

AGENDA

MUNDELEIN ECONOMIC DEVELOPMENT COMMISSION MEETING

July 24, 2025 - 7:30 AM
Village Hall - Board Room
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. ADDITIONS OR DELETIONS TO AGENDA
- IV. PUBLIC COMMENTARY
- V. MINUTES APPROVAL
 - A. Approval of the May 22, 2025 Minutes
- VI. NEW BUSINESS
 - A. S.T.A.R. Grant Application - Smokin BBQ on 45
Motion to recommend approval/denial of Smokin BBQ on 45 S.T.A.R. Grant application for an amount not to exceed \$1,417.47.
 - B. Chamber Membership Grant Application- Three Birds Yarn Studio
Motion to recommend approval/denial of the Chamber Membership Grant application for an amount not to exceed \$200.
 - C. District Assignments
- VII. OLD BUSINESS
 - A. 2025 Summer Business Mixer
 - B. EDC Tabling Events

- C. Micro Shops at Mundelein

VIII. COMMITTEE UPDATES

- A. Recognize (Robert Kalicki, Jen Grieco)

- B. Advise (Michael Decker, Raymond Jackson)

- C. Attract (Ed Streb, Sarah Mital)

- D. Retain (Angela Trillhaase, Miguel Echevarria)

- E. Educate (Virginia Gibbs, Laurie Lowry)

IX. OTHER REPORTS

X. VILLAGE PROJECT UPDATES

XI. NEXT REGULARLY SCHEDULED MEETING, THURSDAY, AUGUST 28, 2025

XII. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Economic Development Commission was held on May 22, 2025. Chairperson Decker called the meeting to order at 7:30 AM.

ATTENDANCE

Commission Attendance:

Present: Chairman Decker, Commissioner Streb, Commissioner Lowry, Commissioner Kalicki, Commissioner Trillhaase, Commissioner Echeverria, Commissioner Gibbs, Commissioner Jackson

Absent: Commissioner Mital

Also Present: Isabel Guadarrama, Senior Planner; and Jessica Marvin, Associate Planner

ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the April 24, 2025 Minutes

Motion by E. Streb, seconded by R. Jackson to approve the April 24, 2025 meeting minutes.

RESULT:	Passed [Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Edward Streb
SECONDER:	Commissioner Raymond Jackson
AYES:	Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Angela Trillhaase, Miguel Echeverria, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

NEW BUSINESS

Mundelein Grand Prix

I. Guadarrama informed the Commission about the upcoming Mundelein Grand Prix

and requested the EDC's assistance in promoting the sponsorship kits during site visits to the Mundelein business community. She also noted that if a few commissioners are interested in staffing the table, staff will arrange for an EDC tent and table at the event on Monday, July 21, 2025.

EDC Tabling Opportunities

I. Guadarrama informed the Commission about possible EDC tabling opportunities, and R. Jackson recommended sending a survey to determine which commissioners can attend each event. Staff will send out a survey within the upcoming week.

OLD BUSINESS

Great Lakes Naval Base Welcome Packet/Pamphlet

The Commission discussed partnering with local hotels that may be interested in a similar welcome packet or pamphlet. A. Trillhaase and M. Decker will reach out to the two hotels and motel in Mundelein.

Micro Shops at Mundelein

The subcommittee (E. Streb, L. Lowry, and S. Mital) provided an update to the Commission and will continue meeting monthly to further discuss the project. The subcommittee will present the project to the Village Board on July 28, 2025, to request permission to proceed with the research and to form a larger committee with potential partners. I. Guadarrama and E. Streb will collaborate on the PowerPoint presentation.

2025 Summer Business Mixer

L. Lowry provided an update to the Commission, noting that an email with assignments for the Commissioners will be sent as the event date approaches. The Summer Business Mixer is scheduled for June 26, 2025, from 5:30 to 7:30 PM on the South Patio of Mundelein Village Hall. She also recommended having one EDC commissioner and one MCC member at each table to help facilitate conversations. The subcommittee (L. Lowry, V. Gibbs, and R. Kalicki) will continue to meet to finalize event details.

