

AGENDA

HISTORICAL COMMISSION MEETING

October 1, 2025 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT REPORT
- V. MINUTES APPROVAL
 - A. Approval of the July 2, 2025 Meeting Minutes
Motion to approve the Historical Commission Meeting Minutes from July 2, 2025.
 - B. Approval of the August 6, 2025 Meeting Minutes.
Motion to approve the Historical Commission Meeting Minutes from August 6, 2025.
 - C. Approval of the September 3, 2025 Meeting Minutes
Motion to approve the Historical Commission Meeting Minutes from September 3, 2025.
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
 - A. Docent Schedule
 - B. Group Tour - September 23, 2025
 - C. Fall Newsletter
 - D. Lure of the Local - Postcard Installation

E. Ivanhoe Cemetery Walk - September 27, 2025 and October 1, 2025

F. Day of the Dead / All Hallows Eve - Display

G. Radio Shows

VII. MUSEUM OPERATIONS

A. Archiving

B. Facility Maintenance / Landscape Installations

C. Collections: Accessioning / De-accessioning

Motion to accept recommendations for accessioning and de-accessioning.

D. Volunteer Hours

E. Museum Attendance

F. Other

VIII. NEW BUSINESS

A. Commission Vacancy - Review Process

B. Road Clean-up - October 4, 2025

C. 2026 Display Ideas

D. Fremont School Presentation

IX. OLD BUSINESS

A. Digital Site Map

B. Story Corps

C. Digital Frame Display

D. Caboose

E. Other

X. VILLAGE ADMINISTRATOR REPORT

XI. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, July 2, 2025. Chairperson Flynn called the meeting to order at 9:00 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes

ABSENT:

Other Attendance

PRESENT: Jeanne Steffens, Eric J. Guenther, Village Administrator

PUBLIC COMMENTARY

Jeanne Steffens commented on the following items:

- Suggested the Commission consider expanding Saturday hours during the summer, possibly adding crafts for kids and lemonade and cookies;
- The radio program at Fremont library was successful, 60+ attendees, MHC was not mentioned, no brochures were handed out;
- Offered loan of Brownie camera for use in school presentations;
- Has been unable to confirm the existence of an airport in the area of Route 60 and Midlothian Road.

PARK DISTRICT REPORT

No report.

MINUTES APPROVAL

Minute Review and Approval

Motion to approve the Historical Commission Meeting Minutes from June 4, 2025.

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Old # 1 Events

Birthday Bash - July 5, 2025

Need to be at the Museum at 11:00 AM on July 5th to set up for the Birthday Bash, need to rent fifty chairs, need to get water and cake, Chairman will handle; discussed manpower needs and assignments; discussed publication of Bash.

Fire Truck Show - August 9, 2025

Reminder Firetruck event at Tighthouse on August 9, 2025.

Old # 1 Anniversary Beer by Tighthouse

No report.

Ivanhoe Cemetery Walk - September 27, 2025

Reminder Cemetery walk on September 27, 2025.

New Computer Installation

No Report.

Park District Computer Security Training

Commissioners Walker and Hayes need to complete training on new computer.

Radio Play Event

No report.

Pre-School Presentation

MPRD Pre-school presentation was well received.

Newsletter

No Report.

Other

Commissioners' business cards do not have new email, will discuss getting corrected business cards from the Village.

MUSEUM OPERATIONS

Archiving

No report.

Facility Maintenance / Landscape Installations

No report.

Collections: Accessioning / De-Accessioning

Motion to accept recommendations for Accessioning and De-accessioning.

Discussion regarding access to Cardinal Mundelein mass book, approved without objection.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Frasier
SECONDER:	Commissioner Zander
AYES:	Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes
NAYS:	None
ABSTAIN:	None

Volunteer Hours

Volunteer Hours for July - 103

Museum Attendance

Museum Attendance in July - 28 + 17 at MPRD Preschool, 60 at library, and 30 at pop-up museum.

New Artifact Acquisitions

General discussion regarding new artifact acquisition process.

Caboose

No report.

Other

No report.

