provides that a contract in which the expense to be incurred by a municipality exceeds \$20,000.00 shall be competitively bid, except that such contract may be entered into by the into by the proper municipal officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all Trustees then holding office; and

WHEREAS, Section 3.04.070 of the Mundelein Municipal Code provides that the Village shall have the authority to join with other units of government in cooperative purchasing plans when the best interests of the village would be served thereby, and in the case of joint purchasing, the bid and proposal procedures shall not apply; and

WHEREAS, on April 16, 2024, sealed bids for the Lake County Department of Transportation bulk rock salt joint purchase were received and opened; and

WHEREAS, the following bid proposals were received:

Compass Minerals: \$85.58/Ton

Morton Salt, Inc.: \$85.26/Ton

; and

WHEREAS, the Mundelein Public Works and Engineering Department staff has determined that Morton Salt, Inc., Chicago, Illinois, is the lowest responsive, responsible bidder; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to accept all bids and award the contract to Morton Salt, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, COUNTY OF LAKE, STATE OF ILLINOIS as follows:

SECTION I: The Contract between the Village of Mundelein and Morton Salt, Inc., a copy of which is attached hereto, is hereby approved.

SECTION II. The Director of Public Works and Engineering is hereby authorized to execute the contract between the Village of Mundelein and Morton Salt, Inc.

XXX this 13th day of May 2024 by a roll call vote.

RESULT: [Yes 0, No 0, Abstained 0]

MOVER: None

SECONDER: None

AYES: None

NAYS:	None
ABSTAIN:	None



Local Public Agency Material
Proposal or Deliver & Install Proposal

Proposal Submitted By:

Contractor's Name

Contractor's Address

City

State

Zip Code

STATE OF ILLINOIS

Local Public Agency

County

Section Number

Street Name/Road Name

Type of Funds

☒ Material proposal ☐ Deliver and Install Proposal ☐ Plans

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature

Date

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Department of Transportation

Released for bid based on limited review

Regional Engineer Signature & Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number
County of Lake	Lake	25-00000-05-GM

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of the County Engineer of Lake County
 600 West Winchester Road, Libertyville, IL 60048 Name of Office
 Address until 10:00 AM on 04/16/24
Time Date

1. Plans and proposal forms will be available in the office of

Plans and proposal forms will be available online at <https://www.lakecountypurchasingportal.com/> or at the office of the Lake County.

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

- The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals.
- A proposal guaranty in the proper amount, as specified in the BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals, will be required. See the attached Special Provisions for specific instructions for proposal guaranty for this proposal packet.
- The successful bidder at the time of execution of the contract will be required to deposit a contract bond or proposal guaranty as provided for in the special provisions. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.
- Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed "Material Proposal, Section 25-00000-05-GM".

By Order of
Awarding Authority

County Board of Lake County

County Engineer/Superintendent of Highways/

~~Municipal Clerk~~

Shane E. Schneider, P.E., County Engineer

Date

03/12/2024

Material Proposal or Deliver & Install Proposal

To

Awarding Authority

County Board of Lake County

Awarding Authority Address

18 North County Street

City

Waukegan

State

IL

Zip Code

60085

If this bid is accepted within 45 days from the date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

- It is understood and agreed that the "Standard Specifications for Road and Bridge Construction", adopted 01/01/22 and the "Supplemental Specifications and Recurring Special Provisions", adopted 01/01/24, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provision and supplemental specifications attached hereto.
- It is understood that quantities listed are approximate only and that they may be increased or decrease as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit prices stated and that bids will be compared on the basis of total price bid for each group.
- Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or paces on the road designed by the awarding authority or its authorized representative.
- The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway Standards.

County of Lake

Lake

25-00000-05-GM

5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.

If a bid bond is allowed or required, Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: _____ Treasurer of Lake County _____.

The amount of the check is _____ (_____).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number _____).

Discounts will be allowed for payment as follows: _____ calendar days _____ calendar days

Discounts will not be considered in determining the low bidder

Bidder

By

Title

Address

City

State

Zip Code



Local Public Agency

County

Section Number

County of Lake

Lake

25-00000-05-GM

WE, _____ as PRINCIPAL, and

_____ as SURETY, are held jointly, severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ of _____ Day _____ Month and Year

Principal

Company Name

Signature & Date

By:

Title

Company Name

Signature & Date

By:

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

Name of Surety

Signature of Attorney-in-Fact Signature & Date

By:

STATE OF IL

COUNTY OF

I _____, a Notary Public in and for said county do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ Month and Year

(SEAL, if required by the LPA)

Notary Public Signature & Date

Date commission expires _____

Local Public Agency

County

Section Number

County of Lake

Lake

25-00000-05-GM

ELECTRONIC BID BOND

☐ **Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)**

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Company/Bidder Name

--

Signature & Date

--

Title

--

VENDOR DISCLOSURE STATEMENT

Vendor Name:			
Address:			
Contact Person:		Contact Phone #:	
Bid/RFP/SOI/Contract/Renewal:			

Vendors wishing to contract with Lake County for goods and services in an amount greater than \$30,000 shall submit this form in advance of award. This disclosure statement is not required for utility companies regulated by the Illinois Commerce Commission or local units of government. Vendors shall disclose:

- A familial relationship between a Lake County elected official, department director, deputy director and manager and owners, principals, executives, officers, account managers or other similar managerial positions of the vendor's company. Familial relationship is defined as a spouse (including civil partner), child, stepchild, parent, stepparent, grandparent, in-laws (including parent, grandparent, sibling, or child), relatives and non-relatives living in the same residence, and offspring born to any aforementioned person.
- All political campaign contributions made by the vendor or an owner, principal, executive, officer, account manager, or other similar managerial position of the vendor to any county board member, county board chair, or countywide elected official within the last five years.

If there is nothing to report in a section, please state none in the appropriate space.

FAMILIAL RELATIONSHIPS

List names and departments/agencies of Lake County employees or public officials with whom owners, principals, or officers of the vendor's company have a familial relationship and the nature of the relationship. Attach additional pages as necessary. (Provide all names or state none in the space below. Do not leave blank.)

Name and Department/Agency of Lake County Employee/Public Official	Familial Relationship

CAMPAIGN CONTRIBUTIONS

List campaign contributions that have been made within the last five years that exceed \$150 annually. Attach additional pages as necessary. (Provide all names or state none in the space below. Do not leave blank.)

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made

Continuing disclosure is required if information changes. This Vendor Disclosure Statement form is available at www.lakecountyil.gov.

The full text of the County's Ethics and Procurement policies and ordinances are available at www.lakecountyil.gov.

I hereby acknowledge that the information above is accurate and complete, that I am an authorized signer on behalf of the vendor, that I have read and understand these disclosure requirements, and that I agree to update this information if there are any related changes by submitting a new Vendor Disclosure Statement.

Authorized Signature:		Title:	
Printed Name:		Date:	

Vendors must insert "x" in the following box indicating exception and provide a brief narrative for exception.

☐



RETURN WITH BID

VENDOR CERTIFICATION FORM

Bid/RFP/SOI Number:			
Vendor Name:			
Address:			
Primary Contact Name:			
Primary Contact Email Address:			
Primary Contact Phone Number:			
Project Manager Name:			
Project Manager Email Address:			
Project Manager Phone Number:			
# Years in Business:		Number of Employees:	
Annual Sales:	\$	Dunn & Bradstreet #:	
Vendor Certification Statement: Please identify all of the following that apply to the ownership of this firm. This information is collected for reporting purposes only and not vendor selection. Please include a copy of the certification. (Definitions are included on the second page of Vendor Certification Form).			
	Contractor certifies as a Minority – Business Enterprise (MBE)		
	Contractor certifies as a Women Business Enterprise (WBE)		
	Contractor certifies as a Veteran-Owned (VBE) Business Enterprise		
	Contractor certifies as a Persons with Disabilities Owned Business Enterprise (PDBE)		
	Contractor certifies as a Service-Disabled Veteran-Owned (SDVBE) Business Enterprise		
	Contractor certifies as a Business Enterprise Program (BEP)		
	Contractor certifies as a Small Disadvantaged Businesses (SDB)		
	Contractor certifies as a Veteran-Owned Small Business (VOSB)		
	Local Business		
	None		
Other (Specify)			
Certification Number:			
Certified by (Agency):			

I certify that this information is accurate to the best of my knowledge and that I am authorized to provide this information on behalf of my company.

Signature, Title

Printed Name, Title

Date

RETURN WITH BID

Vendor Certification Definitions

- **Minority-owned business (MBE)**
A business concern which is at least 51% owned by one or more minority persons, or in the case of a corporation, at least 51% of the stock in which is owned by one or more minority persons; and the management and daily business operations of which are controlled by one or more of the minority individuals who own it.
- **Woman-owned business (WBE)**
A business which is at least 51% owned by one or more women, or, in the case of a corporation, at least 51% of the stock in which is owned by one or more women; and the management and daily business operations of which are controlled by one or more of the women who own it.
- **Veteran-owned Business Enterprise (VBE)**
A small business (i) that is at least 51 percent owned, controlled and managed by one or more Eligible Veterans or in the case of a corporation, at least 51 percent or more of the stock of which is owned, controlled and managed by one or more Eligible Veterans.
 - Eligible Veteran means a person who (i) has been either a member of the armed forces of the United States or, while a citizen of the United States, was a member of the armed forces of allies of the United States in time of hostilities with a foreign country and (ii) has served under one or more of the following conditions: (a) the veteran served a total of at least 6 months; (b) the veteran served for the duration of hostilities regardless of the length of the engagement; (c) the veteran was discharged on the basis of hardship; or (d) the veteran was released from active duty because of a service connected disability and was discharged under honorable conditions.
 - Armed forces of the United States means the United States Army, Navy, Air Force, Marine Corps, Coast Guard or service in active duty as defined under 38 U.S.C. Section 101. Service in the Merchant Marine that constitutes active duty under Section 401 of federal Public Act 95-202 shall also be considered service in the armed forces for purposes of this Division.
- **Persons with Disabilities Owned Business Enterprise (PDBE)**
A small business (i) that is at least 51 percent owned, controlled and managed by one or more Persons with a Disability; or in the case of a corporation, at least 51 percent or more of the stock of which is owned, controlled, and managed by one or more Persons with a Disability.
 - Disability or Disabled means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.
- **Service-Disabled Veteran-owned Business Enterprise (SDVBE)**
A small business (i) that is at least 51 percent owned, controlled, and managed by one or more qualified service disabled veterans or in the case of a corporation, at least 51 percent or more of the stock of which is owned, controlled and managed by one or more Service Disabled Veterans.
 - Service-Disabled Veteran means an Eligible Veteran who has been found to have 10 percent or more service-connected disability by the United States Department of Veterans Affairs or the United States Department of Defense.
 - Service-connected disability means a disability incurred in the line of duty in the active military, naval or air service as described in 38 U.S.C. 101(16).
- **BEP – Business Enterprise Program**
Business Enterprise Program (BEP) BEP assists businesses owned by minorities, women and people with disabilities gain access to the State of Illinois procurement process. BEP certification with the State of Illinois can also open the door to opportunities with other public and private entities which are looking for diverse suppliers.
- **Small Disadvantaged Businesses (SDB)**
A Small Disadvantaged Business (SDB) is a small business owned and controlled by socially and economically disadvantaged individuals as defined by Federal Acquisition Regulation (FAR) 19.001
- **Veteran-Owned Small Business (VOSB)**
A Veteran-Owned Small Business (VOSB) is a small business that is at least 51 percent owned by one or more veterans; or, if a publicly owned business, at least 51 percent of the stock is owned by one or more veterans. Also, one or more veterans control management and daily business operations of the firm.
- **Local business**
Lake County launched a Buy Local. Build Local. Work Local initiative in 2013 to increase the outreach and procurement opportunities for businesses located within Lake County, including women-owned businesses and minority-owned business enterprises (L/W/MBE). The overarching objective is to maximize participation from these businesses in the County's procurement process, in accordance with applicable law.

CONTRACTOR

PLEASE REPLACE

WITH YOUR

COMPLETED

LCDOT CBID

PRINTOUT

SPECIAL PROVISION

TABLE OF CONTENTS

NOTICE TO ALL BIDDERS	1
LOCATION OF SALT FACILITIES.....	2
DESCRIPTION OF WORK.....	2

DIVISION 100. GENERAL REQUIREMENTS AND CONTRACTS

SECTION 102 ADVERTISEMENT, BIDDING, AWARD AND CONTRACT EXECUTION	3
TAX EXEMPTION (LCDOT)	7
CONTRACT AWARD AND EXECUTION (LCDOT)	8
BID SHEET EXPLANATION	8
SHARED SERVICES.....	9
SHARED SERVICES BIDDING	9
PROPOSAL GUARANTY	10
PERFORMANCE BOND	10
ARTICLE 105.27 INSURANCE	10
PREQUALIFICATION	10

BULK ROCK SALT

DESCRIPTION	11
MATERIALS.....	11
GENERAL	11
QUANTITIES.....	11
STOCKING REQUIREMENTS	12
ORDERING	12
DELIVERY	13
TERM	13
ESCALATOR PROVISION	14

BASIS OF PAYMENT	14
-------------------------------	-----------

LIQUIDATED DAMAGES	14
---------------------------------	-----------

BULK ROCK SALT (ENHANCED)

DESCRIPTION	15
--------------------------	-----------

MATERIALS	15
------------------------	-----------

GENERAL	15
----------------------	-----------

QUANTITIES	15
-------------------------	-----------

STOCKING REQUIREMENTS	16
------------------------------------	-----------

ORDERING	16
-----------------------	-----------

DELIVERY	17
-----------------------	-----------

TERM	18
-------------------	-----------

ESCALATOR PROVISION	18
----------------------------------	-----------

BASIS OF PAYMENT	18
-------------------------------	-----------

LIQUIDATED DAMAGES	18
---------------------------------	-----------

IDOT RECURRING SPECIAL PROVISIONS

LRS 11 SPECIAL PROVISION FOR EMPLOYMENT PRACTICES.....	20
---	-----------

INDEX OF CHECK SHEETS.....	22
-----------------------------------	-----------

QUANTITY, DELIVER LOCATIONS & CONTACT INFORMATION

TABLE OF ESTIMATED QUANTITIES, DELIVERY LOCATIONS & POINT OF CONTACT INFORMATION.....	24
--	-----------

INTENTIONALLY

BLANK

NOTICE TO ALL BIDDERS

DO NOT REMOVE ANY SHEETS* SUPPLIED WITH THIS NOTICE:
EACH SHEET IS A PART OF THE AGREEMENT BETWEEN THE
BIDDER AND THE LAKE COUNTY DIVISION OF TRANSPORTATION.

PLEASE READ CAREFULLY **ALL** THE GENERAL SPECIAL
PROVISIONS AND THE INDIVIDUAL GROUP SPECIAL PROVISIONS
FOR ANY GROUP YOU SUBMIT A PROPOSAL ON.

*Except replacing the CBID sheet with your printout.

STATE OF ILLINOIS SPECIAL PROVISIONS

The following Special Provisions supplement the specifications listed in the table below, which apply to and govern the proposed improvement designated as Lake County Section **25-00000-05-GM**, and in case of conflict with any part or parts of said specifications, the said Special Provisions shall take precedence and govern.

SPECIFICATION	ADOPTED/DATED
Standard Specifications for Road and Bridge Construction	January 1, 2022
Manual on Uniform Traffic Control Devices for Streets and Highways Illinois Supplement	2009 Edition June 2014 Revision
Supplemental Specifications and Recurring Special Provisions (indicated on the Check Sheet included herein)	January 1, 2024
Standard Specifications for Water & Sewer Main Construction in Illinois	7 th Edition, 2014

LOCATION OF SALT FACILITIES

Information for the Lake County Division of Transportation facility and other local government facilities is located in the Contact Information and Delivery Location table beginning on page 24 of these special provisions.

DESCRIPTION OF WORK

This work consists of furnishing and delivering bulk rock salt for snow and ice control to the Lake County Division of Transportation and other local units of government in Lake, McHenry and Cook counties in Illinois.

DIVISION 100. GENERAL REQUIREMENTS AND COVENANTS

SECTION 102 ADVERTISEMENT, BIDDING, AWARD AND CONTRACT EXECUTION (LCDOT)

Effective: January 1, 2007
Revised: August 24, 2020

Project Information: Contractors/Suppliers may access the project materials through the Lake County Purchasing Portal – the web page defaults to the Lake County Purchasing tab. Select the Lake County DOT PROJECTS (greyed out right tab) to view LCDOT projects. The purchasing Portal is located at:

<https://www.lakecountypurchasingportal.com/>

Authorization to Bid: All Contractors/Suppliers shall submit a “Request for Authorization to Bid” to LCDOT and receive an approval. The request will be submitted through the web page. After registering for the project, the Contractor/Supplier will see the following screen (example Materials Test Project shown)

Bid Details

Contract No. 21-00000-00-TE - Materials Test Project

Info	Events	Download List
SectionNumber: 21-00000-00-TE		
Title: Materials Test Project		
Description: This is a test project only.		
This project is not open for bidding.		
DOTContact: Richard D. McMorris, PE		
DOTPhone: 8473777457		
DOTFax: 8479845855		
DOTEmail: rmc Morris@lakecountyll.gov		
Location: Lake County Division of Transportation : 600 W Winchester Road Libertyville, Illinois 60048 United States		
Advertised Date: 8/17/2020		
LetDate/Time: 08/21/2020 10:00 AM, CST		
Documents		
Contract Specifications		
Request Authorization		

To access the contract documents, select the individual document (Contract Specifications, CBID etc..) blue text link. To request Authorization to bid select the green Request Authorization button under the contract documents. Once selected the following screen will appear.

Request For Authorization To Bid Form

Companies that wish to bid on Lake County Division of Transportation (LCDOT) projects, as the prime contractor, must submit a Request for Authorization to Bid to LCDOT. LCDOT will send an Authorization to Bid letter to the company within 1 working day.

We wish to bid on the following project.

Materials Test Project

[Attach a Document \(IDOT Prequalification\)](#)

Company Name: LCDOT

Contact Name:

Address:

Email:

Phone:

Fax:

The information is prepopulated from your registration. For construction projects requiring IDOT Prequalification, select the blue link just above your information to attach the latest copy of your prequalification form.

To submit select the green Submit button. This will generate an e-mail to LCDOT requesting the authorization. Upon approval/disapproval by LCDOT an e-mail will be sent to the Contractor/Supplier with the decision.

Prequalification of Bidders:

- ☐ IDOT Prequalification is required – The provisions of LRS6 and/or LRS7 requiring Bidder Prequalification are applicable to this proposal – attach your IDOT prequalification form to Request for Authorization to Bid submittal.
- ☒ IDOT Prequalification is not required - The provisions of LRS6 and/or LRS7 requiring Bidder Prequalification are not applicable to this proposal. Bidders do not need to be prequalified with IDOT or attach a prequalification form.

Bid Proposals: Proposals submitted without securing an "Authorization to Bid" will be considered non-responsive, and the bid will not be opened or considered. The unopened proposal will be returned to the Contractor.

LCDOT **does not** accept electronic bid proposals. **Do not use the Submittals** option at the bottom of the project Info page. This section is not active for LCDOT projects.

Submittals (each file will have a max. upload limit of 20 MB):

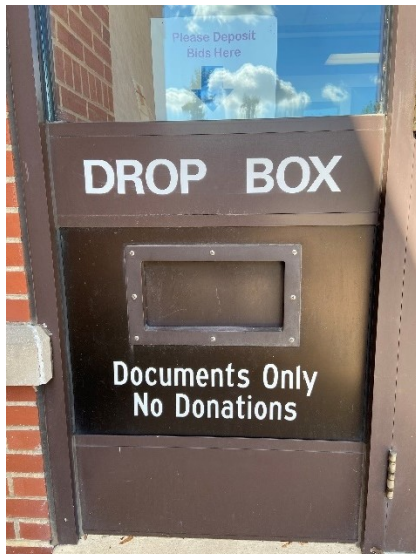
5 of 5 file uploads remaining

	Browse...
	Browse...
	Browse...
	Browse...
	Browse...

Save Submittals

Please click on the save submittals button. Once you have saved your submittal, you may close the browser.

LCDOT DOES NOT ACCEPT ELECTRONIC BIDS DO NOT USE THE SUBMITTALS OPTION



Bid proposals may be submitted via mail (US Postal Service) and/or delivery service e.g. FedEx, UPS etc. Due to COVID there is limited access to the LCDOT offices. Most of the DOT office personnel are working remotely and the front desk is not staffed. Contractors **shall not** send their bids in with a request for signature upon delivery as no one may be available to sign for the bid thereby delaying delivery.

Bid proposals may also be hand delivered to LCDOT at 600 W. Winchester Road, Libertyville, IL 60048, and placed in the Drop Box located in the window panel to the left of the main entrance doors located on the east side of the building.

It is the Contractor's responsibility to get the Bid/Proposal to LCDOT prior to the submission date and time. LCDOT is not responsible for any delays in delivery due to office staffing and/or requests for delivery receipts.

Lake County – Vendor Disclosure Statement:

All Contractors & Suppliers wishing to contract with Lake County for goods and services in an amount greater than \$30,000 shall submit this form with their bid proposal.

Lake County – Vendor Certification Form:

All Contractors & Suppliers wishing to contract with Lake County for goods and services shall submit this form with their bid proposal.

CBID Spreadsheet:

In order to limit bid proposal math errors, all bids for this project **shall** be submitted using the CBID spreadsheet. The Contractor shall include in their bid proposal a hardcopy CBID printout. Proposals submitted without a hardcopy CBID printout will be rejected as nonresponsive and returned to the Contractor unread. Proposals submitted with a handwritten schedule of items will be rejected as nonresponsive and returned to the Contractor unread. A maximum of five pay items may have legible pen and ink entries/revisions to the unit and extended prices on the CBID printout to accommodate last minute supplier and subcontractor quotes. A legible pen and ink entry/revision to the project total bid will also be allowed.

To decrease LCDOT bid processing time, for projects with 25 or more pay items the Contractor shall include in their sealed bid envelope an electronic copy (CD or flash (thumb) drive) with a copy of the completed CBID. The hardcopy CBID printout will serve as the bid submission, while the electronic copy is only provided to aid in tabulating the bids. If there is a difference between the hardcopy CBID printout and the electronic copy provided, the hardcopy CBID printout shall take precedence and be used to complete the bid tabulation.

If the Contractor is bidding on more than one project for which an electronic copy of the CBID is required, the Contractor may include all the CBIDs on a single CD or flash drive. The CD or flash drive shall be clearly labeled with the Contractor's name and the project CBIDs included. The single CD or flash drive shall be submitted in the sealed bid envelope of one of the projects the Contractor is bidding on.

TAX EXEMPTION (LCDOT)

Effective: May 13, 2021

Tax Exemption:

- a. Lake County is exempt from the Illinois State and municipal or county Retailers Occupation Tax, Service Occupation Tax, Use Tax, Service Use Tax, as described in Illinois Revised Statute Chapter 120. Bid prices shall not include the cost of such taxes.
- b. Federal excise tax does not apply to materials or services purchased by Lake County. Should the federal excise tax be applicable to this transaction, Lake County will furnish a federal exemption certificate. The bid prices quoted herein by the Contractor/Supplier shall include all other direct or indirect federal, state, and local taxes which apply.
- c. Pursuant to 86 Ill. Adm. Code 130.2076, tangible personal property that is purchased by the Contractor for incorporation into Lake County's real property pursuant to Contractor's performance of this contract shall be deemed purchased by the Contractor for Lake County and transferred by the Contractor to Lake County upon completion of this contract.
- d. Contractor(s) shall forward this information to their suppliers in order that the sale of such materials and equipment be properly recorded as a tax-exempt sale. Such information shall be accompanied by a copy of the contract or Purchase Order.
- e. It shall be the Contractor's sole responsibility to obtain any necessary approvals from the Illinois Department of Revenue (IDOR) to obtain any exemption from the Retailers' Occupation Tax.

CONTRACT AWARD and EXECUTION (LCDOT)

Contract Award and Execution: Award and execution of contract shall be in accordance with Section 102 of the "Standard Specifications" and the following:

Insurance certificates shall be received within five (5) days after the contract has been mailed to the bidder. Contract performance and payment bond shall be received within ten (10) days after the contract has been mailed to the bidder. The contract shall be executed by the successful bidder and returned within fifteen (15) days after the contract has been mailed to the bidder.

BID SHEET EXPLANATION: The CBID lists the Lake County Division of Transportation, the Lake County Forest Preserve District and all the local governmental units participating in this bid. The list includes the estimated rock salt quantity for each.

Suppliers will provide three separate unit prices for each government unit.

Unit Price 80% - 120%: Suppliers shall enter the unit price per ton, for ROCK SALT or ROCK SALT (ENHANCED) ordered by LCDOT and other participating local governmental units, for a minimum of 80% of the estimated usage to a maximum of 120% of the estimated usage. Lake County, and the other participating local governmental units, have committed to purchase a minimum of 80% of the estimated usage. This unit price is for orders placed for delivery **after November 1, 2024**.

Unit Price 120% - 150%: Suppliers shall enter the unit price per ton, for ROCK SALT or ROCK SALT (ENHANCED) ordered by LCDOT, and other participating local governmental units, for a quantity greater than 120% of the estimated usage and not to exceed 150% of the estimated usage. This unit price is for orders placed for delivery **after November 1, 2024**.

Unit Price Early Delivery: Suppliers shall enter the unit price for ROCK SALT or ROCK SALT (ENHANCED) per ton, ordered by LCDOT, and other participating local governmental units, for orders placed for delivery between July 15, 2024 and November 1, 2024.

Shared Services: Under the authority of 30 ILCS 525, the Governmental Joint Purchasing Act the unit prices included in the proposal may be offered to other governmental units according to the following:

The purchase of goods and services pursuant to the terms of this Contract shall also be offered for purchases to be made by other governmental units, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, et seq. (the "Act"). All purchases and payments made under the Act shall be made directly by and between each governmental unit and the successful bidder. The bidder agrees that Lake County shall not be responsible in any way for purchase orders or payments made by the other governmental units. The bidder further agrees that all terms and conditions of this Contract shall continue in full force and effect as to the other governmental units during extended terms. The credit or liability of each governmental unit shall remain separate and distinct. Disputes between bidders and governmental units shall be resolved between the immediate parties.

The bidder and the other governmental units may negotiate such other and further terms and conditions to this Contract ("Other Terms") as individual projects may require. To be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other governmental unit.

The bidder shall provide the other governmental units with all required documentation set forth in the solicitation including but not limited to: performance and payment bonds, Certificates of Insurance naming the respective governmental unit as an additional insured and certified payrolls to the other governmental unit as required.

Shared Services Bidding: For this project the Lake County Division of Transportation (LCDOT) and other specified local governmental units have joined together to solicit bids for furnishing and delivering rock salt.

The Supplier will be submitting bids for separate contracts – one for each community or unit of government. The Supplier may use the same or different unit prices for each bid.

The Lake County Division of Transportation and the local governmental units individually reserve the right to reject any or all proposals, to waive technicalities, or to advertise for new proposals, if in the judgement of each Awarding Authority, the best interests of the Awarding Authority will be promoted thereby (See LRS7).

Contracts for the LCDOT and LCFPD work will be recommended separately to the Lake County Board and Forest Preserve District Board respectively, and upon award, each will be managed independently. The bid results for the remaining local units of government will be reported to each community. Each local government unit will be independently responsible for awarding; managing; and processing payments for their own contract.

Proposal Guaranty: The Supplier shall submit a Proposal Guaranty according to the requirements of Checksheet LRS 7 *BIDDING REQUIREMENTS AND CONDITIONS FOR MATERIAL PROPOSALS* (included by reference). The bond or check shall be for a minimum of 5 percent of the "Total for Bond Only" (total of all bids) line on the CBID form.

Performance Bond: The Supplier shall within 10 days of the Notice of Award furnish a Performance Bond in an amount equal to 20% of the total bid amount for the Lake County Division of Transportation, executed by a surety company authorized to do business in the State of Illinois, conditioned upon the faithful performance of all covenants and stipulations included in these bid documents and holding good until the completion of the contract to protect Lake County. Additional individual performance bonds may be required by the other participating local governmental units, against inadequate performance per all requirements of the bid documents. The Performance Bond shall remain in effect for one year from the issuance of a Purchase Order or until completion of the contract period, whichever is longer.

ARTICLE 107.27 INSURANCE

The provisions of Article 107.27 of the "Standard Specifications" are not applicable to this proposal.

PREQUALIFICATION

The provision of LRS7 requiring Bidder Prequalification is not applicable to this proposal. Bidders do not need to be prequalified with IDOT. Prospective bidders will need to submit a "Request for Authorization to Bid" by selecting the option on the Lake County Purchasing Portal for the 2025 Patrol I Maintenance – Rock Salt project.

BULK ROCK SALT

Description: This work shall consist of furnishing and delivering bulk rock salt.

Materials: The rock salt shall meet the requirements of AASHTO specification M143, Sodium Chloride Type 1, Grade 1, and the following requirements:

- The rock salt shall not contain more than ½ pound, or less than 35 ppm of Ferric Ferrocyanide or Sodium Ferrocyanide per ton, at the delivery point.
- The maximum moisture content shall not exceed 2.5%.
- The rock salt shall be free flowing, fresh stock.
- Reclaimed or re-crushed rock salt will not be accepted.
- The rock salt shall be free of any foreign material.

Bulk rock salt not meeting the above specifications shall be subject to rejection by Lake County and/or other local governmental units.

General:

- a) Deliveries of rock salt shall be free of any foreign materials e.g. mud, rocks, wood, tarpaulins, etc... Rejected loads will have the cause reported to the Supplier within two working days. Loads contaminated with foreign material will be replaced at the Supplier's expense within five working days.
- b) All salt shall be as lump free as possible. No salt with lumps larger than two inches in diameter will be accepted. Loads with lumps larger than two inches shall be replaced at the Supplier's expense within five working days.
- c) Lake County, and other local governmental units, reserve the right to inspect the Supplier's terminal for product and availability, verifying available quantities and condition sufficient to meet the requirements of these specifications.

Quantities: The quantities shown in this bid are estimated quantities only. The Lake County Division of Transportation and other participating local governmental units agree to purchase at least 80% of the quantities shown. If Lake County and/or the other participating local governmental units, do not utilize or order 80% of their estimated quantity by April 30, 2025 they agree to pay the Supplier for the 80%.

The unordered bulk rock salt shall be kept at a terminal by the Supplier, for delivery by November 1, 2025. This storage shall be handled at no additional charge to Lake County and/or the other participating local governmental units. Payment for the unordered bulk rock salt will be made subject to the provisions of the Local Prompt Payment Act, upon receipt of an invoice dated before November 1, 2025.

Stocking Requirements:

Within 10 days of the notice of award (issuance of purchase order) the Supplier shall submit to Lake County, and the other participating local governmental units, a list of delivery contacts including phone numbers. The Supplier shall also include an emergency contact and phone number for use if the stockpile contact is non-responsive.

Within 30 days of the notice of award (issuance of purchase order) the Supplier shall provide Lake County, and other participating local governmental units, with their salt source and local terminal information.

The Supplier shall have on hand 120% of the required quantity at a local terminal by November 1, 2024.

The Supplier shall have stockpiles of rock salt in Illinois, or near its borders, in sufficient quantities to satisfy contractual requirements.

Such stockpiles shall be near enough to delivery points to allow for timely delivery as required by contractual requirements.

Freezing of waterways and other impacts to delivery shall be reasonably anticipated by the Supplier and are not a cause to claim force majeure.

Ordering:

Orders for bulk rock salt may be placed by Lake County, and/or the other participating local governmental units, with the Supplier by June 1, 2024 with availability by July 15, 2024.

Governmental units may order up to 20% of their annual contracted tonnage in any given week which the Supplier shall deliver within seven working days. Orders for more than 20% will have an extended delivery time of one working day for each additional one percentage point ordered. For example, if a governmental unit orders 25% of their awarded total of 100 Tons, delivery of the first 20 tons, (20%) shall be within seven working days after receipt of order. The remaining 5 tons shall be delivered within twelve working days after receipt of the order.

All order releases shall be delivered to completion, unless mutually agreed upon by Lake County, other participating Local Governmental Units, and the Supplier.

All salt deliveries shall be made with trucks equipped with tailgate dump trailers. All trucks shall be covered with an approved waterproof material.

The Supplier shall be responsible to have the delivery driver inspect the inside of the trailer and confirm that all the salt has been removed from the trailer before leaving the point of delivery.

A delivery ticket shall accompany each delivery. The delivery ticket shall be a certified scale ticket indicating gross, tare, and net weight of each truckload of rock salt. The Supplier shall ensure that all weights and measures shown on the delivery tickets are correct. The Lake County Division of Transportation, and other participating local governmental units, reserve the right to require that delivery trucks be directed to a local scale to check the accuracy of the loads being delivered.

The Supplier shall deliver the ordered quantity within plus or minus 20 tons.

The Supplier shall notify Lake County, and other participating local governmental units, the name of the trucking firm that will be delivering the salt, as well as a contact name, and the address and phone number of said trucking firm.

Delivery: Lake County Division of Transportation rock salt deliveries shall be made to the LCDOT facility at:

600 W. Winchester Road
Libertyville, IL 60048

Rock salt deliveries for the other local governmental units shall be made to listed delivery location for each included herein.

Normally rock salt deliveries shall be made between the hours of 6:30 a.m. and 3:00 p.m., Monday through Friday. Arrangements may be made for deliveries at other hours and on Saturday or Sunday, to maintain a prompt order delivery schedule. These arrangements may be made by contacting the designated point of contact listed in the Contact Information and Delivery Location table included herein.

Orders are generally expected to be received within seven working days from date of order. For an order placed prior to 9:00 A.M. on a given day, that day would be considered as the first working day of the seven day delivery period. For an order placed after 9:00 A.M. on a given day, the day following would be considered as the first working day of the seven day delivery period, or as amended by order guidelines herein.

Term: This contract shall be in effect for a one year period (December 1, 2024 – November 30, 2025). The early delivery period will not be included in the one year duration. Lake County, and other local governmental units, reserve the right to renew this contract, or any part of this contract, for an additional one year period, subject to acceptable performance by the Supplier. At the end of any contract term, Lake County reserves the right to extend this contract for a period of up to 60 days for the purpose of getting a new contract in place. For any year beyond the initial year, this contract is contingent on the appropriation of sufficient funds; no charges shall be assessed for failure of the County to appropriate funds in future contract years

A contract renewal will incorporate the same dates for subsequent years changing only the year of the date i.e. 2024 dates will become 2025 and 2025 dates will become 2026. Lake County, and other participating local governmental units, will issue individual releases for bulk rock salt. For renewal Lake County will provide the Supplier(s) with the 2026 estimated usage for LCDOT, LCFPD and the other participating governmental units, during the month of March 2025. The estimated usage for 2026 will be limited to +/- 25% of the 2025 quantities.

Escalator Provision: The unit price shall remain firm/fixed for the first year. Written requests for price revisions after the first year, shall be submitted at least 60 days in advance of the annual contract period. Requests shall be based upon and include documentation of the actual change in the costs of the components involved in the contract and shall not include overhead and profit. Changes in the contract price shall be made in the amount of the actual change in Supplier cost or the percentage change in the U.S. Average Consumer Price Index for the Midwest Urban - per category "All Items," whichever is less. Surcharges for fuel and/or other costs shall not be allowed. Manufacturer and/or Warehouse Distributor's price sheets or an equivalent document showing the new pricing may be considered sufficient documentation for a price change. **PRICE INCREASES SHALL NOT EXCEED 5.0%, FOR ANY YEAR.** The County reserves the right to reject any price increase and to terminate the contract.

Basis of Payment: This work will be paid for at the contract unit price per ton for ROCK SALT. *The unit price shall include all equipment, labor and materials required to furnish and deliver the rock salt as specified herein. The rock salt shall be bid F.O.B. Destination, with all freight and transportation charges included in the bid price. The term F.O.B. Destination shall mean delivered to a specified location. Any claim for loss or damage shall be between the Supplier and the carriers, movers, riggers, etc., and no additional compensation will be allowed.*

Liquidated Damages: From November 1, 2024 through June 30, 2025, if the Supplier is unable to make delivery within seven working days from the date of order, Lake County, and the other participating local governmental units, shall have the right to retain \$.20 per ton, per working day from the date of the order, as liquidated damages on the undelivered portion of the order.

An order placed prior to 9:00 A.M. on any business day (Monday through Friday, except Holidays) will be considered as the first working day of the seven day delivery period. For orders placed after 9:00 A.M. on a given day, the following day would be considered the first working day of the seven day delivery period.

If 14 working days have elapsed since placement of an order and the Supplier has failed to deliver all or part of the order, Lake County, and/or the other participating local governmental units, shall reserve the right to take action to remedy the failure of Supplier performance without prior notification of such failure. This may include termination of the order and purchase of salt from other sources, or to take action consistent with public safety as needed to continue business. Any or all additional costs may be collected from the Supplier, in addition to any liquidated damages.

BULK ROCK SALT (ENHANCED) (McHenry County)

Description: This work shall consist of furnishing and delivering enhanced bulk rock salt to McHenry County DOT.

Materials: The rock salt (enhanced) shall meet the requirements of AASHTO specification M143, Sodium Chloride Type 1, Grade 1, and be enhanced with either Compass Mineral's "Thawrox" or Cargill's "Clearlane" materials or an approved equivalent enhancement.

Bulk rock salt (enhanced) not meeting the above specifications shall be subject to rejection by McHenry County DOT and/or other local governmental units.

General:

- a) Deliveries of rock salt shall be free of any foreign materials e.g. mud, rocks, wood, tarpaulins, etc... Rejected loads will have the cause reported to the Supplier within two working days. Loads contaminated with foreign material will be replaced at the Supplier's expense within five working days.
- b) All salt shall be as lump free as possible. No salt with lumps larger than two inches in diameter will be accepted. Loads with lumps larger than two inches shall be replaced at the Supplier's expense within five working days.
- c) McHenry County, and other local governmental units, reserve the right to inspect the Supplier's terminal for product and availability, verifying available quantities and condition sufficient to meet the requirements of these specifications.

Quantities: The quantities shown in this bid are estimated quantities only. The McHenry County Division of Transportation and other participating local governmental units agree to purchase at least 80% of the quantities shown. If McHenry County and/or the other participating local governmental units, do not utilize or order 80% of their estimated quantity by April 30, 2025 they agree to pay the Supplier for the 80%.

The unordered bulk rock salt shall be kept at a terminal by the Supplier, for delivery by November 1, 2025. This storage shall be handled at no additional charge to McHenry County and/or the other participating local governmental units. Payment for the unordered bulk rock salt will be made subject to the provisions of the Local Prompt Payment Act, upon receipt of an invoice dated before November 1, 2025.

Stocking Requirements:

Within 10 days of the notice of award (issuance of purchase order) the Supplier shall submit to McHenry County, and the other participating local governmental units, a list of delivery contacts including phone numbers. The Supplier shall also include an emergency contact and phone number for use if the stockpile contact is non-responsive.

Within 30 days of the notice of award (issuance of purchase order) the Supplier shall provide McHenry County, and other participating local governmental units, with their salt source and local terminal information.

The Supplier shall have on hand 120% of the required quantity at a local terminal by November 1, 2024.

The Supplier shall have stockpiles of rock salt in Illinois, or near its borders, in sufficient quantities to satisfy contractual requirements.

Such stockpiles shall be near enough to delivery points to allow for timely delivery as required by contractual requirements.

Freezing of waterways and other impacts to delivery shall be reasonably anticipated by the Supplier and are not a cause to claim force majeure.

Ordering:

Orders for bulk rock salt may be placed by McHenry County, and/or the other participating local governmental units, with the Supplier by June 1, 2024 with availability by July 15, 2024.

Governmental units may order up to 20% of their annual contracted tonnage in any given week which the Supplier shall deliver within seven working days. Orders for more than 20% will have an extended delivery time of one working day for each additional one percentage point ordered. For example, if a governmental unit orders 25% of their awarded total of 100 Tons, delivery of the first 20 tons, (20%) shall be within seven working days after receipt of order. The remaining 5 tons shall be delivered within twelve working days after receipt of the order.

All order releases shall be delivered to completion, unless mutually agreed upon by McHenry County, other participating Local Governmental Units, and the Supplier.

All salt deliveries shall be made with trucks equipped with tailgate dump trailers. All trucks shall be covered with an approved waterproof material.

The Supplier shall be responsible to have the delivery driver inspect the inside of the trailer and confirm that all the salt has been removed from the trailer before leaving the point of delivery.

A delivery ticket shall accompany each delivery. The delivery ticket shall be a certified scale ticket indicating gross, tare, and net weight of each truckload of rock salt. The Supplier shall ensure that all weights and measures shown on the delivery tickets are correct. The McHenry County Division of Transportation, and other participating local governmental units, reserve the right to require that delivery trucks be directed to a local scale to check the accuracy of the loads being delivered.

The Supplier shall deliver the ordered quantity within plus or minus 20 tons.

The Supplier shall notify McHenry County, and other participating local governmental units, the name of the trucking firm that will be delivering the salt, as well as a contact name, and the address and phone number of said trucking firm.

Delivery: McHenry County Division of Transportation rock salt deliveries shall be made to the LCDOT facility at:

16111 Nelson
Road Woodstock,
IL 60098

Rock salt deliveries for the other local governmental units shall be made to listed delivery location for each included herein.

Normally rock salt deliveries shall be made between the hours of 6:30 a.m. and 3:00 p.m., Monday through Friday. Arrangements may be made for deliveries at other hours and on Saturday or Sunday, to maintain a prompt order delivery schedule. These arrangements may be made by contacting the designated point of contact listed in the Contact Information and Delivery Location table included herein.

Orders are generally expected to be received within seven working days from date of order. For an order placed prior to 9:00 A.M. on a given day, that day would be considered as the first working day of the seven day delivery period. For an order placed after 9:00 A.M. on a given day, the day following would be considered as the first working day of the seven day delivery period, or as amended by order guidelines herein.

Term: This contract shall be in effect for a one year period (December 1, 2024 – November 30, 2025). The early delivery period will not be included in the one year duration. McHenry County, and other local governmental units, reserve the right to renew this contract, or any part of this contract, for an additional one year period, subject to acceptable performance by the Supplier. At the end of any contract term, McHenry County reserves the right to extend this contract for a period of up to 60 days for the purpose of getting a new contract in place. For any year beyond the initial year, this contract is contingent on the appropriation of sufficient funds; no charges shall be assessed for failure of the County to appropriate funds in future contract years

A contract renewal will incorporate the same dates for subsequent years changing only the year of the date i.e. 2024 dates will become 2025 and 2025 dates will become 2026. McHenry County, and other participating local governmental units, will issue individual releases for bulk rock salt. For renewal Lake County will provide the Supplier(s) with the 2026 estimated usage for LCDOT, LCFPD, MCDOT, and the other participating governmental units, during the month of March 2025. The estimated usage for 2026 will be limited to +/- 25% of the 2025 quantities.

Escalator Provision: The unit price shall remain firm/fixed for the first year. Written requests for price revisions after the first year, shall be submitted at least 60 days in advance of the annual contract period. Requests shall be based upon and include documentation of the actual change in the costs of the components involved in the contract and shall not include overhead and profit. Changes in the contract price shall be made in the amount of the actual change in Supplier cost or the percentage change in the U.S. Average Consumer Price Index for the Midwest Urban - per category "All Items," whichever is less. Surcharges for fuel and/or other costs shall not be allowed. Manufacturer and/or Warehouse Distributor's price sheets or an equivalent document showing the new pricing may be considered sufficient documentation for a price change. **PRICE INCREASES SHALL NOT EXCEED 5.0%, FOR ANY YEAR.** The County reserves the right to reject any price increase and to terminate the contract.

Basis of Payment: This work will be paid for at the contract unit price per ton for ROCK SALT (ENHANCED). *The unit price shall include all equipment, labor and materials required to furnish and deliver the rock salt as specified herein. The rock salt shall be bid F.O.B. Destination, with all freight and transportation charges included in the bid price. The term F.O.B. Destination shall mean delivered to a specified location. Any claim for loss or damage shall be between the Supplier and the carriers, movers, riggers, etc., and no additional compensation will be allowed.*

Liquidated Damages: From November 1, 2024 through June 30, 2025, if the Supplier is unable to make delivery within seven working days from the date of order, McHenry County, and the other participating local governmental units, shall have the right to retain \$.20 per ton, per working day from the date of the order, as liquidated damages on the undelivered portion of the order.

An order placed prior to 9:00 A.M. on any business day (Monday through Friday, except Holidays) will be considered as the first working day of the seven day delivery period. For orders placed after 9:00 A.M. on a given day, the following day would be considered the first working day of the seven day delivery period.

If 14 working days have elapsed since placement of an order and the Supplier has failed to deliver all or part of the order, McHenry County, and/or the other participating local governmental units, shall reserve the right to take action to remedy the failure of Supplier performance without prior notification of such failure. This may include termination of the order and purchase of salt from other sources, or to take action consistent with public safety as needed to continue business. Any or all additional costs may be collected from the Supplier, in addition to any liquidated damages.

State of Illinois
Department of Transportation
Bureau of Local Roads and Streets

**SPECIAL PROVISION
FOR
EMPLOYMENT PRACTICES**

Effective: January 1, 1999

In addition to all other labor requirements set forth in this proposal and in the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation, during the performance of this contract, the Contractor for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

Selection of Labor. The Contractor shall comply with all Illinois statutes pertaining to the selection of labor.

Equal Employment Opportunity. During the performance of this contract, the Contractor agrees as follows:

- (a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- (b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, martial status, physical or mental handicap or unfavorable discharge from military service.

That it will send to each labor organization or representative of workers with which it has or is bound by collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with so such Act and Rules and Regulations, the Contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

CHECK SHEET #LRS11

- (e) That it will submit reports as required by the Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (f) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (g) That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.



Check Sheet for Recurring Special Provisions

Local Public Agency

County

Section Number

County of Lake

Lake

25-00000-05-GM

☐ Check this box for lettings prior to 01/01/2024.