Mandatory Use of Village-Issued Email for Commissioners

I. Guadarrama informed the Commission that staff will no longer send EDC emails to personal email addresses. All correspondence will be sent through the Commissioners' EDC email accounts. Several commissioners mentioned they are experiencing technical difficulties, and staff noted that Jen Marshall will assist with resolving these issues at the end of the meeting.

M. Echeverria left at 8:33 AM.

COMMITTEE UPDATES

Recognize (Robert Kalicki, Vacancy)

There were no updates.

Advise (Michael Decker, Raymond Jackson)

The Advise Committee suggested forming a small committee with local small businesses, similar to Coffee with the Mayor. This committee would meet quarterly, with discussion topics varying at each meeting.

Attract (Ed Streb, Sarah Mital)

There were no updates.

Retain (Angela Trillhaase, Miguel Echevarria)

There were no updates.

Educate (Virginia Gibbs, Laurie Lowry)

The Educate Committee reminded the Commission about the Summer Business Mixer.

OTHER REPORTS

Village Board Committee Assignments

I. Guadarrama informed the Commission that Trustee Daniel Juarez serves as Chair of the Community and Economic Development Committee, with Jen Grieco as Vice Chair and Tony Ugaste as a committee member.

Economic Development Commission Opening

I. Guadarrama informed the Commission that she and M. Decker are still interviewing applicants.

Free Business Advertising Opportunity

A. Trillhaase informed the Commission about the upcoming Mundelein Arts Festival and requested the EDC's support in sharing the sponsorship form with the Mundelein business community during site visits.

VILLAGE PROJECT UPDATES

There were no Village project updates.

NEXT REGULARLY SCHEDULED MEETING, TBD

ADJOURNMENT

Motion by R. Jackson, seconded by L. Lowry to adjourn the meeting.

RESULT:	Passed [Yes 7, No 0, Abstained 1]
MOVER:	Commissioner Raymond Jackson
SECONDER:	Commissioner Laurel Lowry
AYES:	Michael Decker, Edward Streb, Laurel Lowry, Robert Kalicki, Angela Trillhaase, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	Miguel Echeverria

The meeting was adjourned at 9:06 AM.
Respectfully submitted,

Jessica Marvin, Associate Planner
Recording Secretary

To: Commission Members

From: Isabel Guadarrama, Senior Planner

For: Mundelein Economic Development Commission Meeting of July 24, 2025

Subject: S.T.A.R. Grant Application - Smokin BBQ on 45

Attachments:

1. STAR Grant - Smokin BBQ on 45
2. Images of Dining Area

Background:

Danita Ward, owner of Smokin BBQ on 45, has submitted a S.T.A.R. Business Grant application for a proposed building improvement project at 428 N. Lake Street.

In 2021, Smokin BBQ on 45 received a BIG Grant from the Village, which allowed the business to expand into an adjacent unit and add a new dining room and ADA bathrooms. Prior to this expansion, the business primarily operated on a take-out model. While the BIG Grant helped cover part of the expansion costs, the remodeling budget was fully utilized, leaving no funds available to update the dining room lighting system.

With the new dining area now operational, Mrs. Ward is seeking to modernize and enhance the lighting to improve the customer experience and overall ambiance. This upgrade is expected to contribute positively to the restaurant's appeal and potentially increase tax revenue.

The proposed project includes installation of updated lighting fixtures, with some items being sourced from Home Depot. The contractor selected for the job is based in Mundelein. The total estimated cost of the project is \$2,834.95, and Smokin BBQ on 45 is requesting \$1,417.47 in grant funding, representing 50% of the total project cost.

Recommendation:

Motion to recommend approval/denial of Smokin BBQ on 45 S.T.A.R. Grant application for an amount not to exceed \$1,417.47.



PROGRAM GUIDELINES, POLICY, AND APPLICATION

PURPOSE: The purpose of the S.T.A.R. Business Grant Program is to: (1) **STIMULATE** the growth of the local economy, (2) support local businesses in workforce development through additional **TRAINING**, (3) **ASSIST** local small businesses so they can thrive in a competitive environment, and (4) help businesses **RECOVER** from the COVID-19 global pandemic and respond with the necessary changes to their operations. As a pilot program for the 2022 fiscal year, a total of \$50,000 has been allocated to fund this program and individual proposals are capped at a maximum request of \$5,000 per business, with funds being available on a first-come, first-serve basis and dependent on approval of each proposal by the Mundelein Village Board. Because the needs of each business are unique, this program allows businesses to propose projects tailored to their specific needs.