NEW BUSINESS

Mundelein Community Days Parade

4th of July Parade (July 6, 2025) need to be in west lot of the high school at 12:30 PM., position 20, need to verify John Gola will participate with his Model A, his brother may

also want to participate with his Model A, Commissioner Hayes will verify.

Fremont Library Presentation - October 1, 2025

Library has requested the Cemetery Walk be presented at the library on October 1, 2025 at 2:00 PM, in one of the large rooms.

Lure of the Local

Lure of the Local theme is "Portals" need to determine participation and what to display.

Other

Discussed possibility of approaching MHS for a museum field trip or shared program, Chairman Flynn will contact the History Department at MHS to ascertain if there is any interest.

OLD BUSINESS

Digital Site Map

No report.

Story Corps

No report.

Digital Frame Display

No report.

Fremont School Presentation

No update on Fremont School presentation in September.

Other

No report.

VILLAGE ADMINISTRATOR REPORT

No report.

ADJOURNMENT

Adjourn the Historical Commission Meeting

Motion to adjourn the Historical Commission Meeting of July 2, 2025

The Historical Commission meeting was adjourned at 10:30 AM.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Walker
SECONDER:	Commissioner Baur
AYES:	Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes
NAYS:	None
ABSTAIN:	None

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, August 3, 2025. Chairperson Flynn called the meeting to order at 9:00 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Hayes

ABSENT: Commissioner Zander

Other Attendance

PRESENT: Elijan Rupczynski, Mason Rupczynski, Jeanne Steffens, Tracey and Loren Skinner, Eric Guenther

PUBLIC COMMENTARY

- Jeanne Steffens commented on the Grayslake Historical, Come & Share program, which is similar to Story Corps, visited the Long Grove Historical Society's open house, which is in an old house and contains a lot of old paper archives, but no artifacts, inquired about the previous names of the original Mundelein Gale Street Inn and Elly's restaurants.
- Elijan Rupczynski advised he was present in pursuit of his Scouts Communication Merit Badge. He is part of Green Oaks Pack 194.
- Mason Rupczynski advised he was present in support of his brother and to see how the Commission worked. He added they live in Countryside Lake.
- Tracie Skinner advised she has applied for the open position on the Commission and provided her background information.

PARK DISTRICT REPORT

No report or representatives present.

MINUTES APPROVAL

No minute approval.

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Old # 1 Events

Birthday Bash - July 5, 2025

Had 53 people sign the Museum register at the Birthday Bash, band was good, cake was good, Scouts did good job at flag raising.

Frie Truck Show - August 9, 2025

Reminders: Fire Truck festival at Tighthead August 9th, Farmer's Market on August 23rd, Cemetery Walk on September 27th

Ivanhoe Cemetery Walk - September 27, 2025 and October 1, 2025

Cemetery Walk: general discussion regarding having to conduct the walk, it was decided we will use the same procedure as last year. Registration will begin September 1, 2025, through the Village website as was done last year, with the first rehearsal on August 10, 2025, at St. Andrew's Church, 10 South Lake Street. Ray Wells, who is included in this walk, home at 422 North Seymour Avenue, still stands.

Computer Training

No report.

Newsletter

No report.

Other

No report.

MUSEUM OPERATIONS

Archiving

Presented 2010 German newspaper article "Der Dom" regarding Old #1, author is from same German home town as Cardinal Mundelein.

Facility Maintenance / Landscape Installations

No report.

Collections - Accessioning / De-Accessioning

Motion to accept recommendations for accessioning and de-accessioning.

Nothing to access at this time.

Volunteer Hours

Volunteer Hours: 106.5

Museum Attendance

Attendance: 82 (including birthday Bash)

New Artifact Acquisitions

No report.

Caboose

MPRD has indicated want more involvement regarding the Caboose via discussion and planning for rehabilitation.

Other

No report.

NEW BUSINESS

New Member

Have received one application for open position.

Mundelein High School

Have not had any response from MHS regarding proposed shared history program involvement.

Other

No report.

OLD BUSINESS

Digital Site Map

No report.

Story Corps

No report.