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
1	☐ Additional State Requirements for Federal-Aid Construction Contracts	59
2	☐ Subletting of Contracts (Federal-Aid Contracts)	62
3	☐ EEO	63
4	☐ Specific EEO Responsibilities Non Federal-Aid Contracts	73
5	☐ Required Provisions - State Contracts	78
6	☐ Asbestos Bearing Pad Removal	84
7	☐ Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	85
8	☐ Temporary Stream Crossings and In-Stream Work Pads	86
9	☐ Construction Layout Stakes	87
10	☐ Use of Geotextile Fabric for Railroad Crossing	90
11	☐ Subsealing of Concrete Pavements	92
12	☐ Hot-Mix Asphalt Surface Correction	96
13	☐ Pavement and Shoulder Resurfacing	98
14	☐ Patching with Hot-Mix Asphalt Overlay Removal	99
15	☐ Polymer Concrete	101
16	☐ Reserved	103
17	☐ Bicycle Racks	104
18	☐ Temporary Portable Bridge Traffic Signals	106
19	☐ Nighttime Inspection of Roadway Lighting	108
20	☐ English Substitution of Metric Bolts	109
21	☐ Calcium Chloride Accelerator for Portland Cement Concrete	110
22	☐ Quality Control of Concrete Mixtures at the Plant	111
23	☐ Quality Control/Quality Assurance of Concrete Mixtures	119
24	☐ Reserved	135
25	☐ Reserved	136
26	☐ Temporary Raised Pavement Markers	137
27	☐ Restoring Bridge Approach Pavements Using High-Density Foam	138
28	☐ Portland Cement Concrete Inlay or Overlay	141
29	☐ Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	145
30	☐ Longitudinal Joint and Crack Patching	148
31	☐ Concrete Mix Design - Department Provided	150
32	☐ Station Numbers in Pavements or Overlays	151

County of Lake

Lake

25-00000-05-GM

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
LRS 1	Reserved	153
LRS 2	☐ Furnished Excavation	154
LRS 3	☐ Work Zone Traffic Control Surveillance	155
LRS 4	☐ Flaggers in Work Zones	156
LRS 5	☒ Contract Claims	157
LRS 6	☐ Bidding Requirements and Conditions for Contract Proposals	158
LRS 7	☒ Bidding Requirements and Conditions for Material Proposals	164
LRS 8	Reserved	170
LRS 9	☐ Bituminous Surface Treatments	171
LRS 10	Reserved	175
LRS 11	☒ Employment Practices	176
LRS 12	☐ Wages of Employees on Public Works	178
LRS 13	☒ Selection of Labor	180
LRS 14	☐ Paving Brick and Concrete Paver Pavements and Sidewalks	181
LRS 15	☐ Partial Payments	184
LRS 16	☒ Protests on Local Lettings	185
LRS 17	☐ Substance Abuse Prevention Program	186
LRS 18	☐ Multigrade Cold Mix Asphalt	187
LRS 19	☐ Reflective Crack Control Treatment	188

2025 PATROL I MAINTENANCE - SALT BID CONTACTS

Local Governmental Unit		Quantity: Estimated Usage		Contact Information	Delivery Location	Billing
Lake County						
1	Lake County Division of Transportation	14,000	tons	Kevin Kerrigan 600 W Winchester Road Libertyville, IL 60048 847-878-9792 kkerrigan@lakecountyil.gov	600 W Winchester Road Libertyville, IL 60048 6:30 am to 3:00 pm	Kevin Kerrigan 600 W Winchester Road Libertyville, IL 60048 847-878-9792 kkerrigan@lakecountyil.gov
2	Lake County Forest Preserve District	250	tons	Lisa Roberts Bill Thompson 19808 W Grand Avenue Lindenhurst, IL 60046 847-968-3374 lroberts@lcfpd.org bthompson@lcfpd.org purchasingdept@lcfpd.org	19808 W Grand Avenue Lindenhurst, IL 60046	Accounts Payable 1899 W Winchester Road Libertyville, IL 60048 847-367-6640 accountspayable@lcfpd.org
Lake County Townships						
3	Antioch Township	2,000	tons	Eric Ring 933 Bartlett Avenue Antioch, IL 60002 847-815-8477 antiochtownshipghwy@sbcglobal.net	933 Bartlett Avenue Antioch, IL 60002	Eric Ring 933 Bartlett Avenue Antioch, IL 60002 847-815-8477 antiochtownshipghwy@sbcglobal.net
4	Avon Township	400	tons	Bob Kula 389 W Main Street Hainesville, IL 60073 847-875-5887 bkula@avonil.us	389 W Main Street Hainesville, IL 60073	Bob Kula 389 W Main Street Hainesville, IL 60073 847-875-5887 bkula@avonil.us

5	Ela Township	750	tons	Mike DePouw 23605 Echo Lake Road Lake Zurich, IL 60047 847-404-4142 847-438-2371 highway@elatownship.org	23605 Echo Lake Road Lake Zurich, IL 60047	Mike DePouw 23605 Echo Lake Road Lake Zurich, IL 60047 847-404-4142 847-438-2371 highway@elatownship.org
6	Fremont Township	400	tons	Alicia Dodd 22376 W Erhart Road Mundelein, IL 60060 847-223-2848 highway@fremonttownship.com	22376 W Erhart Road Mundelein, IL 60060	Alicia Dodd 22376 W Erhart Road Mundelein, IL 60060 847-223-2848 highway@fremonttownship.com
7	Grant Township	1,300	tons	Kim Kiesgen 26535 W Molidor Road Ingleside, IL 60041 847-878-1065 road5467@msn.com Ordering: Jim Smak 847-878-1067	26535 W Molidor Road Ingleside, IL 60041	Kim Kiesgen 26535 W Molidor Road Ingleside, IL 60041 847-878-1065 road5467@msn.com
8	Lake Villa Township	1,200	tons	Jim Jorgensen 37822 N Fairfield Road Lake Villa, IL 60046 847-356-5830 highway@lakevillatownship.org	37822 N Fairfield Road Lake Villa, IL 60046	Jim Jorgensen 37822 N Fairfield Road Lake Villa, IL 60046 847-356-5830 highway@lakevillatownship.org
9	Libertyville Township Road District	700	tons	Marty Neal 343 Merrill Court Libertyville, IL 60048 847-362-3350 highwaydepartment@libertyvilletownship.us	343 Merrill Court Libertyville, IL 60048	Marty Neal 343 Merrill Court Libertyville, IL 60048 847-362-3350 highwaydepartment@libertyvilletownship.us
10	Newport Township	200	tons	Rodger Edmonds Newport Township Highway Department P.O. Box 312 Russell, IL 60075 847-812-9546 newporthighwaydept@gmail.com	14905 W Russell Road Zion, IL 60099	Toni Edmonds Newport Township Highway Department P.O. Box 312 Russell, IL 60075 847-812-9546 newporthighwaydept@gmail.com

11	Vernon Township	200	tons	Tracy Gastfield 3050 N Main Street Buffalo Grove, IL 60089 847-634-4600 tgastfield@vernontownship.com	3050 N Main Street Buffalo Grove, IL 60089	Tracy Gastfield 3050 N Main Street Buffalo Grove, IL 60089 847-634-4600 tgastfield@vernontownship.com
12	Warren Township	3,000	tons	Amy Sarver 17801 W Washington Street Gurnee, IL 60031 847-244-1101 x3 highway@warrentownship.net	17801 W Washington Street Gurnee, IL 60031	Amy Sarver 17801 W Washington Street Gurnee, IL 60031 847-244-1101 x3 highway@warrentownship.net
13	Wauconda Township	700	tons	Scott Weisbruch 505 W Bonner Road Wauconda, IL 60084 847-951-9881 847-526-8085 highwaydepartment@waucondatownship.com	505 W Bonner Road Wauconda, IL 60084	Scott Weisbruch 505 W Bonner Road Wauconda, IL 60084 847-951-9881 847-526-8085 highwaydepartment@waucondatownship.com
Lake County Communities						
14	Village of Antioch	900	tons	Dennis Heimbrodt 796 Haley Street Antioch, IL 60002 847-395-1881 dheimbrodt@antioch.il.gov	796 Haley Street (aka Holbek Drive) Antioch, IL 60002	Sherry Hoban 796 Haley Street Antioch, IL 60002 847-395-1881 shoban@antioch.il.gov
15	Village of Barrington	500	tons	Andrew Thickpenny 300 N Raymond Avenue Barrington, IL 60010 847-304-3369 athickpenny@barrington-il.gov	300 N Raymond Avenue Barrington, IL 60010	Andrew Thickpenny 300 N Raymond Avenue Barrington, IL 60010 847-304-3369 athickpenny@barrington-il.gov
16	Village of Beach Park	450	tons	Gina Nelson 40185 W Glendale Avenue Beach Park, IL 60099 847-246-6061 gina.nelson@villageofbeachpark.com	40185 W Glendale Avenue Beach Park, IL 60099	Peggy McHugh 11270 W Wadsworth Road Beach Park, IL 60099 847-246-6061 ap@villageofbeachpark.com

17	Village of Buffalo Grove	1,750	tons	Tom Wisniewski 50 Raupp Boulevard Buffalo Grove, IL 60089 847-777-6023 tcwisniewski@vbg.org	1650 Leider Lane Buffalo Grove, IL 60089	Scott Fontanez 1650 Leider Lane Buffalo Grove, IL 60089 847-459-2545 sfontanez@vbg.org
18	Village of Deerfield	500	tons	Robert Phillips 465 Elm Street Deerfield, IL 60015 847-719-7464 rphillips@deerfield.il.us	465 Elm Street Deerfield, IL 60015	Dan Busscher 465 Elm Street Deerfield, IL 60015 847-514-3645 dbusscher@deerfield.il.us
19	Village of Grayslake	2,000	tons	Nick Nierman 10 S Seymour Avenue Grayslake, IL 60030 847-223-8515 nnierman@villageofgrayslake.com	585 Berry Avenue Grayslake, IL 60030	Nick Nierman 10 S Seymour Avenue Grayslake, IL 60030 847-223-8515 nnierman@villageofgrayslake.com
20	Village of Gurnee	2,500	tons	Heather Galan 1151 Kilborne Road Gurnee, IL 60031 847-599-6811 hgalan@village.gurnee.il.us	1151 Kilborne Road Gurnee, IL 60031	Kristine Poisl 1151 Kilborne Road Gurnee, IL 60031 847-599-6801 kristinep@village.gurnee.il.us
21	Village of Hainesville	150	tons	Tim Seiler 100 N Hainesville Road Hainesville, IL 60030 847-521-6183 tseiler@hainesville.org	389 West Main Street Hainesville, IL 60030	Tim Seiler 100 N Hainesville Road Hainesville, IL 60030 847-521-6183 tseiler@hainesville.org
22	City of Highland Park	1,500	tons	Ron Bannon 1150 Half Day Road Highland Park, IL 60035 847-432-0807 rbannon@cityhpil.com	1180 Half Day Road Highland Park, IL 60035	Keith Miller 1150 Half Day Road Highland Park, IL 60035 847-926-1152 kmiller@cityhpil.com
23	City of Highwood	1,000	tons	Scott Coren 552 Bank Lane Highland Park, IL 60040 847-302-0087 scoren@cityofhighwood.org	Jack Harding 524 Bank Lane Highwood, IL 60040 224-456-8273	Jaime Litjens 17 Highwood Avenue Highwood, IL 60040 847-432-1924 jlitjens@cityofhighwood.org

24	Village of Island Lake	600	tons	Chris Carlsen 3720 Greenleaf Avenue Island Lake, IL 60042 847-873-3497 chris.carlsen@voislk.com	3720 Greenleaf Avenue Island Lake, IL 60042	Chris Carlsen 3720 Greenleaf Avenue Island Lake, IL 60042 847-873-3497 chris.carlsen@voislk.com
25	Village of Kildeer	500	tons	Michael Talbett 21911 Quentin Road Kildeer, IL 60047 847-438-6000 mtalbett@villageofkildeer.com	Jose Corral 500 Rose Road Lake Zurich, IL 60047 847-344-1110 jcorral77o@gmail.com	Michael Talbett 21911 Quentin Road Kildeer, IL 60047 847-438-6000 mtalbett@villageofkildeer.com
26	City of Lake Forest	1,600	tons	Michael Thomas 800 N Field Drive Lake Forest, IL 60045 847-810-3540 thomasm@cityoflakeforest.com	800 N Field Drive Lake Forest, IL 60045	Matt Brugioni 800 N Field Drive Lake Forest, IL 60045 847-810-3572 brugionm@cityoflakeforest.com
27	Village of Lake Villa	550	tons	Ryan Horton 222 Oaknoll Drive Lake Villa, IL 60046 224-355-7106 rhorton@lake-villa.org	222 Oaknoll Drive Lake Villa, IL 60046	Village of Lake Villa P.O. Box 519 Lake Villa, IL 60046 accountspayable@lake-villa.org
28	Village of Libertyville	2,000	tons	Jayson Wargo 200 East Cook Avenue Libertyville, IL 60048 847-561-2385 jwargo@libertyville.com	600 North Avenue Libertyville, IL 60048	Michele Farm 200 East Cook Avenue Libertyville, IL 60048 847-918-2009 mfarm@libertyville.com
29	Village of Lincolnshire	500	tons	Tim Baynon 1 Olde Half Day Road Lincolnshire, IL 60069 O:847-913-2382 C:224-629-3298 tbaynon@lincolnshireil.gov	205 Shelfter Road Lincolnshire, IL 60069	Emily Land 1 Olde Half Day Road Lincolnshire, IL 60069 224-629-7182 eland@lincolnshireil.gov
30	Village of Lindenhurst	650	tons	Charles Hernandez 2060 Grasslake Road Lindenhurst, IL 60046 847-356-8252 chernandez@lindenhurstil.org	2060 Grasslake Road Lindenhurst, IL 60046	Rafal Palka 2301 East Sand Lake Road Lindenhurst, IL 60046 847-356-8252 rpalka@lindenhurstil.org

31	Village of Long Grove	1,400	tons	Dana McCarthy 3110 Old McHenry Road Long Grove, IL 60047 847-634-9440 dmccarthy@longgroveil.gov	Lester's Material Service 1980 S Highway 83 Grayslake, IL 60030	Dana McCarthy 3110 Old McHenry Road Long Grove, IL 60047 847-634-9440 apdept@longgroveil.gov
32	Village of Mettawa	150	tons	Mandi Florip 26225 N Riverwoods Blvd, Box M Mettawa, IL 60045 224-602-9478 mflorip@mettawa.org	Lake Forest Facility 800 N Field Drive Lake Forest, IL 60045	Mandi Florip 26225 N Riverwoods Blvd, Box M Mettawa, IL 60045 224-602-9478 mflorip@mettawa.org
33	Village of Mundelein	800	tons	Kelsey Langelier 801 Allanson Road Mundelein, IL 60060 847-949-3269 klangelier@mundelein.org	801 Allanson Road Mundelein, IL 60060	Adam Schmidt 801 Allanson Road Mundelein, IL 60060 847-949-3272 aschmidt@mundelein.org
34	City of North Chicago	1,000	tons	Clarence Johnson 1850 Lewis Avenue North Chicago, IL 60064 847-596-8870 clajoh@northchicago.org	1421 Renken Drive North Chicago, IL 60064	Yolanda McCrary 1850 Lewis Avenue North Chicago, IL 60064 847-596-8870 yolmcc@northchicago.org
35	City of Park City	150	tons	Kenneth Magnus 333 Teske Boulevard Park City, IL 60085 847-623-5030 kenneth.magnus@parkcityil.org	333 Teske Boulevard Park City, IL 60085	Kenneth Magnus 333 Teske Boulevard Park City, IL 60085 847-623-5030 kenneth.magnus@parkcityil.org
36	Village of Round Lake	1,100	tons	Adam Wedoff 751 W Townline Road Round Lake, IL 60073 847-546-0962 awedoff@roundlakeil.gov	751 W Townline Road Round Lake, IL 60073	Round Lake Public Works 751 W Townline Road Round Lake, IL 60073 847-546-0962 pwdept@roundlakeil.gov
37	Village of Round Lake Beach	700	tons	Daryl Sellek 911 Lotus Drive Round Lake Beach, IL 60073 847-546-8752 dselleck@roundlakebeachil.gov	911 Lotus Drive Round Lake Beach, IL 60073 Location 2: 2095 North Orchard Lane Round Lake Beach, IL 60073	Daryl Sellek 911 Lotus Drive Round Lake Beach, IL 60073 847-546-8752 dselleck@roundlakebeachil.gov

38	Village of Round Lake Heights	200	tons	Mayor Terrance Lumpkins 619 W Pontiac Court Round Lake Heights, IL 60073 847-546-1206 mayorlumpkins@comcast.net	619 W Pontiac Court Round Lake Heights, IL 60073	Mayor Terrance Lumpkins 619 W Pontiac Court Round Lake Heights, IL 60073 847-546-1206 mayorlumpkins@comcast.net
39	Village of Vernon Hills	1,400	tons	Christopher Venatta 847-918-3544 christopherv@vhills.org Carissa Hansen 847-680-2269 carissah@vhills.org 490 Greenleaf Drive Vernon Hills, IL 60061	490 Greenleaf Drive Vernon Hills, IL 60061	Carissa Hansen 847-680-2269 carissah@vhills.org 490 Greenleaf Drive Vernon Hills, IL 60061
40	Village of Wadsworth	300	tons	Pat DiPersio 14155 W Wadsworth Road Wadsworth, IL 60083 847-336-7771 pdipersio@villageofwadsworth.org	14155 W Wadsworth Road Wadsworth, IL 60083	Corey Thompson 14155 W Wadsworth Road Wadsworth, IL 60083 847-489-2995 corey@villageofwadsworth.org
41	Village of Wauconda	500	tons	Joe Coulter 847-975-5404 jcoulter@wauconda-il.gov Jacob Mann 847-526-9610 x2312 jmann@wauconda-il.gov Luke Markko 847-526-9610 x2311 lmarkko@wauconda-il.gov 302 Slocum Lake Road Wauconda, IL 60084	302 Slocum Lake Road Wauconda, IL 60084	Stephanie Raupp 302 Slocum Lake Road Wauconda, IL 60084 847-526-9610 publicworks@wauconda-il.us
Cook County Communities						
42	City of Des Plaines	1,000	tons	Jason Ostrowski 1111 Joseph Schwab Road Des Plaines, IL 60016 847-391-5471 jostrowski@desplaines.org twatkins@desplaines.org	1111 Joseph Schwab Road Des Plaines, IL 60016	Jason Ostrowski 1111 Joseph Schwab Road Des Plaines, IL 60016 847-391-5471 jostrowski@desplaines.org

43	Village of Glencoe	700	tons	Donald Kirk 675 Village Court Glencoe, IL 60022 847-461-1154 dkirk@villageofglencoe.org	1900 Frontage Road Glencoe, IL 60022	Donald Kirk 675 Village Court Glencoe, IL 60022 847-461-1154 dkirk@villageofglencoe.org
44	Village of Glenview	2,000	tons	Dave Battaglia 2498 East Lake Avenue Glenview, IL 60026 847-904-4522 dbattaglia@glenview.il.us	2498 East Lake Avenue Glenview, IL 60026	Dave Battaglia 2498 East Lake Avenue Glenview, IL 60026 847-904-4522 dbattaglia@glenview.il.us
45	Village of Kenilworth	300	tons	Donald Leicht 347 Ivy Court Kenilworth, IL 60043 847-254-2354 dleicht@vok.org	347 Ivy Court Kenilworth, IL 60043	Donald Leicht 347 Ivy Court Kenilworth, IL 60043 847-254-2354 dleicht@vok.org
46	Village of Winnetka	500	tons	Erik Jensen 1390 Willow Road Winnetka, IL 60093 847-716-3534 ejensen@winnetka.org	1390 Willow Road Winnetka, IL 60093	Erik Jensen 1390 Willow Road Winnetka, IL 60093 847-716-3534 ejensen@winnetka.org
McHenry County Townships						
47	Algonquin Township	1,200	tons	Danijela Sandberg 3702 Northwest Highway Crystal Lake, IL 60014 847-639-2700 x6 highway@algtwsp.com	3702 Northwest Highway Crystal Lake, IL 60014	Danijela Sandberg 3702 Northwest Highway Crystal Lake, IL 60014 847-639-2700 x6 highway@algtwsp.com
48	Grafton Township Road District	500	tons	Frank Kearns 10109 Vine Street, Unit A Huntley, IL 60142 847-652-3736 highwaycom@graftontownship.us	10109 Vine Street, Unit A Huntley, IL 60142	Luke Scarbro 10109 Vine Street, Unit A Huntley, IL 60142 847-669-5070 highwaycom@graftontownship.us
49	McHenry Township Road District	2,000	tons	Adam Vick 3703 North Richmond Road Johnsburg, IL 60051 815-687-6710 adam@mchenrytownship.com	3703 North Richmond Road Johnsburg, IL 60051	Jackie Wagner 3703 North Richmond Road Johnsburg, IL 60051 815-385-3076 roaddistrict@mchenrytownship.com

McHenry County Communities						
50	Village of Algonquin	2,200	tons	Vince Kilcullen 110 Mitchard Way Algonquin, IL 60102 847-456-5307 vincekilcullen@algonquin.org	110 Mitchard Way Algonquin, IL 60102	Vince Kilcullen 110 Mitchard Way Algonquin, IL 60102 847-456-5307 vincekilcullen@algonquin.org
51	Village of Cary	1,500	tons	Steve Kopacz 454 Cary Woods Circle Cary, IL 60013 847-980-8840 skopacz@caryillinois.com	454 Cary Woods Circle Cary, IL 60013	Village of Cary Finance Dept. 655 Village Hall Drive Cary, IL 60013 847-639-0003 finance@caryillinois.com
52	City of Crystal Lake	4,900	tons	Jim Veugeler 815-790-6988 jveugeler@crystallake.org Mike Magnuson 815-245-0030 mmagnuson@crystallake.org 100 W Woodstock Street Crystal Lake, IL 60014	100 W Woodstock Street Crystal Lake, IL 60014 Second Location: 1100 Coventry Lane Crystal Lake, IL 60014	Jim Veugeler 815-790-6988 jveugeler@crystallake.org Mike Magnuson 815-245-0030 mmagnuson@crystallake.org 100 W Woodstock Street Crystal Lake, IL 60014
53	Village of Fox River Grove	500	tons	John Reese 1229 Lincoln Avenue Fox River Grove, IL 60021 O:224-888-0850 C:847-239-4422 jreese@foxrivergrove.org	1229 Lincoln Avenue Fox River Grove, IL 60021	John Reese 1229 Lincoln Avenue Fox River Grove, IL 60021 O:224-888-0850 C:847-239-4422 jreese@foxrivergrove.org
54	Village of Hebron	300	tons	Dan Nelson 12007 Prairie Avenue Hebron, IL 60034 815-355-2190 publicworks@villageofhebron.org	10317 Freemon Road Hebron, IL 60034	Dan Nelson 12007 Prairie Avenue Hebron, IL 60034 815-355-2190 publicworks@villageofhebron.org

55	Village of Johnsburg	1,350	tons	Dave Walsh 815-482-9981 publicworks@johnsburg.org dwalsh@johnsburg.org Vinny Lamontagna 815-482-9927 vlmontagna@johnsburg.org 3200 N Richmond Road (Rt-31) Johnsburg, IL 60051	Village of Johnsburg Public Works (Secure Gated Facility) 3200 N Richmond Road (Rt-31) Johnsburg, IL 60051	Beckey Kijak 1515 Channel Beach Avenue Johnsburg, IL 60051 815-385-6023 bkjak@johnsburg.org
56	City of McHenry	1,000	tons	Steve Wirch 1415 Industrial Drive McHenry, IL 60050 815-363-2205 swirch@cityofmchenry.org	1) 1415 Industrial Drive McHenry, IL 60050 2) 3200 Charles Miller Road McHenry, IL 60050	Elizabeth Roth 1415 Industrial Drive McHenry, IL 60050 815-363-2190 eroth@cityofmchenry.org
57	Village of Richmond	150	tons	Jon Schmitt 5600 Hunter Drive Richmond, IL 60071 773-485-6631 publicworks@richmond-il.com	8150 State Route 31 Richmond, IL 60071	Ordering: Tim Koenig 815-687-6159 pwcrewleader@richmond-il.com Billing: Kristen Murphy 815-678-4040 financeclerk@richmond-il.com 5600 Hunter Drive Richmond, IL 60071
58	Village of Spring Grove	450	tons	Mike Frer 7401 Meyer Road Spring Grove, IL 60081 O:815-675-4720 C:815-675-0472 mfrer@springgrovevillage.com	7401 Meyer Road Spring Grove, IL 60081	Mike Frer O:815-675-4720 C:815-675-0472 mfrer@springgrovevillage.com Tina Witt 815-675-4702 treasurer@springgrovevillage.com 7401 Meyer Road Spring Grove, IL 60081
59	Village of Wonder Lake	500	tons	Chuck Bissell 4200 Thompson Road Wonder Lake, IL 60097 815-312-3020 cbissell@wlvillage.org	4200 Thompson Road Wonder Lake, IL 60097	Chuck Bissell 4200 Thompson Road Wonder Lake, IL 60097 815-312-3020 cbissell@wlvillage.org

60	City of Woodstock	1,800	tons	John Mecklenburg 326 Washington Street Woodstock, IL 60098 815-338-6118 jmecklenburg@woodstockil.gov	Public Works Entrance only 326 Washington Street Woodstock, IL 60098 Delivery 7 am -3:30 pm	John Mecklenburg 326 Washington Street Woodstock, IL 60098 815-338-6118 jmecklenburg@woodstockil.gov
Park Districts						
61	Cary Park District	22	tons	Noah J. Mach 1200 Silver Lake Road Cary, IL 60013 847-980-5038 nmach@carypark.com	1200 Silver Lake Road Cary, IL 60013	Noah J. Mach 1200 Silver Lake Road Cary, IL 60013 847-980-5038 nmach@carypark.com
McHenry County DOT						
ENHANCED SALT						
62	McHenry County DOT	5,000	tons	Bob Hensel 815-529-5733 bmhensel@mchenrycountyil.gov Ed Markison 815-482-3997 ecmarkison@mchenrycountyil.gov 16111 Nelson Road Woodstock, IL 60098	16111 Nelson Road Woodstock, IL 60098 Use entrance off Harland Road	Bob Hensel 815-529-5733 bmhensel@mchenrycountyil.gov Ed Markison 815-482-3997 ecmarkison@mchenrycountyil.gov 16111 Nelson Road Woodstock, IL 60098

BULK ROCK SALT CONTRACT
BETWEEN THE VILLAGE OF MUNDELEIN AND MORTON SALT, INC.

1. **PARTIES** to this agreement made and dated the 13th day of May, 2024, are the Village of Mundelein, acting by and through its Mayor and Village Board, known hereinafter as "Village", and the successful bidder, Morton Salt, Inc., known hereinafter as the "Contractor", its executors, administrators, successors or assigns.
2. **TERMS:** It is understood and agreed that the Instructions to Bidders, General Conditions, Specifications and Proposal Forms titled BULK ROCK SALT as submitted to the Lake County Department of Transportation on April 16, 2024, and the Proposal as completed and executed by the Contractor are all essential documents (the "Documents") which are a part of this Contract. Said Documents are attached hereto and made hereof as Exhibit A.
3. **FULL COMPLIANCE:** The Contractor agrees with the Village to do all the work, furnish all materials and equipment along with all labor necessary to complete the work in accordance with the terms, conditions and specifications described in the Documents incorporated herein as Exhibit A, in order to fully comply with all of the terms of this Contract. The parties hereto specifically agree that the consideration for this Contract is sufficient.
4. **REPRESENTATION AND WARRANTY:** Contractor represents and warrants that all information contained in the completed and executed Proposal are true and correct to the best of his information, knowledge, and belief.
5. **ILLINOIS FREEDOM OF INFORMATION ACT:** Contractor understands that amendments to the Illinois Freedom of Information Act (P.A. 96-0542) which requires the Contractor to produce to the Requester any of its company records and documents which are in any way related to the performance of services under this agreement and not exempt from disclosure within five business days of the Village's receipt of a request for said records. Accordingly, the Contractor agrees to be bound by the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), and agrees to deliver to the Village all records in its possession relating to this agreement within three (3) business days of a request by the Village for said records.

Contractor agrees to reimburse the Village any fees, fines, or costs incurred by or assessed against the Village for its failure to deliver requested records in the possession of the Contractor, and which the Contractor failed to deliver to the Village within three (3) business days of its receipt of a request from the Village to do so. For purposes of this paragraph, an e-mail request for records and documents will be considered received by the Contractor on the day sent.

The Contractor shall not be entitled to receive any wages, fees, or costs of any kind from the Village for the production of documents and records in response to a Freedom of Information Act request.

6. **IN WITNESS WHEREOF**, the said parties have executed this Contract on the date above mentioned.

VILLAGE OF MUNDELEIN

By: _____
Director of Public Works and Engineering

CONTRACTOR

If a Corporation:

Attest:

Corporation Name: _____

By: _____
President

Secretary

If a Co-Partnership:

_____ (Seal)

_____ (Seal)

_____ (Seal)

Partners Doing Business under the Firm Name of:

If an Individual:

_____ (Seal)



Project: 2025 PATROL I MAINTENANCE - ROCK SALT

Section: 25-00000-05-GM

Description: FURNISH AND DELIVER ROCK SALT

CPMS Pin: B-01604

Let Date: 4/16/2024

Summary of Bids Received

Bidder	Address	City, State, Zip	Bond/Check
Salt Xchange Inc.	P.O. Box 95	Eola, IL 60519	Bid Bond
Compass Minerals America, Inc.	9900 W. 109th Street, Suite 100	Overland Park, KS 66210	Bid Bond
Morton Salt, Inc.	444 w. Lake Street, Suite 2900	Chicago, IL 60606	Bid Bond

THE LOW BIDS FOR EACH AGENCY, (80%-120%, 120% - 150% & EARLY DELIVERY) ARE HIGHLIGHTED Early Delivery unit price is for delivery between July 15, 2024 and November 1, 2024; 80% - 120% unit price & 120% - 150% unit price are for delivery after November 1, 2024.							
	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County							
1	Lake County Division of Transportation	TONS	14,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.21 \$ 95.21 \$ 85.21	\$ 84.90 \$ 94.90 \$ 84.90
2	Lake County Forest Preserve District	TONS	250	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.55 \$ 94.55 \$ 84.55	\$ 84.23 \$ 94.23 \$ 84.23
Lake County Townships							
3	Antioch Township	TONS	2,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 83.56 \$ 93.56 \$ 83.56	\$ 83.25 \$ 93.25 \$ 83.25
4	Avon Township	TONS	400	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.51 \$ 95.51 \$ 85.51	\$ 85.19 \$ 95.19 \$ 85.19
5	Ela Township	TONS	750	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.61 \$ 95.61 \$ 85.61	\$ 85.29 \$ 95.29 \$ 85.29

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County Townships (continued)							
6	Fremont Township	TONS	400	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.58 \$ 95.58 \$ 85.58	\$ 85.26 \$ 95.26 \$ 85.26
7	Grant Township	TONS	1,300	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.51 \$ 95.51 \$ 85.51	\$ 85.19 \$ 95.19 \$ 85.19
8	Lake Villa Township	TONS	1,200	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.55 \$ 94.55 \$ 84.55	\$ 84.23 \$ 94.23 \$ 84.23
9	Libertyville Township Road District	TONS	700	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.21 \$ 95.21 \$ 85.21	\$ 84.90 \$ 94.90 \$ 84.90
10	Newport Township	TONS	200	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 88.77 \$ 98.77 \$ 88.77	\$ 86.71 \$ 96.71 \$ 86.71
11	Vernon Township	TONS	200	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 91.23 \$ 101.23 \$ 91.23	\$ 90.00 \$ 100.00 \$ 90.00

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County Communities							
12	Warren Township	TONS	3,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.36 \$ 94.36 \$ 84.36	\$ 84.05 \$ 94.05 \$ 84.05
13	Wauconda Township	TONS	700	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 86.38 \$ 96.38 \$ 86.38	\$ 86.05 \$ 96.05 \$ 86.05
14	Village of Antioch	TONS	900	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 83.56 \$ 93.56 \$ 83.56	\$ 83.25 \$ 93.25 \$ 83.25
15	Village of Barrington	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 92.95 \$ 102.95 \$ 92.95	\$ 90.79 \$ 100.79 \$ 90.79
16	Village of Beach Park	TONS	450	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 83.42 \$ 93.42 \$ 83.42	\$ 83.11 \$ 93.11 \$ 83.11
17	Village of Buffalo Grove	TONS	1,750	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.78 \$ 94.78 \$ 84.78	\$ 84.47 \$ 94.47 \$ 84.47

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County Communities (continued)							
18	Village of Deerfield	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.42 \$ 94.42 \$ 84.42	\$ 84.11 \$ 94.11 \$ 84.11
19	Village of Grayslake	TONS	2,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.30 \$ 95.30 \$ 85.30	\$ 84.98 \$ 94.98 \$ 84.98
20	Village of Gurnee	TONS	2,500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.36 \$ 94.36 \$ 84.36	\$ 84.05 \$ 94.05 \$ 84.05
21	Village of Hainesville	TONS	150	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 89.99 \$ 99.99 \$ 89.99	\$ 87.90 \$ 97.90 \$ 87.90
22	City of Highland Park	TONS	1,500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.42 \$ 94.42 \$ 84.42	\$ 84.11 \$ 94.11 \$ 84.11
23	City of Highwood	TONS	1,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.42 \$ 94.42 \$ 84.42	\$ 84.11 \$ 94.11 \$ 84.11

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County Communities (continued)							
24	Village of Island Lake	TONS	600	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 86.80 \$ 96.80 \$ 86.80	\$ 86.47 \$ 96.47 \$ 86.47
25	Village of Kildeer	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.62 \$ 95.62 \$ 85.62	\$ 85.31 \$ 95.31 \$ 85.31
26	City of Lake Forest	TONS	1,600	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.78 \$ 94.78 \$ 84.78	\$ 84.47 \$ 94.47 \$ 84.47
27	Village of Lake Villa	TONS	550	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.55 \$ 94.55 \$ 84.55	\$ 84.23 \$ 94.23 \$ 84.23
28	Village of Libertyville	TONS	2,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.21 \$ 95.21 \$ 85.21	\$ 84.90 \$ 94.90 \$ 84.90
29	Village of Lincolnshire	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.78 \$ 94.78 \$ 84.78	\$ 84.47 \$ 94.47 \$ 84.47

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County Communities (continued)							
30	Village of Lindenhurst	TONS	650	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.55 \$ 94.55 \$ 84.55	\$ 84.23 \$ 94.23 \$ 84.23
31	Village of Long Grove	TONS	1,400	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 86.38 \$ 96.38 \$ 86.38	\$ 86.05 \$ 96.05 \$ 86.05
32	Village of Mettawa	TONS	150	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.78 \$ 94.78 \$ 84.78	\$ 82.81 \$ 92.81 \$ 82.81
33	Village of Mundelein	TONS	800	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.58 \$ 95.58 \$ 85.58	\$ 85.26 \$ 95.26 \$ 85.26
34	City of North Chicago	TONS	1,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.21 \$ 95.21 \$ 85.21	\$ 83.23 \$ 93.23 \$ 83.23
35	City of Park City	TONS	150	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.29 \$ 95.29 \$ 85.29	\$ 84.97 \$ 94.97 \$ 84.97

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Lake County Communities (continued)							
36	Village of Round Lake	TONS	1,100	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.51 \$ 95.51 \$ 85.51	\$ 85.19 \$ 95.19 \$ 85.19
37	Village of Round Lake Beach	TONS	700	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.51 \$ 95.51 \$ 85.51	\$ 85.19 \$ 95.19 \$ 85.19
38	Village of Round Lake Heights	TONS	200	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 89.99 \$ 99.99 \$ 89.99	\$ 87.90 \$ 97.90 \$ 87.90
39	Village of Vernon Hills	TONS	1,400	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.21 \$ 95.21 \$ 85.21	\$ 84.90 \$ 94.90 \$ 84.90
40	Village of Wadsworth	TONS	300	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 83.03 \$ 93.03 \$ 83.03	\$ 82.72 \$ 92.72 \$ 82.72
41	Village of Wauconda	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 86.38 \$ 96.38 \$ 86.38	\$ 86.05 \$ 96.05 \$ 86.05

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
Cook County Communities							
42	City of Des Plaines	TONS	1,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 89.82 \$ 99.82 \$ 89.82	\$ 89.48 \$ 99.48 \$ 89.48
43	Village of Glencoe	TONS	700	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.51 \$ 95.51 \$ 85.51	\$ 85.19 \$ 95.19 \$ 85.19
44	Village of Glenview	TONS	2,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 83.71 \$ 93.71 \$ 83.71	\$ 83.40 \$ 93.40 \$ 83.40
45	Village of Kenilworth	TONS	300	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.47 \$ 95.47 \$ 85.47	\$ 85.14 \$ 95.14 \$ 85.14
46	Village of Winnetka	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.51 \$ 95.51 \$ 85.51	\$ 85.19 \$ 95.19 \$ 85.19
McHenry County Townships							
47	Algonquin Township	TONS	1,200	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 94.41 \$ 104.41 \$ 94.41	\$ 92.22 \$ 102.22 \$ 92.22

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
McHenry County Townships (continued)							
48	Grafton Township Road District	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 85.28 \$ 95.28 \$ 85.28	\$ 84.97 \$ 94.97 \$ 84.97
49	McHenry Township Road District	TONS	2,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 93.26 \$ 93.26 \$ 93.26	\$ 91.09 \$ 101.09 \$ 91.09
McHenry County Communities							
50	Village of Algonquin	TONS	2,200	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 92.05 \$ 102.05 \$ 92.05	\$ 90.81 \$ 100.81 \$ 90.81
51	Village of Cary	TONS	1,500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 86.81 \$ 96.81 \$ 86.81	\$ 86.48 \$ 96.48 \$ 86.48
52	City of Crystal Lake	TONS	4,900	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 93.48 \$ 103.48 \$ 93.48	\$ 91.31 \$ 101.31 \$ 91.31
53	Village of Fox River Grove	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 86.39 \$ 96.39 \$ 86.39	\$ 86.07 \$ 96.07 \$ 86.07

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
McHenry County Communities (continued)							
54	Village of Hebron	TONS	300	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 84.45 \$ 94.45 \$ 84.45	\$ 84.03 \$ 94.03 \$ 84.03
55	Village of Johnsburg	TONS	1,350	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 93.26 \$ 103.26 \$ 93.26	\$ 91.09 \$ 101.09 \$ 91.09
56	City of McHenry	TONS	1,000	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 94.48 \$ 104.48 \$ 94.48	\$ 92.28 \$ 102.28 \$ 92.28
57	Village of Richmond	TONS	150	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 92.74 \$ 102.74 \$ 92.74	\$ 90.58 \$ 100.58 \$ 90.58
58	Village of Spring Grove	TONS	450	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 90.79 \$ 100.79 \$ 90.79	\$ 89.57 \$ 99.57 \$ 89.57
59	Village of Wonder Lake	TONS	500	80% - 120% UNIT PRICE 120% - 150% UNIT PRICE EARLY DELIVERY UNIT PRICE	No Bid	\$ 94.98 \$ 104.98 \$ 94.98	\$ 92.77 \$ 102.77 \$ 92.77

	UNIT OF GOVERNMENT	UNITS	QUANTITY		Salt Xchange Inc.	Compass Minerals America, Inc.	Morton Salt, Inc.
McHenry County Communities (continued)							
60	City of Woodstock	TONS	1,800	80% - 120% UNIT PRICE	No Bid	\$ 88.93	\$ 87.72
				120% - 150% UNIT PRICE		\$ 98.93	\$ 97.72
				EARLY DELIVERY UNIT PRICE		\$ 88.93	\$ 87.72
61	Village of Lakewood	TONS	950	80% - 120% UNIT PRICE	No Bid	\$ 86.45	\$ 86.13
				120% - 150% UNIT PRICE		\$ 96.45	\$ 96.13
				EARLY DELIVERY UNIT PRICE		\$ 86.45	\$ 86.13
62	Cary Park District	TONS	22	80% - 120% UNIT PRICE	No Bid	\$ 92.45	\$ 91.20
				120% - 150% UNIT PRICE		\$ 102.45	\$ 101.20
				EARLY DELIVERY UNIT PRICE		\$ 92.45	\$ 91.20
McHenry County DOT							
ENHANCED SALT							
63	McHenry County DOT	TONS	5,000	80% - 120% UNIT PRICE	\$ 104.25	\$ 115.05	\$ 115.16
				120% - 150% UNIT PRICE	\$ 114.25	\$ 125.05	\$ 125.16
				EARLY DELIVERY UNIT PRICE	\$ 104.25	\$ 115.05	\$ 115.16

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering
Gail Czynscon, Office Clerk

For: Village Board Meeting of May 13, 2024

Subject: Anthony Avenue and Lange Street Rehabilitation Project

Financial Impact:

\$400,000 - 280-48750-446 - Storm Sewer Lines
\$709,075.82 - 210-48740-442 - Streets

Attachments:

1. Contract for Anthony Avenue and Lange Street
2. Exhibit A - Bid Tab - Anthony Avenue Lange Street

Background:

The Village received a total of four bids for the Anthony Avenue and Lange Street project. The bids, ranging in price between \$1,109,075.82 and \$1,332,095.20 were publicly opened and read aloud on April 30, 2024. Campanella & Sons, Inc. submitted the lowest responsive bid in the amount of \$1,109,075.82. Campanella & Sons, Inc. has successfully completed projects of similar scope for the Village in the past, most recently the 2022 Street Improvement Program.

Recommendation:

Motion to accept all submitted bids and to award a contract and approve purchase order number 13634 to Campanella & Sons, Inc. in the amount of \$1,109,075.82 subject to receipt of required bonding and insurance for the Anthony Avenue and Lange Street project and authorize the Director of Public Works and Engineering to sign said contract.

**ANTHONY AVENUE AND LANGE STREET REHABILITATION CONTRACT BETWEEN THE
VILLAGE OF MUNDELEIN AND CAMPANELLA & SONS, INC.**

1. **PARTIES** to this agreement made and dated the 13th day of May 2024, are the Village of Mundelein, acting by and through its Mayor and Village Board, known hereinafter as "Village", and the successful bidder, Campanella & Sons, Inc. known hereinafter as the "Contractor", its executors, administrators, successors, or assigns.
2. **TERMS:** It is understood and agreed that the Instructions to Bidders, General Conditions, Specifications and Proposal Forms titled *Anthony Avenue & Lange Street* and the Proposal as completed and executed by the Contractor are all essential documents (the "Documents") which are a part of this Contract. Said Documents are attached hereto and made hereof as Exhibit A.
3. **FULL COMPLIANCE:** The Contractor agrees with the Village to do all the work, furnish all materials and equipment along with all labor necessary to complete the work for three years in accordance with the terms, conditions and specifications described in the Documents incorporated herein as Exhibit A, in order to fully comply with all of the terms of this Contract. The parties hereto specifically agree that the consideration for this Contract is sufficient.
4. **REPRESENTATION AND WARRANTY:** Contractor represents and warrants that all information contained in the completed and executed Proposal are true and correct to the best of his information, knowledge, and belief.
5. **ILLINOIS FREEDOM OF INFORMATION ACT:** Contractor understands that amendments to the Illinois Freedom of Information Act (P.A. 96-0542) which requires the Contractor to produce to the Requester any of its company records and documents which are in any way related to the performance of services under this agreement and not exempt from disclosure within five business days of the Village's receipt of a request for said records. Accordingly, the Contractor agrees to be bound by the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), and agrees to deliver to the Village all records in its possession relating to this agreement within three (3) business days of a request by the Village for said records.

Contractor agrees to reimburse the Village any fees, fines, or costs incurred by or assessed against the Village for its failure to deliver requested records in the possession of the Contractor, and which the Contractor failed to deliver to the Village within three (3) business days of its receipt of a request from the Village to do so. For purposes of this paragraph, an e-mail request for records and documents will be considered received by the Contractor on the day sent.

The Contractor shall not be entitled to receive any wages, fees, or costs of any kind from the Village for the production of documents and records in response to a Freedom of Information Act request.

6. **IN WITNESS WHEREOF**, the said parties have executed this Contract on the date above mentioned.

