

AGENDA

MUNDELEIN COMMUNITY DAYS COMMISSION MEETING

January 15, 2026 - 8:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. MINUTES APPROVAL
 - A. Approval of the November 20, 2025 Minutes
- IV. PUBLIC COMMENTARY
- V. 2026 MUNDELEIN DAYS PLANNING
 - A. Layout
 - B. Budget
 - C. Sponsorship
 - D. Fireworks
 - E. Parade
 - F. Carnival
 - G. Pageant
 - H. Music
 - I. Munch / Food Vendors
 - J. Beer Booth
 - K. Special Events
 - L. Comments
- VI. CONCERTS IN THE PARK

VII. NEW BUSINESS

VIII. ADJOURNMENT

IX. NEXT MEETING - FEBRUARY 19, 2026

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The meeting of the Mundelein Community Days Commission was held on November 20, 2025 at 300 Plaza Circle, Mundelein. Chairperson Salski called the meeting to order at 8:00 AM.

ATTENDANCE

Chairperson Salski took the roll call. It indicated as follows:

Board Attendance

PRESENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
ABSENT: Commissioner Krummick

Village Attendance

PRESENT: Village Liaison Howe, Commander Kisselburg
ABSENT:

MINUTES APPROVAL

Approval of the October 16, 2025 Minutes

Motion to approve the October 16, 2025 Mundelein Community Days Commission Meeting Minutes.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Quaiyoom
SECONDER:	Commissioner Ditanto
AYES:	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2026 MUNDELEIN DAYS PLANNING

Layout

There was no report.

Budget

Liaison Howe explained that a revenue and expense line item was added to the budget for Pageant fundraising. A line item for credit card fees was also added.

Sponsorship

Commissioner Newby presented the updated form and explained the modified levels. The Beverage Level will offer 8,000 fewer cups but increase the number of logos to four per cup. The Concerts in the Park tier is added to the top in an attempt to attract more high-level sponsors. Exposure at the water filling station was added to the Fireworks Level. The Commission reviewed the revised form and thought it was too colorful. Liaison Howe will adjust the form and provide Commissioner Newby with a draft December email blast, which will be distributed the week of December 8. The Commission discussed opportunities with the Economic Development Commission to solicit more sponsors.

Fireworks

There was no report.

Parade

Liaison Howe will follow up with the High School about use of their parking lot for the parade and any facility rental fees for the Pageant.

Carnival

Commissioner Polettto confirmed the contract with the carnival is secured. The Commission discussed opportunities for the American Legion to sponsor Mundelein Community Days for more exposure.

Pageant

The Commission discussed Mundelein High School's facility rental fee.

Music

Commissioner Quaiyoom is working with Bass Schuler to finalize the music contracts. Bass Schuler will send them to Liaison Howe when they are complete. Commissioner Quaiyoom is trying to extend the Concerts in the Park by two weeks to end the week before Labor Day. The Commission discussed advertising the types of bands playing at the festival and the food trucks at the Concerts in the Park.

Munch / Food Vendors

There was no report.

Beer Booth

There was no report.

Special Events

Comments

The Commission discussed the recent drone show and agreed it would not replace the fireworks show.

CONCERTS IN THE PARK

Concerts in the Park were discussed under the Music section.

NEW BUSINESS

A motion to cancel the December 18, 2025 meeting.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Quaiyoom
SECONDER:	Commissioner Newby
AYES:	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
NAYS:	None
ABSTAIN:	None

ADJOURNMENT

Motion to adjourn the meeting.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Quaiyoom
SECONDER:	Commissioner Newby
AYES:	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
NAYS:	None
ABSTAIN:	None

