

AGENDA

MUNDELEIN COMMUNITY DAYS COMMISSION MEETING

October 16, 2025 - 8:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. MINUTES APPROVAL
 - A. Approval of the July 17, 2025 Minutes
- IV. PUBLIC COMMENTARY
- V. 2026 MUNDELEIN DAYS PLANNING
 - A. Layout
 - B. Budget
 - C. Sponsorship
 - D. Fireworks
 - E. Parade
 - F. Carnival
 - G. Pageant
 - H. Music
 - I. Munch / Food Vendors
 - J. Beer Booth
 - K. Special Events
 - L. Comments
- VI. CONCERTS IN THE PARK

VII. NEW BUSINESS

VIII. ADJOURNMENT

IX. NEXT MEETING - NOVEMBER 20, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**Mundelein Community Days Commission
Meeting Minutes**

July 17, 2025

CALL TO ORDER

The Meeting of the Mundelein Community Days Commission was held on July 17, 2025 at 300 Plaza Circle, Mundelein. Commissioner Salski called the meeting to order at 8:00 AM.

ATTENDANCE

Commissioner Salski took the roll call. It indicated as follows: Clerk Walsh took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier, Commissioner Krummick

ABSENT: None

Village Attendance

PRESENT: Village Administrator Guenther, Village Liaison Howe, Police Chief Seeley, Deputy Policy Chief Poynor, Commander Kisselburg, Fire Chief Lark, Public Works Superintendent Carrier, American Legion Post Commander Bob Poletto.

MINUTES APPROVAL

Approval of the June 19, 2025 Minutes

Motion to approve the June 19, 2025 Mundelein Community Days Commission Meeting Minutes.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Newby
SECONDER:	Commissioner Biegel
AYES:	Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier, Commissioner Krummick
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2025 MUNDELEIN DAYS WRAP UP

Police, Fire, and Public Works Comments

Commander Kisselburg said all went well. Closing Seymour/Division and Metra for fireworks improved traffic flow. There were no major incidences or arrests during the festival. The Commission and staff agreed that CERT did an excellent job helping throughout the event. Chief Lark said CERT was appreciative of their designated parking spots and recommended a six-seater golf cart be rented for shuttling. Superintendent Carrier suggested getting a larger main tent next year. The adjustments made to vendor parking improved the parking situation. Adding the serpentine line to the beer ticket booth helped manage the lines. A new bridge is being installed from Rogan's to the permanent arch, which will add another entrance to the event. Public Works is exploring options to build a water bottle filling station. Staff and the Commission commended Commissioner Krummick on a job well done his first year.

Layout

The Commission agreed the layout worked well and liked the Activity Tent being closer to the beer tent.

Budget

Liaison Howe presented the budget but noted it is still incomplete. Overall, attendance was down, likely due to the heat and rain, which impacted beer sales, thus revenue was down. This caused a net loss of over \$20,000. The Commission agreed it is a small cost for a really great four-day event.

Sponsorship

Commissioner Newby said the signage on the stage was well done and suggested looking into up lighting the stage banners next year. A record 156 people attended the sponsor tent this year. Overall, it went well. The Commission discussed adjusting the time of the sponsor tent reception. Liaison Howe will order more recycling bins for next year. The Commission complimented Commissioner Quaiyoom on his sponsor recognition through stage announcements.

Fireworks

The Commission agreed that fireworks were great this year. Liaison Howe explained a new technician designed the show and he did a good job.

Parade

Although it rained, Commissioner Ditanto said the adjustments made to staging, additional PW staff and volunteers, and signage improved setup. The parade moved

quicker, likely due to the rain. PW will leave garbage bags at the reviewing stand to cover the speakers if it rains.

Carnival

Mr. Poletto suggested flipping their ticket booth around to get out of the sun.

Pageant

Administrator Guenther explained that it was recently discovered that 2025 Miss Mundelein, Sunday Daniels, had moved out of the district. According to the contract, if a Queen moves out of the district, she is to relinquish her crown. The Commission discussed the circumstances and agreed that Miss Daniels should relinquish her title. Commissioner Biegel made a motion to request that the 2025 Miss Mundelein relinquish her title due to moving out of the district. If she declines to resign, the Commission will formally proceed with her removal and award the title to the first runner-up.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Virginia Biegel
SECONDER:	Commissioner Michael Krummick
AYES:	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier, Michael Krummick
NAYS:	None
ABSTAIN:	None

Commissioner Biegel explained that revenue and expenditure line items were added to the budget to account for the Queens fundraising events throughout the year. The scholarship line item will be over budget due to Miss Lia Kagan's deferred scholarship from 2024. Commissioner Biegel explained the Committee is seeking a new photographer for next. Mundelein High School did not provide any staff to assist with sound during the pageant. The Commission is anticipating MHS will charge a facility usage fee next year and will budget accordingly.