VILLAGE OF MUNDELEIN

By: _____
Director of Public Works and Engineering

CONTRACTOR

If a Corporation:

Attest:

Corporation Name: _____

By: _____
President

Secretary

If a Co-Partnership:

_____ (Seal)

_____ (Seal)

_____ (Seal)

Partners Doing Business under the Firm Name of:

If an Individual:

_____ (Seal)

SP	ITEM #	ITEM	UNIT	Campanella & Sons, Inc.			Berger Contractors			A Lamp Concrete Contractors			Martam Construction		
				QUANTITY	UNIT COST	TOTAL COST	QUANTITY	UNIT COST	TOTAL COST	QUANTITY	UNIT COST	TOTAL COST	QUANTITY	UNIT COST	TOTAL COST
	20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	75	\$22.00	\$1,650.00	75	\$22.00	\$1,650.00	75	\$40.00	\$3,000.00	75	\$42.00	\$3,150.00
	20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	30	\$32.00	\$960.00	30	\$32.00	\$960.00	30	\$100.00	\$3,000.00	30	\$62.00	\$1,860.00
	20101200	TREE ROOT PRUNING	EACH	1	\$200.00	\$200.00	1	\$200.00	\$200.00	1	\$250.00	\$250.00	1	\$350.00	\$350.00
	20101400	NITROGEN FERTILIZER NUTRIENT	POUND	1	\$1.00	\$1.00	1	\$2.00	\$2.00	1	\$1.00	\$1.00	1	\$5.00	\$5.00
	20101500	PHOSPHORUS FERTILIZER NUTRIENT	POUND	1	\$1.00	\$1.00	1	\$2.00	\$2.00	1	\$1.00	\$1.00	1	\$5.00	\$5.00
	20101600	POTASSIUM FERTILIZER NUTRIENT	POUND	1	\$1.00	\$1.00	1	\$2.00	\$2.00	1	\$1.00	\$1.00	1	\$5.00	\$5.00
	20201200	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIALS	CU YD	91	\$75.00	\$6,825.00	91	\$50.00	\$4,550.00	91	\$42.00	\$3,822.00	91	\$122.00	\$11,102.00
	20800150	TRENCH BACKFILL	CU YD	1,144	\$85.00	\$97,240.00	1,144	\$66.00	\$75,504.00	1,144	\$1.00	\$1,144.00	1,144	\$63.00	\$72,072.00
	21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	350	\$2.50	\$875.00	350	\$3.50	\$1,225.00	350	\$2.00	\$700.00	350	\$4.00	\$1,400.00
	21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	1,104	\$3.00	\$3,312.00	1,104	\$4.50	\$4,968.00	1,104	\$3.00	\$3,312.00	1,104	\$9.00	\$9,936.00
	25200100	SODDING	SQ YD	1,104	\$11.50	\$12,696.00	1,104	\$12.00	\$13,248.00	1,104	\$11.50	\$12,696.00	1,104	\$19.00	\$20,976.00
	25200200	SUPPLEMENTAL WATERING	UNIT	10	\$0.10	\$1.00	10	\$100.00	\$1,000.00	10	\$0.10	\$1.00	10	\$40.00	\$400.00
	28000510	INLET FILTERS	EACH	12	\$225.00	\$2,700.00	12	\$250.00	\$3,000.00	12	\$15.00	\$180.00	12	\$300.00	\$3,600.00
	35101600	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	1,291	\$14.00	\$18,074.00	1,291	\$13.25	\$17,105.75	1,291	\$9.50	\$12,264.50	1,291	\$20.00	\$25,820.00
	35102200	AGGREGATE BASE COURSE, TYPE B 10"	SQ YD	3,408	\$37.00	\$126,096.00	3,408	\$32.00	\$109,056.00	3,408	\$21.50	\$73,272.00	3,408	\$36.00	\$122,688.00
	40600275	BITUMINOUS MATERIALS (PRIME COAT)	POUND	6,837	\$0.01	\$68.37	6,837	\$0.01	\$68.37	6,837	\$0.01	\$68.37	6,837	\$0.10	\$683.70
	40600290	BITUMINOUS MATERIALS (TACK COAT)	POUND	1,675	\$0.01	\$16.75	1,675	\$0.01	\$16.75	1,675	\$0.01	\$16.75	1,675	\$0.10	\$167.50
	40600982	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	112	\$1.00	\$112.00	112	\$1.00	\$112.00	112	\$35.00	\$3,920.00	112	\$2.00	\$224.00
	40603080	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	596	\$88.20	\$52,567.20	596	\$88.20	\$52,567.20	596	\$111.00	\$66,156.00	596	\$98.00	\$58,408.00
	40604060	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50	TON	313	\$96.00	\$30,048.00	313	\$96.00	\$30,048.00	313	\$118.00	\$36,934.00	313	\$106.00	\$33,178.00
	42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	455	\$81.00	\$36,855.00	455	\$81.00	\$36,855.00	455	\$104.00	\$47,320.00	455	\$105.00	\$47,775.00
	42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	7,525	\$9.05	\$68,101.25	7,525	\$9.05	\$68,101.25	7,525	\$8.50	\$63,962.50	7,525	\$12.00	\$90,300.00
	44000100	PAVEMENT REMOVAL	SQ YD	2,388	\$8.00	\$19,104.00	2,388	\$8.25	\$19,701.00	2,388	\$24.50	\$58,506.00	2,388	\$15.00	\$35,820.00
	44000155	HOT-MIX ASPHALT SURFACE REMOVAL, 1 1/2"	SQ YD	686	\$10.65	\$7,305.90	686	\$10.65	\$7,305.90	686	\$5.00	\$3,430.00	686	\$12.00	\$8,232.00
	44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	605	\$8.00	\$4,840.00	605	\$7.50	\$4,537.50	605	\$19.50	\$11,797.50	605	\$15.00	\$9,075.00
	44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	1,694	\$7.00	\$11,858.00	1,694	\$3.75	\$6,352.50	1,694	\$7.25	\$12,281.50	1,694	\$8.00	\$13,552.00
	44000600	SIDEWALK REMOVAL	SQ FT	3,591	\$1.50	\$5,386.50	3,591	\$1.20	\$4,309.20	3,591	\$2.25	\$8,079.75	3,591	\$3.00	\$10,773.00
	55100500	STORM SEWER REMOVAL 12"	FOOT	679	\$22.50	\$15,277.50	679	\$25.00	\$16,975.00	679	\$1.00	\$679.00	679	\$15.00	\$10,185.00
*	56106400	ADJUST WATER MAIN 8"	FOOT	100	\$285.00	\$28,500.00	100	\$300.00	\$30,000.00	100	\$100.00	\$10,000.00	100	\$350.00	\$35,000.00
	56400500	FIRE HYDRANTS TO BE REMOVED	EACH	3	\$2,350.00	\$7,050.00	3	\$1,850.00	\$5,550.00	3	\$650.00	\$1,950.00	3	\$900.00	\$2,700.00
*	56400820	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	3	\$13,300.00	\$39,900.00	3	\$11,500.00	\$34,500.00	3	\$13,650.00	\$40,950.00	3	\$12,600.00	\$37,800.00
	60201105	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 11 FRAME AND GRATE	EACH	3	\$5,250.00	\$15,750.00	3	\$3,700.00	\$11,100.00	3	\$5,100.00	\$15,300.00	3	\$4,800.00	\$14,400.00
	60221100	MANHOLES, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	4	\$7,750.00	\$31,000.00	4	\$6,250.00	\$25,000.00	4	\$6,575.00	\$26,300.00	4	\$4,500.00	\$18,000.00
	60236800	INLETS, TYPE A, TYPE 11 FRAME AND GRATE	EACH	2	\$2,675.00	\$5,350.00	2	\$2,200.00	\$4,400.00	2	\$3,250.00	\$6,500.00	2	\$2,800.00	\$5,600.00
	60265700	VALVE VAULTS TO BE ADJUSTED	EACH	6	\$1,350.00	\$8,100.00	6	\$915.00	\$5,490.00	6	\$725.00	\$4,350.00	6	\$600.00	\$3,600.00
	60404800	FRAMES AND GRATES, TYPE 11	EACH	1	\$1,050.00	\$1,050.00	1	\$1,050.00	\$1,050.00	1	\$725.00	\$725.00	1	\$450.00	\$450.00
	60500040	REMOVING MANHOLES	EACH	4	\$850.00	\$3,400.00	4	\$675.00	\$2,700.00	4	\$650.00	\$2,600.00	4	\$600.00	\$2,400.00
	60500050	REMOVING CATCH BASINS	EACH	1	\$850.00	\$850.00	1	\$675.00	\$675.00	1	\$650.00	\$650.00	1	\$600.00	\$600.00
	60500060	REMOVING INLETS	EACH	2	\$700.00	\$1,400.00	2	\$675.00	\$1,350.00	2	\$400.00	\$800.00	2	\$200.00	\$400.00
	60603800	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	1,718	\$32.00	\$54,976.00	1,718	\$28.45	\$48,877.10	1,718	\$38.50	\$66,143.00	1,718	\$38.00	\$65,284.00
	67100100	MOBILIZATION	L.SUM	1	\$65,000.00	\$65,000.00	1	\$68,000.00	\$68,000.00	1	\$76,100.00	\$76,100.00	1	\$78,000.00	\$78,000.00
	72400100	REMOVE SIGN PANEL ASSEMBLY - TYPE A	EACH	2	\$50.00	\$100.00	2	\$125.00	\$250.00	2	\$150.00	\$300.00	2	\$90.00	\$180.00
	72400500	RELOCATE SIGN PANEL ASSEMBLY - TYPE A	EACH	1	\$200.00	\$200.00	1	\$1,000.00	\$1,000.00	1	\$200.00	\$200.00	1	\$330.00	\$330.00
	78000200	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	244	\$17.95	\$4,379.80	244	\$17.50	\$4,270.00	244	\$9.50	\$2,318.00	244	\$20.00	\$4,880.00
	78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	14	\$39.65	\$555.10	14	\$105.00	\$1,470.00	14	\$50.00	\$700.00	14	\$45.00	\$630.00
	78008200	POLYUREA PAVEMENT MARKING TYPE I - LETTERS AND SYMBOLS	SQ FT	36	\$25.05	\$901.80	36	\$75.00	\$2,700.00	36	\$38.50	\$1,386.00	36	\$30.00	\$1,080.00
	78008210	POLYUREA PAVEMENT MARKING TYPE I - LINE 4"	FOOT	71	\$16.65	\$1,182.15	71	\$25.00	\$1,775.00	71	\$18.50	\$1,313.50	71	\$18.00	\$1,278.00
	78008230	POLYUREA PAVEMENT MARKING TYPE I - LINE 6"	FOOT	115	\$26.65	\$3,064.75	115	\$40.00	\$4,600.00	115	\$21.50	\$2,472.50	115	\$29.00	\$3,335.00
	55040050	STORM SEWERS, CLASS A, TYPE 1 12"	FOOT	689	\$52.00	\$35,828.00	689	\$67.00	\$46,163.00	689	\$162.00	\$111,618.00	689	\$98.00	\$67,522.00
*	X0322464	ABANDON AND FILL EXISTING SANITARY MANHOLE	EACH	3	\$1,000.00	\$3,000.00	3	\$950.00	\$2,850.00	3	\$925.00	\$2,775.00	3	\$500.00	\$1,500.00
*	X0326863	BRICK SIDEWALK	SQ FT	2,229	\$18.25	\$40,679.25	2,229	\$15.75	\$35,106.75	2,229	\$20.50	\$45,694.50	2,229	\$21.00	\$46,809.00
*	X0540000	BRICK PAVERS WITH CONCRETE FOUNDATION AND EDGE	SQ FT	1,098	\$36.00	\$39,528.00	1,098	\$39.00	\$42,822.00	1,098	\$39.00	\$42,822.00	1,098	\$48.00	\$52,704.00
*	X0840000	SANITARY SEWER REMOVAL 8"	FOOT	419	\$5.00	\$2,095.00	419	\$35.00	\$14,665.00	419	\$1.00	\$419.00	419	\$15.00	\$6,285.00
*	X2130010	EXPLORATION TRENCH, SPECIAL	FOOT	500	\$1.00	\$500.00	500	\$12.75	\$6,375.00	500	\$1.00	\$500.00	500	\$10.00	\$5,000.00
*	X6026054	SANITARY MANHOLES TO BE REMOVED	EACH	5	\$2,000.00	\$10,000.00	5	\$950.00	\$4,750.00	5	\$675.00	\$3,375.00	5	\$600.00	\$3,000.00
*	X6026055	SANITARY MANHOLE, TYPE 1	EACH	5	\$7,100.00	\$35,500.00	5	\$6,050.00	\$30,250.00	5	\$11,100.00	\$55,500.00	5	\$6,200.00	\$31,000.00
*	X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L.SUM	1	\$18,500.00	\$18,500.00	1	\$102,000.00	\$102,000.00	1	\$144,000.00	\$144,000.00	1	\$103,200.00	\$103,200.00
*	20013798	CONSTRUCTION LAYOUT	L.SUM	1	\$8,000.00	\$8,000.00	1	\$10,000.00	\$10,000.00	1	\$6,500.00	\$6,500.00	1	\$7,000.00	\$7,000.00
*	20018400	DRAINAGE STRUCTURES TO BE ADJUSTED	EACH	2	\$1,000.00	\$2,000.00	2	\$800.00	\$1,600.00	2	\$725.00	\$1,450.00	2	\$500.00	\$1,000.00
*	20022800	FENCE REMOVAL	FOOT	212	\$5.00	\$1,060.00	212	\$12.00	\$2,544.00	212	\$25.00	\$5,300.00	212	\$12.00	\$2,544.00
*	20056800	SANITARY SEWER 6"	FOOT	17	\$211.50	\$3,595.50	17	\$160.00	\$2,720.00	17	\$143.00	\$2,431.00	17	\$120.00	\$2,040.00
*	20056900	SANITARY SEWER 8"	FOOT	946	\$107.00	\$101,222.00	946	\$89.00	\$84,194.00	946	\$186.00	\$175,956.00	946	\$122.00	\$115,412.00
*		SANITARY SEWER TO BE ABANDONED	FOOT	526	\$14.00	\$7,364.00	526	\$38.00	\$19,988.00	526	\$1.00	\$526.00	526	\$20.00	\$10,520.00
*		BRICK PAVERS WITH CONCRETE FOUNDATION AND EDGE REMOVAL	SQ FT	887	\$6.00	\$5,322.00	887	\$3.65	\$3,237.55	887	\$3.50	\$3,104.50	887	\$10.00	\$8,870.00
As-read totals						\$1,120,515.82			\$1,143,444.82			\$1,289,824.87			\$1,332,095.20
Corrected totals						\$1,109,075.82			\$1,143,444.82			\$1,289,824.87			\$1,332,095.20

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: FY25 Landscape Maintenance Contract

Financial Impact:

\$134,552 - 100-46677-441 - Mt. Landscaping
\$22,000 - 500-46620-462 - Mt. Building & Grounds
\$22,000 - 500-46620-453 - Mt. Building & Grounds
\$16,000 - 271-46677-427 - Mt. Landscaping
\$9,000 - 294-46620-294 - Mt. Building & Grounds

Attachments:

1. Landcare Proposal

Background:

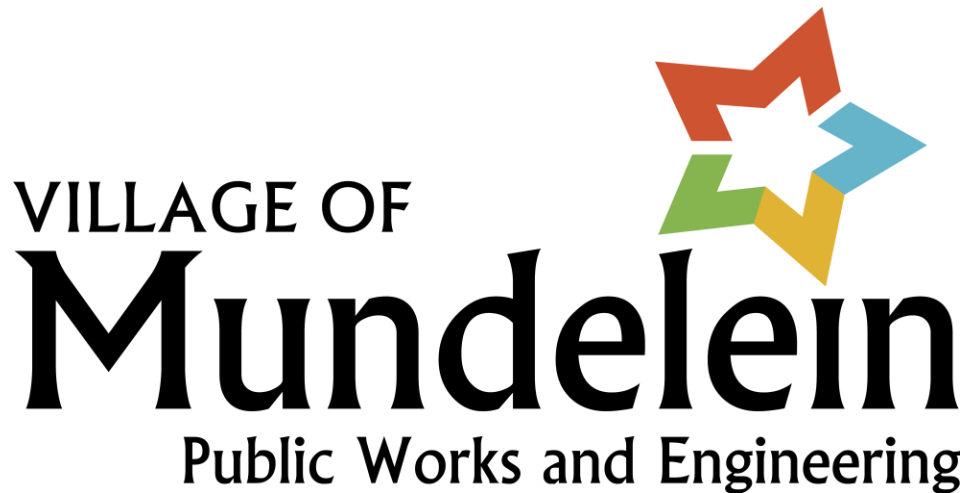
The contract with the existing landscape contractor, Apex Landscaping, was recently terminated due to poor performance. In order to maintain consistency of operation, staff solicited various vendors and only one of five contacted was able to provide a proposal to complete the current season. Landcare LLC is able to meet the specifications of the current contract and provide the services necessary to complete the work during the FY25 season. Landcare's management team worked with the Village eight years ago while working under the Rosborough Partners firm, so the Village has positive experience working with members of the Landcare team. The proposal falls within the budgeted amount for landscape maintenance services for FY2025.

Recommendation:

Motion to adopt resolution to waive bids, accept a proposal and authorize a contract with Landcare LLC for landscape maintenance services, and issue a purchase order to Landcare LLC in the amount of \$203,552.00.

REQUEST FOR PROPOSALS

LANDSCAPE MAINTENANCE PROGRAM



PROPOSAL SUBMITTED BY		
LandCare USA LLC		
580 Old Skokie Road		P.O. Box
Park City	IL	60085

OWNER:
VILLAGE OF MUNDELEIN
801 ALLANSON ROAD
MUNDELEIN, IL 60060
(847) 949-3270

REQUEST FOR PROPOSALS LANDSCAPE MAINTENANCE

The Village of Mundelein owns, operates, and maintains various facilities throughout its corporate boundaries. There are ten (10) water system facilities, two (2) Fire Stations, one (1) Police Station, one (1) Metra Station, one (1) water reclamation facility, one (1) Public Works garage, and one (1) Village Hall. In addition to Village-owned facilities, there are various sections of Right-of-Way and parks that fall under the maintenance responsibility of the Village. The annual landscape maintenance season shall run from the first full week in April through the second week in November.

The work for which proposals are invited consists of all labor, material, and equipment to perform and complete in a good and workmanlike manner landscape maintenance including debris removal, mulching, shrub trimming, brick paver maintenance, weed and fertilizer application, and downtown planter maintenance. Refer to the attached specification drawings and details for requirements of this work.

OWNER:

Village of Mundelein
801 Allanson Road
Mundelein, Illinois 60060

Owner will receive sealed proposals for the Work generally described as follows:

Sealed bids are due by and will be publicly opened on Tuesday, September 14, 2021 at 10:00 a.m. at 801 Allanson Road, Mundelein, IL 60060.

Any questions relating to the bid specifications, please contact:

Paul Schafernak, General Services Superintendent
847-949-3278
pschafernak@mundelein.org

INSTRUCTIONS TO BIDDERS

Intent

The Village of Mundelein (Owner) intend to bid the Landscape Maintenance Program. The Board of Trustees has the right to review and approve or reject the bid award and execute the contract.

Preparation of Proposals

All proposals for the Work shall be made only on the blank price proposal form attached to this Request for Bids and shall be complete with a lump sum price. All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate bids unless called for, or that contain irregularities of any kind may be rejected. Please review all document materials before determining price proposal.

Pre-Bid Meeting

Prospective bidders may attend a pre-bid meeting to review the scope of the work and the project specifications on Thursday, September 2, 2021 at 10:00 a.m. at the Public Works and Engineering facility, 801 Allanson Road, Mundelein, IL 60060.

Obtaining Bid Documents

Bid Documents may be obtained in two ways:

1. Via the Internet at: <https://www.mundelein.org/government/bids-and-proposals> - no charge

2. Hard copy in person from Public Works and Engineering, 801 Allanson Road, Mundelein, Illinois 60060. A \$5 non-refundable bid deposit is required prior to issuance of Bid Documents. Please contact the office 24 hours in advance to schedule pick up.

Clarifications

Owner reserve the right to make clarifications, corrections, or changes in this Request for Contract at any time prior to the time proposals are opened. All bidders or prospective bidders will be informed of said clarifications, corrections, or changes.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the contract and the bidder's full legal name and shall be addressed and delivered to the place and before the time set forth above. Proposals may be delivered by mail or in person. Proposals received after the time specified above will be returned unopened.

Bidders must execute all signatures where required on their submitted Bid proposals. Bidders need not return the entire contract proposal when bids are submitted unless otherwise required. Portions of the proposal that must be returned include the following:

1. Contract Cover
2. Contract/Proposal and Bidder's Signature Page
3. Bid Bond
4. Contractor's Work History Statement
5. Price Proposal Form

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of **90 days** after the opening of any proposal.

Rejection of Bids

The Village reserves the right to waive any and or all technicalities, to reject any or all proposals, and to make an award in the best interest of the Village. Proposals that are not submitted on the proposal price form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, the Owner may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Bid Bond

All bids must accompany a Bid Bond, Certified Check, or Bank Cashier's Check, made payable to the Village of Mundelein, in the amount of \$5,000.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders.

The Owner reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of Owner and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Bidder's proposal by an Owner, the successful Bidder's proposal, together with Owner's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Work.

Examination of Site and Specifications

The work for which proposals are invited consists of all labor, material, and equipment to perform and complete in a good and workmanlike manner landscape maintenance including debris removal, mulching, shrub trimming, brick paver maintenance and downtown planter maintenance. Refer to the attached specification drawings and details (Exhibit D) for requirements of this work.

Each bidder shall, before submitting its contract proposal, carefully inspect in detail the Work Site described herein and the surrounding area and shall familiarize itself with all conditions under which the Work is to be performed; with the obstacles, unusual conditions, or difficulties that may be encountered, whether or not referred to in the Contract; and with all other relevant matters concerning the Work Site and the surrounding area, including subsurface, underground, and other concealed conditions. The bidder whose contract proposal is accepted will be responsible for all errors in its contract proposal, including those resulting from its failure or neglect to make a thorough examination and investigation of the Contract form or the conditions of the Work Site and the surrounding area. They shall fully inform themselves as to the quality and quantity of equipment required and the character of the work.

The Owner and its agents assume no responsibility whatsoever in respect to the sufficiency or accuracy of this information and there is no guaranty, either expressed or implied, that the conditions or locations indicated are representative of those existing throughout the work, or that unanticipated situations may not occur. If their proposal is accepted, the bidder is responsible for all errors in their Proposal resulting from their failure or neglect to comply with these instructions. The Owner will in no case be responsible for any change in anticipated profits resulting from such failure or neglect.

Execution of Contract

If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond to each Owner on forms provided by the Owner, or otherwise acceptable to Owner, from a surety company acceptable to Owner, each in the penal sum of 10% of the Contract Price, within 10 calendar days following Owner's acceptance of this Contract. The Contractor shall hold a contract with the Village of Mundelein, which may elect to cancel the contract without cause at any point in the duration of the contract. The Owner shall provide written notification to the contractor 10 calendar days prior to cancellation.

The Contract has a three-year term. The Contract will commence upon Village Acceptance with work anticipated to begin May 1, 2022 (FY23) and end on April 30, 2025 (FY25). This includes all spring-related work in 2022 and winter-related work through the 2024/2025 winter season.

Attachments:

- Exhibit A: Contract/Proposal and Bidder's Signature Page (Return with Bid)
- Exhibit B: Bid Bond (Return with Bid)
- Exhibit C: Contractor's Work History Statement (Return with Bid)
- Exhibit D: Specifications
- Exhibit E: Price Proposal Form (Return with Bid)
- Exhibit F: Landscape Checklist
- Exhibit G: Weed and Fertilizer Checklist
- Exhibit H: Maps

EXHIBIT A – CONTRACT/PROPOSAL AND BIDDER’S SIGNATURE PAGE

**VILLAGE OF MUNDELEIN
LANDSCAPE MAINTENANCE PROGRAM**

Full Name of Bidder: _____ LandCare USA LLC
Principal Office: Address _____ 580 Old Skokie Road
Local Office Address: _____ 580 Old Skokie Road
Contact Person: _____ Manuel Mercado – 847.514.8452

E-mail: manuel.mercado@landcare.com

TO:

Village of Mundelein
801 Allanson Road
Mundelein, Illinois 60060

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda (if any), which are securely stapled to the end of this Contract/Proposal.

1. Work Proposal

- A. Contract and Work. If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract and Owner's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Work"
1. Labor, Equipment, Materials and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the (the "Work Site");
 2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
 3. Bonds and Insurance. Procure and furnish all bonds and all insurance certificates specified in this Contract/Bid;
 4. Taxes. Pay all applicable federal, state, and local taxes.
 5. Miscellaneous. Do all other things required of Bidder by this Contract.
 6. Quality. Provide, perform, and complete all the foregoing in a proper and workmanlike manner, consistent with highest standards of professional and construction practices, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.
- B. Performance Standards. If this Contract is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the specifications attached hereto and

by this reference made a part of this Contract.

- C. Changes to Scope of Work. If the Owner deems it proper or necessary during the execution of the work to make any alteration which will increase or diminish the quantity of labor or material or the expense of the work, even to the elimination of one or more items, such alteration shall not annul or vitiate the Contract hereby entered. The elimination of any part of the work shall not increase the unit price for any of the remaining work bid on. The value of the work so added shall be based on the rates and prices named in the Contract as bid, when such rates and prices cover the class of work added, otherwise the value shall be determined by mutual written agreement between the Owner and the Contractor before any such work shall be commenced.
- D. Responsibility for Damage or Loss. If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall be responsible and liable for, and shall promptly and without charge to Owner repair or replace, damage done to, and any loss or injury suffered by, Owner, the Work, the Work Site, or other property or persons as a result of the Work.
- E. Extra Work. No claim whatsoever will be allowed the Contractor for changes, extra work or material not contemplated or necessary for the completion of the work described, or for a greater amount of money than is hereby stipulated to be paid, unless the change in or addition to the work requiring additional outlay by the Contractor is first ordered in writing by the Owner and the price herein stipulated to the Contractor.
- F. Inspection/Testing/Rejection. Owner shall have the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in Owner's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract and Owner, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancel all or any part of any order or this Contract. Work so rejected may be returned or held at Bidder's expense and risk.
- G. Salvaged Material. All material of whatever kind encountered on the site is the property of the Owner. When approved for removal from the site of the work, said material shall become the property of the Contractor and shall be disposed of, in a timely fashion, as specified.
- H. Ordinances. The Contractor shall observe all laws and ordinances controlling or limiting those engaged in public work, which ordinances and laws are made a part of these Specifications. The Contractor shall provide and maintain such sanitary accommodations for the use of his employees as may be necessary to comply with the State and Local Board of Health requirements. Public nuisances will not be tolerated.
- I. Patents. All fees for any patented invention, article or arrangement that is used upon, or in any manner connected with the construction, erection or maintenance of the work, or any part thereof embraced in the Contract and these Specifications, shall be included in the price stipulated in the Contract for said work, and the Contractor must protect and hold harmless the Owner against all demands for fees or claims. It is hereby expressly agreed that alleged ownership by a Contractor of trade secrets as to materials used in any part of the work, or the preparation of any mixture for such work, shall not be recognized by the Owner in the performance of this Contract. The Owner shall always have the right to demand and shall be furnished information concerning materials, samples or ingredients of materials used or proposed to be used in the prosecution of said work.
- J. Damage. All loss or damage arising out of the nature of the work to be done, or from any delay or unforeseen or unusual obstructions, or from difficulties, which may be encountered in the prosecution of the work or arising from the action of the elements, shall be sustained at the Contractor's expense.

The Contractor agrees to hold the Owner harmless from any such claims or demands of any kind,

arising from their performing the work on this Contract.

- K. Claims. The Contractor agrees to save and hold harmless the Owner from all claims, demands, suits, judgment decrees, including costs, expenses, and attorney fees on account of, or arising out of persons engaged in the performance of this Contract.

The Contractor shall save the Owner harmless from all claims, demands, suits, judgment decrees, including costs, expenses, and attorney fees on account of, or arising out of any infringement of any patent rights or royalties claimed by any one on account of machinery, instrument tools, materials, principals, or processes used by them or about said work.

- L. Procedure for Resolving Property Damage Claims. The Contractor agrees to adhere to the following procedure to resolve all property damage claims that are related to the performance of all Work on this Contract. The Village reserves the right to withhold one and one-half times the estimated cost of the damages from sums due the Contractor until all claims related to performance of their Work are resolved as herein provided.

Upon receipt of a claim against the Contractor for property damage allegedly caused or related to the performance of their Work under this Contract, Contractor shall, within 5 working days of receipt of such claim:

- Acknowledge the claim, in writing, to the property owner.
- Furnish the Owner with written acknowledgement of receipt of the claim, including a copy of the claim and all information related to it.
- If the claim is not settled within 5 days, the Contractor shall:
 - Forward the claim to the Contractor's Insurance Carrier.
 - Furnish the Owner with a copy of the Insurance Carrier's written acknowledgement of receipt of the claim.
- The General Contractor shall either settle or deny the claim within 60 calendar days from initial receipt of the claim, the General Contractor shall:
 - Notify the Owner, in writing, of claims that have been settled or denied, including the terms of the settlement or the reason for the denial.
 - Notify the property owner if there is a decision to deny their claim and shall include in the Notice of Denial, the name and address of the person authorized to accept service of process on behalf of the General Contractor.
- When a claim is allowed, payment to the property owner in the amount of the award must be within 30 days of the award.

If the Contractor does not make payment to the property owner within the 30-day period, the Owner shall be authorized to make the payment in the amount of the award on behalf of the Contractor and deduct the amount of the payment from the amount due the Contractor on the next payment due the Contractor under this Contract.

2. Contract Price Proposal

Bid prices shall include all required insurance, permits, bonds, labor materials and shipping costs (including any additional charges for overtime or off-hour work). Any unforeseen work that may be revealed during this project shall immediately be brought to the attention of the Owner. The Owner may then, at its sole discretion, allow the Contractor to submit a not to exceed time and material bid to alleviate the unforeseen work. Said work will be above and beyond the scope of this bid. The Owner require the breakdown of the various costs enumerated in the bid form be made a part of this bid package. Any bidder that does not fully provide all required information may be deemed to be a non-responsive bid at the sole discretion of the Owner.

A. Basis for Determining Prices. It is expressly understood that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. Owner is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices.

B. Time of Payment.

It is expressly understood and agreed that all payments shall be made in accordance with the following schedule:

Provide invoice of services rendered when project is completed. Net 30 days term from date of invoice rendered.

All payments may be subject to deduction or set-off by reason of any failure of Bidder to perform under this Contract. Each payment shall include Bidders certified transcript of payroll proving prevailing wages were paid, Bidder's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Bidder's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid. Payments will be made after services are rendered and properly invoiced.

3. Contract Time Proposal

A. If this Contract/Proposal is accepted, **Bidder proposes, and agrees, that Bidder shall commence the Work following Owner's acceptance of this Contract/Proposal provided Bidder shall have furnished to the Owner all Bonds and all insurance certificates and endorsements specified in this Contract/Proposal.** If this Contract/Proposal is accepted by the Owner, Bidder proposes, and agrees, that Bidder shall perform work diligently and continuously.

B. Holidays. The Owner observes holidays throughout the year. A list will be provided by Owner upon acceptance of this contract.

4. Finance Assurance

A. Bonds. Each bidder's proposal shall be accompanied by a security deposit of \$5,000.00 in the form of a Bid Bond. (Exhibit B)

If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond, on forms provided by, or otherwise acceptable to the Owner, from a surety company acceptable to the Owner, each in the penal sum of 10% of the Contract Price, within 10 calendar days following Owner's acceptance of this Contract.

B. Insurance. The Contractor shall furnish each Owner with its own certificate of insurance. Work shall not commence work under this Contract until he has obtained all insurance required under this paragraph and the Owner have approved such insurance.

1. Compensation Insurance. The Contractor shall take out and maintain during the life of this Contract Workmen's Compensation Insurance for all his employees employed at the site of the project.

2. Public Liability & Property Damage Insurance. The Contractor shall take out and maintain during the life of this Contract such Public Liability and Property Damage Insurance as shall protect him performing work covered by this Contract from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this Contract, whether such operations be by himself or by anyone directly or indirectly employed by either of them.
3. The contractor shall furnish the Owner with sufficient documentary evidence of insurance coverage, which evidence shall consist of either such original insurance policy or a certified statement from the insurer listing the details from the policy. The insurance requirements are as follows:

General Liability/Property Damage/Bodily Injury	\$1 million each occurrence \$2 million general aggregate
Automobile Bodily Injury Liability/Property Damage	\$1 million combined single limit
Excess/Umbrella Liability	\$1 million each occurrence \$2 million aggregate
Workers Compensation and Employers Liability	\$1 million each occurrence
Environmental Impairment/Pollution Liability	\$1 million each occurrence
Owners and Contractors Protective Liability (OCP)	\$1 million each occurrence

Such insurance shall name the Owner as insured along with the Contractor and shall hold harmless the Owner against all suits and claims arising from or as the result of the actions of the Contractor. Such policies shall not be canceled, permitted to expire or to be changed without the written consent of the Owner. Each Owner requires its own certificate of insurance. A certificate of insurance must be sent to each owner and on file in their office prior to any work on these premises.

Certificate Holder and Additional Insured for the Village of Mundelein should read: *Village of Mundelein, its officials, employees, and agents.*

Indemnity/Hold Harmless Provision. To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Owner, its officials, employees and agents against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Owner, its officials, agents and employees, arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or which may in anywise result therefore, except that arising out of the sole legal cause of the Owner, its employees or agents, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Owner, its officials, employees and agents, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Owner, its officials, employees, and agents as herein provided.

Penalties. If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance

of, or failure to perform, the Work or any part thereof.

5. Subcontractors

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all the requirements stated herein.

6. Firm Proposal

All prices and other terms stated in this Contract are firm and shall not be subject to withdrawal, escalation, or change provided the Owner accepts this Contract/Bid within **90 days** after the date this sealed Contract is opened.

7. Bidders Representations and Warranties

In order to induce Owner to accept this Contract, Bidder hereby represents and warrants as follows:

- A. The Work. The Work, and all of its components, shall be of merchantable quality; shall be free from any latent or patent defects and flaws in workmanship, materials, and design; shall strictly conform to the requirements of this Contract, including, without limitation, the performance standards set forth in Subsection 1B of this Contract; and shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract and the warranties expressed herein shall be in addition to any other warranties expressed or implied by law, which are hereby reserved unto Owner.
- B. Regulatory Requirements. Successful bidder must comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work. Included within the scope of the laws, regulations, and rules referred to in this paragraph but in no way to operate as a limitation, are Occupational Safety & Health Act (OSHA), Illinois Department of Labor (IDOL), Department of Transportation, all forms of traffic regulations, public utility, Intrastate and Interstate Commerce Commission regulations, Workers' Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, the Illinois Department of Human Rights, Human Rights Commission, or EEOC statutory provisions and rules and regulations.
- C. Not Barred. Bidder is not barred by law from contracting with the Owner or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.
- D. Qualified. Bidder has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposal set forth above.

8. Fair Employment Practices

In accordance with "An Act to Prohibit Discrimination and Intimidation on Account of Race or Color in Employment under Contracts for Public Buildings or Public Works", approved July 8, 1933, as amended, no person shall be refused or denied employment in any capacity on the grounds of race or color, nor be discriminated against in any manner by reason thereof in connection with the performance of this Contract, nor shall any unfair employment practice as defined in the "Fair Employment Practices Act", approved July 21, 1961, as amended, be committed by the Contractor, suppliers of materials or services to the Contractor, or any labor organizations furnishing skilled or unskilled labor to the Contractor.

9. Illinois Freedom of Information Act

Contractor understands amendments to the Illinois Freedom of Information Act (P.A. 96-0542) requiring the Contractor to produce to the Requester any of its company records and documents which are in any way related to the performance of services under this agreement and not exempt from disclosure within five business days of the Owner's receipt of a request for said records. The Contractor agrees to be bound by the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), and agrees to deliver to the Owner all records in its possession relating to this agreement within three (3) business days of a request by the Owner for said records.

Contractor agrees to reimburse the Owner any fees, fines, or costs incurred by or assessed against the Owner for its failure to deliver requested records in the possession of the Contractor, and which the Contractor failed to deliver to the Owner within three (3) business days of its receipt of a request from the Owner to do so. An e-mail request for records and documents will be considered received by the Contractor on the day sent.

10. Acknowledgements

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

- A. Reliance. The Owner is relying on all warranties, representations and statements made by the Bidder in this Contract.
- B. Reservation of Rights. The Owner reserves the right to reject any and all bids, reserves the right to reject the low price bid, and reserves such other rights as are set forth in the Instructions to Bidders.
- C. Acceptance. If this Contract is accepted, Bidder shall be bound by each and every term, condition or provision contained in this Contract and in the Owner written notification of acceptance in the included in the bound set of documents.
- D. Remedies. Each of the rights and remedies reserved to the Owner in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity in this Contract/Proposal.
- E. Time. Time is of the essence of this Contract and, except where stated otherwise, reference in this Contract to days shall be construed to refer to calendar days.
- F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Owner, whether before or after the Owner's acceptance of this Contract; nor any information or data supplied by the Owner, whether before or after the Owner's acceptance of this Contract; nor any order by the Owner for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by the Owner; nor any extension of time granted by the Owner; nor any delay by the Owner in exercising any right under this Contract; nor any other act or omission of the Owner shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract; or of any remedy, power, or right of the Owner.
- G. Severability. The provision of this Contract shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract shall be held invalid, illegal or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provisions, nor the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract shall in any way affected thereby.
- H. Amendments. No modification, addition, deletion, revision, alteration, or other change to this Contract shall be effective unless and until such change is reduced to writing and executed and delivered by the Owner and Bidder.
- I. Assignment. Neither this Contract, nor any interest herein, shall be assigned or subcontracted by

Bidder in any part.

- J. Governing Law. This Contract and the rights of the parties under this Contract shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois.

BIDDER'S SIGNATURE PAGE

The undersign declares that they carefully examined the proposed work, specifications, and special requirements, and hereby proposes and binds themselves on award by the Village Board in accordance with said Contract Requirements.

The persons executing this Proposal/Contract on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Proposal/Contract on behalf of said party, (iii) by so executing this Proposal/Contract, such party is formally bound to the provisions of this Proposal/Contract, and (iv) the entering into this Proposal/Contract does not violate any provision of any other Proposal/Contract to which said party is bound. This Proposal/Contract shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Bidder Status

Corporation X State: Delaware

Partnership _____ State: _____

Individual Proprietorship: _____

Bidders Company/Firm Name: LandCare USA LLC

Bidders Company/Firm Address: 5151 Shoreham Place Ste 140 San Diego, CA 92122

Telephone: 877 LandCare

E-Mail: neil.carter@landcare.com

Signature: _____

Printed Name: Neil Carter

Title/Position (must be an official officer of company/firm): Executive Vice President

If a Corporation or Partnership, list all officers and partners:

Name		Title	Address
Mike Bogan		CEO	
Dan Krems		CFO	
Neil Carter		EVP	

EXHIBIT B – BID BOND

**VILLAGE OF MUNDELEIN
LANDSCAPE MAINTENANCE PROGRAM**

KNOW ALL MEN BY THESE PRESENTS:

that _____
(Here insert full name and address of Bidder)

as Principal, hereinafter called Bidder, and

(Here insert full name and address of Surety)

as Surety, a corporation organized and existing under the laws of the State of _____ Illinois, hereinafter called Surety, are held and firmly bound unto Village of Mundelein, 801 Allanson Road, Mundelein, Illinois 60060 as Obligee, hereinafter called the Owner, in the full and just sum of Five Thousand Dollars (\$ 5,000.00), for the payment of which sum of money well and truly to be made, Bidder and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Bidder has submitted a Proposal dated September 14, 2021, to the Owner entitled **LANDSCAPE MAINTENANCE PROGRAM** (the "Contract/Proposal"), the terms and conditions of which are by this reference incorporated herein as though fully set forth herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH THAT if Bidder shall timely submit all additional information that is required of it and, if the Contract/Proposal shall be accepted by the Owner, Bidder shall (1) timely submit all the Bonds and all the certificates of insurance required of it, (2) timely execute all other required documentation related to the Contract/Proposal, and (3) in all other respects, perform the agreement created by the Owner's acceptance of the Contract/Proposal, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that the obligations of Surety under this bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept the Contract/Proposal, and Surety does hereby waive notice of any such extension.

The Owner shall have no obligation to actually incur any expense or correct any deficient performance of Bidder in order to be entitled to receive the proceeds of this bond.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner or the heirs, executors, administrators or successors of the Owner.

Signed and sealed this _____ day of _____, 20____

Attest/Witness

PRINCIPAL

By: _____

By: _____

Title: _____

Title: _____

Attest/Witness:

SURETY:

By: _____

By: _____

Title: _____

Title: _____

EXHIBIT C – CONTRACTOR’S WORK HISTORY STATEMENT

VILLAGE OF MUNDELEIN LANDSCAPE MAINTENANCE PROGRAM

Add separate sheets if necessary, for full disclosure. Joint ventures must submit separate work history statements for the joint venture and for each signatory to the joint venture agreement.

	NAME	YEARS WITH COMPANY	CONTACT NUMBER
Project Manager	Manuel Mercado	21	847.514.8452
Superintendent	Julian Juarez	14	847.59.5532
Field Supervisor	Juan Cuevas	12	

A. Provide one (1) reference, including work performed and contract value, from each of the following.

PROJECT 1			
Owner Name	Village of Schiller Park		
Address	Schiller Park		
Contact Person	Dave Lamar		
Telephone			
Type of Work	Landscape Care		
Contract Value	\$22,000.00	Completion Date:	2021

PROJECT 2			
Owner Name			
Address			
Contact Person			
Telephone			
Type of Work			
Contract Value	\$	Completion Date:	

PROJECT 3			
Owner Name			
Address			
Contact Person			
Telephone			
Type of Work			
Contract Value	\$	Completion Date:	

B. Provide a complete list of current workloads, percent complete, and expected date of completion.

PROJECT NAME: Courts of Regent Woods			
Location	Northfield IL		
Type of Work	Landscape Maintenance		
Contract Value	\$80,000.00	Percent Complete:	70%
Expected Completion Date	11.30.2021	Reference Person	Jeff Wessel
		Reference Phone	847.207.4881

PROJECT NAME: Pebble Creek			
Location	Glenview IL		
Type of Work	Landscape Maintenance		
Contract Value	\$41,000.00	Percent Complete:	70%
Expected Completion Date	11.30.2021	Reference Person	Jack Wade
		Reference Phone	847.859.2919

PROJECT NAME:			
Location			
Type of Work			
Contract Value	\$	Percent Complete:	
Expected Completion Date		Reference Person	
		Reference Phone	

EXHIBIT D – SPECIFICATIONS
VILLAGE OF MUNDELEIN
LANDSCAPE MAINTENANCE PROGRAM

The following provide detail regarding the services included in this contract. The following detailed scope describes the minimum requirements the Village desires in a bid for this project. It may not be all inclusive of the tasks required to complete the project in a high-level manner as described below.

1. Turf Maintenance (Mowing and Edging)

- a. Turf shall be maintained in a healthy, superior condition with a crisp, clean appearance always. It shall be mowed a minimum of once per each week during the growing season (April through October). During the months of March and November, turf shall be mowed on an as-needed basis.
- b. The day of the week for each location to be mowed is listed in Landscape Checklist. More frequent mowing shall be required if general turf growth exceeds one half again the specified mowing height between cuts. At no time shall more than 1/2 of the height of the turf be removed at any mowing. Bruising or rough cutting of grass shall not be permitted. Mower blades shall be sharp and properly adjusted so that turf is cut to a uniform height. Scalping will not be permitted. Grass cuttings shall be removed immediately.
- c. All turf areas shall be cleanly edged to the inside edge of any sidewalks, driveways, curbs retaining walls, or other defined edge. All turf growing along public sidewalks and walkways shall be edged to maintain a crisp, clean edge along all such structures. Turf shall also be kept from overgrowing irrigation heads and controls.
- d. Edging shall also include trimming grass around trees, poles, utilities, and any other concrete pads within or immediately adjacent to the turf areas. Edging shall be done every two (2) weeks during the growing season. Herbicides shall not be used for edging. Care shall be taken to avoid damage by mowers to tree trunks, irrigation heads and any other utilities, facilities, or structures within or adjacent to turf areas. Any damage caused by the Contractor's negligence shall be repaired by the Contractor at his expense. Prior to mowing, the Contractor shall insure that the mower is clean so that no roots, seeds, or crowns of foreign grasses are introduced.

2. Weed and Debris Removal

- a. All areas within the work sites are to be kept free of weeds and volunteer tree growth. This includes but is not limited to all bare dirt areas and any weed growth within ground cover and shrub plantings. Pedestrian walkways, tree wells, medians and other paved areas are to be always kept weed-free; this includes the area that extends two feet from face of curb into the street area. Volunteer tree growth shall be removed by the Contractor as part of this contract. Any weeds which are removed by hand shall be removed in a manner which leaves the ground surface level and does not disrupt the adjacent area. Such weeds shall be disposed of properly.
- b. All litter and debris in all maintained areas, including turfed locations, shall be picked up and disposed of properly. Litter and debris shall not be allowed to accumulate but shall be picked up and disposed of a minimum of once per week. The Contractor shall accomplish such litter and debris pickup prior to mowing to avoid shredding and dispersal of these materials.

3. Shrub Pruning

- a. Shrubs shall be pruned as necessary to encourage healthy, natural growth patterns for each specific variety. Pruning shall include thinning, shaping, and removing dead or diseased branches. All shrubs shall be pruned back to clear all roadways, curbs, gutters, and sidewalks. Shrubs shall not block sign visibility, utilities, utility meters or any other facilities located within the work areas. Shrubs shall not block access to controllers or electric valves and shall be pruned to minimize blockage of irrigation head spray patterns.

4. Trees

- a. Trees which are staked shall have supports kept in good repair. Any broken or damaged supports or ties shall be replaced as soon as possible. Staking shall remain in place until trees are fully capable of self-support. Trees which have low hanging, diseased, dead, or broken branches shall be trimmed by the Contractor. Only those tree branches which can be pruned from the ground level using hand or pole-pruning equipment may be trimmed by the Contractor. Branches overhanging traffic lanes shall be kept side trimmed to face of curb line and to a height of twelve (12) feet. Branches overhanging pedestrian routes shall be kept trimmed to a height of eight (8) feet above walkway level. All trees shall be pruned by qualified personnel using sound methods and approved techniques. Trees shall be pruned to develop a structurally sound shape and a healthy, natural appearance. No excessive pruning or stubbing back will be allowed. Sucker growth originating at the crown or below shall be removed.
- b. Trees knocked down by vehicular accidents or trees and large limbs blown down and blocking traffic lanes shall be immediately reported to the Village, which shall have responsibility for cleanup of such trees and large limbs. Any time personal property of a motorist or pedestrian is damaged due to falling trees or limbs, the Contractor shall notify the Mundelein Police Department immediately. Any small branches which fall or are blown from median plantings, causing no damage, shall be removed, and disposed of by the Contractor

5. Spring Clean Up

- a. Spring clean-up shall be completed no later than May 15 of each year. The work included in this item is as follows:
 - Debris removal and trash pick-up
 - Removal and replacement of existing mulch, 2"
 - Cultivate and mend existing soil
 - Top islands and beds with ½"-1" of topsoil as directed by Owner
 - Replace mulch with high quality, premium grade shredded hardwood mulch

All mulch shall be approved by the Owner. A sample of the mulch will be brought to the General Services Superintendent for acceptance prior to placement.

