

AGENDA

MUNDELEIN COMMUNITY DAYS COMMISSION MEETING

November 20, 2025 - 8:00 AM  
Village Hall - Room 101  
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. MINUTES APPROVAL
  - A. Approval of the October 16, 2025 Minutes
- IV. PUBLIC COMMENTARY
- V. 2026 MUNDELEIN DAYS PLANNING
  - A. Layout
  - B. Budget
  - C. Sponsorship
  - D. Fireworks
  - E. Parade
  - F. Carnival
  - G. Pageant
  - H. Music
  - I. Munch / Food Vendors
  - J. Beer Booth
  - K. Special Events
  - L. Comments
- VI. CONCERTS IN THE PARK

VII. NEW BUSINESS

VIII. ADJOURNMENT

IX. NEXT MEETING - DECEMBER 18, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**CALL TO ORDER**

The meeting of the Mundelein Community Days Commission was held on October 16, 2025 at 300 Plaza Circle, Mundelein. Mayor Meier called the meeting to order at 8:00 AM.

**ATTENDANCE**

Chairperson Salski took the roll call. It indicated as follows:

**Board Attendance**

PRESENT: Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Krummick, Commissioner Poletto  
ABSENT: Commissioner Biegel

**Village Attendance**

PRESENT: Village Liaison Howe, Commander Kisselburg

**MINUTES APPROVAL**

**Approval of the July 17, 2025 Minutes**

**Motion** to approve the July 17, 2025 Mundelein Communit Days Commission Meeting Minutes.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Karrie Newby
<b>SECONDER:</b>	Shah Quaiyoom
<b>AYES:</b>	Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Michael Krummick, Bob Poletto
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**PUBLIC COMMENTARY**

There was no public commentary.

**2026 MUNDELEIN DAYS PLANNING**

**Layout**

The Commission agreed to leave the layout the same as last year.

### **Budget**

Liaison Howe presented a draft budget. The final budget is expected to be approved at the November meeting.

### **Sponsorship**

The 2026 Sponsor Tent reception will be held on Thursday, July 2 from 5:30pm-8pm. Commissioner Newby discussed increasing sponsorship donation amounts by 5% and forecasted \$80,000 in revenue. The Commission discussed adding sponsor logos to the water filling station at the firework level, reducing beer cups to 8,000, adding a fourth logo to each cup, and adding a sponsor tier for \$6,000 for Concerts in the Park. The Commission was in favor of the modifications and additions. Commissioner Ditanto motioned to approve an increase in pricing by 5% and add a Concert in the Park tier to the sponsorship structure.

<b>RESULT:</b>	<b>[Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Laura Ditanto
<b>SECONDER:</b>	Commissioner Shah Quaiyoom
<b>AYES:</b>	Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Michael Krummick, Bob Poleeto
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

### **Fireworks**

Liaison Howe confirmed fireworks are under contract for two additional years and discussed an opportunity to watch an upcoming drone show in Mundelein.

### **Parade**

Commissioner Ditanto would like to keep the parade start time, parking lot layout, and overall organization of the event the same. Liaison Howe will reach out to Kevin Quinn about the potential impacts with construction at the high School. The Memorial Day parade is scheduled for May 25, 2026.

### **Carnival**

Commissioner Poletto confirmed the contract with Skinners. The Commission discussed utilizing wristbands.

### **Pageant**

There was no report.

**Music**

Commissioner Quaiyoom is working with Bass Schuler to book bands for the festival and Concerts in the Park and is prepared to book bands next week.

**Munch / Food Vendors**

Liaison Howe asked the Commission to consider increasing food vendor entry fees. They have been increased in at least ten years.

**Beer Booth**

Commissioner Quaiyoom suggested mixing the domestic and Tighthead beer across both trailers. The Commission discussed serving non alcoholic beer. Liaison Howe will reach out to Kloss to discuss.

**Special Events**

Liaison Howe said the long term pony ride and petting zoo vendor retired and a new vendor is being sought.

**Comments**

The Commission discussed utilizing the website more to advertise the beer/wine menu.

**CONCERTS IN THE PARK**

The Commission agreed to extend the concerts until Labor Day, if the budget allows.

**NEW BUSINESS**

There was no new business.

**ADJOURNMENT**

**Motion** to Adjourn the meeting.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Karrie Newby
<b>SECONDER:</b>	Commissioner Shah Quaiyoom
<b>AYES:</b>	Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Michael Krummick, Bob Poletto
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

The Meeting adjourned at 8:52 AM.

