

**Mundelein Community Days Commission  
Meeting Minutes**

**November 20, 2025**

**CALL TO ORDER**

The meeting of the Mundelein Community Days Commission was held on November 20, 2025 at 300 Plaza Circle, Mundelein. Chairperson Salski called the meeting to order at 8:00 AM.

**ATTENDANCE**

Chairperson Salski took the roll call. It indicated as follows:

**Board Attendance**

PRESENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto  
ABSENT: Commissioner Krummick

**Village Attendance**

PRESENT: Village Liaison Howe, Commander Kisselburg  
ABSENT:

**MINUTES APPROVAL**

**Approval of the October 16, 2025 Minutes**

Motion to approve the October 16, 2025 Mundelein Community Days Commission Meeting Minutes.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Quaiyoom
<b>SECONDER:</b>	Commissioner Ditanto
<b>AYES:</b>	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**PUBLIC COMMENTARY**

There was no public commentary.

**2026 MUNDELEIN DAYS PLANNING**

**Layout**

There was no report.

### **Budget**

Liaison Howe explained that a revenue and expense line item was added to the budget for Pageant fundraising. A line item for credit card fees was also added.

### **Sponsorship**

Commissioner Newby presented the updated form and explained the modified levels. The Beverage Level will offer 8,000 fewer cups but increase the number of logos to four per cup. The Concerts in the Park tier is added to the top in an attempt to attract more high-level sponsors. Exposure at the water filling station was added to the Fireworks Level. The Commission reviewed the revised form and thought it was too colorful. Liaison Howe will adjust the form and provide Commissioner Newby with a draft December email blast, which will be distributed the week of December 8. The Commission discussed opportunities with the Economic Development Commission to solicit more sponsors.

### **Fireworks**

There was no report.

### **Parade**

Liaison Howe will follow up with the High School about use of their parking lot for the parade and any facility rental fees for the Pageant.

### **Carnival**

Commissioner Polettto confirmed the contract with the carnival is secured. The Commission discussed opportunities for the American Legion to sponsor Mundelein Community Days for more exposure.

### **Pageant**

The Commission discussed Mundelein High School's facility rental fee.

### **Music**

Commissioner Quaiyoom is working with Bass Schuler to finalize the music contracts. Bass Schuler will send them to Liaison Howe when they are complete. Commissioner Quaiyoom is trying to extend the Concerts in the Park by two weeks to end the week before Labor Day. The Commission discussed advertising the types of bands playing at the festival and the food trucks at the Concerts in the Park.

### **Munch / Food Vendors**

There was no report.

### **Beer Booth**

There was no report.

### **Special Events**

### **Comments**

The Commission discussed the recent drone show and agreed it would not replace the fireworks show.

### **CONCERTS IN THE PARK**

Concerts in the Park were discussed under the Music section.

### **NEW BUSINESS**

A motion to cancel the December 18, 2025 meeting.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Quaiyoom
<b>SECONDER:</b>	Commissioner Newby
<b>AYES:</b>	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

### **ADJOURNMENT**

Motion to adjourn the meeting.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Quaiyoom
<b>SECONDER:</b>	Commissioner Newby
<b>AYES:</b>	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Poletto
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**NEXT MEETING - December 18, 2025**

