

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, December 4, 2025. Chairperson Flynn called the meeting to order at 9:06 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes

ABSENT:

Other Attendance

PRESENT: Tracey Skinner, Jeanne Steffens

PUBLIC COMMENTARY

Jeanne Steffens sat for final session of Lure of the Local, it was well attended; the Waukegan Carnegie Library presentation of Lake County archeology; presented copy of 1919 map of Lake County without a legend prepared by Albert Scharf; Wauconda held a storytelling night about growing up in Wauconda.

PARK DISTRICT REPORT

No report.

MINUTES APPROVAL

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

December Docent Schedule

Final December museum date is Wednesday, December 17th, Commissioners Zander and Hayes will be docents.

Illinois RR Museum / Caboose Restoration Report

Scheduling a meeting for next week at the Illinois Railroad Museum with MPRD representatives, Chairman Flynn, and Bob Ward to discuss the scope of caboose project, funding is a major factor.

Fremont School Presentations - November 20, 2025 and November 21, 2025

Fremont School presentations went well.

Newsletter Ideas

Have been unable to find any additional information on ice boating in Mundelein, no local organization looking for additional topic suggestions.

Museum Take Down Date

Day of the Dead Display take down: need limited storage to one large tub due to storage limitations.

Other

MUSEUM OPERATIONS

Archiving

Need categorizing software to digitize records to improve accessibility. We also need workspace with storage space.

Facility Maintenance

Landscape Installation Sign Comments

Need any further comments on landscaping sign; need to verify asbestos remediation was completed.

Mitigation Project - November 3, 2025 - November 6, 2025

Collections: Accessioning / De-Accessioning

Motion to accept recommendations for accessioning and deaccessioning.

Grain Cradle & Country Corner Picture was discussed to accession.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffrey Hayes
NAYS:	None
ABSTAIN:	None

2026 Display Changes

General discussion of 2026 display changes possibilities.

Ladies Waiting Room - Mundelein Late 1920's - Eucharistic Congress, North Shore Railroad Station and Soo Line Station 1926; Model Farm 1928, Village Hall 1929

Motion to change Ladies Waiting Room to 1926 display, move Hynds exhibit to two cases in the main room,

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Anne Walker
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Relocate items from the Hynds Collection to one or two cases currently in the main viewing area.

Convert one case to a display on the Kirk Players 60th Anniversary.

Motion by Commissioner Frasier, seconded by Commissioner Baur to replace the Day of the Dead display with the Kirk Players 60th Anniversary display.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Tom Baur
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Take down the old school room and install a sample "Living room of the 1930's" in its place contingent upon moving the file cabinets out.

Motion to replace the schoolroom displays the Freight Room with a 1930s living room contingent upon moving file cabinets out.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Anne Walker
SECONDER:	Commissioner Wendy Frasier
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Install a sheet music display in the entrance area.

Motion to display sheet music on the wall above the entry desk and move the existing maps to new locations.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Volunteer Hours

Volunteer hours for November: 82.5

Museum Attendance

Attendance: 12

Other

The final radio program is December 13, 2025, Dickens A Christmas Carol.

NEW BUSINESS

Commission Vacancy Update

New Commissioner appointment will be finalized on Monday, December 8, 2025, at the Village Board Meeting.

2026 Budget Request

After lengthy discussion, it was decided to make a formal budget request to the Village for archiving software and necessary hardware equipment.

Historical Alliance / America 250 oral History (Barb, Jeanne, Mike)

Other

Digital Frame Display

It was agreed the digital frame needs to be completed for the museum seasonal opening in 2026.

OLD BUSINESS

Digital Site Map

Digital Frame Display

Historical Alliance / America 250 Oral History

Other

Roadway Cleans-up: It was agreed three clean-ups will be scheduled for 2026, mid April, mid June, and mid September.

VILLAGE ADMINISTRATOR REPORT

No report, no need to respond regarding term expiration unless there is an issue.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:40 AM.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Anne Walker
SECONDER:	Commissioner Tom Baur

AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chairman