Music

Commissioner Quaiyoom provided a detailed report and highlighted the need to move the port-o-potty backstage and provide sanitizer, relocate the generator to the grassy area behind the stage, and get more fans. The Commission suggested installing fans under the main tent and agreed that the DJ did a great job.

Munch / Food Vendors

The food vendors went well. Adjusting the parking lot improved parking conditions greatly.

Beer Booth

Commissioner Krummick said the beer tent went smoothly and suggested adding domestic taps to the Tighthouse Trailer. The Commission agreed the ticket booth was a great improvement and credit card handling went well. PW will build stairs for the beer trailers next year.

Special Events

The eating contests went well. There were two event cancellations, but overall, the events went well. Commissioner Salski suggested eliminating the Bags tournament in favor of a pickleball tournament. The Commission will discuss more at a later time.

2026 Festival Dates

The Commission discussed 2026 dates and agreed July 2-5 were the best dates. Commissioner Quaiyoom motioned to approve July 2-5, 2026 for Mundelein Days 2026.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Shah Quaiyoom
SECONDER:	Commissioner Karrie Newby
AYES:	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier, Michael Krummick
NAYS:	None
ABSTAIN:	None

Comments

The Commission discussed a misting tent to accompany the bottle filling station and printing signs in spanish as well.

CONCERTS IN THE PARK

Commissioner Krummick suggested renting another port-o-potty for the concerts.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Commissioner Ditanto motioned to approve cancelling the August 21, 2025 meeting.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Laura Ditanto
SECONDER:	Commissioner Michael Krummick

AYES: Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier, Michael Krummick
NAYS: None
ABSTAIN: None

Chairperson Frasier motioned to adjourn the Mundelein Community Days Commission Meeting at 9:28AM.

RESULT: Passed [Yes 7, No 0, Abstained 0]
MOVER: Commissioner Wally Frasier
SECONDER: Commissioner Shah Quaiyoom
AYES: Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier, Michael Krummick
NAYS: None
ABSTAIN: None