Digital Frame Display

No report.

Fremont School Presentation

Fremont School presentation not yet scheduled, Shawn Killackey is handling.

Lure of the Local

Lure of the Local-general discussion regarding whether to participate, type of artifacts to display, when it is scheduled.

Other

Commissioner Baur shared with the Commission, for viewing. a number World War Two artifacts from his personal collection.

VILLAGE ADMINISTRATOR REPORT

No report.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:35 AM.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Anne Walker
SECONDER:	Commissioner Wendy Frasier
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Jeffrey Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chairman

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, September 3, 2025. Chairperson Flynn called the meeting to order at 9:00 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes

ABSENT:

Other Attendance

PRESENT: Jeanne Steffens, Tracey Skinner, Eric Guenther

PUBLIC COMMENTARY

Jeanne Steffens:

- The Wauconda sound system is a microphone connected to a bullhorn.
- There is a Countryside Golf poster on display at the Union Railroad Museum in Union, Illinois.
- General discussion on whether it may be available or desirable to acquire. Commissioner Baur will investigate and advise at a future meeting.
- Spoke to MPRD guitarist who has played at the Farmer's Market about playing railroad songs at the museum. He expressed interest in doing so, but is not available on Saturdays.

Tracey Skinner:

- Has submitted an application for the open Commissioner position and is attending to observe.

PARK DISTRICT REPORT

No representative present, no report.

MINUTES APPROVAL

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Docent Schedule

After discussion, it was agreed to eliminate docents who consistently failed to appear for scheduled shifts without notice.

Ivanhoe Cemetery Walk - September 27, 2025 and October 1, 2025

65 participants have signed up, and a maximum of 70 for each performance, each docent-led group will have twelve participants. Actors have requested that no sound system be used. Will need one table and two chairs from the Museum for the sign-in table. Docent walkthrough Friday, September 19, 2025, at 10:00 AM at the Cemetery.

Summer Newsletter

No Report

Lure of the Local

The Commission will participate with a postcard display consisting of postcards on hand and part of the Terry Schaul postcard collection.

Fremont School Presentation

No report.

Seminary Golf Course History

No report.

Mundelein High School Outreach

No response from the school, no further action will be taken.

MUSEUM OPERATIONS

Archiving

Have received a large collection of information on people of Mundelein, need to review to determine how to archive.

Facility Maintenance / Landscape Installations

No report.

Collections: Accessioning / De-accessioning

Motion to accept recommendations for accessioning and de-accessioning.

Motion to accession the following items:

- Baby Brownie camera on loan from Jeanne Steffens.

- 1960's transistor radio on loan from Jeanne Steffens.
- 1987-88 picture of the teachers at Diamond Lake School.
- a St. Mary Annunciation picture signed by the artist.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Tom Baur
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffrey Hayes
NAYS:	None
ABSTAIN:	None

Volunteer Hours

August, 2025 - 96 Hours

Museum Attendance

August, 2025 - Visitors 41

New Artifact Acquisitions

No report.

Other

2026 is the 60th anniversary of the Kirk Players. A commemorative display will replace the Old #1 display for 2026.

Presented for future consideration: replacement of one of the large white display cabinets with multiple smaller display cases.

NEW BUSINESS

Commission Vacancy - Applications

A second application has been received for the open position on the Commission. After discussion, it was decided to set September 30, 2025, as the cutoff for the submission of applications, with a date for meeting with the applicants to be set at the October 1, 2025, regular meeting of the Commission.

Other

Roadway Clean-up is scheduled for September 13, 2025, Commissioner Hayes will notify all Commissioners and docents.

OLD BUSINESS

Digital Site Map

No report.

Story Corps

Story Corps is on hold.

Digital Frame Display

Digital Frame - in process of loading pictures to be displayed.

Caboose

Timeline for completing repairs of Caboose is to be determined by MPRD.

Other

No report.

VILLAGE ADMINISTRATOR REPORT

Freedom will be the Village contact regarding sign-ups.

New business cards will be ordered for each Commissioner, with the only change being the email address.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:27 AM.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Tom Baur
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chairman