6. Edge and Cultivate Landscape Beds

- a. All landscape islands and beds shall be maintained such that all borders shall maintain a crisp, clean inside edge always. The soil shall be cultivated to inhibit weed growth within the beds. Mulch may be requested for beds that are currently mulched. Groundcover shall be kept always trimmed behind top of curb lines and within landscape beds. Groundcover shall also be kept off pedestrian walkways and out of drainage ditches, and inter-planted shrubs and trees. It shall be trimmed to keep all signs, poles, guardrails, and utility meters clear and kept from encroaching in any way onto private property or onto a private property fence. Maintenance shall include removing all spent stalks and flowers immediately following the flowering season. Soil shall be cultivated to inhibit weed growth.

7. Tree Wells and Streetlight Landscape Beds

- a. There is tree well and streetlight locations throughout the downtown area. The contractor shall be responsible for annuals, perennials, and other grasses as detailed in the Landscape Checklist in each of the landscape areas adjacent to the trees and streetlights. Weeding shall be conducted bi-weekly. The table below and the attached map provides the quantities and location of each.

STREET	FROM	TO	TREE WELLS	STREET LIGHTS
Seymour Ave.	Hammond St.	Route 176	18	20
Park St.	Seymour Ave.	Route 45	2	10
Lake St.	Hawley St.	Park St.	9	14
E. Hawley St.	Anthony Ave.	Prospect Ave.	3	0
Chicago Ave.	E Hawley St.	Plaza Cir.	12	0
		TOTALS	44	44

8. Dog Waste Stations

- a. The Village is responsible for maintenance of three (3) dog waste stations, locations as shown in the Landscape Checklist. The contractor shall be responsible for maintaining each of the stations each Monday and Friday by removing all waste accumulated in the receptacles and disposing of it properly. The Village shall supply the replacement bags for each station upon maintaining by Contractor.

9. Weed Control and Fertilizer Treatment

- a. Contractor shall provide the following documentation prior to beginning work:
- Verification of Applicator's licenses
 - SDS for all products used throughout all seasons
- b. All applications shall be performed by contractor and staff which are licensed by the state of Illinois Department of Agriculture.
- c. All products will be applied in accordance with manufacturers label instructions. Proper public notification shall be consistent with Illinois State Law.
- d. The successful bidder will be responsible for re-spraying weeds within fourteen (14) days of an application upon contact by the Village.
- e. The Contractor shall notify the Department of Public Works seventy-two (72) hours in advance of work to be performed.
- f. The Contractor is responsible to ensure that any spray or granular material is not discharged into any storm sewer catch basin, open watercourse, or any storm water conveyance system. Under no circumstances will the fertilizer be swept, washed, or otherwise allowed to enter storm drains.
- g. All granular materials that are deposited on any sidewalks, driveways, parking lots, or other hard surfaces that might allow for the transportation of any fertilizer/herbicide to the Village's storm sewer system shall be removed the same day that the Contractor is notified of such.

- h. Clearly mark areas after application of any fertilizer or weed control product.
- i. The Contractor shall notify the Village of any turf insect or disease problems that may not be covered by this Contract.
- j. Fertilizer shall never be applied to frozen ground or during a rain event within the growing season, beginning April 15th through November 30th of each calendar year.
- k. "Weed-and-Feed" products shall not be used unless approved by the General Services Superintendent.
- l. The exact time of application will be agreed upon by the vendor and the Village, dependent on weather and weed germination.

10. Fertilization

- a. Turf shall be maintained in a healthy, superior condition with a crisp, clean appearance at all times. The fertilizer shall meet the following specification:
 - 50% slow or controlled release, granular fertilizer
 - N, P, K ratio of 22-0-8 with an application rate of 1 lb. of nitrogen/1000 square feet

There are three application seasons for fertilization; Spring, Summer, and Winter, each of which shall be applied approximately in April, June, and October, respectively. The Weed and Fertilizer Checklist details each location to be treated and its application season(s).

11. Pre-Emergent Problem Grass Control (Crabgrass)

- a. The Contractor shall submit the material specification sheet with the bid proposal for approval. Pre-emergent problem grass control shall be performed during the Spring season, typically in late March or early April. This application may be performed in conjunction with the spring fertilization schedule for site with both types of treatments included in the Weed and Fertilizer Checklist. Application rates shall meet the manufacturer's recommendation.

12. Liquid Weed Control

- a. The Contractor shall submit the material specification sheet with the bid proposal for approval. All weed control shall be applied in liquid form, conducted during the Spring and Fall seasons, typically in May and September of each year. Application rates shall meet the manufacturer's recommendation. The attached Weed and Fertilizer Checklist details each location to be treated and its application season(s).

Alternate Bid #1 – Grub Control

The Contractor shall submit the material specification sheet with the bid proposal for approval. Grub control applied shall be season-long, applied in late June or early July. Application rates shall meet the manufacturer's recommendation. The Weed and Fertilizer Checklist details each location to be treated and its application season(s).

Alternate Bid #2 – Downtown Planters

Premium plants are to be placed in planters. The work shall include installation of plants, additional bedding for planters to be brought to level, one initial watering, and treating the soil with 3-month slow-release fertilizer. All planters, excluding those along Park Street between Route 45 and Seymour Ave, are to be

addressed with a summer and winter mix rotation, requiring two changeouts per year. Planters along Park Street, between Route 45 and Seymour Ave, shall receive four changeouts per year: spring, fall, winter, and summer. Barrier planters placed in the road on Park Street shall receive a spring, summer, and fall changeout.

Spring flowers shall be planted by April 15; summer flowers shall be planted one week before Memorial Day; fall flowers shall be planted by October 1; and winter mix shall be installed by Veterans Day. The annual and perennial plant listing/design and the quantities for each type of planter is listed in the table below. The map in Exhibit H depicts the location of each planter along each road (location is subject to change).

Planters				
PLANTER TYPE	SUMMER PLANTERS	FLOWER TYPE	WINTER PLANTERS	FLOWER TYPE
32'' Terra Cotta Round	18	RED Petunias	18	Wintergreen Mix
36'' Terra Cotta Round	23	RED Petunias	23	Wintergreen Mix
25'' Concrete Square (Hawley St)	10	RED Petunias	10	Wintergreen Mix
38'' Concrete Square (Hawley St)	14	RED Petunias	14	Wintergreen Mix
24" Graphite Tapered Square	4	RED Petunias	4	Wintergreen Mix
30" Graphite Tapered Square	7	RED Petunias	7	Wintergreen Mix
36" Graphite Tapered Square	9	RED Petunias	9	Wintergreen Mix
Village Hall Square (west side)	4	RED Petunias	4	Wintergreen Mix
Village Hall Raised Built-In (east side)	8	Green leaf white and red Begonias	8	Wintergreen Mix
Fire Station #2 Entrance Pedestal	1	RED Petunias	1	Wintergreen Mix
Fire Station #2 Garage Doors	2	RED Petunias	2	Wintergreen Mix
PW&E Entrance	2	RED Petunias	2	Wintergreen Mix
Police Dept. Statue	1	RED Petunias	1	Wintergreen Mix

Park Street Planters - Between Route 45 and Seymour Ave								
PLANTER TYPE	SPRING PLANTERS	FLOWER TYPE	SUMMER PLANTERS	FLOWER TYPE	FALL PLANTERS	FLOWER TYPE	WINTER PLANTERS	FLOWER TYPE
24" Graphite Tapered Square	7	Pansy Mix	7	WHITE Petunias	7	YELLOW Mums	7	Wintergreen Mix
30" Graphite Tapered Square	4	Pansy Mix	4	WHITE Petunias	4	YELLOW Mums	4	Wintergreen Mix
36" Graphite Tapered Square	2	Pansy Mix	2	WHITE Petunias	2	YELLOW Mums	2	Wintergreen Mix
6' Barrier Planter	4	Pansy Mix	4	Purple fountain grass, red begonias, and green potato vine	4	YELLOW Mums	0	N/A
8' Barrier Planter	2	Pansy Mix	2		2	YELLOW Mums	0	N/A

EXHIBIT E – PRICE PROPOSAL
VILLAGE OF MUNDELEIN
LANDSCAPE MAINTENANCE PROGRAM

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to change.
2. The Owner is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released.
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices; and
4. Any items of Work not specifically listed or referred to in the Schedule of Prices shall be deemed incidental to the Contract Price, shall not be measured for payment, and shall not be paid for separately except as incidental to the Contract Price, including without limitation extraordinary equipment repair, the cost of transportation, packing, cartage, and containers, the cost of preparing schedules and submittals, the cost or rental of small tools or buildings, the cost of utilities and sanitary conveniences, and any portion of the time of Bidder, its superintendents, or its office and engineering staff.

Item	Annual Total
LANDSCAPE MAINTENANCE PROGRAM May 1, 2024 – April 30, 2025	\$172,752.00
LANDSCAPE MAINTENANCE PROGRAM May 1, 2025 – April 30, 2026	\$179,664.00
LANDSCAPE MAINTENANCE PROGRAM May 1, 2026 – April 30, 2027	\$186,864.00

BID ALTERNATE #1 – GRUB CONTROL

Item	Annual Total
GRUB CONTROL - May 1, 2024 – April 30, 2025	\$1,800.00
GRUB CONTROL - May 1, 2025 – April 30, 2026	\$1,800.00
GRUB CONTROL - May 1, 2026 – April 30, 2027	\$1,800.00

BID ALTERNATE #2 – PLANTERS

Item	Annual Total
PLANTERS - May 1, 2024 – April 30, 2025	\$29,000.00
PLANTERS - May 1, 2025 – April 30, 2026	\$30,500.00
PLANTERS - May 1, 2026 – April 30, 2027	\$31,800.00

**EXHIBIT F
LANDSCAPE CHECKLIST**

Site	Map	Location Description	Address	Turf Maintenance (Weekly)	Turf Maintenance (Bi-Weekly)	Weed & Debris Removal (Bi-Weekly)	Weed & Debris Removal (Weekly)	Edge & Cultivate Plant Beds (Bi-weekly)	Edging Walks & Drives (Bi-weekly)	Shrub and Tree Pruning (Bi-annually)	Annual and Perennial--Landscape Beds (Bi-annually)	Spring Clean-Up	Dog Waste Station Maintenance (Weekly)
1	A	Lake Water #3 Facility	1601 W. Winchester Rd. (entire site)	✓			✓	✓	✓	✓		✓	
2	A	Clarewood Lot	B/N 1925 & 1933 Clarewood Ln. (entire site)	✓									
3	A	Yale Dr. Dead End	Unimproved ROW b/n dead ends		✓					✓			
4	A	Loch Lomond Park	1275 Banbury Rd.	✓			✓	✓	✓	✓			✓
5	A, B	North Lake St.-West ROW	918 Lake St. ROW	✓			✓	✓		✓		✓	
5A	A, B	North Lake St.-East ROW	739 Lake St. ROW	✓			✓	✓		✓		✓	
6	A, B	North Lake St. Islands	739 Lake St. ROW	✓		✓	✓	✓		✓		✓	
7	B	Fire Station #1	1000 Midlothian Rd. (entire site)-1170 N. Midlothian	✓		✓		✓	✓	✓			
8	B	Lucerne Ct.	Lucerne Ct. South End	✓			✓	✓		✓		✓	
9	B	Well #3/4	369 Lomond Dr. (entire site)	✓			✓	✓	✓	✓		✓	
10	C	War Memorial	850 Hawley St. (entire site)	✓			✓	✓	✓	✓	✓	✓	
11	C	Gateway Signage Area	Village Sign - Rt.176 East of Seminary	✓			✓	✓		✓	✓	✓	
12	C	Lake Water #1 Facility	1001 E. Maple Av. (entire site)	✓			✓	✓	✓	✓	✓	✓	
13	C	Fairhaven Dead End	Landscape bed and vacant lot @ west end of Fairhaven ROW		✓		✓			✓			
14	C	Morris Ave ROW	E. Park St. to Hawely St. (east side)		✓								
15	C	K.F.C. Park	555 Seymour Av.	✓		✓		✓	✓	✓		✓	✓
16	D	Abernathy Park	NE corner of Seymour Av./Park St. intersection	✓			✓	✓		✓		✓	✓
17	D	Maple Ave Detention Pond	Next to 655 California Av.		✓		✓	✓		✓		✓	

**EXHIBIT F
LANDSCAPE CHECKLIST**

Site	Map	Location Description	Address	Turf Maintenance (Weekly)	Turf Maintenance (Bi-Weekly)	Weed & Debris Removal (Bi-Weekly)	Weed & Debris Removal (Weekly)	Edge & Cultivate Plant Beds (Bi-weekly)	Edging Walks & Drives (Bi-weekly)	Shrub and Tree Pruning (Bi-annually)	Annual and Perennial--Landscape Beds (Bi-annually)	Spring Clean-Up	Dog Waste Station Maintenance (Weekly)
18	D	Fire Station #2	1300 S. Lake St. (entire site)	✓		✓		✓	✓	✓			
19	E	Rt. 83 Water Tower	1 Tank Place (Rt. 83) (entire site)	✓									
20	E	Lake Water #4 Facility	209 Dunton Ct. (entire site)	✓			✓	✓	✓	✓		✓	
21	E	Police Station	221 N. Lake St. (entire site including statue planter)	✓			✓	✓	✓	✓	✓		
22	E	Mundelein Metra Train Station	205 Archer Av. (entire site)	✓			✓	✓	✓	✓	✓	✓	
23	E	Archer Commons Building	165 Archer Av. (entire site)	✓			✓	✓	✓	✓			
24	F	Concord Cir. Parkway Area	1001-952 Concord Cir. (both sides)	✓			✓	✓	✓			✓	
25	E	Division Water Tower	101 E. Division; tower site	✓									
26	F	Chicago Ave Peninsula	Open space at Hawthorne Blvd. and Chicago Ave.	✓					✓	✓			
27	F	Huntington Ct. Island	12 Huntington Ct.		✓					✓			
28	G	Butterfield Rd. ROW	South Huntington-North Huntington		✓			✓		✓		✓	
29	G	Huntington Dr. ROW	Butterfield Rd.-1191 Huntington Dr.		✓								
30	G	Hawthorne Island	Hawthorne/High/Midland Av. intersection	✓			✓	✓		✓		✓	
31	G	Well #10	110 W. Hawthorne Blvd. (entire site)	✓			✓	✓	✓	✓		✓	
32	G	W. Courtland & California Island	W. Courtland/California Ave.	✓			✓	✓	✓	✓		✓	
33	H	S. Seymour Dead End	571 Seymour Ave.	✓			✓	✓	✓	✓		✓	
35	H	Tower Rd. Islands	Tower & Allanson	✓									
36	H	Lake Water #2 Facility	2936 Campus Dr. (entire site)	✓			✓	✓	✓	✓		✓	

**EXHIBIT F
LANDSCAPE CHECKLIST**

Site	Map	Location Description	Address	Turf Maintenance (Weekly)	Turf Maintenance (Bi-Weekly)	Weed & Debris Removal (Bi-Weekly)	Weed & Debris Removal (Weekly)	Edge & Cultivate Plant Beds (Bi-weekly)	Edging Walks & Drives (Bi-weekly)	Shrub and Tree Pruning (Bi-annually)	Annual and Perennial--Landscape Beds (Bi-annually)	Spring Clean-Up	Dog Waste Station Maintenance (Weekly)
37	H	Public Works Complex #4	1610 S. Milwaukee Av. (Libertyville) (entire site)	✓			✓	✓	✓	✓		✓	
38	F	Courtland Viaduct	Railroad underpass on Courtland (Weed-whip only)				✓					✓	
39	D	Blue Spruce/Rt. 176 ROW/Pond	Southeast corner of Blue Spruce/Rt. 176 intersection including detention pond		✓		✓					✓	
40	E	Village Hall	300 Plaza Circle and surrounding vacant lot	✓			✓	✓	✓	✓	✓	✓	
41	I	Westminster Island	565 Westminster Pl.	✓						✓			
42	I	Walker Pl. Island	212 Walker Pl.	✓									
43	I	Buckingham Island	1705 Buckingham Rd.	✓					✓	✓			
44	I	Lift Station #1	937 NE Holcomb Dr.	✓					✓				
45	J	Salceda Drive North ROW	Verde Lane to west end of cul-de-sac (north side of ROW only)	✓				✓	✓	✓	✓	✓	
47	J	Regent Drive Median and ROW	Landscape island and ROW at Route 60/83 to Brentwood Dr.	✓			✓	✓				✓	
48	C	Seymour Park	SE Corner of Seymour Av./Rt. 176		✓								
49	J	Lift Station #6	410 Ambria Dr.		✓	✓		✓		✓			
50	J	Vacant Lot	101 Wellington Ave.	✓			✓						
51	K	Vacant Lot	Between 323 and 333 Chestnut St.	✓			✓						
52	D	Park St. Parking lot	Landscape Beds in parking lot of southwest corner of Park St @ Seymour Ave							✓	✓	✓	
53	K	Prospect and Hawley	Landscape beds at northwest corner of E Hawley St @ Prospect Ave							✓	✓	✓	
54	K	Chadwick Way Island and ROW	Landscape island and ROW at Chadwick Way and Creekwood Dr.	✓			✓	✓		✓	✓	✓	
55	K	Gateway Signage Area	Rt 176 ROW @ Del Webb Blvd	✓			✓	✓		✓		✓	

**EXHIBIT F
LANDSCAPE CHECKLIST**

Site	Map	Location Description	Address	Turf Maintenance (Weekly)	Turf Maintenance (Bi-Weekly)	Weed & Debris Removal (Bi-Weekly)	Weed & Debris Removal (Weekly)	Edge & Cultivate Plant Beds (Bi-weekly)	Edging Walks & Drives (Bi-weekly)	Shrub and Tree Pruning (Bi-annually)	Annual and Perennial--Landscape Beds (Bi-annually)	Spring Clean-Up	Dog Waste Station Maintenance (Weekly)
56	L	Gateway Signage Area	Hawley St ROW, west of Chevy Chase Rd	✓			✓	✓		✓		✓	
57	L	Diamond Lake Park	Open space at Allanson Rd at Rt 45 (next to Bill's Pizza)	✓			✓		✓			✓	
58	L	Vacant Lot	440 N. Chicago Ave, north of Water Division	✓			✓	✓					
59	M	Public Works & Engineering Complex	801 Allanson Rd.	✓			✓	✓	✓	✓		✓	
60	D	Maple Ave Bike Path ROW	Rt 176 ROW, from Beach to gas station (north side of ROW only)	✓			✓	✓		✓	✓	✓	
61	F	East Courtland Ave ROW and Crystal Park	Courtland ROW from Seymour to Viaduct (north side of ROW only) and along E Crystal St.	✓			✓			✓		✓	
62	D	22 E Park Street	Vacant Lot	✓			✓					✓	
63	L	Public Works Complex #2	428 N. Chicago Ave (entire site)	✓		✓		✓	✓				
64	L	Timber Pass Dr Dead End	Dead End ROW	✓		✓							
65	M	Gateway Signage Area	890 E Route 45 (Dover Straits)	✓			✓	✓		✓		✓	
66	M	Gateway Signage Area	Village Sign--Rt.176 @ Barnhill Dr.				✓	✓		✓		✓	
67	M	McKinley Av. Cul-de-sac island	McKinley ROW, west of Anthony Drive including cul-de-sac island	✓				✓	✓	✓		✓	
68	N	Woodlawn Field	Next to 127 Woodlawn Dr.	✓			✓					✓	

**EXHIBIT G
WEED AND FERTILIZER CHECKLIST**

Site	Map	Location Description	Address	Spring Fertilization (Granular)	Pre-emergent Weed Control (Liquid)	Spring Weed Control (Liquid)	Summer Fertilization (Granular)	Fall Weed Control (Liquid)	Winter Fertilization (Granular)	Grub Control	Pine Tree Pesticide Control
1	A	Lake Water #3 Facility	1601 W. Winchester Rd. (entire site)	✓	✓	✓	✓	✓	✓	✓	
2	A	Clarewood Lot	B/N 1925 & 1933 Clarewood Ln. (entire site)		✓	✓		✓			
4	A	Loch Lomond Park	1275 Banbury Rd.	✓	✓	✓	✓	✓	✓		
5	A, B	North Lake St.-West ROW	918 Lake St.		✓	✓		✓			
5A	A, B	North Lake St.-East ROW	739 Lake St.		✓	✓		✓			
6	A, B	North Lake St. Islands	739 Lake St.		✓	✓		✓			
7	B	Fire Station #1	1000 Midlothian Rd. (entire site)-1170 N. Midlothian	✓	✓	✓	✓	✓	✓	✓	
9	B	Well #3/4	369 Lomond Dr. (entire site)	✓	✓	✓	✓	✓	✓		
10	C	War Memorial	850 Hawley St. (entire site)	✓	✓	✓	✓	✓	✓	✓	
11	C	Gateway Signage Area	Village Sign - Rt.176 East of Seminary		✓	✓		✓			
12	C	Lake Water #1 Facility	1001 E. Maple Av. (entire site)	✓	✓	✓	✓	✓	✓	✓	✓
15	C	K.F.C. Park	555 Seymour Av.	✓	✓	✓	✓	✓	✓		
16	D	Abernathy Park	NE corner of Seymour Av./Park St. intersection	✓	✓	✓	✓	✓	✓		
17	D	Maple Ave Detention Pond	Next to 655 California Av.		✓	✓		✓			
18	D	Fire Station #2	1300 S. Lake St. (entire site)	✓	✓	✓	✓	✓	✓	✓	

**EXHIBIT G
WEED AND FERTILIZER CHECKLIST**

Site	Map	Location Description	Address	Spring Fertilization (Granular)	Pre-emergent Weed Control (Liquid)	Spring Weed Control (Liquid)	Summer Fertilization (Granular)	Fall Weed Control (Liquid)	Winter Fertilization (Granular)	Grub Control	Pine Tree Pesticide Control
19	E	Rt. 83 Water Tower	1 Tank Place (Rt. 83) (entire site)	✓	✓	✓	✓	✓	✓		
20	E	Lake Water #4 Facility	209 Dunton Ct. (entire site)	✓	✓	✓	✓	✓	✓	✓	
21	E	Police Station	221 N. Lake St. (entire site)	✓	✓	✓	✓	✓	✓	✓	
22	E	Mundelein Metra Train Station	205 Archer Av. (entire site)	✓	✓	✓	✓	✓	✓	✓	
23	E	Archer Commons Building	165 Archer Av. (entire site)	✓	✓	✓	✓	✓	✓		
24	F	Concord Cir. Parkway Area	1001-952 Concord Cir. (both sides)		✓	✓		✓			
25	E	Division Water Tower	101 E. Division; tower site	✓	✓	✓	✓	✓	✓		
26	F	Chicago Ave Peninsula	Open space at Hawthorne Blvd. and Chicago Ave.		✓	✓		✓			
27	F	Huntington Ct. Island	12 Huntington Ct.		✓	✓		✓			
28	G	Butterfield Rd. ROW	South Huntington-North Huntington		✓	✓		✓			
29	G	Huntington Dr. ROW	Butterfield Rd.-1191 Huntington Dr.		✓	✓		✓			
30	G	Hawthorne Island	Hawthorne/High/Midland Av. intersection		✓	✓		✓			
31	G	Well #10	110 W. Hawthorne Blvd. (entire site)	✓	✓	✓	✓	✓	✓		
32	G	W. Courtland & California Island	W. Courtland/California Av.		✓	✓		✓			
35	H	Tower Rd. Islands	Tower & Allanson		✓	✓		✓			

**EXHIBIT G
WEED AND FERTILIZER CHECKLIST**

Site	Map	Location Description	Address	Spring Fertilization (Granular)	Pre-emergent Weed Control (Liquid)	Spring Weed Control (Liquid)	Summer Fertilization (Granular)	Fall Weed Control (Liquid)	Winter Fertilization (Granular)	Grub Control	Pine Tree Pesticide Control
36	H	Lake Water #2 Facility	2936 Campus Dr. (entire site)	✓	✓	✓	✓	✓	✓	✓	
37	H	Public Works Complex #4	1610 S. Milwaukee Av. (Libertyville) (entire site)	✓	✓	✓	✓	✓	✓	✓	
39	D	Blue Spruce/Route 176 ROW	Southeast corner of Blue Spruce/Rt. 176 intersection including detention pond		✓	✓		✓			
40	E	Village Hall	300 Plaza Circle and surrounding vacant lot	✓	✓	✓	✓	✓	✓	✓	✓
41	I	Westminster Island	565 Westminster Pl.		✓	✓		✓			
42	I	Walker Pl. Island	212 Walker Pl.		✓	✓		✓			
43	I	Buckingham Island	1705 Buckingham Rd.		✓	✓		✓			
44	I	Lift Station #1	937 NE Holcomb Dr.		✓	✓		✓			
47	J	Regent Dr. Median and ROW	Landscape island and ROW at Route 60/83 to Brentwood Dr.		✓	✓		✓			
48	C	Seymour Park	SE Corner of Seymour Av./Rt. 176		✓	✓		✓			
49	J	Lift Station #6	410 Ambria Dr.		✓	✓		✓			
50	J	Vacant Lot	101 Wellington Ave.		✓	✓		✓			
52	D	Park St. Parking Lot	Landscape Beds in parking lot of southwest corner of Park St @ Seymour Ave		✓	✓		✓			
53	K	Prospect and Hawley	Landscape beds at northwest corner of E Hawley St @ Prospect Ave		✓	✓		✓			
54	K	Chadwick Way Island and ROW	Landscape island and ROW at Chadwick Way a@ Creekwood Dr.		✓	✓		✓			✓

**EXHIBIT G
WEED AND FERTILIZER CHECKLIST**

Site	Map	Location Description	Address	Spring Fertilization (Granular)	Pre-emergent Weed Control (Liquid)	Spring Weed Control (Liquid)	Summer Fertilization (Granular)	Fall Weed Control (Liquid)	Winter Fertilization (Granular)	Grub Control	Pine Tree Pesticide Control
55	K	Gateway Signage Area	Rt 176 ROW @ Del Webb Blvd		✓	✓		✓			
56	L	Gateway Signage Area	Hawley St ROW, west of Chevy Chase Rd		✓	✓		✓			
57	L	Diamond Lake Park	Allanson Rd @ Rt 45 (next to Bill's Pizza)		✓	✓		✓			
58	L	Vacant Lot	440 N. Chicago Ave, north of Water Division		✓	✓		✓			
59	M	Public Works & Engineering Complex	801 Allanson Rd. (entire site); ROW on north Allanson	✓	✓	✓	✓	✓	✓		
60	D	Maple Ave Bike Path ROW	Rt 176 ROW, from Beach to gas station (north side of ROW only)		✓	✓		✓			
61	F	East Courtland Ave ROW and Crystal Park	Courtland ROW from Seymour to Viaduct (north side of ROW only) and along E Crystal St.		✓	✓		✓			
62	D	22 E Park Street	Vacant Lot	✓	✓	✓	✓	✓	✓		
63	L	Public Works Complex #2	428 N. Chicago Ave (entire site)		✓	✓		✓			
64	L	Timber Pass Dr Dead End	Dead End ROW		✓	✓		✓			
65	M	Gateway Signage Area	890 E HWY Route 45 (Dover Straits)		✓	✓		✓			
66	M	Gateway Signage Area	Village Sign--Rt.176 @ Barnhill Dr.		✓	✓		✓			
67	M	McKinley Av. Cul-de-sac island	McKinley ROW, west of Anthony Drive including cul-de-sac island		✓	✓		✓			
68	N	Woodlawn Field	Next to 127 Woodlawn Dr.		✓	✓		✓			

EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP A



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP B



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP C

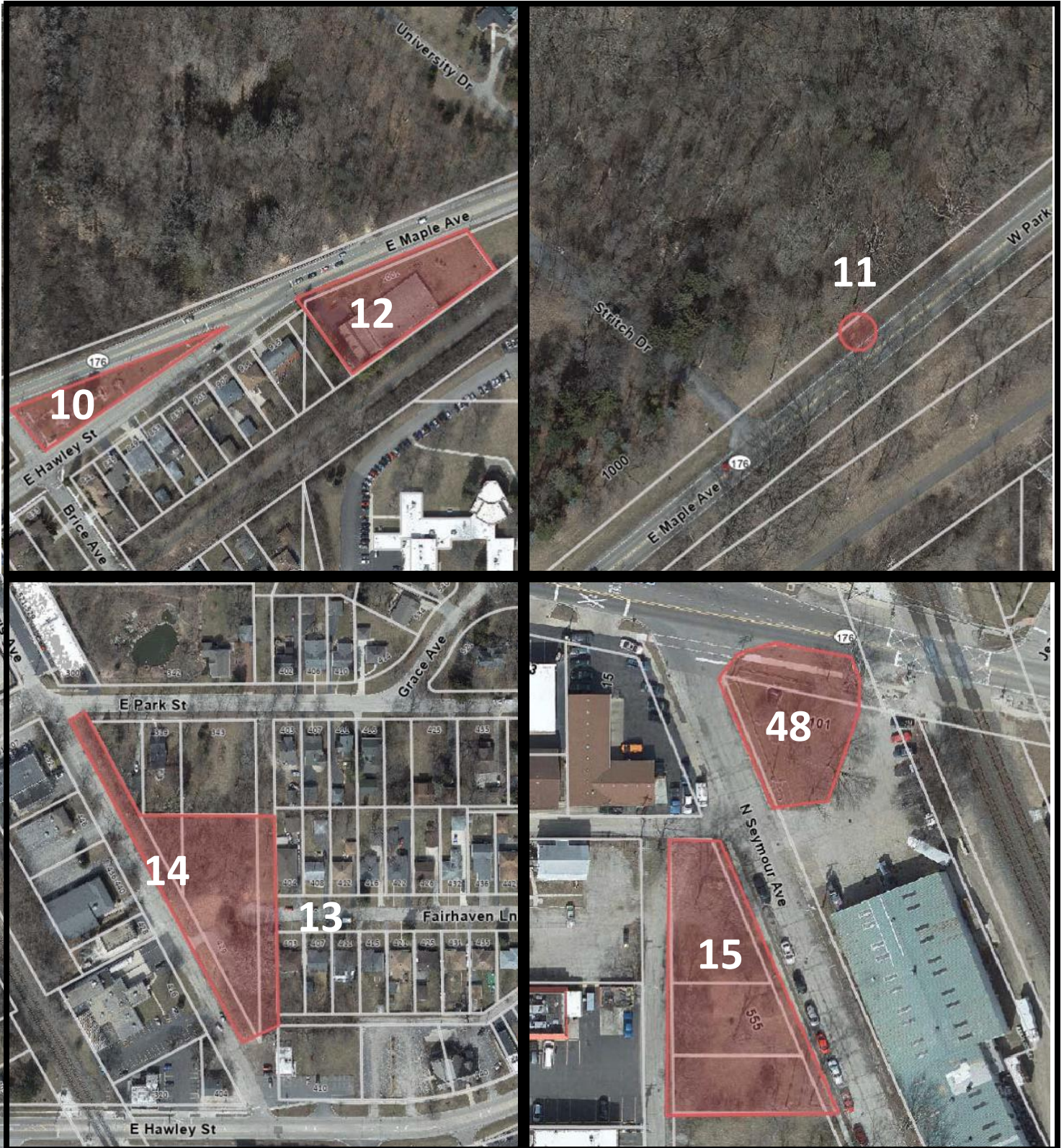


EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP D



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP E



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP F

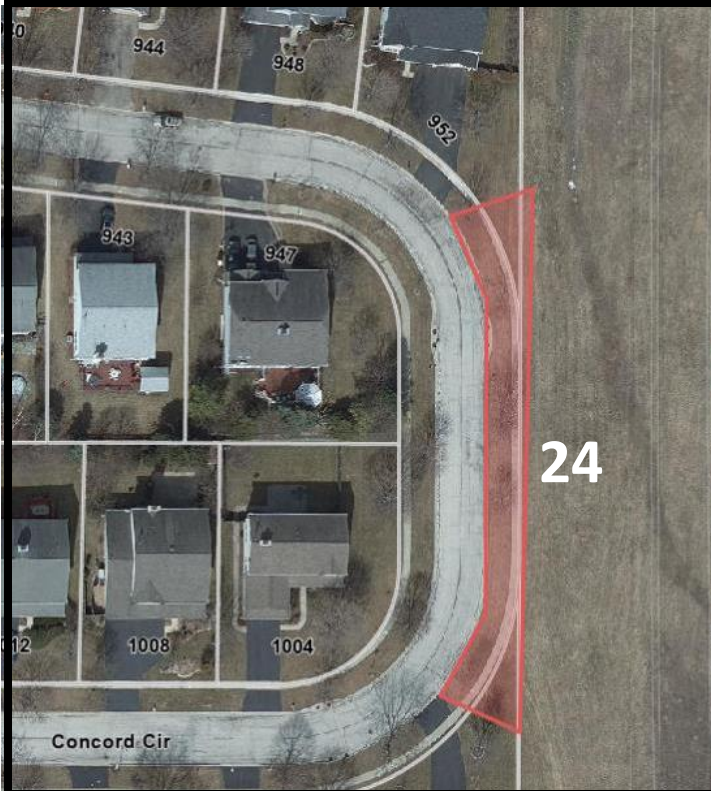


EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP G



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP H

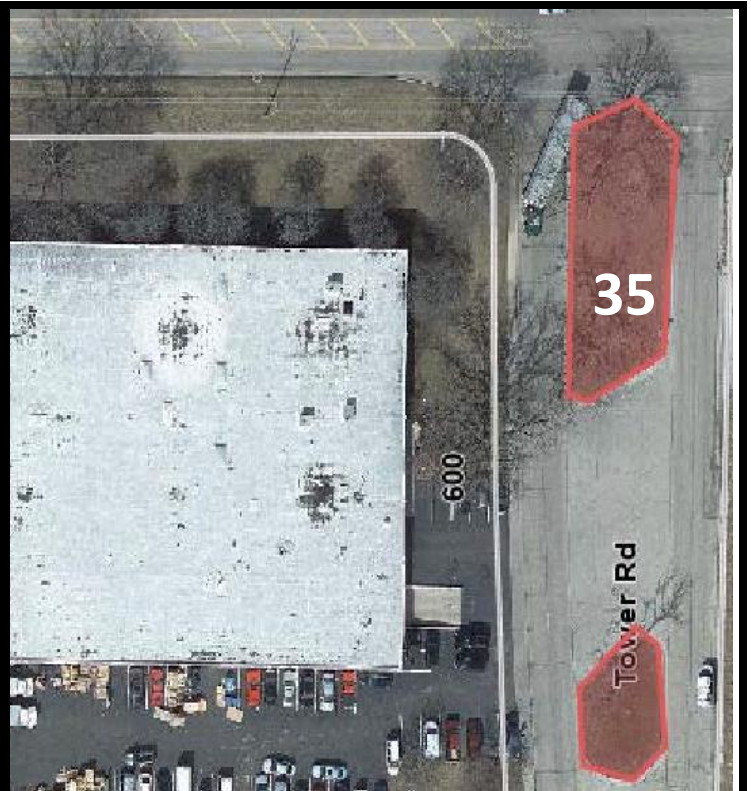


EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP I

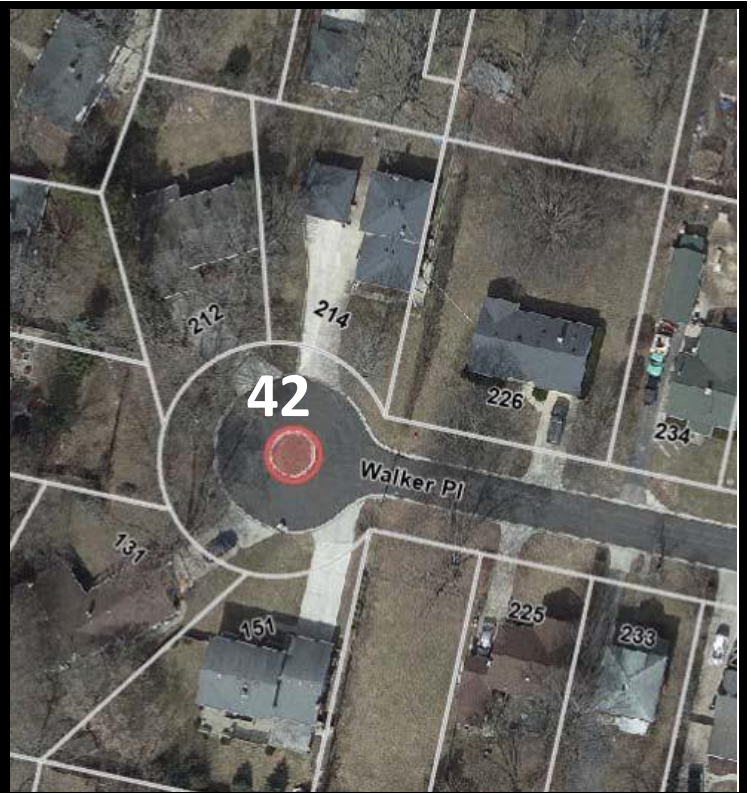


EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP J



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP K

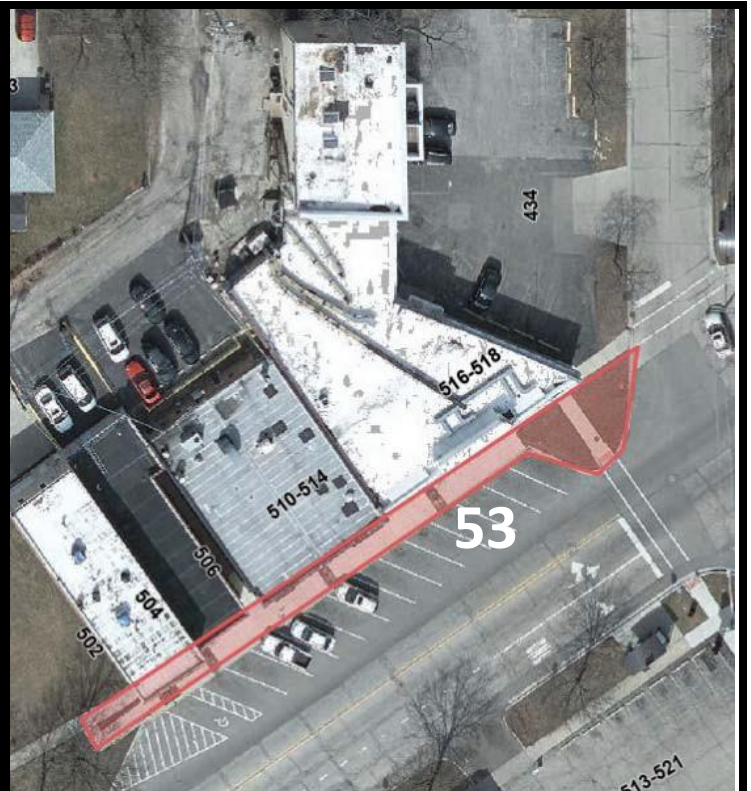


EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP L



EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP M



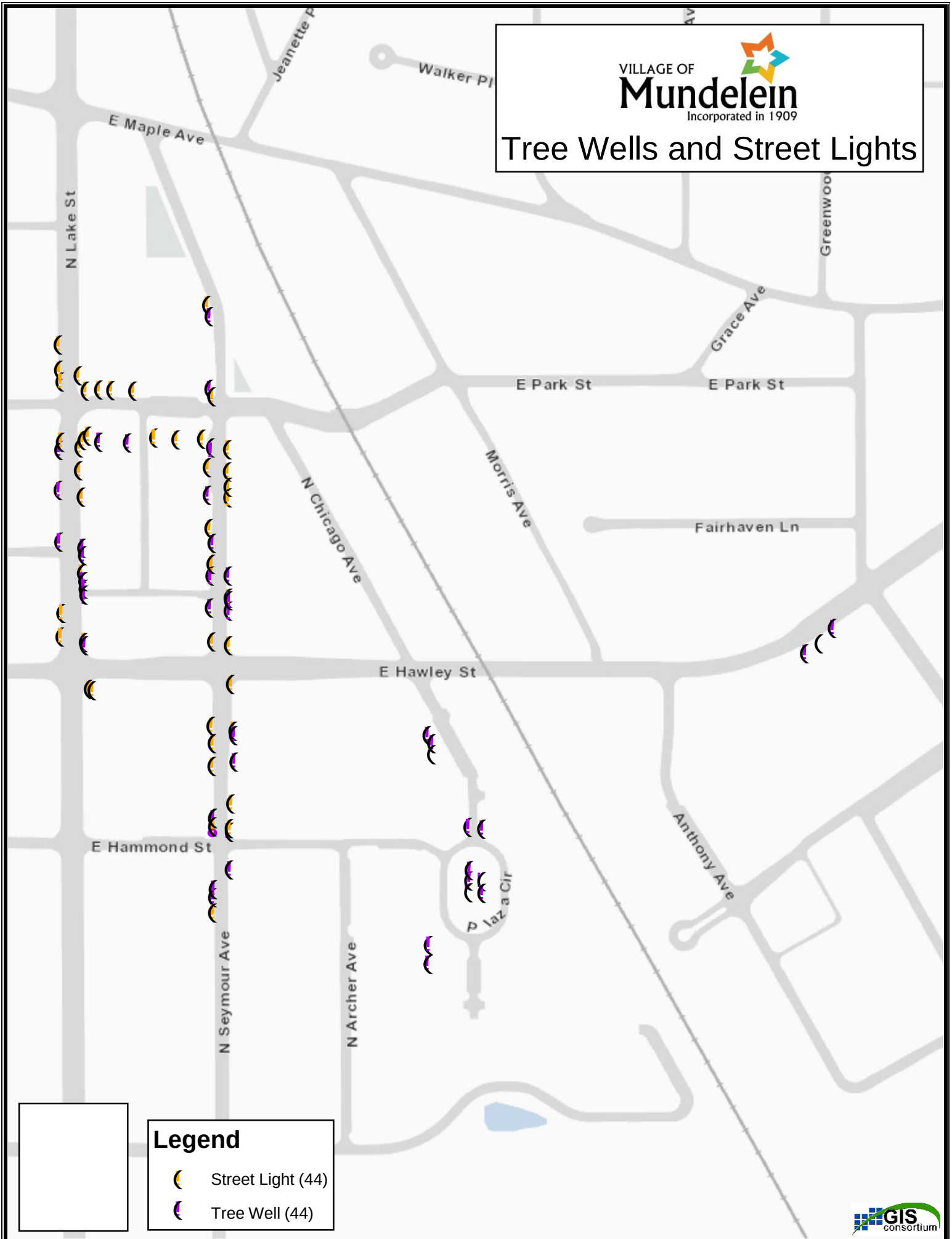
EXHIBIT H
LANDSCAPE MAINTENANCE AREAS – MAP N



Legend

- 24" Graphite Square (11)
- 25" Concrete Square (10)
- 30" Graphite Square (11)
- 36" Graphite Square (11)
- 38" Concrete Square (14)
- 32" Round Terra Cotta (18)
- 36" Round Terra Cotta (23)
- PW&E Entrance Round (2)
- ★ 6' Barrier Planter (4)
- ★ 8' Barrier Planter (2)
- ★ Fire Station #2 Garage Door (2)
- ★ Fire Station #2 Pedestal (1)
- ★ Police Department Raised, Built-in (1)
- ★ Village Hall Raised, Built-in (8)
- ★ Village Hall West Concrete (4)

Tree Wells and Street Lights



Legend

-  Street Light (44)
-  Tree Well (44)



MTF Final - 9/5/2018

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering
Gail Czynscon, Office Clerk

For: Village Board Meeting of May 13, 2024

Subject: 2024 WWTP Pavement Improvements

Financial Impact:

\$152,375.00 - 520-48770-457 - Sewer Plant

Attachments:

1. WWTP Pavement Improvement - A Lamp - Alternate

Background:

At the March 25, 2024 meeting the Village Board authorized A Lamp Road Builders to complete the 2024 (FY25) Road Improvement Program utilizing unit pricing from the FY24 bid. This same unit pricing will be used to complete the work at the Wastewater Treatment Plant.

Recommendation:

Motion to waive bids and authorize the Director of Public Works and Engineering to accept the proposal and execute purchase order number 13679 with A Lamp Road Builders in the amount not to exceed \$152,375.00.

I hereby certify that the attached is an original of
Resolution No. R-24-05-26
that said Resolution was adopted on **May 13, 2024**,
that it was posted in the Village Hall commencing on
5/14/2024 and for at least 10 days
thereafter. Copies are available for public inspection
upon request of the Village Clerk.

Village Clerk

RESOLUTION NO. R-24-05-26

RESOLUTION WAIVING THE FORMAL COMPETITIVE BIDDING PROCESS AND ACCEPTING THE PROPOSAL FROM A LAMP CONCRETE CONTRACTORS, INC. FOR PAVEMENT IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT

WHEREAS, Illinois Compiled Statutes 65 ILCS 5/8-9-1 provides that a contract in which the expense to be incurred by a municipality exceeds \$25,000.00 may be entered into by the proper municipal officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all trustees then holding office; and

WHEREAS, Section 3.04.020 of the Mundelein Municipal Code provides that a contract in which the expense to be incurred by the Village exceeds \$20,000.00 may be entered into by proper Village officials without advertising for bids if authorized by a vote of two-thirds (2/3) of all trustees then holding office; and

WHEREAS, the Public Works and Engineering Department has budgeted \$150,000.00 for pavement improvements to the Wastewater Treatment Plant in the Fiscal Year End 2025 departmental budget; and

WHEREAS, the Village Board selected A Lamp Concrete Contractors, Inc. and awarded them a contract on March 25, 2024, for the 2024 (FY25) Road Rehabilitation Program.

WHEREAS, A Lamp Concrete Contractors, Inc. has agreed to perform the Wastewater Treatment Plant pavement improvements at their bid unit prices for the road improvement project; and

WHEREAS, the Mundelein Board of Trustees has determined that it would be in the best interests of the Village to waive the formal competitive bidding process for the pavement improvements at the Wastewater Treatment Plant and accept the proposal from A Lamp Concrete Contractors, Inc. in the amount of \$152,375.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION I. The formal competitive bidding process provided in Section 65 ILCS 5/8-9-1 of the Illinois Compiled Statutes is hereby waived.

