

AGENDA

BEAUTIFICATION COMMITTEE MEETING

October 15, 2025 - 5:30 PM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the Month September 17, 2025 Minutes
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
 - A. Gardens
 - 1. Village Hall Pollinator Garden
 - 2. New Garden South of Village Hall
 - B. Bird City
 - 1. Bird Walk Recap
 - 2. Upcoming Activities

C. Community Events

1. Lure of the Local - October 17, 2025 Opening
2. Winterfest - December 6, 2025 from 3:00 PM - 7:00 PM in Courtland Commons

D. Clean Up Events

VIII. OLD BUSINESS

A. Budget

B. Village Landscaping and Courtland Commons Update

IX. NEW BUSINESS

A. Committee Vacancy

B. Marigolds

1. Community Sale
2. Flats for A-May-Zing Mundelein
3. Community Engagement

C. Brochure

X. OTHER BUSINESS

XI. ADJOURNMENT

A. Motion to Adjourn

Motion to adjourn the Beautification Committee Meeting.

XII. NEXT MEETING - NOVEMBER 5, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Beautification Committee was held on September 17, 2025. Chairperson Ross called the meeting to order at 5:36 PM.

ATTENDANCE

Lynne Monroe took the roll call. It indicted as follows:

Commission Attendance

PRESENT: Committee Member Nunez, Committee Member Tierney, Committee Member Mitchell, Committee Member Ross

ABSENT: Committee Member Almanzo, Committee Member Jankowski Jr.

Other Attendance:

PRESENT: Chris Woodard and Lynne Monroe, Assistant Village Administrator

PUBLIC COMMENTARY

No Public Commentary

MINUTES APPROVAL

Approval of the August 20, 2025 Minutes

[AGENDA_ITEM_CUSTOM_TEXT_4]

Member Tierney suggested adding "for planting" when referencing the date planned for the Village Hall project. Member Tierney made a motion to approve with edit. Member Mitchell seconded the motion. The minutes were approved with the suggested amendment.

MUNDELEIN ARTS COMMISSION REPORT

Chris Woodard reported that the Art Commission is focused on the upcoming Lure of the Local with the opening night reception scheduled for October 17.

Chris also reported that the new Mundelein Star collaboration is currently being designed by the chosen artist, with the marigold, monarch Mexican heritage theme.

The hand sculpture will be installed in Courtland Commons this fall.

ANNOUNCEMENTS

No announcements

PROJECTS

Pollinator Garden

[AGENDA_ITEM_CUSTOM_TEXT_4]

Member Jankowski was absent. However, the planting at Village Hall has now been

scheduled for October 4. Member Tierney will ask Master Gardeners to help. Chair Ross plans to contact Member Jankowski for any more details needed for the event.

Bird City

[AGENDA_ITEM_CUSTOM_TEXT_4]

World Migratory Bird Day Proclamation at September 8, 2025 Board Meeting

[AGENDA_ITEM_CUSTOM_TEXT_4]

Member Mitchell happily reported that the proclamation and resolution for Bird City are complete, moving the committee closer to the Bird City USA designation. Member Mitchell has also worked on a narrative to accompany the requirements in the submittal. Lynne explained the recurring fees and requirements to maintain the designation once it is complete.

Upcoming Activities

[AGENDA_ITEM_CUSTOM_TEXT_4]

The Bird Walk at the Seminary is scheduled for October 11. Member Mitchell explained there is a 20-person registration limit. Unfortunately, it was too late to make this clear in the upcoming Insider newsletter, but the members can share the QR code for registration at the upcoming Farmer's Market.

Community Events

[AGENDA_ITEM_CUSTOM_TEXT_4]

Tiger Truck Fest (Used to be Brat Fest) - Event Recap

[AGENDA_ITEM_CUSTOM_TEXT_4]

Member Mitchell reported Truck Fest was successful and more committee help would be better in the future, perhaps staggered shifts. The give-aways were popular.

Farmer's Market - September 20, 2025 - Finalize Plans

[AGENDA_ITEM_CUSTOM_TEXT_4]

Co-chair Tancredi confirmed attendees and activities for the Farmer's Market and verified Member Jankowski planned to be there at 7:30 AM.

Lure of the Local - October 11, 2025 Opening

[AGENDA_ITEM_CUSTOM_TEXT_4]

The committee discussed raffle prizes and a presentation table for the Lure of the Local. Lynne will put the raffle items together with committee and Mundelein swag in planter boxes, plus other purchased and donated items.

Winter Tree Lighting Festival- December 6, 2025 from 3:00 PM - 7:00 PM in Courtland Commons - Reminder Only

[AGENDA_ITEM_CUSTOM_TEXT_4]

Lynne clarified that the Winter Tree Lighting festival will be held from 3 PM–6 PM and that the committee could have a table. The tent will have more space this year due to

changes with hot chocolate.

Garden Awards - Recap

[AGENDA_ITEM_CUSTOM_TEXT_4]

Co-chair Tancredi reported great success with the garden awards and received compliments from members. Forty-seven signs were distributed and displayed this summer. Members discussed a more proactive approach is needed to get the word out that marigolds are the designated Village flower. Co-Chair Tancredi asked Lynne to discuss more Village plantings with Public Works, and Chair Ross plans to create materials to distribute to the community as an educational resource.

Clean up events

[AGENDA_ITEM_CUSTOM_TEXT_4]

Member Nunez reported that there are no clean-up events scheduled. Lynne recommended reaching out to Public Works to clean up the area by the Public Works building. Member Mitchell and Member Tierney expressed concern about cleaning this area as it was having little impact and low visibility on the committee's efforts. Chair Ross explained the Village has these committees and commissions to supplement the Village's staff, allowing for more things to get done and contribute to a more vibrant community. If we relied on the village staff solely, taxes might increase or many initiatives would go unaddressed. Member Mitchell added that the Transition Center in Mundelein is offering to partner with the committee as part of a volunteer base to help with initiatives like planting and clean-up. Lynne will inquire about adopt-a-highway possibilities.

NEW BUSINESS

Meeting Schedule - Cancel regularly scheduled December meeting and move November meeting to an earlier date either November 5, 2025 or November 12, 2025.

[AGENDA_ITEM_CUSTOM_TEXT_4]

Chair Ross asked for a motion to cancel our regularly scheduled December meeting and to move the November meeting to an earlier date due to holiday conflicts. Co-Chair Tancredi suggested this be made a permanent change going forward.

Projects

[AGENDA_ITEM_CUSTOM_TEXT_4]

Projects were discussed under other agenda items.

Budget

[AGENDA_ITEM_CUSTOM_TEXT_4]

No report

OLD BUSINESS

None

OTHER BUSINESS

None

ADJOURNMENT

Motion to adjourn the Beautification Committee Meeting.

[AGENDA_ITEM_CUSTOM_TEXT_4]

Member Mitchell made a motion to adjourn the meeting; Member Nunez seconded All in favor Meeting adjourned at 6:31 PM

NEXT MEETING - October 15, 2025