**NEXT MEETING - November 20, 2025**

2026 Mundelein Community Days Budget

<b>EXPENDITURES</b>	<b>2024 Acutal</b>	<b>2025 Proposed</b>	<b>2025 Actual</b>	<b>2026 Proposed</b>	<b>2026 Actual</b>
<b>Munch:</b>					
Dram Shop Insurance	\$600.00	\$750.00	\$600.00	\$600.00	
Tents/VIP Tent/Riser for Sound	\$7,885.00	\$8,000.00	\$8,000.00	\$8,000.00	
VIP Tent Miscellaneous Supplies	\$213.92	\$300.00	\$229.27	\$300.00	
Toilets	\$5,991.00	\$6,000.00	\$5,975.00	\$6,200.00	
Beer, Wine, Pop, Water & Cups	\$22,323.16	\$23,000.00	\$20,383.23	\$23,000.00	
Land Rental	\$4,756.54	\$5,000.00	\$5,000.00	\$5,000.00	
Public Works Miscellaneous Supplies	\$1,010.72	\$1,000.00	\$1,224.85	\$1,200.00	
Facility Maint. Miscellaneous Supplies	\$1,585.42	\$1,500.00	\$2,220.92	\$1,500.00	
ComEd	\$500.00	\$500.00	\$500.00	\$500.00	
Informational/Sponsor Signs	\$3,602.17	\$4,000.00	\$2,099.42	\$4,000.00	
Taylor Rental (Tables)	\$232.50	\$250.00	\$287.50	\$300.00	
Ice	\$100.02	\$200.00	\$236.24	\$250.00	
State Liquor License	\$25.00	\$25.00	\$25.00	\$25.00	
Tickets	\$329.18	\$350.00	\$248.54	\$300.00	
Cadders	\$1,800.00	\$1,900.00	\$2,040.00	\$2,300.00	
Munch Security	\$2,150.00	\$2,300.00	\$2,400.00	\$2,500.00	
T-Shirts (Security, Parade, Commission)	\$579.40	\$550.00	\$535.60	\$600.00	
Trash Bags/Sanitizer	\$773.50	\$800.00	\$775.00	\$800.00	
Wrist Bands	\$157.89	\$250.00	\$208.35	\$250.00	
Portable Lighting Rentals	\$874.87	\$1,000.00	\$529.30	\$600.00	
<b>Beer Sales Credit Card Fees</b>			<b>\$584.55</b>	<b>\$850.00</b>	
<b>TOTAL</b>	<b>\$55,490.29</b>	<b>\$57,675.00</b>	<b>\$54,102.77</b>	<b>\$59,075.00</b>	<b>\$0.00</b>
<b>Parade:</b>					
Stiltwalker	\$600.00	\$600.00	\$0.00	\$600.00	
Music and Entertainment for Parade	\$14,950.00	\$15,500.00	\$15,250.00	\$16,000.00	
Ribbons	\$234.60	\$250.00	\$201.95	\$250.00	
Parade Permit Fee	\$100.00	\$100.00	\$51.48	\$100.00	
<b>TOTAL</b>	<b>\$15,884.60</b>	<b>\$16,450.00</b>	<b>\$15,503.43</b>	<b>\$16,950.00</b>	<b>\$0.00</b>
<b>Miss Mundelein:</b>					
Pageant Filming	\$450.00	\$450.00	\$450.00	\$450.00	
Judges/Tabulators	\$300.00	\$300.00	\$250.00	\$300.00	
Prize Money	\$2,250.00	\$2,250.00	\$3,075.00	\$2,250.00	
Trophies, Crowns, Banners	\$586.57	\$600.00	\$704.14	\$600.00	
Postage/Printing	\$25.65	\$150.00	\$365.00	\$200.00	
T-Shirts	\$242.00	\$250.00	\$214.00	\$250.00	
Flowers	\$992.50	\$1,100.00	\$1,095.00	\$1,200.00	
Judges' Dinners	\$166.54	\$300.00	\$202.97	\$300.00	
Signs	\$174.51	\$250.00	\$174.51	\$250.00	
Miscellaneous Supplies	\$85.32	\$250.00	\$118.47	\$250.00	
Photographs	\$150.00	\$150.00	\$150.00	\$250.00	
Lake County Pageant Entry fees	\$125.00	\$125.00	\$125.00	\$125.00	
Pageant Emcee	\$100.00	\$100.00	\$100.00	\$100.00	
Contestant and Volunteer Dinner	\$279.03	\$300.00	\$0.00	\$0.00	
Contestant Prizes/Giveaways	\$644.95	\$0.00	\$271.00	\$350.00	
Pageant Website	\$450.00	\$0.00	\$490.80	\$0.00	
<b>TOTAL</b>	<b>\$5,648.09</b>	<b>\$6,575.00</b>	<b>\$7,785.89</b>	<b>\$6,875.00</b>	<b>\$0.00</b>
<b>Music</b>					
ASCAP License Fee	\$26,300.00	\$28,000.00	\$27,900.00	\$29,000.00	
BMI License Fee	\$434.00	\$450.00	\$456.46	\$475.00	
Generator Rental	\$435.00	\$450.00	\$446.00	\$450.00	
Sound, Stage, and Lighting	\$1,774.50	\$1,900.00	\$1,809.50	\$1,900.00	
<b>TOTAL</b>	<b>\$23,737.29</b>	<b>\$24,500.00</b>	<b>\$24,137.30</b>	<b>\$24,500.00</b>	<b>0.00</b>
<b>Fireworks</b>	<b>\$35,000.00</b>	<b>\$35,000.00</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>	
<b>Events and Activities:</b>					
Server's Race	\$0.00	\$250.00	\$0.00	\$0.00	
Butterfly Event	\$400.00	\$400.00	\$0.00	\$0.00	
Horseshoe Pits	\$161.70	\$175.00	\$154.80	\$175.00	
Car Show	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Bags Tournament	\$123.04	\$100.00	\$0.00	\$100.00	
Pony Rides & Petting Zoo	\$1,500.00	\$1,600.00	\$1,800.00	\$2,000.00	
Pet Parade (Trophies)	\$259.00	\$275.00	\$287.00	\$300.00	
Dave DiNaso's Reptile Show	\$475.00	\$500.00	\$500.00	\$500.00	
Face Painting	\$40.90	\$50.00	\$46.96	\$50.00	
Balloon Twister	\$614.00	\$625.00	\$644.00	\$675.00	
Caricature Artist	\$450.00	\$550.00	\$540.00	\$600.00	
Princess Meet and Greet	\$0.00	\$0.00	\$0.00	\$0.00	
Magician	\$460.00	\$475.00	\$415.00	\$475.00	
Street Magic			\$200.00	\$200.00	
<b>TOTAL</b>	<b>\$5,983.64</b>	<b>\$6,500.00</b>	<b>\$5,887.76</b>	<b>\$6,375.00</b>	<b>\$0.00</b>