NEXT MEETING - August 21, 2025

2026 Mundelein Community Days Budget

EXPENDITURES	2024 Acutal	2025 Proposed	2025 Actual	2026 Proposed	2026 Actual
Munch:					
Dram Shop Insurance	\$600.00	\$750.00	\$600.00	\$600.00	
Tents/VIP Tent/Riser for Sound	\$7,885.00	\$8,000.00	\$8,000.00	\$8,000.00	
VIP Tent Miscellaneous Supplies	\$213.92	\$300.00	\$229.27	\$300.00	
Toilets	\$5,991.00	\$6,000.00	\$5,975.00	\$6,200.00	
Beer, Wine, Pop, Water & Cups	\$22,323.16	\$23,000.00	\$20,383.23	\$23,000.00	
Land Rental	\$4,756.54	\$5,000.00	\$5,000.00	\$5,000.00	
Public Works Miscellaneous Supplies	\$1,010.72	\$1,000.00	\$1,224.85	\$1,200.00	
Facility Maint. Miscellaneous Supplies	\$1,585.42	\$1,500.00	\$2,220.92	\$1,500.00	
ComEd	\$500.00	\$500.00	\$500.00	\$500.00	
Informational/Sponsor Signs	\$3,602.17	\$4,000.00	\$2,099.42	\$4,000.00	
Taylor Rental (Tables)	\$232.50	\$250.00	\$287.50	\$300.00	
Ice	\$100.02	\$200.00	\$236.24	\$250.00	
State Liquor License	\$25.00	\$25.00	\$25.00	\$25.00	
Tickets	\$329.18	\$350.00	\$248.54	\$300.00	
Carders	\$1,800.00	\$1,900.00	\$2,040.00	\$2,300.00	
Munch Security	\$2,150.00	\$2,300.00	\$2,400.00	\$2,500.00	
T-Shirts (Security, Parade, Commission)	\$579.40	\$550.00	\$535.60	\$600.00	
Trash Bags/Sanitizer	\$773.50	\$800.00	\$775.00	\$800.00	
Wrist Bands	\$157.89	\$250.00	\$208.35	\$250.00	
Portable Lighting Rentals	\$874.87	\$1,000.00	\$529.30	\$600.00	
TOTAL	\$55,490.29	\$57,675.00	\$53,518.22	\$58,225.00	\$0.00
Parade:					
Stiltwalker	\$600.00	\$600.00	\$0.00	\$600.00	
Music and Entertainment for Parade	\$14,950.00	\$15,500.00	\$15,250.00	\$16,000.00	
Ribbons	\$234.60	\$250.00	\$201.95	\$250.00	
Parade Permit Fee	\$100.00	\$100.00	\$51.48	\$100.00	
TOTAL	\$15,884.60	\$16,450.00	\$15,503.43	\$16,950.00	\$0.00
Miss Mundelein:					
Pageant Filming	\$450.00	\$450.00	\$450.00	\$450.00	
Judges/Tabulators	\$300.00	\$300.00	\$250.00	\$300.00	
Prize Money	\$2,250.00	\$2,250.00	\$3,075.00	\$2,250.00	
Trophies, Crowns, Banners	\$586.57	\$600.00	\$704.14	\$600.00	
Postage/Printing	\$25.65	\$150.00	\$365.00	\$200.00	
T-Shirts	\$242.00	\$250.00	\$214.00	\$250.00	
Flowers	\$992.50	\$1,100.00	\$1,095.00	\$1,200.00	
Judges' Dinners	\$166.54	\$300.00	\$202.97	\$300.00	
Signs	\$174.51	\$250.00	\$174.51	\$250.00	
Miscellaneous Supplies	\$85.32	\$250.00	\$118.47	\$250.00	
Photographs	\$150.00	\$150.00	\$150.00	\$250.00	
Lake County Pageant Entry fees	\$125.00	\$125.00	\$125.00	\$125.00	
Pageant Emcee	\$100.00	\$100.00	\$100.00	\$100.00	
Contestant and Volunteer Dinner	\$279.03	\$300.00	\$0.00	\$0.00	
Contestant Prizes/Giveaways	\$644.95	\$0.00	\$271.00	\$350.00	
Pageant Website	\$450.00	\$0.00	\$490.80	\$0.00	
TOTAL	\$5,648.09	\$6,575.00	\$7,785.89	\$6,875.00	\$0.00
Music					
Music	\$26,300.00	\$28,000.00	\$27,900.00	\$29,000.00	
ASCAP License Fee	\$434.00	\$450.00	\$456.46	\$475.00	
BMI License Fee	\$435.00	\$450.00	\$446.00	\$450.00	
Generator Rental	\$1,774.50	\$1,900.00	\$1,809.50	\$1,900.00	
Sound, Stage, and Lighting	\$23,737.29	\$24,500.00	\$24,137.30	\$24,500.00	
TOTAL	\$26,880.79	\$28,300.00	\$27,749.26	\$28,325.00	\$0.00
Fireworks					
Fireworks	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	
Events and Activities:					
Server's Race	\$0.00	\$250.00	\$0.00	\$0.00	
Butterfly Event	\$400.00	\$400.00	\$0.00	\$0.00	
Horseshoe Pits	\$161.70	\$175.00	\$154.80	\$175.00	
Car Show	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Bags Tournament	\$123.04	\$100.00	\$0.00	\$100.00	
Pony Rides & Petting Zoo	\$1,500.00	\$1,600.00	\$1,800.00	\$2,000.00	
Pet Parade (Trophies)	\$259.00	\$275.00	\$287.00	\$300.00	
Dave DiNaso's Reptile Show	\$475.00	\$500.00	\$500.00	\$500.00	
Face Painting	\$40.90	\$50.00	\$46.96	\$50.00	
Balloon Twister	\$614.00	\$625.00	\$644.00	\$675.00	
Caricature Artist	\$450.00	\$550.00	\$540.00	\$600.00	
Princess Meet and Greet	\$0.00	\$0.00	\$0.00	\$0.00	
Magician	\$460.00	\$475.00	\$415.00	\$475.00	
Street Magic			\$200.00	\$200.00	
TOTAL	\$5,983.64	\$6,500.00	\$5,887.76	\$6,375.00	\$0.00

Miscellaneous:					
Sponsor Gift			\$1,200.00	\$1,013.84	\$1,200.00
Sponsor Tent Food	\$0.00		\$1,200.00	\$0.00	\$1,200.00
Printing, Mailing, Window Clings	\$313.00		\$700.00	\$665.00	\$700.00
Village Float	\$89.14		\$150.00	\$349.00	\$250.00
TOTAL	\$402.14		\$3,250.00	\$2,027.84	\$3,350.00
TOTAL	\$171,089.55		\$180,750.00	\$179,472.40	\$188,100.00
REVENUES:	2024 Acutal	2025 Proposed	2025 Actual	2025 Actual	2025 Actual
Parade Entry Fees	\$570.00	\$500.00	\$510.00	\$500.00	
Donations	\$78,000.00	\$72,000.00	\$75,950.00	\$75,600.00	
Miss Mundelein Ticket Sales	\$635.00	\$750.00	\$440.00	\$350.00	
Miss Mundelein Fundraising			\$881.17	\$750.00	
Beer and Wine Sales	\$72,199.00	\$80,000.00	\$58,296.00	\$75,000.00	
ATM machine revenue	\$1,222.00	\$700.00	\$591.00	\$700.00	
American Legion	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	
Munch Entry Fees	\$11,600.00	\$11,750.00	\$11,725.00	\$11,725.00	
Reimbursement from American Legion for portable toilets	\$975.00	\$975.00	\$975.00	\$1,000.00	
TOTAL	\$168,701.00	\$170,175.00	\$152,868.17	\$169,125.00	\$0.00
NET	-\$2,388.55	-\$10,575.00	-\$26,604.23	-\$18,975.00	\$0.00