

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, November 5, 2025. Chairperson Flynn called the meeting to order at 8:58 AM.

ATTENDANCE

Commission Attendance

PRESENT: Chairman Flynn (Via Phone) - Chairman Flynn left the meeting at 9:17 A.M., Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes

ABSENT:

Other Attendance

PRESENT: Terry Schaul, Jeanne Steffens, Tracey Skinner, Ron Salski

PUBLIC COMMENTARY

Jeanne visited Wauconda Historical Museum, reported on their programs; volunteered at Lure of the Local, received a lot of favorable comments MHC postcard display; Roger Hammer performed at Lure of the Local, is ready and willing to play for Museum History Day; has a card from History Singers who perform war era songs.

Terry Schaul stated he believes the Hynds exhibit should be held for one more year.

Tracey Skinner waiting to hear on her application status.

PARK DISTRICT REPORT

- 1) Have applied for multiple grants regarding the Diamond Lake Beach redevelopment, should receive approvals in February 2026;
- 2) Mundelein / Vernon Hills Rotary is disbanding. They have a Rotary bell and banners that they can donate to the museum;
- 3) Caboose — have a virtual meeting scheduled with Illinois Railroad contacts. He and Mike will attend; Ron will lead the meeting;
- 4) Building — Mike, Barb, and Ron will meet regarding the next phase of planting; asbestos in basement will be remediated over Thanksgiving, budgeted for 2026 due to high bid; crew will trim high weeds along Seavey Drainage Ditch.

MINUTES APPROVAL

Approval of the October 1, 2025 Minutes

Motion to approve the October 1, 2025 Historical Commission Meeting Minutes.

RESULT: Passed [Yes 5, No 0, Abstained 0]

MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Tom Baur
AYES:	Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffrey Hayes
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT

Docent Schedule

Museum Closures: November 5, 2025, November 26, 2025 and November 29, 2025

Museum will be closed for Thanksgiving Week.

Hometown Heros Banner

The Veteran Banner for Dr. Raider had been ordered.

Fall Newsletter Analytics Report

Fall Newsletter has gone out, 496 sent, 360 opened; need ideas for January, 2026 newsletter.

Lure of hte Local - Postcard Installation

Fremont School Presentations — November 20, 2025 and November 21, 2025 - Noon - 3:00 PM

Fremont School presentations are November 20, 2025 and November 21, 2025, Commissioners Frasier, Zander and Walker will attend both days, Shawn Killackey and Jeanne Steffens will attend on the 20th, Chairman Flynn will attend on the 21st.

Radio Shows

Radio Shows set for November and December.

Historical Alliance / Waukegan Grant

MUSEUM OPERATIONS

Archiving

Nothing to report.

Facility Maintenance

Landscape Installation Sign Comments

Mitigation Project - November 3, 2025 - November 6, 2025

Collections: Accessioning / De-accessioning

Motion to accept the recommendations for Accessioning and De-accessioning as indicated.

Motion by Commissioner Zander, seconded by Commissioner Walker to accession doll parasol and 1800s doll, was approved by all commissioners present, absent and not voting, Chairman Flynn.

Motion by Commissioner Walker, seconded by Commissioner Zander to accession iceboating on Diamond Lake photo, was approved by all Commissioners present, absent and not voting, Chairman Flynn.

Motion by Commissioner Walker, seconded by Commissioner Zander to accession railroad book was approved by all Commissioners present, absent and not voting, Chairman Flynn.

Motion by Commissioner Zander, seconded by Commissioner Baur to accession 1926 Illinois license plate, was approved by all Commissioners present, absent and not voting Chairman Flynn.

Motion by Commissioner Zander, seconded by Commissioner Baur to accession ten (10) Sheldon School Lesson books, approved by all Commissioners present, absent and not voting, Chairman Flynn

Motion by Commissioner Baur, seconded by Commissioner Zander to accession a bailing hook, was approved by all Commissioners present, absent and not voting Chairman Flynn

Motion by Commissioner Zander, seconded by Commissioner Baur to accession a slythe, was approved by all Commissioners present, absent and not voting Chairman

Flynn.

Motion by Commissioner Zander, seconded by Commissioner Baur, to accession two silver tray, a silver vegetable bowl and ladle, approved by all Commissioners present, absent and not voting, Chairman Flynn.

Motion by Commissioner Zander, seconded by Commissioner Baur to accession a prayer book belonging to Cardinal Mundelein, was approved by all Commissioners present, absent and not voting, Chairman Flynn.

Volunteer Hours

Attendance for October, 2025: 48

Museum Attendance

Attendance for October, 2025: 48

Other

Day of the dead decorations to be taken down.

Suggested display changes for 2026: Kirk Playrers (60th anniversary); 1926 in Ladies Waiting Room; music display; 1930's living room, discussion tabled until December 2025, meeting.

NEW BUSINESS

Commission Vacancy Recommendation

Road Clean-up - November 8, 2025

Historical Alliance / America 250 Oral History

OLD BUSINESS

Digital Site Map

Digital site map, no report.

Digital Frame Display

Digital frame will be completed over the winter break.

Caboose

Other

VILLAGE ADMINISTRATOR REPORT

EXECUTIVE SESSION

Motion to recess to executive session pursuant to 5 ILCS 120/2(c) of the Illinois Open Meetings Act for the purpose of discussing appointment of a member of a public body

Meeting recessed into executive session at 10:00 a.m. personnel matter, public left the room

Motion to reconvene at 10:00 a.m. attended unchanged; the public invited to return to the room.

Motion to reconvene the Historical Commission regular Meeting

Attendance

Action from Executive Session

Recommend to the Mayor that Tracey Skinner be appointed to fill the vacant position on the Commission.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Barb Zander
AYES:	Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:17 AM.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Anne Walker
SECONDER:	Commissioner Tom Baur
AYES:	Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chairman