SECTION II. The formal competitive bidding process provided in Section 3.04.020 of the Mundelein Municipal Code is hereby waived.

SECTION II. The Village Administrator, or his designee is hereby authorized to accept the proposal and execute a purchase order for A Lamp Concrete Contractors, Inc. for pavement improvements at the Wastewater Treatment Plant in the amount of \$152,375.00.

XXX this 13th day of May 2024 by a roll call vote.

RESULT: [Yes 0, No 0, Abstained 0]

MOVER: None

SECONDER: None

AYES: None

NAYS: None

ABSTAIN: None

President

ADOPTED: Monday, May 13, 2024

APPROVED: Monday, May 13, 2024

ATTEST:

Village Clerk



A LAMP CONCRETE CONTRACTORS, INC.
1900 WRIGHT BOULEVARD
SCHAUMBURG, IL 60193
OFFICE: 847-891-6000 FAX: 847-891-1873

To:	Village of Mundelein	Contact:	
Address:	440 E. Hawley Street Mundelein, IL 60060	Phone:	(847) 949-3200
Project Name:	Mundelein - 2024 WWTP Pavement Improvements	Fax:	
Project Location:		Bid Number:	
		Bid Date:	4/23/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
--------	------------------	--------------------	------	------------	-------------

BASE

1	MOBILIZATION	1.000	LS	\$5,200.00	\$5,200.00
3	HMA SURFACE REMOVAL, 6"	1,325.000	SY	\$14.00	\$18,550.00
4	PREPARATION OF EXISTING BASE	1,325.000	SY	\$2.35	\$3,113.75
5	PCC CONCRETE PAVEMENT, 6" (FIBERIZED)	1,325.000	SY	\$90.00	\$119,250.00

Total Price for above BASE Items: \$146,113.75

ALTERNATE

6	PCC CONCRETE PAVEMENT, 8" (FIBERIZED)	1,325.000	SY	\$115.00	\$152,375.00
---	---------------------------------------	-----------	----	----------	--------------

Total Price for above ALTERNATE Items: \$152,375.00

Notes:

- The above pricing includes testing.
- The above pricing excludes layout.
- The above pricing excludes specialty insurance policies.
- The pricing is based on straight time hours. No overtime work is included.
- No modification to this proposal without prior consent from A Lamp Concrete Contractors, Inc.
- Pricing includes 1 mobilization. Any additional mobilizations will incur additional costs.
- Work must be completed in 2024

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: Eric J. Guenther, Village Administrator Signature: _____ Date of Acceptance: May 13, 2024	CONFIRMED: A Lamp Concrete  Authorized Signature: Estimator: Jeff Moyer (847) 891-6000 jmoyer@alampconcrete.com
--	---

To: Mayor and Board of Trustees

From: Linda Miller, Finance Director

For: Village Board Meeting of May 13, 2024

Subject: AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR WATER SERVICE AND
SANITARY SEWER SERVICE IN THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS

Financial Impact:

N/A

Attachments:

1. Amend Water Service Sanitary Sewer Rates for FY25 - RED LINE

Background:

On April 8, 2024, the Board approved increasing the rates and charges for Water Service and Sanitary Service by 11%. The attached ordinance amendment addresses the rate increase. Also, included in the ordinance amendment is an increase in the Senior Discount from \$19 to \$21. A red-lined version is attached for reference.

Recommendation:

Motion to Pass the Ordinance amendment establishing rates and charges for Water Service and Sanitary Sewer Service in the Village of Mundelein, Lake County, Illinois.

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

CERTIFICATE

I, Karen Walsh, certify that I am the duly elected Municipal Clerk for the Village of Mundelein, Lake County, Illinois.

I further certify that on the Corporate Authorities of such Village passed and approved:

Ordinance No. O-24-05-22
which is entitled

AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR WATER SERVICE AND SANITARY SEWER SERVICE IN THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS

The pamphlet form of said Ordinance, including the Ordinance and a cover sheet thereof was prepared and a copy of such Ordinance was posted in the Village Hall commencing on May 14, 2024 and was posted for at least ten days thereafter.

Copies of such Ordinance are available for public inspection upon request in the Customer Service Office.

Dated at Mundelein, Illinois on 5/14/2024.

Village Clerk

ORDINANCE NO. O-24-05-22

AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR WATER SERVICE AND SANITARY SEWER SERVICE IN THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS

WHEREAS, the Village of Mundelein operates a combined waterworks and sewerage system as authorized and provided in 65 ILCS 5/11-139-1 through 12; and

WHEREAS, the Illinois Environmental Protection Agency (IEPA) has requirements for the Village's water and sanitary sewer ordinance so that the Village can remain eligible for state grant funding; and

WHEREAS, it is necessary to change the rates and charges for water service, sanitary sewer service, and other fees and charges; and

WHEREAS, the corporate authorities of the Village of Mundelein have determined that making the changes would be in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, Lake County, Illinois, that:

SECTION I. Section 14.04.010, Water Service Rates Inside Village, of the Village's Municipal Code is hereby amended as follows:

a. Basic Water User Charge: The water service basic user rate for users within the corporate boundaries of the Village shall be \$4.40 per 100 cubic feet of metered water consumption per billing period to recover Operation, Maintenance and Replacement costs, hereafter referred to O. M. & R. costs.

b. Water Debt Service Charge: There is a water debt service charge of \$0.00 per 100 cubic feet of metered water consumption per billing period.

c. Water Capital Improvement Charge: There is a water capital improvement charge of \$0.00 per 100 cubic feet of metered water consumption per billing period.

d. Central Lake County Joint Action Water Charge: There is a Central Lake County Joint Action Water Charge (CLCJAWA) charge of \$2.40 per 100 cubic feet of metered water consumption per billing period.

e. The users of the water services will be notified annually, in conjunction with a regular bill, of the rate and that portion of the user charges, which are attributable to the water O. M. & R. costs.

WATER SERVICE RATE SUMMARY

Basic Water User Charge	\$4.40
Water Debt Service	\$0.00
Water Capital Improvement	\$0.00
CLCJAWA	\$2.40
TOTAL	\$6.80

SECTION II. Section 14.04.020, Sanitary Sewer Service Rates Inside the Village, of the Village’s Municipal Code is hereby amended as follows:

- a. Sanitary Sewer Basic User Charge: Subject to the provisions of Sections 14.04.110 and 14.04.120, the annualized sanitary sewer service basic user rate for users within the corporate boundaries of the Village shall be \$4.55 per 100 cubic feet of metered water consumption per billing period to recover O. M. & R. costs.
 - (i) Summer Sewer User Charge: A summer sewer user charge for sanitary sewer service users within the corporate boundaries of the Village shall be \$4.45 per 100 cubic feet of metered water consumption per billing period for bills dated between August 1st and November 30th each year.
 - (ii) Non-Summer Sewer User Charge: A non-summer sewer user charge for sanitary sewer service users within the corporate boundaries of the Village shall be \$4.65 per 100 cubic feet of metered water consumption per billing period for bills dated between December 1st and July 31st each year.
- b. Sanitary Sewer Debt Service Charge: There is a sanitary sewer debt service charge of \$0.00 per 100 cubic feet of metered water consumption per billing period.
- c. Sanitary Sewer Capital Improvement Charge: There is a sanitary sewer capital improvement charge of \$0.00 per 100 cubic feet of metered water consumption per billing period.
- d. The users of the sanitary sewer services will be notified annually, in conjunction with a regular bill, of the rate and that portion of the user charges, which are attributable to the sanitary sewer O. M. & R. costs.

SANITARY SEWER SERVICE RATE SUMMARY

Sanitary Sewer Annualized Basic User Charge	\$4.55
Sanitary Sewer Debt Service	\$0.00
Sanitary Sewer Capital Improvement	\$0.00
TOTAL	\$4.55

SECTION III. Paragraph A of Section 14.04.030, Charges and Computations, of the Village’s Municipal Code is hereby amended as follows:

- a. A minimum charge per billing period for all non-industrial and industrial users or accounts within the corporate boundaries of the Village shall be imposed. Said minimum charge shall be a flat amount per billing period, whether such an account is for both water service and sanitary sewer service, or only water service, or only sanitary sewer service, and said minimum charge shall be billed to every account that is active during any portion of the billing period. The minimum charges per dwelling unit shall be:
 - i) \$40.80 for each billing period for water service and,
 - ii) Either, of the following, unless the account is for a fire suppression system:

- 1) \$26.70 for each billing period when the summer sewer rate is applicable for sanitary sewer service, or
- 2) \$27.90 for each billing period when the non-summer sewer rate is applicable for sanitary sewer service.
- iii) If the account is for a fire suppression system, only the minimum charges for water service indicated in Section 3(a)(i) shall be applied.

Users with a fire suppression system shall be subject to two (2) minimum charges per billing period, one for the suppression system and one for the principal use.

In the case of multiple-family, or multiple-unit buildings serviced by one meter, the minimum charge shall be computed on a per-dwelling unit basis for each dwelling unit within each multiple-family building, or on a per-unit basis for each unit within each multiple-unit building. The minimum charge per dwelling unit or per unit for each billing period consists of:

MINIMUM BILL SUMMARY	WATER	SUMMER SEWER	NON-SUMMER SEWER
O. M.& R Costs	\$26.40	\$26.70	\$27.90
Debt Service	\$0.00	\$0.00	\$0.00
Capital Improvement	\$0.00	\$0.00	\$0.00
CLCJAWA	\$14.40	\$0.00	\$0.00
TOTAL	\$40.80	\$26.70	\$27.90

Usage in excess of 600 cubic feet per billing period will be charged at the total combined annualized rate of \$11.35 per 100 cubic feet, as defined in Sections 14.04.010 and 14.04.020.

SECTION IV. Section 14.04.040, Outside Village Rates, of the Village’s Municipal Code is hereby amended as follows:

Unless otherwise provided by written agreement between the Village and the user, and subject to the provisions of Sections 14.04.110 and 14.04.120 hereof, for all users of water service and/or sanitary sewer service outside the corporate boundaries of the Village, the rates per 100 cubic feet per billing period for water service and/or sanitary sewer service shall be as follows:

	WATER	SEWER
O.M.& R Costs	\$6.60	\$4.55
Debt Service	\$0.00	\$0.00
Capital Improvement	\$0.00	\$0.00
CLCJAWA	\$3.55	\$0.00
TOTAL	\$10.15	\$4.55

SECTION V. Section 14.04.050, Minimum Charge for Outside Users, of the Village’s Municipal Code is

hereby amended as follows:

The minimum charge per billing period for all non-industrial and industrial users outside the corporate boundaries of the Village shall be \$88.20 for each billing period, whether they receive both water service and sanitary sewer service, or only water service or only sanitary sewer service. In the case of multiple-family or multiple-unit buildings serviced by one meter, the minimum charge shall be computed on the basis of \$88.20 for each billing period per dwelling unit in each multiple-family building, or per unit in each multiple-unit building.

SECTION VI. Paragraph A and subparagraph A(ii) of Section 14.04.140, Billing for Water and Sanitary Sewer Usage, of the Village’s Municipal Code are hereby amended as follows:

14.04.140 - Billing for Water and Sanitary Sewer Usage.

a. All billings for water service and/or sanitary sewer service shall be made based upon readings of water meters measuring the amount of water received by each user or estimated usage based on historical averages; but in no event shall the charges be less than the applicable minimum charge per billing period. Billings for sanitary sewer service only shall also be based upon water meter reading usage or estimated usage based on historical averages, where such meters are now in use; otherwise, such billings shall be based upon sewage flow meter readings.

ii) The senior citizen's discount shall be \$21.00 per billing period for water, whether such senior citizen's actual water usage is one thousand five hundred cubic feet or less than one thousand five hundred cubic feet for the billing period.

SECTION VII. That this rate increase shall pertain to all water/sewer bills issued by the Village of Mundelein on or after June 1, 2024.

SECTION VIII. This Ordinance shall be utilized in conjunction with the Rules and Regulations contained in Chapter 14.08 of the Village Code.

SECTION IX. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION X. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION XI. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law.

XXX this 13th day of May 2024 by a roll call vote as follows:

RESULT:	[Yes 0, No 0, Abstained 0]
MOVER:	None
SECONDER:	None
AYES:	None

NAYS:	None
ABSTAIN:	None

President

ADOPTED: Monday, May 13, 2024

APPROVED: Monday, May 13, 2024

ATTEST: _____

Village Clerk

**AN ORDINANCE ESTABLISHING RATES AND CHARGES
FOR WATER SERVICE AND SANITARY SEWER SERVICE IN
THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS**

WHEREAS, the Village of Mundelein operates a combined waterworks and sewerage system as authorized and provided in 65 ILCS 5/11-139-1 through 12; and

WHEREAS, the Illinois Environmental Protection Agency (IEPA) has requirements for the Village water and sanitary sewer ordinance so that the Village can remain eligible for state grant funding; and

WHEREAS, it is necessary to change the rates and charges for water service, sanitary sewer service, and other fees and charges; and

WHEREAS, the corporate authorities of the Village of Mundelein have determined that making the changes would be in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Mundelein, Lake County, Illinois, that:

SECTION I. That Section 14.04.010, Water Service Rates Inside Village, of the Village's Municipal Code is hereby amended as follows:

a. Basic Water User Charge: The water service basic user rate for users within the corporate boundaries of the Village ~~of Mundelein~~ shall be ~~\$3.85~~ **4.40** per 100 cubic feet of metered water consumption per billing period to recover Operation, Maintenance and Replacement costs, hereafter referred to O. M. & R. costs.

b. Water Debt Service Charge: There ~~is shall be and there is hereby established~~ a water debt service charge of **\$0.00** per 100 cubic feet of metered water consumption per billing period.

c. Water Capital Improvement Charge: There ~~is shall be and there is hereby established~~ a water capital improvement charge of **\$0.00** per 100 cubic feet of metered water consumption per billing period.

d. Central Lake County Joint Action Water Charge: There ~~shall be and there is hereby established~~ **is** a Central Lake County Joint Action Water Charge (CLCJAWA) charge of ~~\$2.25~~ **2.40** per 100 cubic feet of metered water consumption per billing period.

e. The users of the water services will be notified annually, in conjunction with a regular bill, of the rate and that portion of the user charges, which are attributable to the water O. M. & R. costs.

Water Service Rate Summary

Basic Water User Charge	3.85 4.40 ____
Water Debt Service	0.00
Water Capital Improvement	0.00
CLCJAWA	2.25 2.40 ____
Total	\$6.10 6.80 ____

SECTION II. That Section 14.04.020, Sanitary Sewer Service Rates Inside Village, of the Village's Municipal Code is hereby amended as follows:

a. Sanitary Sewer Basic User Charge: Subject to the provisions of Sections 14.04.110 and 14.04.120, the **annualized** sanitary sewer service basic user rate for users within the corporate boundaries of the Village ~~of Mundelein~~ shall be ~~\$4.10~~ **4.55** ____ per 100 cubic feet of metered water consumption per billing period to recover O. M. & R. costs.

(i) Summer Sewer User Charge: A summer sewer user charge for sanitary sewer service users within the corporate boundaries of the Village ~~of Mundelein~~ shall be ~~\$4.00~~ **4.45** ____ per 100 cubic feet of metered water consumption per billing period for bills dated between August 1st and November 30th each year.

(ii) Non-Summer Sewer User Charge: A non-summer sewer user charge for sanitary sewer service users within the corporate boundaries of the Village ~~of Mundelein~~ shall be ~~\$4.20~~ **4.65** ____ per 100 cubic feet of metered water consumption per billing period for bills dated between December 1st and July 31st each year.

b. Sanitary Sewer Debt Service Charge: There ~~is shall be and there is hereby established~~ a sanitary sewer debt service charge of **\$0.00** per 100 cubic feet of metered water consumption per billing period.

c. Sanitary Sewer Capital Improvement Charge: There ~~is shall be and there is hereby established~~ a sanitary sewer capital improvement charge of **\$0.00** per 100 cubic feet of metered water consumption per billing period.

d. The users of the sanitary sewer services will be notified annually, in conjunction with a regular bill, of the rate and that portion of the user charges, which are attributable to the sanitary sewer O. M. & R. costs.

Sanitary Sewer Service Rate Summary	
Sanitary Sewer Annualized Basic User Charge	\$4.10 4.55 ____
Sanitary Sewer Debt Service	0.00
Sanitary Sewer Capital Improvement	0.00
Total	\$4.10 4.55 ____

SECTION III. That paragraph A of Section 14.04.030, Charges and Computations, of the Village's Municipal Code is hereby amended as follows:

a. A minimum charge per billing period for all non-industrial and industrial users or accounts within the corporate boundaries of the Village ~~of Mundelein~~ shall be imposed. Said minimum charge shall be a flat amount per billing period, whether such account is for both water service and sanitary sewer service, or only water service, or only sanitary sewer service and said minimum charge shall be billed to every account that is active during any portion of the billing period. The minimum charges per dwelling unit shall be:

- i) ~~\$36.60~~ **\$40.80** for each billing period for water service and,
- ii) Either, of the following, unless the account is for a fire suppression system:
 - 1) ~~\$24.00~~ **\$26.70** for each billing period when the summer sewer rate is applicable for sanitary sewer service, or
 - 2) ~~\$25.20~~ **\$27.90** for each billing period when the non-summer sewer rate is applicable for sanitary sewer service.
- iii) If the account is for a fire suppression system, only the minimum charges for water service indicated in Section 3(a)(i) shall be applied.

Users with a fire suppression system shall be subject to two (2) minimum charges per billing period, one for the suppression system and one for the principal use.

In the case of multiple-family, or multiple-unit buildings serviced by one meter, the minimum charge shall be computed on a per dwelling unit basis for each dwelling unit within each multiple-family building, or on a per unit basis for each unit within each multiple-unit building. The minimum charge per dwelling unit or per unit for each billing period consists of:

Minimum Bill Summary	Water	Summer Sewer	Non-Summer Sewer
O. M. & R. Costs	\$23.10 <u>\$26.40</u>	\$24.00 <u>\$26.70</u>	\$25.20 <u>\$27.90</u>
Debt Service	\$ 0.00	\$0.00	\$0.00
Capital Improvement	\$ 0.00	\$0.00	\$0.00
CLCJAWA	\$13.50 <u>\$14.40</u>	\$0.00	\$0.00
Total	\$36.60 <u>\$40.80</u>	\$24.00 <u>\$26.70</u>	\$25.20 <u>\$27.90</u>

Usage in excess of 600 cubic feet per billing period will be charged at the total combined annualized rate of ~~\$10.20~~ **\$11.35** per 100 cubic feet, as defined in Sections 14.04.010 and 14.04.020.

SECTION IV. That Section 14.04.040, Outside Village Rates, of the Village's Municipal Code is hereby amended as follows:

Unless otherwise provided by written agreement between the Village ~~of Mundelein~~ and the user, and subject to the provisions of Sections 14.04.110 and 14.04.120 hereof, for all users of water

service and/or sanitary sewer service outside the corporate boundaries of the Village ~~of Mundelein~~, the rates per 100 cubic feet per billing period for water service and/or sanitary sewer service shall be as follows:

	Water	Sewer
O. M. & R. Costs	\$5.80 <u>6.60</u>	\$4.10 <u>4.55</u>
Debt Service	\$0.00	\$0.00
Capital Improvement	\$0.00	\$0.00
CLCJAWA	\$3.35 <u>3.55</u>	\$0.00
Total	\$9.15 <u>10.15</u>	\$4.10 <u>4.55</u>

SECTION V. That Section 14.04.050, Minimum Charge for Outside Users, of the Village's Municipal Code is hereby amended as follows:

The minimum charge per billing period for all non-industrial and industrial users outside the corporate boundaries of the Village ~~of Mundelein~~ shall be ~~\$79.50~~ 88.20 for each billing period, whether they receive both water service and sanitary sewer service, or only water service or only sanitary sewer service. In the case of multiple-family or multiple-unit buildings serviced by one meter, the minimum charge shall be computed on the basis of ~~\$79.50~~ 88.20 for each billing period per dwelling unit in each multiple-family building, or per unit in each multiple-unit building.

SECTION VI. That paragraph A and subparagraph A(ii) of Section 14.04.140, Billing for Water and Sanitary Sewer Usage, of the Village's Municipal Code are hereby amended as follows:

14.04.140 - Billing for Water and Sanitary Sewer Usage.

a. ~~The rates and charges for water service and sanitary sewer service, as provided herein, shall be effective with all billings dated June 1, 2023 and thereafter.~~ All billings for water service and/or sanitary sewer service shall be made based upon readings of water meters measuring the amount of water received by each user or estimated usage based on historical averages; but in no event shall the charges be less than the applicable minimum charge per billing period. Billings for sanitary sewer service only shall also be based upon water meter reading usage or estimated usage based on historical averages, where such meters are now in use; otherwise, such billings shall be based upon sewage flow meter readings.

ii) The senior citizen's discount shall be ~~nineteen dollars~~ \$21.00 per billing period for water, whether such senior citizen's actual water usage is one thousand five hundred cubic feet or less than one thousand five hundred cubic feet for the billing period.

SECTION VII. That this rate increase shall pertain to all water/sewer bills issued by the Village of Mundelein on or after June 1, 2024.

SECTION VIII. This Ordinance shall be utilized in conjunction with the Rules and Regulations contained in Chapter 14.08 of the Village Code.

SECTION IX. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION X. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION XI. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law.

ADOPTED this _____ day of May, 2024 by a roll call vote as follows:

RESULT:
MOVER:
SECONDER:
AYES:
NAYS:
ABSENT / NOT VOTING:

President

ADOPTED: _____

APPROVED: _____

PUBLISHED in pamphlet form:

ATTEST:

Village Clerk

To: Mayor and Board of Trustees

From: Tameika Jones, Director of Human Resources

For: Village Board Meeting of May 13, 2024

Subject: Intergovernmental Personnel Benefit Cooperative (IPBC)

Financial Impact:

\$4,200,000.00 - 100-26080-000 - Health insurance
2024/2025 Budget

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13671 in the amount of \$4,200,000.00 to Intergovernmental Personnel Benefit Cooperative (IPBC) for monthly premium costs.

To: Mayor and Board of Trustees

From: Jason Seeley, Police Chief

For: Village Board Meeting of May 13, 2024

Subject: AT&T - Inter-Distance Standing Purchase Order FYE2025

Financial Impact:

\$20,000 - 100-47310-301 - Ameritech Charge
2024/2025 Budget - Standing Purchase Order

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13685 in the amount of \$20,000 to AT&T for AT&T Inter-Distance Phone Charges FYE25.

To: Mayor and Board of Trustees

From: Vanna Jankowski, Finance Clerk
Linda Miller, Finance Director

For: Village Board Meeting of May 13, 2024

Subject: Governing Body - AT&T

Financial Impact:

\$8,063.64 100-47310-321, 100-47310-202, 100-47330-202, 100-48420-202 Ameritech Charge

Attachments:

1. Governing Body-AT&T

Background:

The Village's Bill Approval policy requires bill approval at each board meeting. Board approval is respectfully requested. The attachment was pulled from the Governing Body Report, so the item or items could be voted upon separately.

Recommendation:

Motion to approve the payment of bills, as indicated on the report dated 05/13/24.

DATED	VENDOR NAME	INVOICES TOTALING
05/13/24	AT&T	\$8,063.64



GOVERNING BODY

DISBURSEMENTS REPORT – AT&T

MAY 13, 2024

Check Number	Check Date	Chk Stat	Vendor Number	Vendor Name	Account Number	Line Item Value
Cash Account: 999-11000-000						
17123	05/13/24	0	7652	AT & T	CONSOLIDATED CASH	
					100-47310-321	239.12
					100-47310-202	453.70
					100-47310-202	704.84
				Check Total		1,397.66
17124	05/13/24	0	6631	AT & T LONG DISTANCE	100-47310-202	48.35
				Check Total		48.35
17125	05/13/24	0	768	AT&T MOBILITY	100-47330-202	2,231.33
					100-48420-202	269.00
					100-47330-202	4,117.30
				Check Total		6,617.63
				Final Totals		8,063.64
* * End of Report * *						

To: Mayor and Board of Trustees

From: Vanna Jankowski, Finance Clerk
Linda Miller, Finance Director

For: Village Board Meeting of May 13, 2024

Subject: Governing Body

Financial Impact:

\$1,715,344.14

Attachments:

1. Governing Body

Background:

The Village's Bill Approval Policy requires bill approval at each board meeting. Board approval is respectfully requested. The full Governing Body Report has been posted on the Village's internet.

Recommendation:

Motion to approve the payment of bills as indicated in the Governing Body Report for the period between April 23, 2024, and ending May 13, 2024, in the amount of \$1,715,344.14.



GOVERNING BODY

DISBURSEMENTS REPORT

MAY 13, 2024

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Page 1

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: NON DEPARTMENTAL							
Program:							
Account: 100-26080-000		HEALTH INSURANCE PAYABLE					
14237 INTERGOVERNMENTAL PERSONNEL	2024	05012024	0	0	N	04/22/24	362,215.20
Account: 100-34670-000		INS REIMBURSEMENTS					
118 ALLANSON AUTO BODY	2024	8014721	13497	1	N	04/16/24	5,367.92
Totals for department							367,583.12
Department: 101 HISTORICAL COMMISSION							
Program:							
Account: 100-46499-101		MISC PROFESSIONAL SERV					
1435 MICHAEL FLYNN	2024	04172024	0	0	N	04/17/24	114.74
Totals for department 101							114.74
Department: 103 FOURTH OF JULY COMMISSION							
Program:							
Account: 100-46499-103		MISC PROFESSIONAL SERV					
10315 STEVE LARUE	2025	05032024-1	0	0	N	05/02/24	600.00
11775 JUDSON M BROWN	2025	05032024-4	0	0	N	05/02/24	750.00
14016 MUNDELEIN HIGH SCHOOL BAND	2025	05032024-2	0	0	N	05/02/24	400.00
14016 MUNDELEIN HIGH SCHOOL BAND	2025	05032024-3	0	0	N	05/02/24	250.00
14272 VINCENT MAGSINO	2025	05012024	0	0	N	05/01/24	100.00
14276 MATTHEW KERR	2025	05032024-5	0	0	N	05/02/24	1,800.00
Account: 100-46501-103		IRMA INSURANCE					
1120 IRMA	2025	300079	0	0	N	05/06/24	850.00
Account: 100-46520-103		EQUIPMENT RENTAL					
13665 JACKS TENTS, INC.	2025	307114	13637	1	N	05/01/24	3,942.50
Account: 100-46999-103		MISC OTHER SERVICES					
1268 LAKE COUNTY TREASURER	2025	0000	0	0	N	05/02/24	100.00
Account: 100-47030-103		JANITORIAL SUPPLIES					
2144 SUPERIOR INDUSTRY SUPPLY	2024	202277	0	0	N	04/25/24	370.25
8927 ULINE	2024	177200249	0	0	N	04/22/24	524.76
Account: 100-47070-103		TOOLS/SUPPLIES					
8305 HOME DEPOT CREDIT SVCS.	2024	3013226	0	0	N	04/23/24	102.30
14202 AMAZON CAPITAL SERVICES, INC.	2024	1CN3-NDG3-NPY6	0	0	N	04/29/24	308.58
Account: 100-47510-103		MT MTLs BLDGS & GROUNDS					
14202 AMAZON CAPITAL SERVICES, INC.	2024	14MV-X4RL-W9V6	0	0	N	04/14/24	49.95
Totals for department 103							10,148.34
Department: 108 ARTS COMMISSION							
Program:							

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Account: 100-46999-108 MISC OTHER SERVICES							
3763 THE PRINTING FACTORY	2024	33286	0	0	N	04/11/24	70.00
14264 LAWLER-WHITE SCULPTURE	2024	4.17.24-WHITE	13477	1	N	04/17/24	10,000.00
Totals for department 108							10,070.00
Department: 109 BEAUTIFICATION COMMITTEE							
Program:							
Account: 100-46899-109 MISC COMMUNITY SERVICE							
863 GLOBAL EQUIPMENT CO. INC.	2024	121829328	13537	1	N	04/26/24	3,970.40
863 GLOBAL EQUIPMENT CO. INC.	2024	121829328	0	0	N	04/26/24	300.99
7552 DAVID A. DINASO	2025	06012024-1	0	0	N	05/02/24	675.00
Totals for department 109							4,946.39
Department: 111 EXECUTIVE							
Program:							
Account: 100-46304-111 LK CTY MUN LEAGUE DUES							
1285 LAKE COUNTY MUNICIPAL	2025	04.01.24	13585	1	N	05/01/24	2,242.14
Account: 100-46305-111 PROFESSIONAL DUES							
9655 SWALCO	2024	920003210	13485	1	N	01/30/24	14,958.75
Account: 100-46340-111 CONV/SCHOOLS/MTGS							
861 GLMV CHAMBER OF COMMERCE	2025	GLMV05.07.24	0	0	N	05/01/24	135.00
3160 MUNDELEIN COMMUNITY CONNECTION	2024	2024MEMBERSHIP	0	0	N	04/25/24	45.00
10060 MUNDELEIN AMERICAN LEGION	2025	06.11.2024	0	0	N	05/01/24	160.00
14016 MUNDELEIN HIGH SCHOOL BAND	2025	MHS05.17.24	0	0	N	05/01/24	250.00
Account: 100-46415-111 COMPUTER SOFTWARE SUPPORT							
14080 CIVICPLUS, LLC	2024	300591	13568	1	N	04/30/24	5,596.73
14080 CIVICPLUS, LLC	2024	300594	13570	1	N	04/30/24	7,725.55
Account: 100-46499-111 MISC PROFESSIONAL SERV							
7272 KTR MEDIA GROUP, LTD	2024	24012	0	0	N	04/29/24	150.00
7272 KTR MEDIA GROUP, LTD	2024	24012	0	0	N	04/29/24	150.00
Account: 100-47099-111 MISC SUPPLIES							
3160 MUNDELEIN COMMUNITY CONNECTION	2025	MCC-ART05.01.24	0	0	N	05/01/24	500.00
3763 THE PRINTING FACTORY	2024	33238	0	0	N	04/16/24	1,507.00
Account: 100-48410-111 COMPUTER EQUIPMENT							
2107 SOUND OF MUSIC & VIDEO	2024	15681	13367	1	N	04/22/24	2,012.97
Totals for department 111							35,433.14
Department: 201 ADMINISTRATIVE							
Program:							
Account: 100-46305-201 PROFESSIONAL DUES							
5760 ICMA	2025	1049649	0	0	N	05/01/24	1,200.00
Account: 100-46340-201 CONV/SCHOOLS/MTGS							

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number		Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
861	GLMV CHAMBER OF COMMERCE	2025	GLMV05.07.24	0	0	N	05/01/24	90.00
12096	MIDWEST LEADERSHIP	2025	IV00322	0	0	N	05/02/24	650.00
Account: 100-46410-201			CONSULTING SERVICES					
8278	PERRY APPRAISAL SERVICE	2024	204145	0	0	N	04/22/24	1,100.00
Account: 100-46441-201			PRINTING SERVICES					
3763	THE PRINTING FACTORY	2024	33376	0	0	N	04/30/24	70.00
Account: 100-46499-201			MISC PROFESSIONAL SERV					
14157	STERICYLE, INC.	2024	8006859477	13515	1	N	04/18/24	906.94
Account: 100-46613-201			MT COPIERS					
6098	DE LAGE LANDEN FINCL SVCS INC	2025	82412615	0	0	N	05/01/24	533.32
6098	DE LAGE LANDEN FINCL SVCS INC	2025	82412823	0	0	N	05/01/24	347.00
Account: 100-47010-201			BOOKS/PUBLICATIONS					
1825	PIONEER PRESS	2025	04.17.2024	0	0	N	05/01/24	61.99
Account: 100-47019-201			FEDERAL EXPRESS CHARGES					
7815	FEDEX OFFICE	2024	8-465-36646	0	0	N	04/10/24	22.30
Totals for department 201								4,981.55
Department: 202 ADMIN SERVICES								
Program:								
Account: 100-46410-202			CONSULTING SERVICES					
14228	LEADINGIT SOLUTIONS, INC	2025	135459WC	13650	1	N	05/01/24	10,000.00
Account: 100-46415-202			COMPUTER SOFTWARE SUPPORT					
617	DELL MARKETING L.P.	2024	10744366933	0	0	N	04/22/24	45.70
4057	VERTIV CORPORATION	2024	13302053	13282	1	N	04/23/24	8,500.00
Account: 100-47011-202			COMPUTER PROGRAMS					
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004043913	13216	1	N	04/09/24	3,640.00
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004043922	13215	1	N	04/09/24	2,320.00
Account: 100-47012-202			COMPUTER SUPPLIES					
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004045252	0	0	N	04/16/24	560.00
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004045396	0	0	N	04/17/24	520.00
14202	AMAZON CAPITAL SERVICES, INC.	2024	11RR-W9NX-9LKK	0	0	N	04/02/24	54.75
14202	AMAZON CAPITAL SERVICES, INC.	2024	1FRL-1Y69-W4JG	0	0	N	04/08/24	28.67
Account: 100-47310-202			AMERITECH CHARGES					
6631	AT & T LONG DISTANCE	2024	8223476571-04	0	0	N	04/22/24	48.35
7652	AT & T	2024	847566349004 24	0	0	N	04/22/24	704.84
7652	AT & T	2024	847949329404 24	0	0	N	04/22/24	453.70
8731	COMCAST	2024	877110110036277	0	0	N	04/04/24	18.94
Account: 100-47330-202			MOBILE PHONE CHARGES					
768	AT&T MOBILITY	2024	03040967X050324	0	0	N	04/25/24	2,231.33
768	AT&T MOBILITY	2024	303040917X0524	0	0	N	04/25/24	4,117.30
Account: 100-47502-202			MT MTLS COMPUTER EQUIP					
14202	AMAZON CAPITAL SERVICES, INC.	2024	11D9-X9PL-LTN1	0	0	N	04/16/24	590.58
14202	AMAZON CAPITAL SERVICES, INC.	2024	1FRL-1Y69-W4JG	0	0	N	04/08/24	15.99
Account: 100-48410-202			COMPUTER EQUIPMENT					
617	DELL MARKETING L.P.	2024	10742201630	13195	1	N	04/10/24	9,258.24
617	DELL MARKETING L.P.	2024	10744848886	13500	1	N	04/16/24	8,498.25
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004044941	0	0	N	04/15/24	140.00

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
8769 MNJ TECHNOLOGIES DIRECT	2024	CINV004044947	0	0	N	04/15/24	1,605.00
8769 MNJ TECHNOLOGIES DIRECT	2024	CINV004045086	0	0	N	04/16/24	85.00
8769 MNJ TECHNOLOGIES DIRECT	2024	CINV004045919	0	0	N	04/19/24	1,077.00
Account: 100-48420-202		COMMUNICATION EQUIPMENT					
768 AT&T MOBILITY	2024	303040917X0524	0	0	N	04/25/24	269.00
Totals for department 202							54,782.64
Department: 203 COMMUNITY DEVELOPEMENT							
Program:							
Account: 100-46340-203		CONV/SCHOOLS/MTGS					
9635 AMANDA ORENCHUK	2024	042624-ORENCHUK	13543	1	N	04/22/24	523.94
11545 COLLEEN MALEC	2024	042224-MALEC	13545	1	N	04/22/24	124.90
14093 JESSICA MARVIN	2024	042624-MARVIN	13544	1	N	04/22/24	184.49
Totals for department 203							833.33
Department: 204 MARKETING							
Program:							
Account: 100-46998-204		GENERAL MARKETING					
9786 SIGNARAMA LIBERTYVILLE	2024	INV 8773	13461	1	N	03/13/24	5,010.00
Totals for department 204							5,010.00
Department: 205 HUMAN RESOURCES							
Program:							
Account: 100-46499-205		MISCELLANEOUS PROFESSIONAL SER					
13210 PAYLOCITY CORP	2024	1994509	0	0	N	04/19/24	5,069.55
Account: 100-46904-205		PHYSICAL EXAMS					
1483 MOBILE HEALTH SOLUTIONS	2024	30569	0	0	N	04/01/24	220.00
7444 ADVOCATE HEALTH-HOSPITALS CORP	2024	856039	0	0	N	04/03/24	320.00
7444 ADVOCATE HEALTH-HOSPITALS CORP	2024	856110	0	0	N	04/03/24	210.00
Totals for department 205							5,819.55
Department: 231 FINANCE - ADMINISTRATION							
Program:							
Account: 100-46501-231		IRMA INSURANCE					
1120 IRMA	2024	300120	0	0	N	02/29/24	325.00
Account: 100-46999-231		MISC OTHER SERVICES					
14255 LHH RECRUITMENT SOLUTIONS	2024	13181153	13512	1	N	04/14/24	2,352.40
Totals for department 231							2,677.40

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Page 5

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 240 LEGAL							
Program:							
Account: 100-46404-240 SPECIAL COUNSEL							
11010 ZUKOWSKI ROGERS FLOOD MCARDLE	2024	167936	13482	1	N	03/31/24	9,250.00
11010 ZUKOWSKI ROGERS FLOOD MCARDLE	2024	167939	13483	1	N	03/31/24	2,571.10
11010 ZUKOWSKI ROGERS FLOOD MCARDLE	2024	167940	13484	1	N	04/10/24	2,031.25
Totals for department 240							13,852.35
Department: 260 CAPITAL PROJECTS							
Program:							
Account: 100-46410-260 CONSULTING SERVICES							
857 GEWALT HAMILTON ASSOC INC	2024	4485.030-10	12076	1	N	04/15/24	1,520.00
857 GEWALT HAMILTON ASSOC INC	2024	4485.033-11	12076	1	N	04/15/24	1,279.00
857 GEWALT HAMILTON ASSOC INC	2024	4485.119-5B	12076	1	N	04/15/24	1,500.00
Account: 100-47954-260 LONG GROVE CD EXPENSES							
14259 TIM VERBEKE	2024	042624-VERBEKE	13546	1	N	04/26/24	20.50
Account: 100-48299-260 OTHER BLDG/FACILITIES							
1428 METROPOLITAN IND. INC.	2024	INV059933	13492	1	N	03/11/24	8,390.00
6449 AMERICAN BACKFLOW &	2024	27439	13565	1	N	04/30/24	753.95
9040 UNITED STATES ALLIANCE	2024	1046-F127083	13529	1	N	04/22/24	3,005.31
Account: 100-48743-260 STREETLIGHTS							
10960 WILLOW ELECTRICAL SUPPLY	2024	S2389475.002	13197	1	N	04/17/24	1,512.00
Account: 100-48799-260 OTHER INFRASTRUCTURE IMPR							
14269 DOTY & SONS CONCRETE	2024	249620INV	13538	1	N	04/24/24	7,870.00
Totals for department 260							25,850.76
Department: 281 BUILDING - ADMINISTRATION							
Program:							
Account: 100-47120-281 CLOTHING ALLOWANCE							
205 CUTLER WORKWEAR	2024	PS-INV033394	0	0	N	04/19/24	122.39
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35998	0	0	N	04/22/24	195.70
Account: 100-47140-281 SAFETY SHOES & GLASSES							
205 CUTLER WORKWEAR	2024	PS-INV033393	0	0	N	04/19/24	278.90
Account: 100-47520-281 MT MTLS ADMIN VEHICLES							
4778 NAPA LIBERTYVILLE	2024	937553	0	0	N	04/30/24	150.99
4778 NAPA LIBERTYVILLE	2024	937587	0	0	N	04/30/24	150.99
4778 NAPA LIBERTYVILLE	2024	937611	0	0	N	04/30/24	150.99
10505 O'REILLY AUTO PARTS	2024	3412-227167	0	0	N	04/30/24	10.88
Totals for department 281							1,060.84
Department: 282 BUILDING - INSPECTION							

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Program:							
Account: 100-46340-282 CONV/SCHOOLS/MTGS							
14188 BRIAN LOWRY	2024	041724-002	0	0	N	04/17/24	20.00
14189 MIKE BOSTON	2024	041724-001	0	0	N	04/17/24	20.00
Account: 100-46511-282 ELEVATOR INSPECTION							
2210 THOMPSON ELEVATOR	2024	24-0342	0	0	N	02/14/24	200.00
2210 THOMPSON ELEVATOR	2024	24-0791	0	0	N	04/17/24	100.00
Account: 100-47070-282 TOOLS/SUPPLIES							
2067 SHERWIN-WILLIAMS	2024	0909-4	0	0	N	04/22/24	164.70
8305 HOME DEPOT CREDIT SVCS.	2024	0012721	0	0	N	04/16/24	406.53
8305 HOME DEPOT CREDIT SVCS.	2024	8022648	0	0	N	04/18/24	54.34
Account: 100-47120-282 CLOTHING ALLOWANCE							
205 CUTLER WORKWEAR	2024	PS-INV033377	0	0	N	04/19/24	82.78
205 CUTLER WORKWEAR	2024	PS-INV033386	0	0	N	04/19/24	82.78
205 CUTLER WORKWEAR	2024	PS-INV033387	0	0	N	04/19/24	41.39
205 CUTLER WORKWEAR	2024	PS-INV33377	0	0	N	04/19/24	82.78
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-36016	0	0	N	04/30/24	841.90
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-36019	0	0	N	04/30/24	71.75
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-36020	0	0	N	04/30/24	154.50
Account: 100-47140-282 SAFETY SHOES & GLASSES							
205 CUTLER WORKWEAR	2024	PS-INV033557	0	0	N	04/23/24	134.95
1965 ROGAN SHOES INC.	2024	466088	0	0	N	04/22/24	136.00
1965 ROGAN SHOES INC.	2024	466166	0	0	N	04/24/24	140.25
Account: 100-47521-282 MT MTLS INSP VEHICLES							
4778 NAPA LIBERTYVILLE	2024	936515	0	0	N	04/22/24	161.78
6445 LIBERTYVILLE LINCOLN SALES INC	2024	5134498	0	0	N	04/13/24	182.18
Account: 100-48430-282 FURNITURE							
105 ACE HARDWARE OF LIBERTYVILLE	2024	84037/6	0	0	N	04/17/24	5.38
105 ACE HARDWARE OF LIBERTYVILLE	2024	84092/6	0	0	N	04/25/24	3.58
8305 HOME DEPOT CREDIT SVCS.	2024	4013104	0	0	N	04/22/24	157.94
8305 HOME DEPOT CREDIT SVCS.	2024	8012842	0	0	N	04/18/24	9.72
8442 MENARD, INC	2024	15244	0	0	N	04/25/24	46.22
Totals for department 282							3,301.45
Department: 301 POLICE - ADMINISTRATION							
Program:							
Account: 100-46305-301 PROFESSIONAL DUES							
5502 ASSOCIATION OF POLICE	2025	000128	13614	1	N	05/01/24	75.00
Account: 100-46371-301 TRAINING SUPPLIES							
14036 ODP BUSINESS SOLUTIONS, LLC	2024	360335293001	13458	1	N	04/10/24	410.40
Account: 100-46415-301 COMPUTER SOFTWARE SUPPORT							
4442 PORTER LEE CORPORATION	2025	29984	13607	1	N	05/01/24	1,621.00
5381 POWERDMS, INC.	2025	INV-49515	13604	1	N	05/01/24	6,589.12
7720 ID NETWORKS INC.	2025	282294	13617	1	N	05/01/24	2,995.00
7720 ID NETWORKS INC.	2025	282294	13617	2	N	05/01/24	1,695.00
7720 ID NETWORKS INC.	2025	282294	13617	3	N	05/01/24	210.00

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
11230	VISUAL COMPUTER SOLUTIONS	2025	20512	13612	1	N	05/01/24	7,816.98
12265	QUICKET SOLUTIONS	2025	2116	13630	1	N	05/01/24	2,120.00
Account: 100-46419-301			NIPAS					
3250	NORTHERN IL POLICE ALARM SYS	2025	15291	13603	1	N	05/01/24	7,085.00
Account: 100-46441-301			PRINTING SERVICES					
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	1	N	04/23/24	60.50
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	2	N	04/23/24	60.50
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	3	N	04/23/24	61.00
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	4	N	04/23/24	61.00
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	5	N	04/23/24	61.00
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	6	N	04/23/24	61.00
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	7	N	04/23/24	61.00
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	8	N	04/23/24	61.00
4445	POSITIVE PROMOTIONS INC.	2024	07368826	13499	1	N	04/24/24	2,760.00
4445	POSITIVE PROMOTIONS INC.	2024	07368826	13499	2	N	04/24/24	30.00
Account: 100-46499-301			MISC PROFESSIONAL SERV					
4288	JOAN VASQUEZ	2024	PD - 040924	13491	1	N	04/09/24	150.00
10722	NORTHSHORE OMEGA	2024	217794809040324	13496	1	N	04/08/24	1,079.00
14157	STERICYLE, INC.	2024	8006859477	13515	2	N	04/18/24	1,436.54
Account: 100-46610-301			MT OFFICE EQUIPMENT					
6160	CUMMINS-ALLISON CORP.	2025	1461191	13582	1	N	05/01/24	655.00
Account: 100-46620-301			MT BUILDING & GROUNDS					
2101	SMITHEREEN PEST MANAGEMNT	2025	3362111	13608	1	N	05/01/24	584.00
9207	PAUL REILLY COMPANY	2024	118423	13507	1	N	04/15/24	420.00
Account: 100-46910-301			FREIGHT					
175	CHEROKEE PRINTG & SVC INC	2024	58632	13430	9	N	04/23/24	21.70
311	COPQUEST, INC	2024	682400	13439	2	N	04/12/24	17.76
820	GALLS, LLC	2024	027672972	13207	2	N	04/16/24	7.99
1921	RAY O'HERRON CO.	2024	3193729	13555	2	N	03/16/24	10.00
1921	RAY O'HERRON CO.	2024	3193730	13557	2	N	03/16/24	10.00
1921	RAY O'HERRON CO.	2024	3193731	13556	2	N	03/16/24	10.00
1921	RAY O'HERRON CO.	2024	3198965	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198965-1	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198967	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198968	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198970	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198971	13566	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198985	13566	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198987	13566	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198991	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198993	13564	2	N	04/25/24	15.00
1921	RAY O'HERRON CO.	2024	3198995	13566	2	N	04/25/24	15.00
3087	TOMAHAWK LIVE TRAP	2024	421653	13441	3	N	04/12/24	15.12
4445	POSITIVE PROMOTIONS INC.	2024	07368826	13499	3	N	04/24/24	317.40
6505	LYNN PEAVEY COMPANY	2024	13517	13517	2	N	04/24/24	81.32
6664	CONVERGINT TECHNOLOGIES	2024	IN00184874	13440	3	N	04/29/24	161.88
8927	ULINE	2024	177436075	13554	2	N	04/26/24	18.89
9032	IMPACT NETWORKING LLC	2024	3206010	13449	1	N	04/04/24	19.50
9032	IMPACT NETWORKING LLC	2024	3216895	13522	1	N	04/22/24	19.50
Account: 100-47013-301			COPIER SUPPLIES					

