

AGENDA

BEAUTIFICATION COMMITTEE MEETING

August 20, 2025 - 5:30 PM  
Village Hall - Room 101  
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
  - A. Approval of the July 16, 2025 Beautification Committee Meeting Minutes
    - Motion** to approve the July 16, 2025 Beautification Committee Meeting Minutes.
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
  - A. Pollinator Garden
  
  - B. Bird City
    - 1. Proclamation on the Village Board Agenda on August 11, 2025
  
    - 2. Upcoming Activities
  
  - C. Community Events

1. Tiger Truck Fest (used to be Brat Fest) - at Carl Sandburg Middle School on September 5, 2025, from 5:00–7:30 PM. Set up starts at 4:00 PM; 1 table and 2 chairs are provided. Participating community partners are encouraged to bring a game or activity.
2. Farmer's Market - September 20, 2025
3. WinterFest - December 6, 2025 from 3:00 PM - 7:00 PM in Courtland Commons

D. Garden Awards

E. Clean Up Events

#### VIII. NEW BUSINESS

A. Projects

B. Budget

#### IX. OLD BUSINESS

#### X. OTHER BUSINESS

#### XI. ADJOURNMENT

A. **Motion** to adjourn the Beautification Committee Meeting.

#### XII. NEXT MEETING - SEPTEMBER 17, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**CALL TO ORDER**

The regularly scheduled meeting of the Beautification Committee was held on July 16, 2025. Co-Chairperson Tancredi called the meeting to order at 5:36 PM.

**ATTENDANCE**

Lynne Monroe took the roll call. It indicted as follows:

Committee Attendance

**PRESENT:** Committee Member Nunez, Committee Member Tancredi, Committee Member Tierney, Committee Member Mitchell, Committee Member Ross

**ABSENT:** Committee Member Almanzo, Committee Member Jankowski Jr.

Other Attendance:

**PRESENT:** Lynne Monroe, Assistant Village Administrator

**ABSENT:** Chris Woodard, Mundelein Arts Commissioner Liason

**PUBLIC COMMENTARY**

None

**MINUTES APPROVAL**

**Approval of Minutes**

**Motion** to approve the Beautification Committee Meeting Minutes from June 18, 2025.

No edits recommended

**MUNDELEIN ARTS COMMISSION REPORT**

No report; Chirs Woodard not in attendance

**ANNOUNCEMENTS**

Member Tierney recommended the members consider a Master Gardner's class that will be held in January; applications are currently being accepted. She also reported on an Open House for Master Gardeners being held Thursday, August 21, 2025: 2PM-3PM. Member Tierney reported she has been accepted into the Master Naturalist Training Program.

**PROJECTS**

**Pollinator Garden**

Member Jankowski was not present. However, Lynne Monroe followed up on a discussion last month regarding the area outside of Village Hall being considered for a possible area to plant. Lynne explained that Public Works will establish a working

irrigation system in that area, and the committee can submit a plan for suggested plantings. Committee plantings are welcome and this is a great area for the Committee to take. Public Works asks for a design that is orderly, with clean edges and groupings. The committee discussed the desire for a pollinator-friendly native garden, but this can be done with intentional design that avoids a weed appearance. Planting will ideally occur in the fall.

### **Bird City**

Member Mitchell provided an update to the Bird City USA designation plans, including an event, likely a bird walk, to be held October 11. She suggested Ray's Lake or the Seminary. She will also promote the walk at the Farmer's Market on September 20. Lynne distributed the proposed Resolution and Proclamation, and explained the difference. The resolution will need to be renewed every three years, and a proclamation for a specific event will be made annually. These are both scheduled for a board meeting this fall. The group reviewed and briefly discussed the documents to be presented to the board. Lynne will come up with a checklist for the Bird City Designation, as the Village has also met several other requirements for the designation.

### **Community Events**

**Brat Fest - Event affected by school construction, Sarah Christ will provide information soon - scheduled for September 5, 2025.**

- **Prize Wheel - Jenny stored large items. Small / inexpensive items for kids will be needed.**

Chair Ross explained that she is still awaiting full details of the Brat Fest being held at Carl Sandburg. The Committee will participate, and it was suggested to include the prize wheel, inexpensive candy, and bird event promotion. The members discussed who could and could not attend. Members Tierney and Almanzo will assure participation and activities are verified.

### **Farmer's Market - September 20, 2025**

The Farmer's Market was discussed for giveaways and educational opportunities. Chair Ross recommended giving away pollinator kits still in the supply, but this may be better for the Little Maker's table earlier in the season due to the Monarch migration. Co-Chair Tancredi will reach out to the Farmer's Market director, Becca Merkau. Member Nunez suggested the creation of a laminated poster to have on the table at all events. Co-chair Tancredi will work with employee Freedom Nguyen to help create this.

## **Garden Awards**

Co-Chair Tancredi is still seeking submissions for Excellence in Gardening. The deadline has been extended through August. Members will be asking their neighbors to submit nominees. New signs are being designed, and the group agreed 2025 should be on the signs to properly designate the year the yard was awarded.

The group discussed the use of marigolds and maintaining this as a symbol in Mundelein. Member Mitchell suggested marigolds be given to gardeners in the neighborhoods to promote them being planted. Member Nunez suggested going door to door with marigolds or nomination forms and wondered if this was acceptable. Chair Ross and Lynne confirmed this is not soliciting and is allowed.

## **Clean Up Events**

Member Nunez is organizing a clean-up event for Friday, July 18, along the Rt 176 bike path. Everyone provided their availability and Co-Chair Tancredi offered tips for a successful event. The group also discussed signage for clean-up events, but determined that the permitting needed was likely not worth exploring further.

## **NEW BUSINESS**

### **Projects**

Member Tierney reported she and Member Nunez will be helping at the Regent Center with plantings.

### **Budget**

Co-Chair Tancredi provided a review of the YTD budget. Members suggested a dog waste station at the Park Street Mural park. Two were installed at Courtland Commons and Lynne will inquire with Public Works about this purchase.

## **OLD BUSINESS**

None

## **OTHER BUSINESS**

Member Tierney asked about a display at Lure of the Local. Chair Ross suggested a raffle item. Lynne acknowledged that there are still wooden planters and last year we used them with mums for a display at the Lure.

## **ADJOURNMENT**

### **Adjourn the Beautification Committee Meeting**

**Motion** to adjourn the Beautification Committee Meeting of July 16, 2025.

Member Mitchell made a motion to adjourn the meeting. Member Nunez seconded.  
The meeting was adjourned at 6:41 PM.

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Jenny Ross, Chairman

**NEXT MEETING - August 20, 2025**