

AGENDA

BEAUTIFICATION COMMITTEE MEETING

January 21, 2026 - 5:30 PM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the November 5, 2025 Minutes.
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
 - A. Gardens

 - B. Bird City

 - C. Community Events
 1. Recap from 2025

 2. What do we want to do in 2026?
 - Farmers Market?
 - Bike Race?
 - Park on Park?

- Santa's Cottage and Winter Tree Lighting?
- Lure of the Local?

3. Clean Up Events / Adopt a Road

4. Spring into Summer

VIII. OLD BUSINESS

A. Budget

B. Committee Vacancy

C. Brochure

IX. NEW BUSINESS

X. OTHER BUSINESS

XI. ADJOURNMENT

XII. NEXT MEETING - FEBRUARY 18, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Beautification Committee was held on November 5, 2025. Chairperson Ross called the meeting to order at 5:30 PM.

ATTENDANCE

Lynne Monroe took the roll call. It indicated as follows:

Committee Attendance

PRESENT: Committee Member Nunez, Committee Member Tancredi, Committee Member Tierney, Committee Member Mitchell, Committee Member Jankowski Jr., Committee Member Ross

Other Attendance:

PRESENT: Lynne Monroe, Assistant Village Administrator
Mary Beth Anderson, Public

ABSENT: Chris Woodard, Mundelein Arts Commission Liason

PUBLIC COMMENTARY

Guests from Stevenson High school were present to observe. No commentary.

MINUTES APPROVAL

Approval of the October 15, 2025 Beautification Meeting Minutes

Motion to approve the October 15, 2025 Beautification meeting minutes.

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| RESULT: | Passed [Yes 6, No 0, Abstained 0] |
| MOVER: | Committee Member Jill Mitchell |
| SECONDER: | Committee Member Colleen Tancredi |
| AYES: | Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Jill Mitchell, Chester Jankowski Jr., Jenny Ross |
| NAYS: | None |
| ABSTAIN: | None |

MUNDELEIN ARTS COMMISSION REPORT

No Report

ANNOUNCEMENTS

None

PROJECTS

Gardens

Village Hall Pollinator Garden

There was nothing report on the Village Hall original Pollinator Garden

New Garden South of Village Hall

Member Jankowski reported that on October 26, 125 plants were planted by 11 volunteers in one hour in the new garden location at Village Hall. The garden looks great and will be a great enhancement to the space.

Bird City

Upcoming Activities

Member Mitchell and Lynne Monroe provided an update to Bird City USA application that was submitted to the Audobon Society. Early review indicated the application was excellent and Mundelein would likely be honored with Bird City USA designation soon. Member Mitchell reported on upcoming newsletter articles, including a Christmas Bird Count December 14-January 5 and a Global Bird Count February 13-16. Anyone can participate using an app on thier phone., Continued education and awareness is an important step in maintaining Bird City USA designation.

Community Events

Santa's Cottage

Chair Ross plans to prepare 400 bags with stickers and tattoos to give away at Santa's Cottage throughout the season.

Winterfest - December 6, 2025 from 3:00 PM - 6:00 PM in Courtland Commons

Members confirmed their participation in the upcoming Winter Tree Lighting. The Committee will have activities for children to create a paper bird flyer. Colleen will work with Lynne to get the paper bird flyers ordered. She will reach out to committee members to assist with removing the birds from the books, and adding a penny to the page, etc. Colleen will be at the event the entire time including setup and teardown. Peg will be at the event to assist with setup and stay for at least the first hour of event. Jenny will also be at the event for entire time.

Clean up events

Member Nunez reported on a recent clean up event near Public Works. She is hoping to partner with Transition Center next year. She plans plan to create a regular schedule.that includes an event before the annual Bike Race. Lynne will look into vests with the Beautification Committee logo and have them by the next meeting.

OLD BUSINESS

Budget

Co-Chair Tancredi reported on budget funds and continued need for ideas. Chair Ross noted funds should be reserved for Spring into Summer.

Member Jankowski recommended beautification around Village Hall as a mission for the committee. He noted a few trees in need of replacement. Lynne will discuss with the Village Arborist and determine if a plan exists for tree replacement. Member Jankowski noted the committee could replace two at a cost of about \$1600. The members requested Lynne get a quote for new Polo shirts since the current shirts don't breathe well. It was requested to have the shirt in green.

Committee Vacancy

Chair Ross reported she has reviewed two applications for a new member. The posting will remain open to secure additional candidates.

Marigold Community Sale

Chair Ross discussed a community marigold sale that would best be held by the committee. Colleen stated a sale at the local garden center may not generate the sales needed to purchase the flats the committee would have to commit to being purchased. Therefore, at this time, the committee should only commit to purchasing 2-3 flats to be given away during Mundelein Days. The hope is this will generate better awareness before a possible sale. Colleen also noted that the Marigold is a flower adopted by the committee, not the village.

Brochure and Poster

Co-Chair Tancredi sent everyone a draft brochure for review. Please send your feedback to her no later than November 13. The brochure will be used to market the committee and share the mission.

NEW BUSINESS

Adopt a Road

The committee discussed if adopting a roadway was something to pursue. Lynne recommended Member Nunez work directly with Kelsey Howe in Public Works. Member Nunez will report back to the committee with more details.

OTHER BUSINESS

ADJOURNMENT

Motion to adjourn the Beautification Committee Meeting

The meeting was adjourned at 6:23 PM.

Jenny Ross, Chairman

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| RESULT: | [Yes 6, No 0, Abstained 0] |
| MOVER: | Committee Member Jill Mitchell |
| SECONDER: | Committee Member Chester Jankowski Jr. |
| AYES: | Kim Nunez, Colleen Tancredi, Margaret (Peg) Tierney, Jill Mitchell, Chester Jankowski Jr., Jenny Ross |
| NAYS: | None |
| ABSTAIN: | None |

NEXT MEETING - January 21, 2026