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
12265	2024	2103	13487	1	N	04/15/24	2,100.00
Account: 100-47015-301		OFFICE SUPPLIES					
14036	2024	355784092001	13434	1	N	04/04/24	127.65
14036	2024	355938996001	13434	1	N	04/05/24	101.99
14036	2024	355939119001	13434	1	N	04/04/24	33.85
14036	2024	355939199001	13434	1	N	04/05/24	13.84
Account: 100-47120-301		CLOTHING ALLOWANCE					
3086	2024	CLOTHING ALLOWA	13527	1	N	04/24/24	250.00
Account: 100-47310-301		AMERITECH CHARGES					
6166	2024	T2421339	12092	1	N	04/22/24	316.70
Account: 100-47510-301		MT MTLS BLDGS & GROUNDS					
863	2024	121780071	13486	1	N	04/15/24	1,417.99
863	2024	121780071	13486	2	N	04/15/24	75.99
3663	2024	146802	13325	2	N	04/22/24	450.00
8305	2024	4011810	0	0	N	04/02/24	50.61
8927	2024	176834943	13493	1	N	04/18/24	1,080.00
8927	2024	176834943	13493	2	N	04/18/24	216.00
8927	2024	177436075	13554	1	N	04/26/24	99.60
Account: 100-47520-301		MT MTLS ADMIN VEHICLES					
14051	2024	6660022564	0	0	N	04/18/24	649.12
Account: 100-47532-301		MT MTLS ELECTRICAL EQUIP					
4778	2024	936672	0	0	N	04/23/24	73.98
Account: 100-48599-301		OTHER EQUIPMENT					
3663	2024	146802	13325	1	N	04/22/24	2,000.00
6664	2024	IN00184874	13440	1	N	04/29/24	2,697.12
6664	2024	IN00184874	13440	2	N	04/29/24	1,719.00
Totals for department 301							52,568.54
Department: 302 POLICE - COMMUNICATIONS							
Program:							
Account: 100-46340-302		CONV/SCHOOLS/MTGS					
6855	2024	SIN363151-R	0	0	N	02/07/24	425.00
Account: 100-46415-302		COMPUTER SOFTWARE SUPPORT					
2522	2025	PB9006232	13574	1	N	05/01/24	2,280.00
5854	2025	MUPD2024	13618	1	N	05/01/24	4,459.10
5854	2025	MUPD2024	13618	2	N	05/01/24	6,378.80
5854	2025	MUPD2024	13618	3	N	05/01/24	3,000.00
Totals for department 302							16,542.90
Department: 303 POLICE - COMMUNITY SERV.							
Program:							
Account: 100-46340-303		CONV/SCHOOLS/MTGS					
820	2024	027672972	13207	1	N	04/16/24	110.40
Account: 100-46372-303		PREVENTION EDUCATION MTLS					

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Page 9

Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
10187	DOUBLETREE BY HILTON	2024	1387	13498	1	N	04/12/24	6,862.50
11450	ASSOCIATED GRAPHICS GROUP	2024	24114	13505	1	N	04/24/24	70.00
11450	ASSOCIATED GRAPHICS GROUP	2024	24114	13505	2	N	04/24/24	130.00
11450	ASSOCIATED GRAPHICS GROUP	2024	24114	13505	3	N	04/24/24	130.00
11450	ASSOCIATED GRAPHICS GROUP	2024	24114	13505	4	N	04/24/24	70.00
99998	ADAM BOGENSKI	2024	MASCSCOLARSHI	13552	1	Y	04/25/24	500.00
99998	ALISON BOGENSKI	2024	MASCSCOLARSHIP	13551	1	Y	04/25/24	500.00
99998	VICTORIA ZHEREBNA	2024	MASCSCOLARSH	13553	1	Y	04/25/24	1,000.00
Account: 100-46644-303			MT PATROL VEHICLES					
13345	MUNDELEIN AUTOMOTIVE	2024	0052496	0	0	N	04/30/24	269.37
Account: 100-46999-303			MISC OTHER SERVICES					
7498	FIRST RSPNDRS WELLNESS CTR LLC	2024	20049	13539	1	N	04/24/24	610.00
Account: 100-47099-303			MISC SUPPLIES					
3087	TOMAHAWK LIVE TRAP	2024	421653	13441	1	N	04/12/24	135.50
3087	TOMAHAWK LIVE TRAP	2024	421653	13441	2	N	04/12/24	115.50
8754	AMERICAN GASES CORPORATION	2024	556100	13469	1	N	04/22/24	33.64
Account: 100-47120-303			CLOTHING ALLOWANCE					
10310	J.G. UNIFORMS, INC	2024	129108	13490	1	N	04/04/24	12.60
Account: 100-47524-303			MT MTLS PATROL VEHICLES					
4778	NAPA LIBERTYVILLE	2024	936976	0	0	N	04/25/24	473.49
4778	NAPA LIBERTYVILLE	2024	936985	0	0	N	04/25/24	59.39
6445	LIBERTYVILLE LINCOLN SALES INC	2024	5134820	0	0	N	04/26/24	292.36
Totals for department 303								11,374.75
Department: 304 POLICE - INVESTIGATIONS								
Program:								
Account: 100-46999-304			MISC OTHER SERVICES					
5380	IL STATE POLICE	2024	MARCH 2024	13550	1	N	03/01/24	310.75
6606	ELINEUP LLC	2025	1442	13583	1	N	05/01/24	600.00
Account: 100-47012-304			COMPUTER SUPPLIES					
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004047127	13516	1	N	04/29/24	384.00
8769	MNJ TECHNOLOGIES DIRECT	2024	CINV004047127	13516	2	N	04/29/24	440.00
Account: 100-47099-304			MISC SUPPLIES					
6505	LYNN PEAVEY COMPANY	2024	13517	13517	1	N	04/24/24	1,260.50
14202	AMAZON CAPITAL SERVICES, INC.	2024	1N4J-YQ7Q-JWDP	13504	2	N	04/21/24	206.64
Account: 100-47120-304			CLOTHING ALLOWANCE					
1985	RON KADZIELAWSKI	2024	CLOTHING ALLOWA	13524	1	N	04/23/24	250.00
9105	RICHARD WILFENGER	2024	CLOTHING ALLOW	13525	1	N	04/23/24	309.15
Account: 100-47524-304			MT MTLS PATROL VEHICLES					
4778	NAPA LIBERTYVILLE	2024	935381	0	0	N	04/12/24	21.58
4778	NAPA LIBERTYVILLE	2024	936223	0	0	N	04/18/24	208.16
6445	LIBERTYVILLE LINCOLN SALES INC	2024	5134652	0	0	N	04/17/24	40.86
Totals for department 304								4,031.64
Department: 305 POLICE - PATROL								
Program:								

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Account: 100-46340-305		CONV/SCHOOLS/MTGS					
1665	2025	349577	13592	1	N	05/01/24	5,035.00
1665	2024	351569	13530	1	N	04/17/24	100.00
1665	2024	351765	13372	1	N	04/19/24	35.00
13422	2025	24068	13602	1	N	05/01/24	1,027.50
14161	2024	EXPENSE REIMBUR	13559	1	N	04/22/24	179.14
Account: 100-47099-305		MISC SUPPLIES					
105	2025	84135/6	13613	1	N	05/01/24	11.86
1665	2024	351308	13531	1	N	04/17/24	425.00
2175	2024	26850	13518	1	N	04/01/24	1,029.00
3174	2024	132313	13521	2	N	03/11/24	280.00
3174	2024	133378	13521	1	N	04/04/24	304.34
Account: 100-47120-305		CLOTHING ALLOWANCE					
311	2024	682400	13439	1	N	04/12/24	620.00
1921	2024	3193729	13555	1	N	03/16/24	1,566.00
1921	2024	3193730	13557	1	N	03/16/24	1,566.00
1921	2024	3193731	13556	1	N	03/16/24	1,566.00
1921	2024	3198965	13564	1	N	04/25/24	591.99
1921	2024	3198965-1	13564	1	N	04/25/24	591.99
1921	2024	3198967	13564	1	N	04/25/24	591.99
1921	2024	3198968	13564	1	N	04/25/24	591.99
1921	2024	3198970	13564	1	N	04/25/24	591.99
1921	2024	3198991	13564	1	N	04/25/24	591.99
1921	2024	3198993	13564	1	N	04/25/24	591.99
10310	2024	129521	13331	1	N	04/15/24	57.00
10310	2024	129766	13442	1	N	04/19/24	10.50
10310	2024	129766	13442	3	N	04/19/24	51.00
10310	2024	129849	13520	1	N	04/23/24	142.00
10310	2024	129849	13520	2	N	04/23/24	71.00
Account: 100-47122-305		BODY ARMOUR					
1921	2024	3198971	13566	1	N	04/25/24	591.99
1921	2024	3198985	13566	1	N	04/25/24	591.99
1921	2024	3198987	13566	1	N	04/25/24	591.99
1921	2024	3198995	13566	1	N	04/25/24	591.99
Account: 100-47524-305		MT MTLs PATROL VEHICLES					
105	2024	84020/6	0	0	N	04/15/24	7.19
6445	2024	5134532	0	0	N	04/13/24	32.58
6445	2024	5134567	0	0	N	04/13/24	65.16
14076	2024	245058FOW	0	0	N	04/15/24	649.45
14076	2024	245061FOW	0	0	N	04/15/24	873.26
14076	2024	246408FOW	0	0	N	04/26/24	240.60
14076	2024	246574FOW	0	0	N	04/29/24	117.83
Account: 100-47530-305		MT MTLs OTHER EQUIPMENT					
14202	2024	1N4J-YQ7Q-JWDP	13504	1	N	04/21/24	37.99
Account: 100-48350-305		PATROL VEHICLES					
2137	2024	34873	13503	1	N	04/12/24	200.00
2137	2024	34873	13503	2	N	04/12/24	550.00
Totals for department 305							23,362.29
Department: 306 POLICE - RECORDS							

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Program:							
Account: 100-47012-306 COMPUTER SUPPLIES							
8769 MNJ TECHNOLOGIES DIRECT	2024	CINV004043721	13422	1	N	04/09/24	392.00
8769 MNJ TECHNOLOGIES DIRECT	2024	CINV004043721	13422	2	N	04/09/24	488.00
8769 MNJ TECHNOLOGIES DIRECT	2024	CINV004043721	13422	3	N	04/09/24	824.00
Totals for department 306							1,704.00
Department: 321 FIRE - ADMINISTRATION							
Program:							
Account: 100-46305-321 PROFESSIONAL DUES							
5855 LAKE COUNTY FIRE CHIEFS ASSOC	2025	2024 DUES	0	0	N	05/01/24	75.00
Remarks: CHECK REQUEST							
9530 IFSAP	2025	2024 IFSAP DUES	0	0	N	05/01/24	55.00
Remarks: CHECK REQUEST							
Account: 100-46340-321 CONV/SCHOOLS/MTGS							
4039 IL FIRE CHIEFS ASSN	2025	7238	0	0	N	05/02/24	185.00
13480 GOV ACCOUNTING, LLC	2024	2421	13502	1	N	04/16/24	2,750.00
Account: 100-46506-321 FIRE EXTINGUISHER SERV							
7296 AVERUS	2024	F.2281962	0	0	N	04/18/24	126.25
Account: 100-46620-321 MT BUILDING & GROUNDS							
6449 AMERICAN BACKFLOW &	2024	27439	13565	1	N	04/30/24	1,192.90
Account: 100-46902-321 EMPLOYEES AWARDS							
10840 THE LOCKER SHOP	2024	123450	0	0	N	04/17/24	1,112.00
Account: 100-46911-321 UPS CHARGES							
7910 UNITED PARCEL SERVICE	2024	0000943AT0154	0	0	N	04/13/24	14.79
Account: 100-46999-321 MISC OTHER SERVICES							
247 AIR ONE EQUIPMENT INC	2024	206206P	0	0	N	04/30/24	70.00
2385 W.S. DARLEY & CO	2024	17527442	0	0	N	04/19/24	27.30
2385 W.S. DARLEY & CO	2024	17527864	0	0	N	04/25/24	30.17
4000 DIVE RESCUE INTERNATIONAL	2024	INV195482	0	0	N	04/17/24	120.78
4000 DIVE RESCUE INTERNATIONAL	2024	INV195630	0	0	N	04/30/24	27.48
Account: 100-47015-321 OFFICE SUPPLIES							
14036 ODP BUSINESS SOLUTIONS, LLC	2024	363089270001	0	0	N	04/12/24	307.67
14036 ODP BUSINESS SOLUTIONS, LLC	2024	363089270002	0	0	N	04/22/24	61.36
14036 ODP BUSINESS SOLUTIONS, LLC	2024	363091428001	0	0	N	04/12/24	53.84
14036 ODP BUSINESS SOLUTIONS, LLC	2024	363091435001	0	0	N	04/12/24	12.01
Account: 100-47030-321 JANITORIAL SUPPLIES							
2144 SUPERIOR INDUSTRY SUPPLY	2024	201583	0	0	N	04/16/24	1,977.47
2144 SUPERIOR INDUSTRY SUPPLY	2024	202283	0	0	N	04/25/24	912.10
2739 STATE INDUSTRIAL PRODUCTS	2024	903314937	0	0	N	04/18/24	508.08
8305 HOME DEPOT CREDIT SVCS.	2024	9012077	0	0	N	04/07/24	15.67
Account: 100-47070-321 TOOLS/SUPPLIES							
14036 ODP BUSINESS SOLUTIONS, LLC	2024	363091439001	0	0	N	04/15/24	25.59
Account: 100-47120-321 CLOTHING ALLOWANCE							
10840 THE LOCKER SHOP	2024	123468	0	0	N	04/17/24	950.00
10840 THE LOCKER SHOP	2024	123474	0	0	N	04/17/24	139.90

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
10840 THE LOCKER SHOP	2024	123478	0	0	N	04/17/24	411.00
Account: 100-47199-321		MISC PERSONAL SAFETY EQ					
6007 EAGLE ENGRAVING, INC,	2024	2024-3466	0	0	N	04/25/24	62.65
Account: 100-47310-321		AMERITECH CHARGES					
7652 AT & T	2024	847566738504	0	0	N	04/22/24	239.12
Account: 100-47510-321		MT MTLs BLDGS & GROUNDS					
105 ACE HARDWARE OF LIBERTYVILLE	2024	84026/6	0	0	N	04/15/24	33.27
8305 HOME DEPOT CREDIT SVCS.	2024	4022566	0	0	N	04/12/24	74.97
8305 HOME DEPOT CREDIT SVCS.	2024	6012289	0	0	N	04/10/24	17.87
8305 HOME DEPOT CREDIT SVCS.	2024	6214599	0	0	N	04/10/24	-9.97
8305 HOME DEPOT CREDIT SVCS.	2024	6514486	0	0	N	04/10/24	14.97
8305 HOME DEPOT CREDIT SVCS.	2024	7013605	0	0	N	04/29/24	20.94
8305 HOME DEPOT CREDIT SVCS.	2024	7103725	0	0	N	04/09/24	150.61
Account: 100-48430-321		FURNITURE					
8366 A ABSOLUTE APPLIANCE	2024	145652	0	0	N	04/08/24	425.00
12270 ABT ELECTRONICS	2024	S0660	0	0	N	04/26/24	948.00
Totals for department 321							13,138.79
Department: 322 FIRE - PREVENTION							
Program:							
Account: 100-46305-322		PROFESSIONAL DUES					
1633 NAFI	2024	14010	0	0	N	03/21/24	55.00
Account: 100-46451-322		SPECIAL TEAM ASSESSMENT					
5855 LAKE COUNTY FIRE CHIEFS ASSOC	2025	2024 DUES	0	0	N	05/01/24	150.00
Remarks: CHECK REQUEST							
Totals for department 322							205.00
Department: 323 FIRE - FIRE OPERATIONS							
Program:							
Account: 100-46305-323		PROFESSIONAL DUES					
5855 LAKE COUNTY FIRE CHIEFS ASSOC	2025	2024 DUES	0	0	N	05/01/24	50.00
Remarks: CHECK REQUEST							
Account: 100-46340-323		CONV/SCHOOLS/MTGS					
1660 GLEN HELTMAN	2024	24-120	0	0	N	04/29/24	1,150.00
Account: 100-46371-323		TRAINING SUPPLIES					
8305 HOME DEPOT CREDIT SVCS.	2024	1404735	0	0	N	04/25/24	84.94
8305 HOME DEPOT CREDIT SVCS.	2024	142107	0	0	N	04/26/24	105.54
8305 HOME DEPOT CREDIT SVCS.	2024	193612	0	0	N	04/26/24	69.00
8305 HOME DEPOT CREDIT SVCS.	2024	4013119	0	0	N	04/22/24	331.04
8305 HOME DEPOT CREDIT SVCS.	2024	785156	0	0	N	04/26/24	39.85
8305 HOME DEPOT CREDIT SVCS.	2024	8012876	0	0	N	04/18/24	344.16
8305 HOME DEPOT CREDIT SVCS.	2024	955340	0	0	N	04/26/24	239.10
8305 HOME DEPOT CREDIT SVCS.	2024	971419	0	0	N	03/27/24	781.57
Account: 100-46417-323		CONTRACTUAL FF/PARAMEDICS					

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
1422 METRO PARAMEDIC SERVICES	2024	24-129590	12114	1	N	04/08/24	42,436.50
Account: 100-46612-323		MT LABRATORY EQUIPMENT					
247 AIR ONE EQUIPMENT INC	2024	205887	0	0	N	04/18/24	1,600.00
247 AIR ONE EQUIPMENT INC	2024	205997	13322	1	N	04/23/24	499.00
247 AIR ONE EQUIPMENT INC	2024	205997	13322	2	N	04/23/24	420.00
247 AIR ONE EQUIPMENT INC	2024	205997	13322	3	N	04/23/24	990.00
247 AIR ONE EQUIPMENT INC	2024	205997	13322	4	N	04/23/24	395.00
247 AIR ONE EQUIPMENT INC	2024	205997	13322	5	N	04/23/24	340.00
Account: 100-46630-323		MT HAZARDOUS MATERIAL					
247 AIR ONE EQUIPMENT INC	2024	206316	0	0	N	04/30/24	174.00
Account: 100-46635-323		MT SCBA EQUIPMENT					
247 AIR ONE EQUIPMENT INC	2024	205888	0	0	N	04/18/24	63.20
247 AIR ONE EQUIPMENT INC	2024	206183	0	0	N	04/26/24	780.00
Account: 100-46669-323		MT OTHER EQUIPMENT					
247 AIR ONE EQUIPMENT INC	2024	205903	0	0	N	04/22/24	321.60
Account: 100-47070-323		TOOLS/SUPPLIES					
247 AIR ONE EQUIPMENT INC	2024	205401P	0	0	N	04/08/24	1,000.00
247 AIR ONE EQUIPMENT INC	2024	205633	0	0	N	04/15/24	103.00
8305 HOME DEPOT CREDIT SVCS.	2024	3902694	0	0	N	04/23/24	38.85
8305 HOME DEPOT CREDIT SVCS.	2024	485621	0	0	N	04/16/24	512.88
Account: 100-47080-323		CHEMICAL SUPPLIES					
247 AIR ONE EQUIPMENT INC	2024	205662P	0	0	N	04/15/24	380.00
10505 O'REILLY AUTO PARTS	2025	3412-227314	0	0	N	05/01/24	71.94
Account: 100-47110-323		GLOVES/BOOTS/COATS					
247 AIR ONE EQUIPMENT INC	2024	206206P	13472	1	N	04/30/24	1,436.00
247 AIR ONE EQUIPMENT INC	2024	206206P	13472	2	N	04/30/24	359.00
247 AIR ONE EQUIPMENT INC	2024	206206P	13472	3	N	04/30/24	365.00
247 AIR ONE EQUIPMENT INC	2024	206206P	13472	4	N	04/30/24	1,792.00
2385 W.S. DARLEY & CO	2024	122758	13455	1	N	04/12/24	2,354.00
2385 W.S. DARLEY & CO	2024	122758	13455	2	N	04/12/24	1,708.00
2385 W.S. DARLEY & CO	2024	122758	13455	3	N	04/12/24	675.00
2385 W.S. DARLEY & CO	2024	122759	13473	1	N	04/07/24	5,770.00
2385 W.S. DARLEY & CO	2024	122759	13473	2	N	04/07/24	450.00
2385 W.S. DARLEY & CO	2024	122759	13473	3	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	4	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	5	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	6	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	7	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	8	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	9	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	122759	13473	10	N	04/07/24	.00
2385 W.S. DARLEY & CO	2024	17527376	13473	5	N	04/18/24	.00
2385 W.S. DARLEY & CO	2024	17527376	13473	6	N	04/18/24	.00
2385 W.S. DARLEY & CO	2024	17527376	13473	8	N	04/18/24	.00
2385 W.S. DARLEY & CO	2024	17527376	13473	9	N	04/18/24	.00
2385 W.S. DARLEY & CO	2024	17527376	13473	10	N	04/18/24	240.00
2385 W.S. DARLEY & CO	2024	17527442	13473	5	N	04/19/24	240.00
2385 W.S. DARLEY & CO	2024	17527442	13473	6	N	04/19/24	240.00
2385 W.S. DARLEY & CO	2024	17527442	13473	7	N	04/19/24	96.00
2385 W.S. DARLEY & CO	2024	17527442	13473	8	N	04/19/24	37.00

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Page 14

Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
2385	W.S. DARLEY & CO	2024	17527442	13473	9	N	04/19/24	37.00
2385	W.S. DARLEY & CO	2024	17527864	13473	1	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	2	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	3	N	04/25/24	445.00
2385	W.S. DARLEY & CO	2024	17527864	13473	4	N	04/25/24	178.00
2385	W.S. DARLEY & CO	2024	17527864	13473	5	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	6	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	7	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	8	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	9	N	04/25/24	.00
2385	W.S. DARLEY & CO	2024	17527864	13473	10	N	04/25/24	.00
13205	DINGES PARTNERS GROUP LLC	2024	37689	13453	1	N	03/02/24	8,226.64
13205	DINGES PARTNERS GROUP LLC	2024	37689	13453	2	N	03/02/24	6,569.60
13205	DINGES PARTNERS GROUP LLC	2024	37689	13453	4	N	03/02/24	109.66
13205	DINGES PARTNERS GROUP LLC	2024	37689	13453	5	N	03/02/24	-4,115.55
13205	DINGES PARTNERS GROUP LLC	2024	37796	13453	1	N	03/07/24	.00
13205	DINGES PARTNERS GROUP LLC	2024	37796	13453	2	N	03/07/24	.00
13205	DINGES PARTNERS GROUP LLC	2024	37796	13453	3	N	03/07/24	6,020.00
13205	DINGES PARTNERS GROUP LLC	2024	37796	13453	4	N	03/07/24	.00
13205	DINGES PARTNERS GROUP LLC	2024	37796	13453	5	N	03/07/24	.00
Account: 100-47351-323		RADIO SERVICING						
6198	MOTOROLA SOLUTIONS	2024	8230450430	13495	1	Y	04/30/24	11,960.00
Account: 100-47399-323		MISC COMMUNICATIONS						
6198	MOTOROLA SOLUTIONS	2024	8230450430	13495	1	Y	04/30/24	6,665.00
Account: 100-47523-323		MT MTLS FIRE APPARATUS						
2469	WEST SIDE TRACTOR SALES	2024	W19902	0	0	N	04/17/24	33.26
4561	FIRE SERVICE INC	2024	IL-12901	0	0	N	04/15/24	47.52
7946	CIT TRUCKS LLC	2024	112P230783	0	0	N	04/16/24	231.77
7946	CIT TRUCKS LLC	2024	112P232384	0	0	N	04/26/24	283.84
7946	CIT TRUCKS LLC	2024	112P233010	0	0	N	04/30/24	41.25
13180	MACQUEEN EQUIPMENT LLC	2024	P23507	0	0	N	07/20/23	151.72
13180	MACQUEEN EQUIPMENT LLC	2024	P25908	0	0	N	12/13/23	222.60
13180	MACQUEEN EQUIPMENT LLC	2024	P27638	0	0	N	03/29/24	976.03
13180	MACQUEEN EQUIPMENT LLC	2024	P28118	0	0	N	04/29/24	71.41
Account: 100-48550-323		FIRE HOSE						
247	AIR ONE EQUIPMENT INC	2024	206205	13263	5	N	04/30/24	1,028.00
247	AIR ONE EQUIPMENT INC	2024	206205	13263	7	N	04/30/24	2,912.00
247	AIR ONE EQUIPMENT INC	2024	206205	0	0	N	04/30/24	30.00
Totals for department 323								111,207.92
Department: 324 FIRE - RESQUE OPERATIONS								
Program:								
Account: 100-46631-324		MT SCUBA EQUIPMENT						
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	1	N	04/17/24	995.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	2	N	04/17/24	74.95
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	3	N	04/17/24	39.95
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	1	N	04/30/24	.00

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 100 CORPORATE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Page 15

Vendor Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	2	N	04/30/24	.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	3	N	04/30/24	.00
Account: 100-47040-324			TRAUMA UNIT SUPPLIES					
8690	ZOLL MEDICAL CORPORATION	2024	3955599	0	0	N	04/16/24	154.98
8754	AMERICAN GASES CORPORATION	2024	205846	0	0	N	04/30/24	107.76
8754	AMERICAN GASES CORPORATION	2024	205847	0	0	N	04/30/24	31.21
Account: 100-47070-324			TOOLS/SUPPLIES					
8305	HOME DEPOT CREDIT SVCS.	2024	1474031	0	0	N	04/15/24	204.12
8690	ZOLL MEDICAL CORPORATION	2024	3955903	0	0	N	04/17/24	1,570.96
Account: 100-47130-324			SCUBA EQUIPMEMT					
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	4	N	04/17/24	59.95
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	5	N	04/17/24	99.90
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	8	N	04/17/24	529.90
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	9	N	04/17/24	770.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195482	13474	10	N	04/17/24	57.95
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	4	N	04/30/24	.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	5	N	04/30/24	.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	6	N	04/30/24	120.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	7	N	04/30/24	25.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	8	N	04/30/24	.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	9	N	04/30/24	.00
4000	DIVE RESCUE INTERNATIONAL	2024	INV195630	13474	10	N	04/30/24	.00
Account: 100-47522-324			MT MTLS AMBULANCES					
1456	MIDWEST HOSE AND FITTINGS INC	2024	233742	0	0	N	04/19/24	16.04
2305	VICTOR FORD MOTORSPORTS	2024	176666	0	0	N	03/24/24	132.62
4778	NAPA LIBERTYVILLE	2024	935315	0	0	N	04/11/24	386.98
4778	NAPA LIBERTYVILLE	2024	935326	0	0	N	04/11/24	-36.00
4778	NAPA LIBERTYVILLE	2024	937333	0	0	N	04/29/24	77.08
6445	LIBERTYVILLE LINCOLN SALES INC	2024	5134868	0	0	N	04/30/24	77.14
14076	BRAD MANNING FORD INC	2024	CM237490FOW	0	0	N	04/22/24	-100.00
Totals for department 324								-----5,395.49-----
Department: 325 FIRE - EMERGENCY DISASTER								
Program:								
Account: 100-46305-325			PROFESSIONAL DUES					
11620	COMLABS GOVERNMENT SYSTEMS	2025	23013	0	0	N	05/01/24	837.00
Account: 100-47351-325			RADIO SERVICING					
6198	MOTOROLA SOLUTIONS	2024	8204524430	0	0	N	04/30/24	1,092.08
6198	MOTOROLA SOLUTIONS	2024	8230450430	13495	1	Y	04/30/24	984.58
Totals for department 325								-----2,913.66-----
Department: 410 PUBLIC WORKS ADMIN								
Program:								
Account: 100-46340-410			CONV/SCHOOLS/MTGS					

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
14267 PATRICK WALSH Account: 100-46371-410	2024	REIMBURSEWALSH TRAINING SUPPLIES	0	0	N	04/16/24	186.37
5129 KELSEY LAngELER	2024	412100008244	0	0	N	04/30/24	143.30
14202 AMAZON CAPITAL SERVICES, INC. Account: 100-46613-410	2025	160Q-KJ39-XXVH MT COPIERS	0	0	N	05/02/24	49.99
9032 IMPACT NETWORKING LLC	2024	3221080	0	0	N	04/29/24	176.58
12700 CIT Account: 100-46902-410	2025	44690580 EMPLOYEES AWARDS	0	0	N	05/01/24	250.02
6794 PROMOTIONAL PRODUCTS CO-OP LLC Account: 100-47120-410	2024	PPP-36018 CLOTHING ALLOWANCE	0	0	N	04/30/24	1,355.00
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35991	0	0	N	04/17/24	569.25
Totals for department 410							-----2,730.51
Department: 420 FACILITY MAINTENANCE							
Program:							
Account: 100-46599-420 MISC PROPERTY SERVICES							
3910 ANDERSON PEST SOLUTIONS	2024	59595095	0	0	N	04/10/24	227.47
3910 ANDERSON PEST SOLUTIONS Account: 100-46620-420	2025	60735772 MT BUILDING & GROUNDS	0	0	N	05/05/24	66.95
4049 STANDARD INDUSTRIAL &	2024	W0-01642	0	0	N	04/25/24	940.00
5851 LAKE COUNTY DOOR CO.	2024	001410	0	0	N	04/19/24	455.00
5851 LAKE COUNTY DOOR CO. Account: 100-46675-420	2024	001411 MT STREET LIGHTS	0	0	N	04/19/24	823.75
2270 UMBDENSTOCK ELECTRIC INC.	2024	0922-158	0	0	N	04/29/24	1,500.00
Account: 100-46899-420 MISC COMMUNITY SERVICE							
8305 HOME DEPOT CREDIT SVCS.	2024	3013214	0	0	N	04/23/24	33.97
8305 HOME DEPOT CREDIT SVCS.	2024	7013598	0	0	N	04/29/24	277.17
8305 HOME DEPOT CREDIT SVCS.	2024	7013626	0	0	N	04/29/24	86.95
8442 MENARD, INC	2024	15188	0	0	N	04/24/24	237.13
8442 MENARD, INC Account: 100-46910-420	2024	15416 FREIGHT	0	0	N	04/29/24	26.91
8927 ULINE	2024	176959318	0	0	N	04/16/24	26.41
Account: 100-47030-420 JANITORIAL SUPPLIES							
2144 SUPERIOR INDUSTRY SUPPLY	2024	202261	0	0	N	04/25/24	672.44
8305 HOME DEPOT CREDIT SVCS.	2024	0012700	0	0	N	04/16/24	87.92
8927 ULINE	2024	176959318	0	0	N	04/16/24	489.00
Account: 100-47070-420 TOOLS/SUPPLIES							
8305 HOME DEPOT CREDIT SVCS.	2024	0012701	0	0	N	04/16/24	198.79
8305 HOME DEPOT CREDIT SVCS.	2024	1013350	0	0	N	04/25/24	13.98
8305 HOME DEPOT CREDIT SVCS.	2024	6012290	0	0	N	04/10/24	33.78
8305 HOME DEPOT CREDIT SVCS.	2024	7013606	0	0	N	04/29/24	16.97
8305 HOME DEPOT CREDIT SVCS.	2024	9022636	0	0	N	04/17/24	228.00
Account: 100-47090-420 JULIE LOCATING SUPPLIES							
315 BLACKBURN MFG. CO.	2024	0733669-IN	0	0	N	04/24/24	501.75
1850 PROSAFETY INC. Account: 100-47440-420	2024	2/903220 GASOLINE	0	0	N	04/29/24	539.00
105 ACE HARDWARE OF LIBERTYVILLE	2024	84012/6	0	0	N	04/12/24	42.66
Account: 100-47510-420 MT MTLS BLDGS & GROUNDS							

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
105	ACE HARDWARE OF LIBERTYVILLE	2024	84025/6	0	0	N	04/15/24	10.79
105	ACE HARDWARE OF LIBERTYVILLE	2024	84097/6	0	0	N	04/26/24	5.03
1385	MGN LOCK-KEY & SAFES INC.	2024	638669	0	0	N	02/27/24	3.35
8305	HOME DEPOT CREDIT SVCS.	2024	0013445	0	0	N	04/26/24	60.41
8305	HOME DEPOT CREDIT SVCS.	2024	2022421	0	0	N	04/04/24	22.98
8305	HOME DEPOT CREDIT SVCS.	2024	4013121	0	0	N	04/22/24	9.56
8305	HOME DEPOT CREDIT SVCS.	2024	5012363	0	0	N	04/11/24	20.94
8305	HOME DEPOT CREDIT SVCS.	2024	5012364	0	0	N	04/11/24	58.01
8305	HOME DEPOT CREDIT SVCS.	2024	9011521	0	0	N	03/28/24	72.04
8705	TRANE U.S. INC.	2024	16490182	0	0	N	04/08/24	159.38
Account: 100-47549-420	MT MTLS STREET LITES							
10960	WILLOW ELECTRICAL SUPPLY	2024	S2388743.001	13548	1	N	04/29/24	6,903.28
Totals for department 420								14,851.77
Department: 430 VEHICLE MAINTENANCE								
Program:								
Account: 100-47015-430 OFFICE SUPPLIES								
8927	ULINE	2024	176801235	0	0	N	04/11/24	216.29
8927	ULINE	2024	177317246	0	0	N	04/24/24	62.85
14202	AMAZON CAPITAL SERVICES, INC.	2024	1JF9-RPJW-TTNY	0	0	N	04/25/24	14.89
Account: 100-47030-430 JANITORIAL SUPPLIES								
2144	SUPERIOR INDUSTRY SUPPLY	2024	201628	0	0	N	04/11/24	63.27
Account: 100-47061-430 MECHANIC'S TOOLS								
105	ACE HARDWARE OF LIBERTYVILLE	2024	84123/6	0	0	N	04/29/24	117.85
4778	NAPA LIBERTYVILLE	2024	935697	0	0	N	04/15/24	33.95
4778	NAPA LIBERTYVILLE	2024	936924	0	0	N	04/24/24	27.99
4778	NAPA LIBERTYVILLE	2024	937329	0	0	N	04/29/24	63.78
4778	NAPA LIBERTYVILLE	2024	937331	0	0	N	04/29/24	84.99
14246	CAPITAL ONE, N.A.	2024	549403110243349	0	0	N	04/19/24	189.05
Account: 100-47070-430 TOOLS/SUPPLIES								
105	ACE HARDWARE OF LIBERTYVILLE	2024	84082/6	0	0	N	04/23/24	6.83
1322	AUTO-WARES-ILLINOIS	2024	437-480021	0	0	N	04/15/24	114.97
1322	AUTO-WARES-ILLINOIS	2024	437-480101	0	0	N	04/16/24	6.98
1322	AUTO-WARES-ILLINOIS	2024	437-480295	0	0	N	04/18/24	29.37
4778	NAPA LIBERTYVILLE	2024	936384	0	0	N	04/19/24	49.98
8442	MENARD, INC	2024	14784	0	0	N	04/17/24	58.94
Account: 100-47120-430 CLOTHING ALLOWANCE								
205	CUTLER WORKWEAR	2024	PS-INV033103	0	0	N	04/10/24	59.38
205	CUTLER WORKWEAR	2024	PS-INV033343	0	0	N	04/18/24	67.47
6794	PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35976	0	0	N	04/10/24	200.00
Account: 100-47440-430 GASOLINE								
105	ACE HARDWARE OF LIBERTYVILLE	2024	84105/6	0	0	N	04/26/24	39.97
2413	AL WARREN OIL CO., INC	2024	W1648143	12198	1	N	04/25/24	14,263.78
2413	AL WARREN OIL CO., INC	2024	W1648144	12198	1	N	04/25/24	6,496.40
Account: 100-47510-430 MT MTLS BLDGS & GROUNDS								
8305	HOME DEPOT CREDIT SVCS.	2024	5012362	0	0	N	04/11/24	212.00
Account: 100-47523-430 MT MTLS FIRE APPARATUS								

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
7946 CIT TRUCKS LLC	2025	112P233087	0	0	N	05/02/24	32.04
Account: 100-47528-430		MT MTLs PICK-UP TRUCK					
5621 ADVANCE AUTO PARTS	2024	6965410349927	0	0	N	04/12/24	15.63
Account: 100-47535-430		CONTRACTUAL FIRE PARTS					
1456 MIDWEST HOSE AND FITTINGS INC	2024	233858	0	0	N	04/24/24	63.47
4778 NAPA LIBERTYVILLE	2024	935395	0	0	N	04/12/24	492.20
4778 NAPA LIBERTYVILLE	2024	935410	0	0	N	04/12/24	265.26
4778 NAPA LIBERTYVILLE	2024	936238	0	0	N	04/18/24	45.68
4778 NAPA LIBERTYVILLE	2024	936388	0	0	N	04/19/24	85.20
4778 NAPA LIBERTYVILLE	2024	936978	0	0	N	04/25/24	64.30
4778 NAPA LIBERTYVILLE	2024	936996	0	0	N	04/25/24	118.65
4778 NAPA LIBERTYVILLE	2024	937032	0	0	N	04/25/24	65.96
4778 NAPA LIBERTYVILLE	2024	937193	0	0	N	04/26/24	18.44
6445 LIBERTYVILLE LINCOLN SALES INC	2024	5134573	0	0	N	04/13/24	587.03
7946 CIT TRUCKS LLC	2024	112P231452	0	0	N	04/22/24	85.48
12150 LIQUID SPRING LLC	2024	0064534-IN	0	0	N	04/24/24	382.48
13180 MACQUEEN EQUIPMENT LLC	2024	P27188	0	0	N	02/28/24	-1,369.63
13180 MACQUEEN EQUIPMENT LLC	2024	P27642	0	0	N	03/29/24	50.03
13180 MACQUEEN EQUIPMENT LLC	2024	P27770	0	0	N	04/08/24	10.69
13180 MACQUEEN EQUIPMENT LLC	2024	P28019	0	0	N	04/23/24	730.99
13590 REX RADIATOR & WELDING CO, IN	2024	334154/1	0	0	N	04/19/24	53.00
13590 REX RADIATOR & WELDING CO, IN	2024	B140743	0	0	N	04/19/24	775.00
14051 COMMERCIAL TIRE SERVICE, INC	2024	6660020524-R	12807	1	N	09/26/23	2,413.48
14072 SENTINEL EMERGENCY SOLUTIONS	2024	30532	0	0	N	04/12/24	1,036.00
14076 BRAD MANNING FORD INC	2024	244849FOW	0	0	N	04/11/24	35.50
14076 BRAD MANNING FORD INC	2024	246385FOW	0	0	N	04/25/24	11.55
14076 BRAD MANNING FORD INC	2024	CM241004FOW	0	0	N	04/22/24	-100.00
Account: 100-48599-430		OTHER EQUIPMENT					
10553 SNAP-ON INDUSTRIAL	2024	ARV-60975386	0	0	N	04/02/24	1,098.56
14268 SAUCEDO TOOLS INC	2024	892	0	0	N	04/23/24	484.05
Totals for department 430							30,032.02
Department: 440 STREET - ADMINISTRATION							
Program:							
Account: 100-46410-440		CONSULTING SERVICES					
789 MUNICIPAL GIS PARTNERS, INC	2024	7433	12313	1	N	04/30/24	2,300.00
Account: 100-47120-440		CLOTHING ALLOWANCE					
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35991	0	0	N	04/17/24	250.00
Totals for department 440							2,550.00
Department: 441 STREET - MAINTENANCE							
Program:							
Account: 100-46645-441		MT HEAVY EQUIP VEHICLES					
10800 ATLAS BOBCAT, LLC	2024	BQ5458	0	0	N	03/13/24	155.00

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
14051	2024	6660022601	0	0	N	04/28/24	387.50
Account: 100-46670-441		MT ALL STREETS					
1793	2024	24125B.01F	13466	1	N	04/26/24	150,000.00
11645	2024	37724	12058	1	N	04/05/24	8,495.85
14216	2024	AEI_0449766	12746	1	N	01/18/24	226.00
14216	2024	AEI_0449785	12746	1	N	01/18/24	525.00
14216	2024	AEI_0449786	12746	1	N	04/18/24	1,992.00
Account: 100-46671-441		MT TRAFFIC SIGNALS					
7980	2024	708246	0	0	N	04/30/24	370.46
7980	2024	708425	0	0	N	04/25/24	216.71
Account: 100-46676-441		MT TREES					
1640	2024	2294	0	0	N	04/19/24	1,881.00
1640	2024	2297	0	0	N	04/19/24	300.00
8577	2024	6002	0	0	N	04/16/24	200.00
8577	2025	6040	13645	1	N	05/01/24	6,455.00
Account: 100-46899-441		MISC COMMUNITY SERVICE					
8305	2024	1022720	0	0	N	04/25/24	384.34
Account: 100-47070-441		TOOLS/SUPPLIES					
105	2024	84029/6	0	0	N	04/16/24	21.59
882	2024	43945	0	0	N	04/29/24	231.99
8305	2024	3013223	0	0	N	04/23/24	298.00
8305	2024	9011502	0	0	N	03/28/24	14.97
9713	2024	SPI20594312	0	0	N	04/16/24	293.96
Account: 100-47080-441		CHEMICAL SUPPLIES					
5624	2024	202404-K0125	13542	1	N	04/30/24	5,037.00
5624	2024	202404-K0125	0	0	N	04/30/24	8.10
13380	2024	116727	13462	1	N	04/26/24	12,100.00
Account: 100-47120-441		CLOTHING ALLOWANCE					
205	2024	PS-INV033271	0	0	N	04/15/24	44.98
205	2024	PS-INV033382	0	0	N	04/19/24	130.45
6794	2024	PPP-35976	0	0	N	04/10/24	775.00
Account: 100-47420-441		ELECTRIC LIGHT/POWER					
535	2024	7701742000-0324	0	0	N	04/18/24	8,117.13
535	2024	7701742000-0424	0	0	N	04/11/24	8,132.02
13500	2024	3017244110-04	0	0	N	04/03/24	57.23
13500	2024	3017244121-04	0	0	N	04/04/24	285.87
13500	2024	3017244143-04	0	0	N	04/03/24	106.77
13500	2024	3017244154-04	0	0	N	04/03/24	19.90
13500	2024	3017244165-04	0	0	N	04/12/24	280.27
13500	2024	3017244176-04	0	0	N	04/09/24	2,501.95
14184	2024	06451961FFCH	0	0	N	04/18/24	192.72
Account: 100-47490-441		REFUSE DISPOSAL					
14038	2024	7312	13480	1	N	04/05/24	2,750.00
14073	2024	13804	0	0	N	04/06/24	130.00
Account: 100-47510-441		MT MTLS BLDGS & GROUNDS					
863	2024	121795425	0	0	N	04/18/24	1,077.75
1330	2024	0095033-IN	0	0	N	04/23/24	141.75
8305	2024	1012613	0	0	N	04/15/24	278.80
8305	2024	3013192	0	0	N	04/23/24	65.94
Account: 100-47525-441		MT MTLS HEAVY EQUIPMENT					

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 100 CORPORATE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
105	ACE HARDWARE OF LIBERTYVILLE	2024	379922/1	0	0	N	04/11/24	1.10
1410	MCMaster CARR SUPPLY CO	2024	25532425	0	0	N	04/16/24	27.28
4778	NAPA LIBERTYVILLE	2024	935092	0	0	N	04/10/24	-18.00
4778	NAPA LIBERTYVILLE	2024	935705	0	0	N	04/15/24	112.14
14051	COMMERCIAL TIRE SERVICE, INC	2024	6660022519	0	0	N	04/17/24	802.00
Account: 100-47526-441			MT MTLs DUMP TRUCKS					
1456	MIDWEST HOSE AND FITTINGS INC	2024	231006	0	0	N	12/12/23	95.27
1487	MONROE TRUCK EQUIPMNT INC	2024	37902	0	0	N	04/16/24	152.24
2778	CERTIFIED POWER INC.	2024	11375092	0	0	N	04/16/24	252.07
4778	NAPA LIBERTYVILLE	2024	935970	0	0	N	04/17/24	120.19
4778	NAPA LIBERTYVILLE	2024	936044	0	0	N	04/17/24	212.48
4778	NAPA LIBERTYVILLE	2024	936225	0	0	N	04/18/24	65.33
4778	NAPA LIBERTYVILLE	2024	936500	0	0	N	04/22/24	-443.12
4778	NAPA LIBERTYVILLE	2024	936575	0	0	N	04/22/24	8.57
4778	NAPA LIBERTYVILLE	2024	936610	0	0	N	04/22/24	202.09
8116	LINDCO EQUIPMENT SALES	2024	240154P	0	0	N	04/25/24	53.29
10505	O'REILLY AUTO PARTS	2024	3412-226608	0	0	N	04/23/24	60.14
11205	RUSH TRUCK CTR- IL	2024	3033308402	0	0	N	07/07/23	-532.00
11205	RUSH TRUCK CTR- IL	2024	3034899410	0	0	N	11/15/23	-256.84
11205	RUSH TRUCK CTR- IL	2024	3034952010	0	0	N	11/15/23	-547.80
11205	RUSH TRUCK CTR- IL	2024	3034997148	0	0	N	11/15/23	-306.48
11205	RUSH TRUCK CTR- IL	2024	3035799201	0	0	N	01/24/24	-452.20
11205	RUSH TRUCK CTR- IL	2024	3035897293	13508	1	N	02/01/24	5,973.53
14076	BRAD MANNING FORD INC	2024	245529FOW	0	0	N	04/17/24	189.65
14076	BRAD MANNING FORD INC	2024	245713FOW	0	0	N	04/24/24	199.16
14076	BRAD MANNING FORD INC	2024	245979FOW	0	0	N	04/23/24	134.33
14076	BRAD MANNING FORD INC	2024	245984FOW	0	0	N	04/26/24	82.60
14156	FORCE AMERICA DISTRIBUTING LLC	2024	IN001-1821981	0	0	N	04/29/24	148.63
Account: 100-47528-441			MT MTLs PICK-UP TRUCK					
4778	NAPA LIBERTYVILLE	2024	935980	0	0	N	04/17/24	69.90
Account: 100-47543-441			MT MTLs BITUMINOUS PATCH					
1793	PETER BAKER & SON CO.	2024	45323	0	0	N	04/16/24	857.34
1793	PETER BAKER & SON CO.	2024	45402	0	0	N	04/23/24	300.96
1793	PETER BAKER & SON CO.	2024	45525	0	0	N	04/29/24	894.96
3263	A-LAMP CONCRETE	2024	17676	13549	1	N	04/29/24	7,820.00
Account: 100-47552-441			MT MTLs CATCH BASINS					
1922	RAY SCHRAMER & CO.	2024	166429	0	0	N	04/30/24	989.45
1922	RAY SCHRAMER & CO.	2024	166432	0	0	N	04/30/24	392.50
Account: 100-48599-441			OTHER EQUIPMENT					
882	GROWER EQUIPMENT & SUPPLY	2024	43944	0	0	N	04/29/24	1,096.49
Totals for department 441								233,440.25
Totals for fund 100								1,072,515.13 **