NEXT MEETING - December 18, 2025

2026 Mundelein Community Days Budget

EXPENDITURES	2024 Acutal	2025 Proposed	2025 Actual	2026 Proposed	2026 Actual
Munch:					
Dram Shop Insurance	\$600.00	\$750.00	\$600.00	\$600.00	
Tents/VIP Tent/Riser for Sound	\$7,885.00	\$8,000.00	\$8,000.00	\$8,000.00	
VIP Tent Miscellaneous Supplies	\$213.92	\$300.00	\$229.27	\$300.00	
Toilets	\$5,991.00	\$6,000.00	\$5,975.00	\$6,200.00	
Beer, Wine, Pop, Water & Cups	\$22,323.16	\$23,000.00	\$20,383.23	\$23,000.00	
Land Rental	\$4,756.54	\$5,000.00	\$5,000.00	\$5,500.00	
Public Works Miscellaneous Supplies	\$1,010.72	\$1,000.00	\$1,224.85	\$1,200.00	
Facility Maint. Miscellaneous Supplies	\$1,585.42	\$1,500.00	\$2,220.92	\$1,500.00	
ComEd	\$500.00	\$500.00	\$500.00	\$2,000.00	
Informational/Sponsor Signs	\$3,602.17	\$4,000.00	\$2,099.42	\$4,000.00	
Taylor Rental (Tables)	\$232.50	\$250.00	\$287.50	\$300.00	
Ice	\$100.02	\$200.00	\$236.24	\$250.00	
State Liquor License	\$25.00	\$25.00	\$25.00	\$25.00	
Tickets	\$329.18	\$350.00	\$248.54	\$300.00	
Cadders	\$1,800.00	\$1,900.00	\$2,040.00	\$2,300.00	
Munch Security	\$2,150.00	\$2,300.00	\$2,400.00	\$2,500.00	
T-Shirts (Security, Parade, Commission)	\$579.40	\$550.00	\$535.60	\$600.00	
Trash Bags/Sanitizer	\$773.50	\$800.00	\$775.00	\$800.00	
Wrist Bands	\$157.89	\$250.00	\$208.35	\$250.00	
Portable Lighting Rentals	\$874.87	\$1,000.00	\$529.30	\$600.00	
Beer Sales Credit Card Fees			\$584.55	\$850.00	
TOTAL	\$55,490.29	\$57,675.00	\$54,102.77	\$61,075.00	\$0.00
Parade:					
Stiltwalker	\$600.00	\$600.00	\$0.00	\$600.00	
Music and Entertainment for Parade	\$14,950.00	\$15,500.00	\$15,250.00	\$16,000.00	
Ribbons	\$234.60	\$250.00	\$201.95	\$250.00	
Parade Permit Fee	\$100.00	\$100.00	\$51.48	\$100.00	
TOTAL	\$15,884.60	\$16,450.00	\$15,503.43	\$16,950.00	\$0.00
Miss Mundelein:					
Pageant Filming	\$450.00	\$450.00	\$450.00	\$450.00	
Judges/Tabulators	\$300.00	\$300.00	\$250.00	\$300.00	
Prize Money	\$2,250.00	\$2,250.00	\$3,075.00	\$2,250.00	
Trophies, Crowns, Banners	\$586.57	\$600.00	\$704.14	\$600.00	
Postage/Printing	\$25.65	\$150.00	\$365.00	\$200.00	
T-Shirts	\$242.00	\$250.00	\$214.00	\$250.00	
Flowers	\$992.50	\$1,100.00	\$1,095.00	\$1,200.00	
Judges' Dinners	\$166.54	\$300.00	\$202.97	\$300.00	
Signs	\$174.51	\$250.00	\$174.51	\$250.00	
Miscellaneous Supplies	\$85.32	\$250.00	\$118.47	\$250.00	
Photographs	\$150.00	\$150.00	\$150.00	\$250.00	
Lake County Pageant Entry fees	\$125.00	\$125.00	\$125.00	\$125.00	
Pageant Emcee	\$100.00	\$100.00	\$100.00	\$100.00	
Contestant and Volunteer Dinner	\$279.03	\$300.00	\$0.00	\$0.00	
Fundraising, Contestant Prizes/Giveaways	\$644.95	\$0.00	\$271.00	\$1,000.00	
Pageant Website	\$450.00	\$0.00	\$490.80	\$0.00	
MHS Facility Rental				\$5,000.00	
TOTAL	\$5,648.09	\$6,575.00	\$7,785.89	\$12,525.00	\$0.00
Music					
Music	\$26,300.00	\$28,000.00	\$27,900.00	\$29,000.00	
ASCAP License Fee	\$434.00	\$450.00	\$456.46	\$475.00	
BMI License Fee	\$435.00	\$450.00	\$446.00	\$450.00	
Generator Rental	\$1,774.50	\$1,900.00	\$1,809.50	\$1,900.00	
Sound, Stage, and Lighting	\$23,737.29	\$24,500.00	\$24,137.30	\$24,500.00	
TOTAL	52,680.79	55,300.00	54,749.26	56,325.00	0.00
Fireworks					
Fireworks	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	
Events and Activities:					
Server's Race	\$0.00	\$250.00	\$0.00	\$0.00	
Butterfly Event	\$400.00	\$400.00	\$0.00	\$0.00	
Horseshoe Pits	\$161.70	\$175.00	\$154.80	\$175.00	
Car Show	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Bags Tournament	\$123.04	\$100.00	\$0.00	\$100.00	
Pony Rides & Petting Zoo	\$1,500.00	\$1,600.00	\$1,800.00	\$2,000.00	
Pet Parade (Trophies)	\$259.00	\$275.00	\$287.00	\$300.00	
Dave DiNaso's Reptile Show	\$475.00	\$500.00	\$500.00	\$500.00	
Face Painting	\$40.90	\$50.00	\$46.96	\$50.00	
Balloon Twister	\$614.00	\$625.00	\$644.00	\$675.00	
Caricature Artist	\$450.00	\$550.00	\$540.00	\$600.00	
Princess Meet and Greet	\$0.00	\$0.00	\$0.00	\$0.00	
Magician	\$460.00	\$475.00	\$415.00	\$475.00	
Street Magic			\$200.00	\$200.00	
TOTAL	\$5,983.64	\$6,500.00	\$5,887.76	\$6,375.00	\$0.00