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 210 ROAD & BRIDGE
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 442 STREET (RB)							
Program:							
Account: 210-46412-442		ENGINEERING DESIGN					
857 GEWALT HAMILTON ASSOC INC	2024	4485.469-4	13012	1	N	04/15/24	3,605.00
Account: 210-48740-442		STREETS					
3263 A-LAMP CONCRETE	2024	17677	12315	1	N	04/30/24	180,039.44
Account: 210-48742-442		SIDEWALKS					
4814 SCHROEDER & SCHROEDER INC	2024	7809	13361	1	N	04/26/24	23,712.52
Totals for department 442							207,356.96
Totals for fund 210							207,356.96 **

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 271 TRAIN STN PARKING
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 427 BLDG/GRDS - TRAIN PARK							
Program:							
Account: 271-46620-427 MT BUILDING & GROUNDS							
6449 AMERICAN BACKFLOW &	2024	27439	13565	1	N	04/30/24	963.95
10022 CERTAPRO PAINTERS	2024	240328	13277	1	N	03/28/24	6,407.22
Account: 271-47030-427 JANITORIAL SUPPLIES							
2144 SUPERIOR INDUSTRY SUPPLY	2024	201916	0	0	N	04/16/24	990.86
Account: 271-47420-427 ELECTRIC LIGHT/POWER							
14184 IGS ENERGY	2024	06451961FFCH	0	0	N	04/18/24	2,043.93
Account: 271-47572-427 MT MTLN TRAIN STATION							
8305 HOME DEPOT CREDIT SVCS.	2024	3013235	0	0	N	04/23/24	379.40
Account: 271-48799-427 OTHER INFRASTRUCTURE IMPR							
8305 HOME DEPOT CREDIT SVCS.	2024	5971504	13467	1	N	04/01/24	2,372.13
Totals for department 427							13,157.49
Totals for fund 271							13,157.49 **

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 272 EQUIPMENT
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 315 POLICE							
Program:							
Account: 272-48350-315 PATROL VEHICLES							
2137	2024	34843	0	0	N	04/08/24	575.00
7975	2024	INV503429	13427	1	N	04/05/24	4,685.00
Totals for department 315							5,260.00
Department: 335 FIRE							
Program:							
Account: 272-48410-335 COMPUTER EQUIPMENT							
617	2024	10744720306	13501	1	N	04/23/24	5,843.67
617	2024	10744720306	0	0	N	04/23/24	356.34
Totals for department 335							6,200.01
Totals for fund 272							11,460.01 **

```
apaivckdt2  vjankowski
13:47 05/07/24
Fund: 291 9-1-1 SURCHARGE
Vendor Vendor Name
```

Village of Mundelein, IL Invoice List by Check Date

Page 25

Vendor Number	Vendor Name	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 316 POLICE (911)								
Program:								
Account: 291-48420-316 6198	MOTOROLA SOLUTIONS-	2024	COMMUNICATION 8230450565	12052	1	Y	03/19/24	5,714.40
Totals for department 316								-----5,714.40
Totals for fund 291								-----5,714.40 **

apaivckdt2 vjankowski
13:47 05/07/24

Village of Mundelein, IL
Invoice List by Check Date

Fund: 294 ARCHER BUSINESS CTR
Vendor Vendor Name

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 294 FIRE (RDB)							
Program:							
Account: 294-46620-294 MT BUILDING & GROUNDS							
6942 MILIEU DESIGN LLC	2024	177340	13652	1	N	04/30/24	2,100.00
8305 HOME DEPOT CREDIT SVCS.	2024	5011745	0	0	N	04/01/24	26.10
8305 HOME DEPOT CREDIT SVCS.	2024	9011538	0	0	N	03/28/24	25.96
Account: 294-47420-294 ELECTRIC LIGHT/POWER							
14184 IGS ENERGY	2024	06451961FFCH	0	0	N	04/18/24	8,827.30
Account: 294-47430-294 HEATING FUELS							
1670 NORTH SHORE GAS	2024	4978731175	0	0	N	04/04/24	392.35
1670 NORTH SHORE GAS	2024	4987679026	0	0	N	04/12/24	1,036.42
Totals for department 294							12,408.13
Totals for fund 294							12,408.13 **

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 500 WATERWORKS & SEWERAGE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: NON DEPARTMENTAL							
Program:							
Account: 500-25000-000 ACCOUNTS PAYABLE							
99999 AMERICAN HOMES 4 RENT	2024	U0230000261005A	0	0	Y	04/30/24	50.00
Remarks:	023_0000261_005	Utility Billing Refund					
99999 KAREN SEYCHEL	2024	U0230000222016A	0	0	Y	04/30/24	26.30
Remarks:	023_0000222_016	Utility Billing Refund					
99999 MATTHEW METZGER	2024	U0120000399001A	0	0	Y	04/30/24	6.00
Remarks:	012_0000399_001	Utility Billing Refund					
99999 SAMUEL TOLUB	2024	U0100000019000A	0	0	Y	04/30/24	36.90
Remarks:	010_0000019_000	Utility Billing Refund					
Account: 500-33442-000 METER SALES							
12005 SYNERGY CONSTRUCTION	2024	HYDRNT MTR REF	0	0	N	04/25/24	100.00
Totals for department							219.20
Department: 451 SEWER - ADMINISTRATION							
Program:							
Account: 500-46410-451 CONSULTING SERVICES							
789 MUNICIPAL GIS PARTNERS, INC	2024	7433 12313	1	N		04/30/24	4,602.00
Account: 500-47015-451 OFFICE SUPPLIES							
14202 AMAZON CAPITAL SERVICES, INC.	2024	1JF9-RPJW-TTNY	0	0	N	04/25/24	24.98
Account: 500-47120-451 CLOTHING ALLOWANCE							
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35991	0	0	N	04/17/24	104.00
Account: 500-47520-451 MT MTLS ADMIN VEHICLES							
4778 NAPA LIBERTYVILLE	2024	936123	0	0	N	04/18/24	150.99
4778 NAPA LIBERTYVILLE	2024	936126	0	0	N	04/18/24	5.33
Totals for department 451							4,887.30
Department: 452 SEWER - UPTOWN							
Program:							
Account: 500-46681-452 MT SANITARY SEWERS							
13420 MCINTIRE MANAGEMENT GROUP	2024	26534	0	0	N	02/27/24	1,375.20
14271 COMCAST CLAIMS CENTER	2024	CN.231114.01	0	0	N	04/17/24	324.72
Account: 500-47090-452 JULIE LOCATING SUPPLIES							
1850 PROSAFETY INC.	2024	2/903220	0	0	N	04/29/24	396.00
Account: 500-47120-452 CLOTHING ALLOWANCE							
1850 PROSAFETY INC.	2024	2/903220	0	0	N	04/29/24	186.80
6794 PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35976	0	0	N	04/10/24	517.00
Account: 500-47199-452 MISC PERSONAL SAFETY EQ							
13410 EL-COR INDUSTRIES, INC.	2024	277285	0	0	N	04/19/24	105.99
Account: 500-47330-452 MOBILE PHONE CHARGES							
7105 VERIZON	2024	9961946214	0	0	N	04/18/24	70.06
Account: 500-47420-452 ELECTRIC LIGHT/POWER							

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 500 WATERWORKS & SEWERAGE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
14184 IGS ENERGY	2024	06451961FFCH	0	0	N	04/18/24	2,143.26
Account: 500-47430-452		HEATING FUELS					
1670 NORTH SHORE GAS	2024	4983558624	0	0	N	04/09/24	82.76
Account: 500-47525-452		MT MTLS HEAVY EQUIPMENT					
1410 MCMASTER CARR SUPPLY CO	2024	25906686	0	0	N	04/23/24	67.63
3215 GRAINGER	2024	9088993234	0	0	N	04/17/24	68.20
4778 NAPA LIBERTYVILLE	2024	936761	0	0	N	04/23/24	45.68
4778 NAPA LIBERTYVILLE	2024	936921	0	0	N	04/24/24	362.73
11205 RUSH TRUCK CTR- IL	2024	3036743010	0	0	N	04/05/24	93.64
11205 RUSH TRUCK CTR- IL	2024	3036788310	0	0	N	04/09/24	1,272.19
Account: 500-47528-452		MT MTLS PICK-UP TRUCK					
14037 DIAMOND TUFF CORPORATION	2024	56164	0	0	N	04/11/24	1,259.00
Account: 500-47570-452		MT MTLS SANITARY SEWERS					
8305 HOME DEPOT CREDIT SVCS.	2024	7012918	0	0	N	04/19/24	50.28
Account: 500-47571-452		MT MTLS LIFT STATIONS					
7180 EJ EQUIPMENT INC.	2024	P12253	0	0	N	04/18/24	605.88
Totals for department 452							9,027.02
Department: 453 SEWER -TREATMENT PLANTS							
Program:							
Account: 500-46410-453		CONSULTING SERVICES					
14033 RITTER GIS INC	2024	21781	12533	1	N	04/30/24	.00
Account: 500-46620-453		MT BUILDING & GROUNDS					
985 HINCKLEY SPRINGS	2024	2594353	041824	0	0	04/18/24	62.86
Account: 500-46650-453		MT ELECTRIC EQUIPMENT					
542 CONCENTRIC INTEGRATION	2024	0258114	0	0	N	04/23/24	297.50
3663 ACTIVE ALARM COMPANY	2024	146735	0	0	N	04/17/24	331.25
Account: 500-47030-453		JANITORIAL SUPPLIES					
14202 AMAZON CAPITAL SERVICES, INC.	2024	1V7QTM63RYNV	0	0	N	04/18/24	37.50
Account: 500-47070-453		TOOLS/SUPPLIES					
105 ACE HARDWARE OF LIBERTYVILLE	2024	84042/6	0	0	N	04/17/24	45.86
2784 STANDARD EQUIPMENT CO.	2024	P49486	0	0	N	04/17/24	246.09
8442 MENARD, INC	2024	15497	0	0	N	04/30/24	37.85
8442 MENARD, INC	2024	15531	0	0	N	04/30/24	57.84
Account: 500-47080-453		CHEMICAL SUPPLIES					
4441 POLYDYNE INC.	2024	1825937	13528	1	N	04/16/24	3,927.94
Account: 500-47420-453		ELECTRIC LIGHT/POWER					
14184 IGS ENERGY	2024	06451961FFCH	0	0	N	04/18/24	14,728.89
Account: 500-47460-453		SLUDGE HAULING					
7410 DAHM ENTERPRISES INC.	2024	2021	12285	1	N	03/28/24	33,901.00
Account: 500-47470-453		WATER SERVICE CHARGES					
2342 VILLAGE OF LIBERTYVILLE	2024	808FYE24-6	0	0	N	04/30/24	35.06
2342 VILLAGE OF LIBERTYVILLE	2024	819FYE24-6	0	0	N	04/30/24	28.90
Account: 500-47510-453		MT MTLS BLDGS & GROUNDS					
1410 MCMASTER CARR SUPPLY CO	2025	26374402	0	0	N	05/01/24	114.60
Account: 500-47531-453		MT MTLS PUMP EQUIPMENT					
2428 WATER PRODUCTS CO AURORA, INC	2024	0322010	0	0	N	04/22/24	1,052.00

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 500 WATERWORKS & SEWERAGE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number		Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
3023	KOMLINE-SANDERSON	2024	42059755	0	0	N	04/17/24	652.53
Account:	500-47532-453		MT MTLS ELECTRICAL EQUIP					
2134	STEINER ELECTRIC COMPANY	2024	S007412054.001	0	0	N	04/01/24	379.68
Account:	500-48799-453		OTHER INFRASTRUCTURE IMPR					
14033	RITTER GIS INC	2024	21781	12533	1	N	04/30/24	2,460.00
Totals for department 453								58,397.35
Department: 461 WATER - ADMINISTRATION								
Program:								
Account:	500-46410-461		CONSULTING SERVICES					
789	MUNICIPAL GIS PARTNERS, INC	2024	7433	12313	1	N	04/30/24	4,602.54
Account:	500-47120-461		CLOTHING ALLOWANCE					
6794	PROMOTIONAL PRODUCTS CO-OP LLC	2024	PPP-35976	0	0	N	04/10/24	29.42
Totals for department 461								4,631.96
Department: 462 WATER - MAINTENANCE								
Program:								
Account:	500-46340-462		CONV/SCHOOLS/MTGS					
3074	ILLINOIS SECTION	2024	200088302	0	0	N	04/11/24	72.00
Account:	500-46450-462		CHEMICAL ANALYSIS					
1810	PACE ANALYTICAL SERVICES	2024	247202498	0	0	N	04/30/24	783.60
1810	PACE ANALYTICAL SERVICES	2024	I9542017	0	0	N	01/23/24	290.00
Account:	500-46645-462		MT HEAVY EQUIP VEHICLES					
2469	WEST SIDE TRACTOR SALES	2024	L93210	0	0	N	04/12/24	300.00
2469	WEST SIDE TRACTOR SALES	2024	W19757	0	0	N	04/12/24	-100.00
Account:	500-46662-462		MT WTR RECEIVING STRUCTR					
450	CENTRAL LAKE COUNTY	2024	2024 0229 SD	0	0	N	04/30/24	128.76
Account:	500-46669-462		MT OTHER EQUIPMENT					
6487	GIANT MAINTENANCE &	2024	5009	13208	1	N	04/18/24	18,252.00
Account:	500-46691-462		MT PUMP STATIONS					
542	CONCENTRIC INTEGRATION	2024	0258115	0	0	N	04/23/24	105.00
Account:	500-47070-462		TOOLS/SUPPLIES					
105	ACE HARDWARE OF LIBERTYVILLE	2024	84023/6	0	0	N	04/15/24	17.99
105	ACE HARDWARE OF LIBERTYVILLE	2024	84038/6	0	0	N	04/17/24	4.49
7135	USABUEBOOK	2024	INV00344819	0	0	N	04/24/24	223.24
8305	HOME DEPOT CREDIT SVCS.	2024	2022436	0	0	N	04/04/24	571.00
14202	AMAZON CAPITAL SERVICES, INC.	2024	17KK-VTQK-33GY	0	0	N	04/29/24	32.88
Account:	500-47090-462		JULIE LOCATING SUPPLIES					
1850	PROSAFETY INC.	2024	2/903220	0	0	N	04/29/24	698.00
8305	HOME DEPOT CREDIT SVCS.	2024	6013662	0	0	N	04/30/24	71.96
Account:	500-47420-462		ELECTRIC LIGHT/POWER					
14184	IGS ENERGY	2024	06451961FFCH	0	0	N	04/18/24	16,766.02
Account:	500-47421-462		ELP WTR RECEIVING STRTR					
450	CENTRAL LAKE COUNTY	2024	2024 0229 SD	0	0	N	04/30/24	146.40
Account:	500-47525-462		MT MTLS HEAVY EQUIPMENT					

apaivckdt2 vjankowski
 13:47 05/07/24
 Fund: 500 WATERWORKS & SEWERAGE
 Vendor Vendor Name

Village of Mundelein, IL
 Invoice List by Check Date

Number	Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
10505	2024	3412-223462	0	0	N	03/12/24	163.10
11205	2024	3035942831	0	0	N	02/02/24	-665.00
Account: 500-47527-462		MT MTLS UTILITY VANS					
1571	2024	202822147	0	0	N	03/14/24	69.99
14051	2024	6660020775-R	0	0	N	10/17/23	925.26
Account: 500-47544-462		MT MTLS GRAVEL					
2846	2024	19506	0	0	N	04/11/24	168.00
14038	2024	7312	13480	1	N	04/05/24	2,691.70
14038	2024	7314	13479	1	N	04/05/24	6,506.60
Account: 500-47545-462		MT MTLS SIDEWALKS					
1800	2024	891459489	0	0	N	04/23/24	1,529.81
Account: 500-47563-462		MT MTLS WATERMAINS					
1456	2024	233555	0	0	N	04/12/24	261.79
6895	2024	265543-000	13560	1	N	04/26/24	2,567.65
6925	2024	0259448	0	0	N	04/05/24	136.72
7135	2024	INV00343745	0	0	N	04/23/24	407.54
8917	2024	24-60995	13558	1	N	04/22/24	3,838.00
Account: 500-47565-462		MT MTLS PUMPING STATIONS					
12200	2024	8071535-00	0	0	N	04/16/24	4.64
Totals for department 462							56,969.14
Department: 463 WATER - METER READING							
Program:							
Account: 500-46441-463		PRINTING SERVICES					
14102	2024	261468	13632	1	N	04/30/24	783.52
Account: 500-47016-463		POSTAGE					
14102	2024	261468	13632	1	N	04/30/24	2,715.09
Account: 500-47560-463		MT MTLS METERS					
8498	2024	0166007-IN	0	0	N	04/08/24	600.98
Totals for department 463							4,099.59
Totals for fund 500							138,231.56 **

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 520 DEPRECIATION
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: 457 SWR TREATMENT PLANT (DEP)							
Program:							
Account: 520-48770-457 SEWER PLANT							
542	2024	0258121	12632	1	N	04/23/24	9,250.00
3327	2024	905099	12867	1	N	04/19/24	65,000.00
14242	2024	PJ99010805	13128	1	N	04/29/24	17,900.00
Totals for department 457							92,150.00
Department: 466 MAINTENANCE WR (DEP)							
Program:							
Account: 520-48763-466 WATER TOWER							
542	2024	0258117	12865	1	N	04/23/24	21,009.00
542	2024	0258119	12866	1	N	04/23/24	16,800.00
4219	2024	191434	13271	1	N	04/15/24	1,901.10
Totals for department 466							39,710.10
Totals for fund 520							131,860.10 **

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 630 ESCROW DEPOSITS
Vendor Vendor Name

Village of Mundelein, IL
Invoice List by Check Date

Page 33

Number	Fiscal Year	Invoice Number	PO #	Item	Spc Addr Inv	Invoice Date	Item Value With Freight
Department: NON DEPARTMENTAL							
Program:							
Account: 630-27775-000		CONC 2022-006	WIRTZ				
8213 BURKE, WARREN, MACKAY &	2024	353161	13536	1	N	03/29/24	348.00
Account: 630-27776-000		CONC 2020-003	OAK CREEK				
8213 BURKE, WARREN, MACKAY &	2024	353160	13535	1	N	03/29/24	470.00
Account: 630-27782-000		CONC 2016-003	SPRINGBANK				
8213 BURKE, WARREN, MACKAY &	2024	353159	13534	1	N	03/29/24	78.00
Account: 630-27789-000		CONC 2023-004	BELLE TIRE				
857 GEWALT HAMILTON ASSOC INC	2024	4485.033-11	0	0	N	04/15/24	855.00
Account: 630-27790-000		CONC 2024-001	BUTTERFIELD APTS				
800 LAKE COUNTY CLERK	2024	2024-00016854	13532	1	N	04/24/24	51.00
857 GEWALT HAMILTON ASSOC INC	2024	4485.033-11	0	0	N	04/15/24	570.00
Account: 630-27840-000		BIKE RACE SPONSORSHIP					
9127 PRAIRIE ST CYCLING SERIES LLC	2024	358	13042	1	N	04/08/24	3,000.00

Totals for department -----5,372.00

Totals for fund 630 -----5,372.00 **

apaivckdt2 vjankowski
13:47 05/07/24
Fund: 630 ESCROW DEPOSITS

Village of Mundelein, IL
Invoice List by Check Date

Page 33

Grand totals
AT&T 1,723,407.78 ***
-8063.64
1,715,344.14

* * * End of Report * * *

To: Mayor and Board of Trustees

From: George Sellas, Building Director

For: Village Board Meeting of May 13, 2024

Subject: **AN ORDINANCE AMENDING SECTION 16.05.030, OF CHAPTER 16.05, RESIDENTIAL CODE OF THE VILLAGE'S CODE**

Financial Impact:

N/A

Attachments:

1. Amend.ResidentialCode.Deck Piers - RED LINE

Background:

The adopted 2018 International Residential Code (IRC) is a restrictive code when applied to decks/porches. In order to help residents build their decks / porches, we have decided to follow the chart supplied in the 2021 International Residential Code for decks which allows for smaller pier sizes based on the square footage, weight loads, and ground load. All other building design of decks/porches will still need to meet the 2018 IRC Standards.

Recommendation:

Motion to Adopt an Ordinance amending section 16.05.030, of Chapter 16.05, Residential Code of the Village's Code.

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

CERTIFICATE

I, Karen Walsh, certify that I am the duly elected Municipal Clerk for the Village of Mundelein, Lake County, Illinois.

I further certify that on the Corporate Authorities of such Village passed and approved:

Ordinance No. O-24-05-21
which is entitled

**AN ORDINANCE AMENDING SECTION 16.05.030, OF CHAPTER 16.05, RESIDENTIAL
CODE OF THE VILLAGE'S CODE**

The pamphlet form of said Ordinance, including the Ordinance and a cover sheet thereof was prepared and a copy of such Ordinance was posted in the Village Hall commencing on May 14, 2024 and was posted for at least ten days thereafter.

Copies of such Ordinance are available for public inspection upon request in the Customer Service Office.

Dated at Mundelein, Illinois on 5/14/2024.

Village Clerk

ORDINANCE NO. O-24-05-21

AN ORDINANCE AMENDING SECTION 16.05.030, OF CHAPTER 16.05, RESIDENTIAL CODE OF THE VILLAGE'S CODE

WHEREAS, the Village of Mundelein, Lake County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village has adopted the 2018 International Residential Code.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS, that the 2018 International Residential Code be amended as follows:

SECTION I. Section 16.05.030, Amendments to the International Residential Code, 2018 Edition, shall be amended to delete Table R507.3.1, Minimum Footing Size for Decks, and replace it with the following table:

TABLE R507.3.1 MINIMUM FOOTING SIZE FOR DECKS

LOAD BEARING VALUE OF SOILS ^{a, c, d} (psf)											
1500 ^e				2000 ^e			2500 ^e			≥ 3000 ^e	
Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f		Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f	Side of a square footing (inches)	Diameter of a round footing (inches) ^f
5	8	8	6	8	8	6	8	8	6	8	8
20	10	12	6	10	10	6	10	10	6	8	8
40	14	16	6	12	14	6	12	14	6	12	14
50	17	19	6	15	17	6	13	15	6	12	14
30	20	22	7	17	19	6	15	17	6	14	16
100	22	25	8	19	21	6	17	19	6	15	17
120	24	27	9	21	23	7	19	21	6	17	19
140	26	29	10	22	25	8	20	23	7	18	21
160	28	31	11	24	27	9	21	24	8	20	22
5	8	8	6	8	8	6	8	8	6	8	8
20	12	14	6	10	12	6	10	12	6	8	10
40	15	17	6	13	15	6	12	14	6	12	14
50	19	21	6	16	18	6	14	16	6	13	15
30	21	24	8	19	21	6	17	19	6	15	17
100	24	27	9	21	23	7	19	21	6	17	19
120	26	30	10	23	26	8	20	23	7	19	21
140	28	32	11	25	28	9	22	25	8	20	23
160	30	34	12	26	30	10	24	27	9	21	24

5	8	8	6	8	8	6	8	8	6	8	8
20	12	14	6	12	12	6	12	12	6	10	12
40	16	19	6	14	16	6	13	14	6	12	14
50	20	23	7	17	20	6	16	18	6	14	16
30	23	26	9	20	23	7	18	20	6	16	19
100	26	29	10	22	25	8	20	23	7	18	21
120	28	32	11	25	28	9	22	25	8	20	23
140	31	35	12	27	30	10	24	27	9	22	24
160	33	37	13	28	32	11	25	29	10	23	26
5	8	8	6	8	8	6	8	8	6	8	8
20	12	14	6	12	14	6	12	14	6	10	12
40	18	20	6	15	17	6	14	15	6	12	14
50	21	24	8	19	21	6	17	19	6	15	17
30	25	28	9	21	24	8	19	22	7	18	20
100	28	31	11	24	27	9	21	24	8	20	22
120	30	34	12	26	30	10	24	27	9	21	24
140	33	37	13	28	32	11	25	29	10	23	26
160	35	40	15	30	34	12	27	31	11	25	28

For SI: 1 inch = 25.4 mm, 1 square foot = 0.0929 m², 1 pound per square foot = 0.0479 kPa.

- Interpolation permitted, extrapolation not permitted.
- Based on highest load case: Dead + Live or Dead + Snow.
- Assumes the minimum square footing to be 12 inches x 12 inches x 6 inches for 6 x 6 posts.
- If the support is a brick or CMU pier, the footing shall have a minimum of 2-inch projection on all sides.
- Area, in square feet, of deck surface supported by post and footings.

SECTION II. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION III. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION IV. This Ordinance shall be in full force and effect following its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law, thirty days after its submission to the State of Illinois as required by 20 ILCS 3918/55.

XXX this 13th day of May 2024 by a roll call vote as follows:

RESULT:	[Yes 0, No 0, Abstained 0]
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None

President

Monday, May 13, 2024

Monday, May 13, 2024

Village Clerk

**AN ORDINANCE AMENDING SECTION 16.05.030, OF CHAPTER 16.05,
RESIDENTIAL CODE OF THE VILLAGE'S CODE**

WHEREAS, the Village of Mundelein, Lake County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village has adopted the 2018 International Residential Code.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MUNDELEIN, LAKE COUNTY, ILLINOIS, that the 2018 International Residential Code be amended as follows:

SECTION I. Section 16.05.030, Amendments to the International Residential Code, 2018 Edition, shall be amended to delete Table R507.3.1, Minimum Footing Size for Decks, and replace it with the following table:

LIVE OR GROUND SNOW LOAD (psf)	TRIBUTARY AREA (sq. ft.)	TABLE R507.3.1 MINIMUM FOOTING SIZE FOR DECKS											
		LOAD BEARING VALUE OF SOILS ^{a, c, d} (psf)											
		1500e			2000 ^a			2500 ^a			≥ 3000 ^a		
		Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches)f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches)f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches)f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches)f
40	5	8	8	6	8	8	6	8	8	6	8	8	8
	20	12-10	14-12	6	12-10	14-10	6	12-10	14-10	6	12-8	14-8	6
	40	14	16	6	12	14	6	12	14	6	12	14	6
	60	17	19	6	15	17	6	13	15	6	12	14	6
	80	20	22	7	17	19	6	15	17	6	14	16	6
	100	22	25	8	19	21	6	17	19	6	15	17	6
	120	24	27	9	21	23	7	19	21	6	17	19	6
	140	26	29	10	22	25	8	20	23	7	18	21	6
50	20	12	14	6	12-10	14-12	6	12-10	14-12	6	12-8	14-10	6
	40	15	17	6	13	15	6	12	14	6	12	14	6
	60	19	21	6	16	18	6	14	16	6	13	15	6
	80	21	24	8	19	21	6	17	19	6	15	17	6
	100	24	27	9	21	23	7	19	21	6	17	19	6
	120	26	30	10	23	26	8	20	23	7	19	21	6
	140	28	32	11	25	28	9	22	25	8	20	23	7
	160	30	34	12	26	30	10	24	27	9	21	24	8
60	5	8	8	6	8	8	6	8	8	6	8	8	6
	20	12	14	6	12	14-12	6	12	14-12	6	12-10	14-12	6
	40	16	19	6	14	16	6	13	14	6	12	14	6
	60	20	23	7	17	20	6	16	18	6	14	16	6
	80	23	26	9	20	23	7	18	20	6	16	19	6
	100	26	29	10	22	25	8	20	23	7	18	21	6
	120	28	32	11	25	28	9	22	25	8	20	23	7
	140	31	35	12	27	30	10	24	27	9	22	24	8
70	5	8	8	6	8	8	6	8	8	6	8	8	6
	20	12	14	6	12	14	6	12	14	6	12-10	14-12	6
	40	18	20	6	15	17	6	14	15	6	12	14	6
	60	21	24	8	19	21	6	17	19	6	15	17	6
	80	25	28	9	21	24	8	19	22	7	18	20	6
	100	28	31	11	24	27	9	21	24	8	20	22	7

LIVE OR GROUND SNOW LOAD (psf)	TRIBUTARY AREA (sq. ft.)	TABLE R507.3.1 MINIMUM FOOTING SIZE FOR DECKS												
		LOAD BEARING VALUE OF SOILS ^{a, c, d} (psf)												
		1500 ^e			2000 ^a			2500 ^a			≥ 3000 ^a			
		Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f	Side of a square footing (inches)	Diameter of a round footing (inches)	Thickness (inches) ^f	
		120	30	34	12	26	30	10	24	27	9	21	24	8
		140	33	37	13	28	32	11	25	29	10	23	26	9
		160	35	40	15	30	34	12	27	31	11	25	28	9

- For SI: 1 inch = 25.4 mm, 1 square foot = 0.0929 m2, 1 pound per square foot = 0.0479 kPa.
- a. Interpolation permitted, extrapolation not permitted.
 - b. Based on highest load case: Dead + Live or Dead + Snow.
 - c. Assumes minimum square footing to be 12 inches x 12 inches x 6 inches for 6 x 6 post.
 - d. If the support is a brick or CMU pier, the footing shall have a minimum 2-inch projection on all sides.
 - e. Area, in square feet, of deck surface supported by post and footings.

SECTION II. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION III. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION IV. This Ordinance shall be in full force and effect following its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law, thirty days after its submission to the State of Illinois as required by 20 ILCS 3918/55.

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering
Gail Czynscon, Office Clerk

For: Village Board Meeting of May 13, 2024

Subject: 2024 MFT Roadway Improvements

Financial Impact:

The total project is \$4,234,403.47 and the Village portion is \$1,575,198.07.
\$1,575,198.07 - 260-48740-436 - Streets

Attachments:

1. Contract for 2024 MFT Roadway Improvements
2. 4485.119_Bid Tabulation As Read Results
3. 4485.119 Mundelein Bid Award LMVH 2024-03-28

Background:

The qualified low bid contractor is Peter Baker & Son Co. with the total project amount of \$4,234,403.47. Peter Baker & Son Co. is a large and experienced local roadway contractor and has completed many projects within the Village. The listed amount represents the total contract value, which includes the services being provided to all entities within the joint purchase program, including Libertyville and Vernon Hills. However, in accordance with the terms of the IGA, the Village is only responsible for the share of the contract that is directly attributable to its roadways (\$1,575,198.07). There are sufficient funds available to pay for the Village's share in the FY25 Budget. The proposed work is anticipated to be completed this summer.

Staff recommends accepting all submitted bids, awarding a contract to Peter Baker and So Co. as the lowest responsive bidder for the 2024 MFT Roadway Improvements project, and authorize the Mayor and the Village Clerk to sign a contract with Peter Baker and Son Co. in the amount of \$1,575,198.07 subject to the receipt of required bonding and insurance.

Recommendation:

Motion to accept all submitted bids, award a contract to Peter Baker and Son Co. as the lowest responsive bidder for the 2024 MFT Roadway Improvements project, and authorize the Director of

Public Works and Engineering to sign the contract and approve purchase order number 13658 with Peter Baker and Son Co. in the amount of \$1,575,198.07.

**2024 MFT ROADWAY IMPROVEMENTS CONTRACT BETWEEN THE VILLAGE OF
MUNDELEIN AND PETER BAKER AND SON CO.**

1. **PARTIES** to this agreement made and dated the 13th day of May 2024, are the Village of Mundelein, acting by and through its Mayor and Village Board, known hereinafter as "Village", and the successful bidder, Peter Baker and Son Co. known hereinafter as the "Contractor", its executors, administrators, successors, or assigns.
2. **TERMS:** It is understood and agreed that the Instructions to Bidders, General Conditions, Specifications and Proposal Forms titled *2024 MFT Roadway Improvements* and the Proposal as completed and executed by the Contractor are all essential documents (the "Documents") which are a part of this Contract. Said Documents are attached hereto and made hereof as Exhibit A.
3. **FULL COMPLIANCE:** The Contractor agrees with the Village to do all the work, furnish all materials and equipment along with all labor necessary to complete the work for three years in accordance with the terms, conditions and specifications described in the Documents incorporated herein as Exhibit A, in order to fully comply with all of the terms of this Contract. The parties hereto specifically agree that the consideration for this Contract is sufficient.
4. **REPRESENTATION AND WARRANTY:** Contractor represents and warrants that all information contained in the completed and executed Proposal are true and correct to the best of his information, knowledge, and belief.
5. **ILLINOIS FREEDOM OF INFORMATION ACT:** Contractor understands that amendments to the Illinois Freedom of Information Act (P.A. 96-0542) which requires the Contractor to produce to the Requester any of its company records and documents which are in any way related to the performance of services under this agreement and not exempt from disclosure within five business days of the Village's receipt of a request for said records. Accordingly, the Contractor agrees to be bound by the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), and agrees to deliver to the Village all records in its possession relating to this agreement within three (3) business days of a request by the Village for said records.

Contractor agrees to reimburse the Village any fees, fines, or costs incurred by or assessed against the Village for its failure to deliver requested records in the possession of the Contractor, and which the Contractor failed to deliver to the Village within three (3) business days of its receipt of a request from the Village to do so. For purposes of this paragraph, an e-mail request for records and documents will be considered received by the Contractor on the day sent.

The Contractor shall not be entitled to receive any wages, fees, or costs of any kind from the Village for the production of documents and records in response to a Freedom of Information Act request.

6. **IN WITNESS WHEREOF**, the said parties have executed this Contract on the date above mentioned.

VILLAGE OF MUNDELEIN

By: _____
Director of Public Works and Engineering

CONTRACTOR

If a Corporation:

Attest:

Corporation Name: _____

By: _____
President

Secretary

If a Co-Partnership:

_____ (Seal)

_____ (Seal)

_____ (Seal)

Partners Doing Business under the Firm Name of:

If an Individual:

_____ (Seal)

Client:	Mundelein	Bid Opening Date:	3/21/2024
Project:	2024 Municipal Partnership MFT Project	Bid Opening Time:	10:00 AM
GHA Project No:	4485.119	Bid Opening Location:	801 Allanson Rd. Mundelein, IL 60060
Project Manager:	John Briggs		

PLAN HOLDERS LIST

No.	Date Picked-Up	Contractor	Address	Phone Number	E-Mail
1	3/7/24	Berger Excavating Contractors		847-526-5457	Julie Chamberlin kberger@bergerexcavating.com
2	3/11/24	Brothers Asphalt Paving, Inc.		6304581762	Natalia Colella office@brothersasphaltpaving.com
3	3/7/24	Builders Paving, LLC		847-419-9000	Steven Salinas ssalinas@builderspavingllc.com
4	3/8/24	J.A. JOHNSON PAVING CO		847-439-2025	MICHAEL R TARPEY officeadmin@johnsonpaving.com
5	3/7/24	Peter Baker & Son Co		847-362-3663	John Brunner john@peterbaker.com
6	3/13/24	Schroeder Asphalt Services, Inc.		815-923-4380	Rachael McDow rachael@schroederasphalt.com
7					
8					
9					
10					
11					
12					
13					
14					
15					

Client:	Mundelein		
Project:	2024 Municipal Partnership MFT Project	Bid Opening Date:	3/21/2024
GHA Project No:	4485.119	Bid Opening Time:	10:00 AM
Project Manager:	John Briggs	Bid Opening Location:	801 Allanson Rd. Mundelein, IL 60060

Sign In Sheet

[illegible]

Client:	Mundelein		
Project:	2024 Municipal Partnership MFT Project	Bid Opening Date:	3/21/2024
GHA Project No:	4485.119	Bid Opening Time:	10:00 AM
Project Manager:	John Briggs	Bid Opening Location:	801 Allanson Rd. Mundelein, IL 60060

BID RESULTS			
Contractor	Bid Bond	Addendums	As Read Results
Berger Excavating Contractors			
Brothers Asphalt Paving, Inc.	x	x	\$4,840,408.18
Builders Paving, LLC			
J.A. JOHNSON PAVING CO	x	x	\$4,691,528.52
Peter Baker & Son Co	x	x	\$4,234,403.47
Schroeder Asphalt Services, Inc.	x	x	\$4,616,357.60
ENGINEER'S ESTIMATE			\$4,648,577.50

Client:	Mundelein		
Project:	2024 Municipal Partnership MFT Project		Bid Opening Date:
GHA Project No:	4485.119		Bid Opening Time:
Project Manager:	John Briggs		Bid Opening Location:

				Engineer's Estimate of Probable Cost		BID TABULATION							
						Peter Baker & Sons Co.		Schroeder Asphalt Services, Inc.		J.A. Johnson Paving Co.		Brothers Asphalt Paving, Inc.	
Item No.	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
40600290	Bituminous Materials (Tack Coat)	97,000.0	LB	\$0.50	\$48,500.00	\$0.01	\$970.00	\$0.01	\$970.00	\$0.01	\$970.00	\$0.30	\$29,100.00
40600400	Mixtures for Cracks, Joints and Flangeways	90.0	TN	\$250.00	\$22,500.00	\$75.00	\$6,750.00	\$185.00	\$16,650.00	\$400.00	\$36,000.00	\$500.00	\$45,000.00
40600625	Leveling Binder (Machine Method), N50	4,905.0	TN	\$90.00	\$441,450.00	\$82.75	\$405,888.75	\$92.00	\$451,260.00	\$100.00	\$490,500.00	\$94.00	\$461,070.00
40600825	Polymerized Leveling Binder (Machine Method), N50	470.0	TN	\$120.00	\$56,400.00	\$95.80	\$45,026.00	\$115.00	\$54,050.00	\$125.00	\$58,750.00	\$130.00	\$61,100.00
40600900	Hot-Mix Asphalt Binder Course (Hand Method), N50	25.0	TN	\$150.00	\$3,750.00	\$153.00	\$3,825.00	\$110.00	\$2,750.00	\$150.00	\$3,750.00	\$200.00	\$5,000.00
40600982	HMA Surface Removal - Butt Joint	265.0	SY	\$8.00	\$2,120.00	\$1.00	\$265.00	\$5.00	\$1,325.00	\$12.00	\$3,180.00	\$8.00	\$2,120.00
40602978	HMA Binder Course, IL-9.5, N50	4,065.0	TN	\$82.00	\$333,330.00	\$78.55	\$319,305.75	\$91.50	\$371,947.50	\$84.00	\$341,460.00	\$94.00	\$382,110.00
40603335	HMA Surface Course, Mix D, N50	12,155.0	TN	\$83.00	\$1,008,865.00	\$80.35	\$976,654.25	\$91.50	\$1,112,182.50	\$90.00	\$1,093,950.00	\$94.00	\$1,142,570.00
42400200	PC Concrete Sidewalk, 5 Inch	34,505.0	SF	\$10.50	\$362,302.50	\$12.00	\$414,060.00	\$13.50	\$465,817.50	\$12.00	\$414,060.00	\$13.40	\$462,367.00
42400300	PC Concrete Sidewalk, 6 Inch	2,300.0	SF	\$11.00	\$25,300.00	\$12.00	\$27,600.00	\$13.50	\$31,050.00	\$12.00	\$27,600.00	\$13.40	\$30,820.00
44000500	Combination Curb and Gutter Removal	5,295.0	FT	\$5.00	\$26,475.00	\$6.00	\$31,770.00	\$6.45	\$34,152.75	\$6.00	\$31,770.00	\$6.42	\$33,993.90
44000600	Sidewalk Removal	36,805.0	SF	\$2.00	\$73,610.00	\$1.50	\$55,207.50	\$1.65	\$60,728.25	\$1.50	\$55,207.50	\$1.60	\$58,888.00
44000155	HMA Surface Removal, 1.5"	1,165.0	SY	\$3.50	\$4,077.50	\$1.90	\$2,213.50	\$1.50	\$1,747.50	\$1.75	\$2,038.75	\$2.00	\$2,330.00
44000157	Hot-Mix Asphalt Surface Removal, 2"	3,350.0	SY	\$3.75	\$12,562.50	\$3.30	\$11,055.00	\$2.00	\$6,700.00	\$2.40	\$8,040.00	\$2.00	\$6,700.00
44000158	Hot-Mix Asphalt Surface Removal, 2.25"	56,000.0	SY	\$4.00	\$224,000.00	\$2.63	\$147,280.00	\$1.90	\$106,400.00	\$3.15	\$176,400.00	\$2.50	\$140,000.00
44000159	Hot-Mix Asphalt Surface Removal, 2.5"	3,395.0	SY	\$4.25	\$14,428.75	\$2.98	\$10,117.10	\$2.00	\$6,790.00	\$3.00	\$10,185.00	\$2.50	\$8,487.50
44000160	Hot-Mix Asphalt Surface Removal, 2.75"	1,385.0	SY	\$4.40	\$6,094.00	\$3.24	\$4,487.40	\$2.25	\$3,116.25	\$3.50	\$4,847.50	\$2.90	\$4,016.50
44000161	Hot-Mix Asphalt Surface Removal, 3"	45,800.0	SY	\$4.50	\$206,100.00	\$2.88	\$131,904.00	\$2.75	\$125,950.00	\$3.70	\$169,460.00	\$3.00	\$137,400.00
44000163	HMA Surface Removal, 3.5"	18,235.0	SY	\$4.75	\$86,616.25	\$3.99	\$72,757.65	\$3.15	\$57,440.25	\$4.20	\$76,587.00	\$4.00	\$72,940.00
44000165	HMA Surface Removal, 4"	1,525.0	SY	\$5.00	\$7,625.00	\$4.24	\$6,466.00	\$4.00	\$6,100.00	\$4.75	\$7,243.75	\$4.00	\$6,100.00
44200301	CL C Patch, TY I, 6"	90.0	SY	\$80.00	\$7,200.00	\$80.00	\$7,200.00	\$87.00	\$7,830.00	\$80.00	\$7,200.00	\$85.60	\$7,704.00
44200305	CL C Patch, TY II, 6"	145.0	SY	\$80.00	\$11,600.00	\$80.00	\$11,600.00	\$87.00	\$12,615.00	\$80.00	\$11,600.00	\$85.60	\$12,412.00
44200309	CL C Patch, TY III, 6"	570.0	SY	\$80.00	\$45,600.00	\$80.00	\$45,600.00	\$87.00	\$49,590.00	\$80.00	\$45,600.00	\$85.60	\$48,792.00
44200311	CL C Patch, TY IV, 6"	465.0	SY	\$80.00	\$37,200.00	\$80.00	\$37,200.00	\$87.00	\$40,455.00	\$80.00	\$37,200.00	\$85.60	\$39,804.00
44200333	CL C Patch, TY III, 8"	550.0	SY	\$95.00	\$52,250.00	\$90.00	\$49,500.00	\$97.00	\$53,350.00	\$90.00	\$49,500.00	\$96.30	\$52,965.00
44200335	CL C Patch, TY IV, 8"	275.0	SY	\$95.00	\$26,125.00	\$90.00	\$24,750.00	\$97.00	\$26,675.00	\$90.00	\$24,750.00	\$96.30	\$26,482.50
44201692	CL D Patch, TY II, 4"	120.0	SY	\$45.00	\$5,400.00	\$25.00	\$3,000.00	\$38.00	\$4,560.00	\$20.00	\$2,400.00	\$40.00	\$4,800.00
44201694	CL D Patch, TY III, 4"	45.0	SY	\$45.00	\$2,025.00	\$25.00	\$1,125.00	\$37.00	\$1,665.00	\$20.00	\$900.00	\$40.00	\$1,800.00
44201696	CL D Patch, TY IV, 4"	100.0	SY	\$45.00	\$4,500.00	\$25.00	\$2,500.00	\$37.00	\$3,700.00	\$20.00	\$2,000.00	\$40.00	\$4,000.00
44201721	CL D Patch, TY III, 6"	500.0	SY	\$50.00	\$25,000.00	\$30.00	\$15,000.00	\$53.00	\$26,500.00	\$20.00	\$10,000.00	\$60.00	\$30,000.00
44201723	CL D Patch, TY IV, 6"	1,800.0	SY	\$50.00	\$90,000.00	\$30.00	\$54,000.00	\$53.00	\$95,400.00	\$20.00	\$36,000.00	\$60.00	\$108,000.00
44201745	CL D Patch, TY III, 8"	525.0	SY	\$75.00	\$39,375.00	\$35.00	\$18,375.00	\$72.00	\$37,800.00	\$60.00	\$31,500.00	\$80.00	\$42,000.00
44201747	CL D Patch, TY IV, 8"	350.0	SY	\$75.00	\$26,250.00	\$35.00	\$12,250.00	\$72.00	\$25,200.00	\$60.00	\$21,000.00	\$80.00	\$28,000.00
60257900	MH to be Reconstructed	1.0	EA	\$2,250.00	\$2,250.00	\$1,790.00	\$1,790.00	\$1,800.00	\$1,800.00	\$1,650.00	\$1,650.00	\$1,953.00	\$1,953.00
60262700	Inlets to be Reconstructed	1.0	EA	\$2,000.00	\$2,000.00	\$1,490.00	\$1,490.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$1,230.00	\$1,230.00
60300105	Frames&Grates to be Adjusted	49.0	EA	\$650.00	\$31,850.00	\$400.00	\$19,600.00	\$475.00	\$23,275.00	\$450.00	\$22,050.00	\$497.55	\$24,379.95
60603800	Comb Conc Curb&Gutter,B6.12	900.0	FT	\$35.00	\$31,500.00	\$34.00	\$30,600.00	\$36.25	\$32,625.00	\$34.00	\$30,600.00	\$36.40	\$32,760.00
60604400	Comb Conc Curb&Gutter,B6.18	4,130.0	FT	\$38.00	\$156,940.00	\$36.00	\$148,680.00	\$38.75	\$160,037.50	\$36.00	\$148,680.00	\$38.52	\$159,087.60
70102620	TrfCntrl&Prctt,701501(LBTYVL)	1.0	LS	\$30,000.00	\$30,000.00	\$87,955.00	\$87,955.00	\$24,000.00	\$24,000.00	\$98,910.84	\$98,910.84	\$100,000.00	\$100,000.00
70102620	TrfCntrl&Prctt,701501(MNDLN)	1.0	LS	\$35,000.00	\$35,000.00	\$86,295.00	\$86,295.00	\$30,500.00	\$30,500.00	\$98,910.84	\$98,910.84	\$9,435.00	\$9,435.00
70102620	TrfCntrl&Prctt,701501(LIBTWP)	1.0	LS	\$40,000.00	\$40,000.00	\$61,175.00	\$61,175.00	\$26,000.00	\$26,000.00	\$98,910.84	\$98,910.84	\$9,150.00	\$9,150.00
78000200	Thrmo Pvt Mrkng, Line 4"	620.0	FT	\$1.50	\$930.00	\$1.40	\$868.00	\$0.14	\$86.80	\$1.75	\$1,085.00	\$1.60	\$992.00
78000400	Thrmo Pvt Mrkng, Line 6"	1,205.0	FT	\$2.00	\$2,410.00	\$1.87	\$2,253.35	\$3.00	\$3,615.00	\$2.50	\$3,012.50	\$3.21	\$3,868.05
78000600	Thrmo Pvt Mrkng, Line 12"	180.0	FT	\$2.45	\$441.00	\$3.61	\$649.80	\$5.95	\$1,071.00	\$6.00	\$1,080.00	\$4.28	\$770.40
78000650	Thrmo Pvt Mrkng, Line 24"	207.0	FT	\$5.00	\$1,035.00	\$7.26	\$1,502.82	\$9.90	\$2,049.30	\$6.50	\$1,345.50	\$12.84	\$2,657.88
Z0033700	Longitudinal Joint Sealant	22,190.0	FT	\$3.00	\$66,570.00	\$2.39	\$53,034.10	\$4.15	\$92,088.50	\$2.40	\$53,256.00	\$2.55	\$56,584.50
-	Detectable Warnings	1,760.0	SF	\$45.00	\$79,200.00	\$35.00	\$61,600.00	\$38.00	\$66,880.00	\$35.00	\$61,600.00	\$37.45	\$65,912.00
-	Landscape Restoration	4,480.0	SY	\$10.00	\$44,800.00	\$9.00	\$40,320.00	\$16.50	\$73,920.00	\$9.00	\$40,320.00	\$16.05	\$71,904.00
-	Utily Str to be Adj (StrmorWtr)	103.0	EA	\$750.00	\$77,250.00	\$440.00	\$45,320.00	\$795.00	\$81,885.00	\$760.00	\$78,280.00	\$856.00	\$88,168.00
-	Utily StrtobeAdj(StrmorWtr)ADJ	15.0	EA	\$850.00	\$12,750.00	\$535.00	\$8,025.00	\$805.00	\$12,075.00	\$750.00	\$11,250.00	\$856.00	\$12,840.00
-	Utily Str Ring Mortr(StrmorWtr)	12.0	EA	\$225.00	\$2,700.00	\$215.00	\$2,580.00	\$390.00	\$4,680.00	\$350.00	\$4,200.00	\$412.00	\$4,944.00
-	San MH F&L to be Adj (SPL)	30.0	EA	\$1,350.00	\$40,500.00	\$1,130.00	\$33,900.00	\$1,335.00	\$40,050.00	\$1,315.00	\$39,450.00	\$1,444.50	\$43,335.00
-	Utility Valve Box to be Adj	1.0	EA	\$375.00	\$375.00	\$375.00	\$375.00	\$400.00	\$400.00	\$400.00	\$400.00	\$412.00	\$412.00
-	Water Service Box to be Adj	3.0	EA	\$375.00	\$1,125.00	\$375.00	\$1,125.00	\$370.00	\$1,110.00	\$300.00	\$900.00	\$375.00	\$1,125.00
-	HMA Driveway R/R, 3"	900.0	SY	\$55.00	\$49,500.00	\$51.00	\$45,900.00	\$30.00	\$27,000.00	\$60.00	\$54,000.00	\$50.00	\$45,000.00
-	Brick Paver Drive R/R	195.0	SY	\$75.00	\$14,625.00	\$130.00	\$25,350.00	\$195.00	\$38,025.00	\$140.00	\$27,300.00	\$193.00	\$37,635.00
-	P.C.C. Driveway Pavement, 6"	285.0	SY	\$90.00	\$25,650.00	\$90.00	\$25,650.00	\$97.00	\$27,645.00	\$90.00	\$25,650.00	\$96.30	\$27,445.50
-	Conc Curb & Gutter Rem/Repl	12,925.0	FT	\$42.00	\$542,850.00	\$36.50	\$471,762.50	\$41.00	\$529,925.00	\$37.50	\$484,687.50	\$40.66	\$525,530.50
-	INLtobeADJw/NewF&G (SPL)	1.0	EA	\$1,500.00	\$1,500.00	\$955.00	\$955.00	\$1,500.00	\$1,500.00	\$1,325.00	\$1,325.00	\$1,445.00	\$1,445.00
-	Partial Depth Removal, 2 Inch	175.0	SY	\$25.00	\$4,375.00	\$40.00	\$7,000.00	\$10.00	\$1,750.00	\$3.00	\$525.00	\$10.00	\$1,750.00
-	AggBaseCourse, Type B, 12"	20.0	SY	\$30.00	\$600.00	\$25.00	\$500.00	\$35.00	\$700.00	\$25.00	\$500.00	\$100.00	\$2,000.00
-	Earth Ex for ADA Compliance	35.0	CY	\$43.00	\$1,505.00	\$70.00	\$2,450.00	\$75.00	\$2,625.00	\$70.00	\$2,450.00	\$75.00	\$2,625.00
-	CA6,3"BaseforADACompliance	420.0	SY	\$10.75	\$4,515.00	\$6.00	\$2,520.00	\$6.60	\$2,772.00	\$6.00	\$2,520.00	\$6.42	\$2,696.40
-	Median Removal - Full Depth	130.0	SY	\$40.00	\$5,200.00	\$57.50	\$7,475.00	\$20.00	\$2,600.00	\$31.00	\$4,030.00	\$30.00	\$3,900.00
Total Base Bid					\$4,648,577.50		\$4,234,403.47		\$4,616,357.60		\$4,691,528.52		\$4,840,408.18

March 28, 2024



Mr. Adam Boeche, P.E., CFM
Director of Public Works & Engineering
Village of Mundelein
801 Allanson Road
Mundelein, IL 60060

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: 2024 MFT Roadway Improvements
Partnership Project
Bid Tabulation and Contract Award

Dear Mr. Boeche:

On March 21, 2024, bid proposals for the above referenced project were received, opened and read aloud at the Mundelein Public Works and Engineering Facility. Overall combined bids were received from four (4) contractors, as-read they ranged from \$4,234,403.47 to \$4,840,408.18. The engineer's opinion of probable cost was \$4,648,577.50. Attached is a summary of bids for your review.

The bids were reviewed and found to have no mathematical errors.

Based on the availability of funding, the Village of Mundelein may accept the bids and award their portion of the project contract to the apparent low bidder, Peter Baker & Son Co., in the bid amount of \$1,575,198.07.

As with any other construction project, it is recommended that the Village Board add in a 5-10% contingency factor for additions or changes due to unforeseen conditions (generally below grade) to the proposed construction improvements.

We anticipate the starting date for this road maintenance project will begin after May 1, 2024, once the Contractor receives the Authorization to Proceed.

If you should have any questions, please contact our office.

Sincerely,
Gewalt Hamilton Associates, Inc.

A handwritten signature in blue ink, appearing to read 'JLRBS', is written over the printed name of John R. Briggs, P.E.

John R. Briggs, P.E.
Senior Engineer

To: Mayor and Board of Trustees

From: Gail Czynscon, Office Clerk
Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: FY25 Construction Inspection Services Joint Resurfacing Project

Financial Impact:

\$77,278.00 - 260-48740-436 - Streets

Attachments:

1. 2024.CS050 Mundelein 2024 MFT Construction Engineering

Background:

Gewalt Hamilton Associates assisted the Village with the design for the FY25 Joint Resurfacing Project and will continue to assist with the construction inspection and other construction related services.

Recommendation:

Motion to award a contract and approve a purchase order number 13662 to Gewalt Hamilton Associates, Inc. for the construction observation of the FY25 Joint Resurfacing Project in the amount of \$77,278.00 and authorize the Village Engineer to sign the contract.

April 3, 2024

Mr. Adam Boeche, P.E.
Director of Engineering & Public Works
Village of Mundelein
801 Allanson Road
Mundelein, IL 60060

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: Construction Engineering Services Agreement
2024 MFT Partnership Paving Improvement Program
GHA Proposal No. 2024.CS050

Dear Mr. Boeche:

On behalf of Gewalt Hamilton Associates, Inc. (GHA), thank you for the opportunity to assist the Village of Mundelein with implementation of another phase of your roadway improvement program. Based on conversations we have had regarding this project, we submit the following for your review and approval.

The Village of Mundelein, (hereinafter "Village"), and Gewalt Hamilton Associates, Inc., (hereinafter "GHA") agree and contract as follows:

I. PROJECT UNDERSTANDING

The Village of Mundelein plans to upgrade its roadway infrastructure by improving portions of the system located along various routes within the Village.

The current effort will focus on the milling and repaving of approximately 13,650 FT of roadway at various locations within the Village (see attached *List of Streets*). Planned work generally includes: Hot Mix Asphalt (HMA) pavement removal and replacement, base course patching, driveway removal and replacement, structure adjustments, curb and gutter removal and replacement, sidewalk repairs, and general site restoration.

This work is being completed simultaneously along with several other communities, which will likely cause gaps in the work flow and an extended time frame for completion over what is normally observed. We have estimated that the Village's portion of the work will take approximately 50 Working Days to complete (spread out over the entire construction schedule) and we are basing our proposal on that figure.

Our project approach is based on discussions with your office and our experience with similar projects. Our construction staff includes seasoned professionals with extensive municipal construction experience who can help minimize disruption to residents. Their proven expertise will result in a good working relationship not only with the contractor, but with the local residents as well.

As such, GHA proposes to provide construction engineering services to include the following:

II. SCOPE OF SERVICES

1. Attendance at one (1) pre-construction meeting is included. The Village will be provided a summary in the form of Minutes for their records.
2. An allowance for construction layout, on a one-time basis, has been provided. Paint layout marking will be utilized to identify removal items.

3. Construction Engineering and Observation Services
 - a. Construction engineering and observation services will be full-time for an estimated 50-working-day schedule. This schedule includes GHA punch list generation and work completion by the contractor. A single inspector-equivalent will be provided for an average 40-hour work week, Monday through Friday, over the duration of the project. If additional time or inspectors are necessary in order to expedite the construction schedule, or if multiple crew coverage is desired by the Village, these services will be provided on an as-needed basis, upon approval from the Village. This will require an adjustment to our proposed fees based on any duration that exceeds the anticipated single equivalent amount. The proposed fee reflects all anticipated construction observation services, plus project management time and administrative services within the 50-working-day schedule.
 - b. GHA will prepare a project punch list at the completion of major construction activities and will follow up with the contractor regarding its timely completion.
 - c. GHA will maintain the project quantity book over the duration of construction.
 - d. GHA will maintain the weekly summary report over the duration of the project.
 - e. GHA will communicate daily progress to Village staff by email, in-person or telephone.
 - f. GHA will assist the Village staff with resident issues/complaints, as needed.
4. Progress Meetings and Project Management
 - a. Client will be provided copies of the Inspector's Weekly Report on a weekly basis.
 - b. GHA will coordinate with the contractor regarding the processing and approval of pay requests, force accounts, and change orders.
5. Material Testing Services - GHA has provided an allowance of \$5,000.00 for Phase III material testing and will retain a qualified firm directly to complete these services. The Village will only be billed for actual testing required and completed.
6. Project Closeout Documentation
 - a. GHA will prepare project closeout documentation for the Village's files. IDOT closeout documentation is being completed under a separate contract proposal.
 - b. GHA will provide the Village a copy of the daily diary pages and quantity book at project closeout for their files, along with collected project load tickets.

III. Compensation

The following is an estimated breakdown of the proposed services and associated fees. Please note that these are estimates only and may be subject to change once work has commenced:

Task	Estimated Hours	Estimated Fee
Construction Staking and Layout	8	\$1,600.00
Project Administration, Progress Meetings, Documentation	53	\$9,888.00
Construction Engineering and Observation Services	425	\$57,000.00
Totals	486	\$68,488.00
Estimated Reimbursable Expenses		\$8,790.00
Total Hourly Not-to-Exceed Fee		\$77,278.00

For additional services requested and authorized by the Village, beyond the scope of services detailed above, the Village shall pay GHA in accordance with the rates in effect at the time of service completion.

IV. Notes, Clarifications and Assumptions

1. Our schedule and budget assumes that no work will be performed on Saturday, Sunday or Federal holidays.
2. Our schedule assumes that our field staff will be on-site an average of five (5) days/week and will average eight (8) hour days for the identified 50-day project duration.
3. No additional overtime work has been included in our scope of services.
4. All work will be performed on a time and material basis, in accordance with the total estimated fees as detailed above.
5. Our estimated fees assume that all street improvements will be constructed as designed in 2024 under a single construction engineering contract. An increase to the scope of the project may require adjustments to our fees.
6. Our estimated fees assume that the proposed project will be completed within an estimated 50-working-day time limit. An increase to the project duration may require an adjustment to our fees.
7. No "As-Built" surveys or record drawings will be prepared. All recorded construction information will be obtained from onsite field journals and documented on applicable plan sheets. Any "As-Built" elevations of utility structures, curb lines, etc., would be performed as an additional service.
8. Construction layout and staking will be provided by GHA. Efforts will be limited to field marking of removals with paint.
9. Project documentation using IDOT CMMS management system will not be provided as part of our record keeping services. The nature of the proposed work does not require the use of this system, and utilizing it would add unnecessary costs to the project.

10. Any construction observation services performed directly by Village staff will be documented by said staff in a separate field book and a copy of the associated quantities provided to GHA no later than the next working day for inclusion in the project quantity book. GHA staff will not be responsible for measuring or otherwise documenting quantities that were not installed under their direct supervision.
11. Pre-construction and post-construction video documentation will not be provided.
12. Reasonable reimbursable expenses have been included in the estimated fees, and in accordance with the enclosed *Attachment A*. Other potential / supplemental tasks would be in addition to the above amount or by separate proposal.

V. General Conditions of this Agreement

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA, Inc. shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois, unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Professional Services Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

If this proposal is acceptable, please sign below indicating your acceptance of this agreement, and return one copy to our office.

Thank you for your consideration. We look forward to the opportunity to working with you and providing our services to the Village.

Sincerely,
Gewalt Hamilton Associates, Inc.



John R. Briggs, P.E.
Senior Engineer
jbriggs@gha-engineers.com
Direct: 847-821-6232

AUTHORIZED BY:

Village of Mundelein

Signature

Date

Name

Title

Encl.: Attachment A
List of Streets

LIST OF STREETS

Name	Limits	Approximate Length
Fieldcrest Drive	Somerset Lane to IL Route 83	2,100 FT
Franklin Street	Cul-de-sac to Kettering Road	1,800 FT
Kettering Road	Westfield Way to N Terminus	1,925 FT
Somerset Court	Cul-de-sac to Somerset Lane	600 FT
Somerset Lane	Tudor Drive to Kettering Road	4,175 FT
Tudor Drive	Fieldcrest Drive to Chadwick Way	1,175 FT
Westfield Way	Franklin Street to Somerset Lane	1,785 FT
Total		13,560 FT

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

To: Mayor and Board of Trustees

From: Gail Czynscon, Office Clerk
Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: FY25 Construction Inspection Services Infrastructure Project

Financial Impact:

\$52,535.50 - 210-48740-442 - Streets

Attachments:

1. Gewalt Design Contract - signed

Background:

This is for the construction portion only (tasks E-G, H and the Estimated Reimbursable Expenses) of the proposal that was approved by the Board on 1/8/24. Gewalt Hamilton Associates assisted the Village with the design for the FY25 Infrastructure Project and will continue to assist with construction inspection and other construction related services.

Recommendation:

Motion to approve purchase order number 13663 to Gewalt Hamilton Associates, Inc. for the construction observation of the FY25 Infrastructure Project in the amount of \$52,535.50.

December 4, 2023

Mr. Adam Boeche, P.E.
Director of Public Works and Engineering
Village of Mundelein
801 Allanson Road
Mundelein, IL 60060

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: Design & Construction Engineering Services Agreement
2024 Roadway Reconstruction – Project Updates
Mundelein, Illinois
GHA Proposal No. 2023.M075

Dear Mr. Boeche:

On behalf of Gewalt Hamilton Associates, Inc. (GHA), we thank you for the opportunity to submit a proposal to assist the Village with implementation of a portion of their Roadway Improvement Program. Members of our staff have enjoyed long-term professional relationships with the Village and have assisted in the completion of many similar roadway improvement projects within the Village. This prior experience provides us unique insight and an ability to use this historical knowledge to the Village's advantage.

We trust that our proposal will meet with your favorable review. We look forward to further discussing our qualifications and ideas for implementation with you and your staff in greater detail. Thank you again for your continued consideration.

Sincerely,
Gewalt Hamilton Associates, Inc.



John R. Briggs, P.E.

Senior Engineer

jbriggs@gha-engineers.com

Encl.: GHA Proposal No. 2023.M075

**Design & Construction Engineering Scope of Services
2024 Roadway Reconstruction – Project Updates
Mundelein, Illinois
GHA Proposal No. 2023.M075**

Village of Mundelein (Client), 300 Plaza Circle, Mundelein, IL 60060, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

The Village of Mundelein plans to upgrade its roadway infrastructure by improving portions of the system located along various routes within the Village. The current effort will focus on the rehabilitation / reconstruction of approximately 12,275 FT of new roadway and rear yard drainage work (see attached *List of Streets*). Planned reconstruction work generally includes new curb and gutter installation throughout the project limits, watermain installation, sanitary sewer repairs, storm sewer and drainage improvements, roadway reconstruction and/or milling, pulverizing and paving improvements, and site restoration. The existing pavement sections generally consist of either PCC pavements or aggregate base course with asphalt overlays of various thicknesses throughout of the project limits.

The design approach for this project will be like that of previous efforts undertaken by the Village. As most of the project will need to have watermain replacement, storm sewer improvements, and new roadway profile/reconstruction designs completed along their routes, full plan and profile documents with cross-sections at 50 Ft intervals, intersections and driveways have been planned to be prepared for the majority of this project. Selected roadway segments will not require full design plans and they have been identified on the list of streets. Unit items necessary for construction will be generated and included in a contract specification booklet as part of the bid documents.

Completed bidding documentation will be submitted to the Village and Illinois Environmental Protection Agency (IEPA) as needed. Permitting for the sanitary sewer will only be required if any new sewer alignment changes in slope, location or sizing. As it is anticipated to be replaced in-kind and only as needed, there should be no need for submittal to IEPA for this work. The new watermain alignments will require permitting through the IEPA, and GHA will prepare the necessary permit documents for Village execution.

It is understood that the majority of the work was completed in a previous contract and that we are only adding the new design areas into the previous plan set as identified on the *List of Streets*. The previous work and new work will be recombined into one cohesive plan set and contract document package that will be suitable for bidding or Contractor negotiations.

The Village is seeking to conduct the construction phase services utilizing existing Village Staff. As a supplement to their staff, GHA will be available to provide engineering staking/layout and general guidance services.

The following project approach for the new design work is based on our discussions with the Client and our experience with similar projects completed for the Village. As such, GHA proposes to provide civil engineering services to include the following:

II. Scope of Services - Design

A. Project Initiation, Coordination, and Data Collection

Coordination with Village Staff and stakeholders to discuss all specific areas of concern will be key to implementing a successful project. The following tasks are anticipated during this phase of the project.

1. Representatives from GHA will attend a kick-off meeting with Village staff prior to commencing field data collection services (previously completed).
2. GHA will collect and review all available data provided by the Village and others, for possible inclusion into the current design effort.
3. GHA will prepare an existing conditions topographic survey and ROW survey for the project limits in accordance with the Village of Mundelein and IDOT standards. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.

Topographic and ROW survey limits will encompass approximately 400 lineal feet of additional roadway along various routes within the Village (*See List of Streets*). The survey will extend approximately 50 feet beyond the far side of intersections at all roadway termini, and 10-15 feet past the existing ROW along the entire project limits.

Our topographic survey will include the following tasks:

- Coordinate with private utility companies to obtain the most recent copies of available atlases for inclusion into our survey and to confirm JULIE locations.
- Include the location, size and inverts of all visible drainage structures, cross culverts, drive and street culvert structures with flow directions.
- Identify all visible/substantial site improvements including pavement, pavement markings, driveways, fences, walls, buildings, sidewalks, traffic signals, etc.
- Identify the location and size of vegetation and landscaping elements, including locating all trees 6" and greater caliber.
- Identify the visible utilities, sanitary and storm manholes, catch basins, inlets and water valves (Design JULIE) in the project area.
- Obtain existing, available plats.
- Locate and survey sufficient property monumentation in the project area to reasonably confirm the position of the property lines within the project limits.

B. Pre-Final Plans and Specifications

1. Following our data review and repair assessments, GHA will begin the development of the preliminary contract documents and project specifications. GHA will prepare preliminary engineering documents that will be submitted to the Village of for review. The drawings shall

be full size (22" x 34"), fully legible when reduced to 1/4 size (11" x 17"), and will generally contain the following information:

- Existing conditions.
- Geometrics of proposed road layout.
- Existing right-of-way and individual lot property lines.
- Approximate location of existing and design location of proposed utilities.
- Proposed road profile and typical road pavement sections based on IDOT standards and applicable Village standard details.

Plan and profiles, along with cross-sections at all driveways, intersections, and 50-foot station intervals, will be prepared for the anticipated sanitary, watermain, storm sewer and roadway improvements. It is anticipated that any existing storm sewer trunk system will be utilized in the drainage improvements and supplemented as necessary to provide for the roadway system drainage. Based on our knowledge of this portion of the neighborhood, more extensive storm sewer installations likely will be required, but will be only added as needed for overall system functionality.

2. Typical cross-sections, details, and summary tables will be created as needed to provide the contractor with sufficient information for bidding. We will prepare the necessary documents utilizing our standard IDOT Motor Fuel Tax (MFT) format, and submit to the Village for review.
3. As part of this work, preliminary cost estimates will be prepared to assist in the final design decisions.

C. Final Document Preparation and Cost Estimating

1. GHA will submit the approximate 75% complete set to the Village for review, and will incorporate comments received after meeting with the Village. The completion of the final contract documents will generally include plan and profile/cross-sections, typical pavement sections, estimated quantities, limits of pavement resurfacing, vegetation removal, etc.
2. The specification and contract bidding booklet will be prepared for all work items in accordance with the IDOT Standard Specifications for Road and Bridge Construction, as well as the Village's requirements.
3. Based on the final contract documents and project specifications, GHA will develop a final construction budget/EOPC (Engineer Opinion of Probable Cost) utilizing the estimated quantities, our internal database of unit rates from similar recent projects, market conditions, and other factors. This budget will be submitted to the Village Engineering Department for review.
4. The newly completed design plans will be combined with the remainder of the plan set of uncompleted work from 2023 design efforts (GHA Project 4485.465) and reconfigured into a new comprehensive and cohesive plan set. This will require some reworking of the old design pages to clean up already constructed improvements along with insertion of the newly created plan pages.

D. Project Management, Permitting and Design Meetings

1. Representatives from GHA will attend progress meetings with Village staff at the conceptual layout stage, as well as the 75%-100% completion submittals (2 meetings).

2. Representatives from GHA will coordinate submittals and review comments with regulatory agencies. We currently anticipate having to submit to the IEPA for the watermain work.
3. When the project has been approved by the Engineering Department it will be advertised (as needed) for bid through the local newspaper, along with Village and GHA websites. GHA will prepare and distribute contract documents from our office and will manage and respond to all technical inquiries regarding the project. A GHA representative will attend the public bid opening and will provide assistance to the Engineering Department.
4. GHA will tabulate the bids and summarize the information for a preliminary verbal response within 24 hours, notifying the Village of the lowest responsible bidder.
5. As necessary, we will confirm contractor references and evaluate any bidding discrepancies. A written recommendation will then be prepared and submitted for approval by the Village Board.

III. Scope of Services - Construction

- E. Attendance at one (1) pre-construction meeting is included. The Village will be preparing Minutes for their records.
- F. An allowance for the construction layout and staking of storm sewer structures, fire hydrants, watermains, valve vaults, sanitary sewer, and curb alignments/elevations, on a one-time basis, has been provided. Hubs and lathe, or paint markings, will be provided as necessary to complete the layout of the proposed improvements.

G. As-Built Plan Generation

GHA will prepare an after construction conditions survey plan (As-Built) for the project limits in accordance with the Village of Mundelein standards. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.

Topographic as-built survey efforts will be limited to collection of utility components that were newly installed or had rim elevation adjustments. Also included will be any additional utility components added during construction that were not originally proposed during design.

Our topographic survey will generally include the following tasks:

- Include the location, size and updated inverts of all visible drainage structures with pipe flow directions.
- Identify substantial changes from proposed design improvements to items such as: pavement markings, driveways, fences, walls, buildings, sidewalks, etc.

Following our data review collection assessments, GHA will modify the needed components of the design plan pages to conform to collected field data information. The drawings shall be full size (22" x 34"), fully legible when reduced to 1/4 size (11" x 17"), and will generally contain the following information:

- Proposed design conditions.
- Significant deviations to proposed road layout.
- Approximate location of newly installed utilities with noted deviations to design elevations marked on the plans.

H. Construction Coordination Services

GHA will provide an estimated average of up to 4 hours per week over an 80 working-day contract of field engineering and guidance services for general compliance with the Contract Documents. We will additionally provide GHA determined administration and management as part of the project's efforts.

John Briggs, P.E, the project's design engineer, will serve in this position for the proposed timeframe. As the Project Guidance Manager, we will:

- Act as interpreter of the Terms and Conditions of the Contract Documents.
- Serve as a liaison for the project in disputes between the Contractor and the Village.
- Advise the Village of observed non-compliant work so the Village may contact the Contractor accordingly.
- Answer questions as they arise from Village staff assigned to oversee the completion of the project.
- Perform basic design revisions if needed based on field conflict conditions encountered.

IV. Compensation for Services

The following is an estimated breakdown of the proposed services and associated fees. Please note that these are estimates only and may be subject to change once work has commenced:

Task	Estimated Hours	Estimated Fee
A. Project Initiation, Coordination, & Data Collection/Survey	60	\$9,276.00
B. Pre-Final Plans and Specifications	74	\$12,716.00
C. Final Document Preparation and Cost Estimating	54	\$10,292.00
D. Project Management, Permitting and Design Meetings	17	\$3,316.00
E-G. Construction Staking and Layout (Includes Storm Sewer, Watermain, Sanitary Sewer, Curb Layout and As-Built Survey Plans)	200	\$32,496.00
H. Project Management, Progress Meetings, Site Visits, Conflict Design Revisions, Documents Administration	86	\$17,372.00
Not-to-Exceed (NTE) Fee	491	\$85,468.00
Estimated Reimbursable Expenses		\$2,667.50
Total NTE Fee + Reimbursables		\$88,135.50

Reimbursable expenses, including items such as printing, messenger service, mileage, etc., have been included in the above fee as noted and will be billed directly to the Client.

Additional services for this project, requested and authorized by the Village, will be billed accordance with the hourly rates currently being utilized with the Village.

Statements of GHA charges made against a project are submitted to clients every four weeks. This permits the client to review the status of the work in progress and the charges incurred.

V. Notes, Clarifications and Assumptions

1. Only those meetings identified are included. Additional meetings will be billed on time-and-materials (T&M) basis.
2. This proposal does not include wetland delineations or permitting.
3. Our construction specifications will reference the "Standard Specifications for Road and Bridge Construction", latest edition, adopted by the Illinois Department of Transportation.
4. All work will be performed on a time and material basis, in accordance with the total estimated fees as detailed above.
5. Our construction schedule and budget assume that no work will be performed on Saturday, Sunday, or Federal holidays.
6. **NO** overtime work has been included in our scope of services.
7. Our estimated fees assume that all street improvements will be designed between Fall 2023 and Winter 2024 under a single engineering contract. An increase or reduction to the scope of the project may require adjustments to our fees.
8. Our estimated fees assume that all street improvements will be constructed as designed in 2024 under a single construction engineering contract. An increase to the scope of the project may require adjustments to our fees.
9. Our estimated construction fees assume that the proposed project will be completed within an estimated 80 working day time limit. Any increase to the project duration will require adjustments to our fees.
10. Material testing services and fees are not included in our scope of work.
11. Our Construction work will be performed on a time and material basis, in accordance with the total estimated fees as detailed above. Assignment of various staff may have an effect on overall budget and hours. The estimate provided is based on our understanding of historic needs for this type of work within the Village.
12. Construction layout and staking will be provided by GHA on a **one-time basis**. Efforts will be coordinated with the Village for scheduling. GHA will not reset stakes for any reason prior to receiving prior change order approval. A minimum notification of 3 business days will be required for scheduling field staff.
13. All construction observation services will be performed directly by Village staff and will be documented by said staff in field and project quantity books they provide. GHA staff will not be responsible for any measuring or otherwise documenting quantities.
14. We assume the Client will supply GHA with all available copies of previous surveys and property boundary information to confirm our field data collection efforts. Our survey tasks do not include Plat of Survey work. All work will be completed within existing rights-of-way.
15. The Client will be responsible for all bid advertising costs.
16. Pre and post-construction video documentation will not be provided.
17. Plan sheets shall be 22" x 34".
18. No pavement cores or updates to the CCDD paperwork is included.
19. Any permitting or application fees associated with the proposed work will be paid for by the Client, and are not included in our fees.

20. General As-Built surveys of utility installations and major design revisions for record drawings will be prepared. These will need to be supplemented by Village provided field markup revisions of noted changes during construction.
21. Any services requested by the Client but not expressly identified within *II. Scope of Services-Design* or *III. Scope of Services - Construction* will be provided for an additional fee or under a separate proposal.

VI. General Conditions of this Agreement

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA, Inc. shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Professional Services Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.



John R. Briggs, P.E.
Senior Engineer

Village of Mundelein



Name: Adam Boeche

Title: Director of Public Works and Engineering

Date: 1/9/24

Encl.: Attachment A
List of Streets

Design Engineering Scope of Services
2024 Road Reconstruction – Project Updates
Mundelein, Illinois
GHA Proposal No. 2023.M075

LIST OF STREETS

Name	Limits	Approximate Length
North Shore Drive	W Hawthorne Blvd to S Lake Street	1,990 FT
SW Garfield Avenue	Woodlawn Drive to Lakeview Drive	860 FT
SE Garfield Avenue	N Terminus to Lakeview Drive	680 FT
South Lake Terrace	North Shore Drive	770 FT
Mundelein Gardens Watermain	Various locations within Neighborhood	7,125 FT
** Sunset Lane	SW Garfield to east Terminus	200 FT
** Side and Rear Yard	505 South Lake Terrace	200 FT
** Walgreens Alley	Hawley Street to E Hammond Street	450 FT
Total Length		12,275 FT

** New areas to be added and incorporated into a combined final plan set.

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: 2024 Mosquito Control Program

Financial Impact:

\$55,800 (Base Program) - 100-46410-410 - Consulting Services

Attachments:

1. Mundelein 2024 Renewal Letter

Background:

The attached renewal letter describes the charges for the base level work and the adult mosquito sprays. The total cost of the service for FY25 is 2% higher than the previous year.

Recommendation:

Motion to approve the Mosquito Control Program Agreement and purchase order number 13635 with Clarke Environmental for \$55,800.



675 Sidwell Court
St. Charles, IL 60174
630.894.2000 P
630.443.3070 F
www.clarke.com

April 9, 2024

Adam Boche
Village of Mundelein
801 Allanson Road
Mundelein, IL 60060

Dear Adam:

We appreciate the opportunity to provide mosquito control services for the Village and look forward to continuing our partnership for 2024.

Per our agreement, Clarke is providing this written notice to inform the Village that the agreement between Clarke Environmental Mosquito Management, Inc. and the Village to provide mosquito control services has renewed for an additional term pending budget approval.

The 2024 Village of Mundelein Environmental Mosquito Management base program and village wide adult mosquito control treatments will be \$55,800.00 and \$6,218.94 per application, respectively. The 2024 prices reflect a 2.0% increase for the core and adult mosquito control applications.

If you have questions regarding any aspect of your agreement, NPDES or services, please feel free to contact me at (847) 778-0224.

Sincerely,


George Balis

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: FY25 Street Sweeping

Financial Impact:

\$80,000 - 100-46670-441 - Maintenance All Streets

Attachments:

None

Background:

The FY25 budget provides funding for street sweeping Village-owned roads. Street sweeping is a crucial part of road maintenance and will increase the longevity of roads and remove pollutants from stormwater. This is year two of a two-year contract extension approved by the Board in May 2023. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13638 in the amount of \$80,000 to TKG Environmental Services, located in Waukegan, Illinois, for contractual street sweeping services.

To: Mayor and Board of Trustees

From: Kelsey Langelier, Business Services Manager

For: Village Board Meeting of May 13, 2024

Subject: Mundelein Community Days and Tree Lighting Fireworks Displays

Financial Impact:

\$4,000 (Tree Lighting) - 100-46899-201 - Misc Community Service

\$35,000 (MCD) - 100-46499-103 - Misc Professional Services

Attachments:

None

Background:

On March 25, 2024, the Village Board approved a contract renewal with Mad Bomber Fireworks Productions for the 2024 Mundelein Community Days fireworks display (\$35,000) and the Tree Lighting Ceremony fireworks display (\$4,000). Board approval for a purchase order in the amount of \$39,000 is respectfully requested.

Recommendation:

Motion to approve purchase order number 13651 in the amount of \$39,000 to Mad Bomber Fireworks Productions, LaPorte, IN, for the 2024 Mundelein Community Days and Tree Lighting Fireworks Displays.

To: Mayor and Board of Trustees

From: Jennifer Marshall, Executive Assistant to the Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Civic Plus - Civic Engage - Website

Financial Impact:

\$28,115.18 - 100-46415-111 - Computer Software Support (2023/2024 Budget)

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13571 in the amount of \$28,115.18 to Civic Plus for the Civic Engage Website System.

To: Mayor and Board of Trustees

From: Jennifer Marshall, Executive Assistant to the Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Mundelein Community Connection - Annual Contribution

Financial Impact:

\$25,000 - 100-46899-201 - Misc. Community Service
2024/2025 Budget

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13576 and payment in the amount of \$25,000 for the annual Mundelein Community Connection contribution.

To: Mayor and Board of Trustees

From: Adam Boeche, Director of Public Works and Engineering

For: Village Board Meeting of May 13, 2024

Subject: Cityworks Support Services

Financial Impact:

\$8,700 - 100-46415-410 - COMPUTER SOFTWARE SUPPORT
\$36,300 - 500-46415-461 - COMPUTER SOFTWARE SUPPORT

Attachments:

None

Background:

In July 2023, the Board approved a four year agreement for third party support services related to PW&E's asset management software, Cityworks. The FY25 budget provides funds for such services. The proposed FY25 service fee is \$45,000.

Recommendation:

Motion to approve purchase order number 13642 in the amount of \$45,000 to Ritter GIS, Northville, MI, for asset management software support services.

To: Mayor and Board of Trustees

From: Lori Smith, Help Desk Assistant
Lynne Monroe, Assistant Village Administrator

For: Village Board Meeting of May 13, 2024

Subject: Harris Computer Systems - CityView Maintenance

Financial Impact:

\$32,016 - 100-46415-202 - Computer Software Support

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13647 in the amount of \$32,016.60 for the annual CitiView software maintenance.

To: Mayor and Board of Trustees

From: Jason Seeley, Police Chief

For: Village Board Meeting of May 13, 2024

Subject: AXON Body Worn and Fleet Camera Storage

Financial Impact:

\$139,655.00 - 100-47011-305 - Computer Programs
AXON Contract Year 3 of 5

Attachments:

None

Background:

On June 13, 2022, the Village Board approved a five-year agreement and purchase contract with AXON Enterprises for tasers, body worn and fleet cameras as well as the device management system. Board approval of a purchase order and payment in the amount of \$139,655.00 is respectfully requested.

Recommendation:

Motion to approve purchase order number 13575 and payment in the amount of \$139,655.00 to AXON Enterprises for year three of the five-year agreement and purchase contract.

To: Mayor and Board of Trustees

From: Ann Watson, Executive Assistant
Jason Seeley, Police Chief

For: Village Board Meeting of May 13, 2024

Subject: LaLuzerne & Smith Services

Financial Impact:

\$150,000.00 - 100-46403-240 - Legal Fees

Attachments:

None

Background:

LaLuzerne & Smith provides legal services to the police department, including prosecution. Board approval of a purchase order and payments in the amount of \$150,000.00 to LaLuzerne & Smith for FY2025 Legal Services is respectfully requested.

Recommendation:

Motion to approve purchase order number 13591 and payments of \$150,000.00 to LaLuzerne & Smith for FY25 legal services for the police department.

To: Mayor and Board of Trustees

From: Ann Watson, Executive Assistant
Jason Seeley, Police Chief

For: Village Board Meeting of May 13, 2024

Subject: Northeastern Illinois Regional Crime Laboratory Services

Financial Impact:

\$49,078.00 - 100-46423-301 - Northeastern Illinois Regional Crime Lab

Attachments:

None

Background:

On April 22, 2024, the Village Board approved an Intergovernmental Agreement among member agencies of the Northeastern Illinois Regional Crime Laboratory for forensic services. Board approval of a purchase order and payment in the amount of \$49,078.00 is respectfully requested.

Recommendation:

Motion to approve purchase order number 13601 and payment in the amount of \$49,078.00 to the Northeastern Illinois Regional Crime Laboratory for forensic services.

To: Mayor and Board of Trustees

From: Vanna Jankowski, Finance Clerk
Linda Miller, Finance Director

For: Village Board Meeting of May 13, 2024

Subject: Amalgamated Bank of Chicago

Financial Impact:

\$1,385,000.00 - 280-49007-446, 300-49007-237, 520-49007-455, 341-49006-265 - Debt Principal
\$1,286,281.26 - 280-49207-446, 300-49207-238, 520-49207-455, 341-49206-265 - Debt Interest

Attachments:

1. Amalgamated 050124

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000.00. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13573 in the amount of \$2,671,281.26 to Amalgamated Bank for debt service principal and interest for FY25.

DATE: 05/01/2024

TO: **FINANCE DEPARTMENT**

FISCAL YEAR: 2025

P.O. NUMBER: 13573

INVOICE NUMBER: 2017-2019 061524

TRANSACTION DATE: _____

DATE PROCESSED: _____

VENDOR NAME: AMALGAMATED BANK OF CHICAGO

VENDOR NUMBER: 126

VENDOR ADDRESS: 30 NORTH LASALLE ST

CHICAGO, IL 60602

DESCRIPTION OF CHARGE:

PRINCIPAL AND INTEREST FOR 2017 AND 2019 BONDS

****SEE ATTACHED FOR PURCHASE ORDER BREAKDOWN OF CHARGES AND ACCOUNT NUMBERS****

AMOUNT OF CHARGE: \$ _____ **ACCOUNT NUMBER:** _____

AMOUNT OF CHARGE: \$ _____ **ACCOUNT NUMBER:** _____

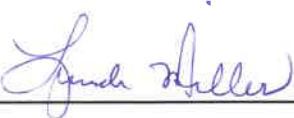
AMOUNT OF CHARGE: \$ _____ **ACCOUNT NUMBER:** _____

AMOUNT OF CHARGE: \$ _____ **ACCOUNT NUMBER:** _____

AMOUNT OF CHARGE: \$ _____ **ACCOUNT NUMBER:** _____

AMOUNT OF CHARGE: \$ _____ **ACCOUNT NUMBER:** _____

TOTAL CHARGE: \$ 2,671,281.26

Department Head Approval: 

FY25 126

13513

FY25 BOND SERVICE PAYMENTS				
Purchase Order #1				
GL ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Amount		
PRINCIPAL				
280-49007-446	DEBT PRINCIPAL SERIES 2019	\$236,571.00		
300-49007-237	DEBT PRINCIPAL SRS 2019	\$437,128.00		
520-49007-455	DEBT PRINCIPAL SRS 2019	\$246,301.00	\$920,000.00	
341-49006-265	DEBT PRINCIPAL SERIES 2017	\$465,000.00	\$465,000.00	
		\$1,385,000.00	\$1,385,000.00	
INTEREST				
280-49207-446	DEBT INTEREST SERIES 2019	\$290,991.00		
300-49207-238	DEBT INTEREST SRS 2019	\$537,682.26		
520-49207-455	DEBT INTEREST SRS 2019	\$302,958.00	\$565,815.63	
341-49206-265	DEBT INTEREST SERIES 2017	\$154,650.00	\$77,325.00	
		\$1,286,281.26		
		\$2,671,281.26	Total PO	

To: Mayor and Board of Trustees

From: Bill Lark, Chief

For: Village Board Meeting of May 13, 2024

Subject: Metro Paradedic Services Purchase Order

Financial Impact:

\$509,243.00 - 100-46417-323 - Contractural FF/Paramedics
2024/2025 Budget

Attachments:

None

Background:

For fiscal year 2024 - 2025, year 3 of the current 3-year contract with Metro Paramedic Services for four (4) Firefighter/Paramedic's is due in the amount of \$509,243 and a purchase order has been created (PO 13659). As the PO exceeds the \$20,000 limitation for products or services set by Village policy, Village Board approval of PO 13659 is respectfully requested.

Recommendation:

Motion to approve purchase order number 13659 in the amount of \$509,243.00 to Metro Paramedic Services for year three of the three-year contract.

To: Mayor and Board of Trustees

From: Tameika Jones, Director of Human Resources

For: Village Board Meeting of May 13, 2024

Subject: BESTCO UA

Financial Impact:

\$161,000.00 - 100-26080-000 - Health Insurance
2024/2025 Budget

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13673 in the amount of \$161,000.00 to BESTCO UA for retiree Medicare supplement health insurance premiums.

To: Mayor and Board of Trustees

From: Tameika Jones, Director of Human Resources

For: Village Board Meeting of May 13, 2024

Subject: Illinois Department of Employment Security (IDES)

Financial Impact:

\$111,020.00 - 100-46004-205 - Unemployment Insurance. The estimated total amount is to cover the quarterly invoice.
2024/2025 Budget

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13674 in the amount of \$111,020.00 to Illinois Department of Employment Security (IDES) for unemployment claims.

To: Mayor and Board of Trustees

From: Tameika Jones, Director of Human Resources

For: Village Board Meeting of May 13, 2024

Subject: Paylocity Corp

Financial Impact:

\$65,000.00 - 100-46499-205 - Miscellaneous Professional Services
2024/2025 Budget

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000. Board approval is respectfully requested.

Recommendation:

Motion to approve purchase order number 13672 in the amount of \$65,000.00 to Paylocity Corp for HR / Payroll Software.

To: Mayor and Board of Trustees

From: Jason Seeley, Police Chief

For: Village Board Meeting of May 13, 2024

Subject: Motorola Solutions - Starcom21 Purchase Order

Financial Impact:

\$25,000.00 (Motorola Starcom21 - Radios) - Account #100-46422-302 - Lake County Radio Network

Attachments:

None

Background:

The Village's purchase order policy requires the Village Board's approval prior to issuing a purchase order or acquiring products or services over \$20,000.00. We are respectfully requesting approval for a purchase order and payment in the amount of \$25,000.00 to Motorola Solutions for FYE2025 Starcom Radio services.

Recommendation:

Motion to approve purchase order number 13680 and payment in the amount of \$25,000.00 for Motorola Solutions for FY2025 Starcom Radio services for the Police Department.

To: Mayor and Board of Trustees

From: Jason Seeley, Police Chief

For: Village Board Meeting of May 13, 2024

Subject: Flock Safety Traffic Cameras

Financial Impact:

\$27,500.00 - 100-48599-304 - Other Equipment Flock Traffic Cameras
Offset by Senator Johnson's Violence Prevention Grant

Attachments:

None

Background:

On March 14, 2022, the Board of Trustees adopted Resolution 22-03-17 authorizing the execution of a service agreement for license plate reader cameras (LPR's) between the Village of Mundelein and Flock Ground, Incorporated. The ten cameras are being installed, and our first payment is due upon installation. Board approval of a purchase order and payment in the amount of \$27,500.00 is respectfully requested.

Recommendation:

Motion to approve purchase order number 13701 and payment in the amount of \$25,700.00 to Flock Group, Incorporated dba Flock Safety per the service agreement.