ELIGIBILITY: To be eligible under this grant program the local business must meet all of the following requirements:

1. The applicant must be an authorized representative of, and the proposal must be for, a business operating within the corporate limits of the Village of Mundelein, Illinois.
2. The local business must be in a state of good standing with the Village of Mundelein.
3. The local business must have an active Business Registration on file with the Village (*excludes home occupations*).
4. Costs must be new expenses.
5. Business must be for-profit. Public and private schools, home-based businesses (*except those relocating to a commercial space*), political activities, and civic organizations are not eligible.
6. Recipients of other Village assistance (e.g. utility grants, Business Incentive Grants, prior agreements) are eligible provided that the request is for services, expansions, or other business operations not previously incorporated into prior grant awards.

PROPOSAL GUIDELINES:

1. Total requested relief must not exceed 50% of the total project cost.
2. Total requested relief should not exceed \$5,000, however, the Village Board may consider additional amounts.
3. Project must comply with all federal, state, and local laws and regulations.

IDEAL PROJECTS: Besides the guidelines included in this application packet, there are no specific project types or parameters, and the program is intentionally broad to enable businesses to propose projects which are specific to their business' needs or plans. Proposals should be accompanied with sufficient documentation and exhibits to fully explain the project scope and costs. Ideal proposals will provide clear evidence to demonstrate that the project will: **(1) stimulate the local economy, (2) further develop the local workforce, (3) support the business through a particular hardship, or (4) assist the business with adapting to, or recovering from, the COVID-19 Global Pandemic and the resulting market conditions.** Applications which do not demonstrate a specific need for assistance or do not provide an obvious benefit to the community (meaning the general public, the Village of Mundelein, business employees, or customers/clients) are strongly discouraged. The strongest proposals will show a significant investment by the business in addition to the assistance requested and will clearly demonstrate the potential return on investment, either financially or in its value to the community.

REQUIRED ATTACHMENTS

- Completed Application
- Prior year ST-1 or ST-2 form, if applicable
- Quote or equivalent of project cost estimate
- Additional documentation to sufficiently detail the project scope and its benefit to the business and/or community

Applicant Information	Business Legal Name: Dg Kitchen LLC	Business Address: 428 N Lake St
	Business DBA Name: Smokin BBQ on 45	Federal Tax ID#/EIN#:
	Applicant (Business Owner or Authorized Agent) Name: Danita Ward Title: OWNER Phone: 847-363-5461 Email: WCOOK4U@daKitchenLLC.COM Mailing Address: 428 N Lake St Mundelein, IL 60060	
Property Information	Address of Property Applicable to the Grant Project:	432 N Lake St
	Property Owner Name: Lake Hawley Mundelein, LLC Title: 40 Property Solutions Group Phone: Email: Mailing Address: 900 S Frontage Rd St #100 Woodridge, IL 60517	

PROCESS:

1. Application Proposal Review

Proposals reviewed for completion and accuracy. Staff and/or an Economic Development Commission member may contact applicants to provide initial feedback or request additional information.

2. Economic Development Commission (EDC) Recommendation

All proposals will be presented to the EDC in a public meeting. Applicants will be required to explain the proposed project and justify their need for the requested assistance through a combination of verbal, visual, and/or written documentation. After review, the EDC will make a recommendation to the Village Board to approve or deny the request. The EDC may place conditions on their approval such as requiring additional documentation or a consultation with the College of Lake County and the Small Business Development Center.

3. Village Board Approval

Applications and the recommendation of the EDC will be presented to the Mundelein Village Board of Trustees for their final determination. Only applications approved by the Village Board will be guaranteed funding.

4. Implementation

Business starts and completes the project. Once the expenses for the approved project have been paid, business may submit a reimbursement request form to the Village.

Please provide thorough written responses to each of the following items. A separate sheet may be attached if additional space is needed. Applications which fail to adequately respond to these items will be considered incomplete.

<p>PROJECT TYPE:</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Building Improvement <input type="checkbox"/> Workforce Development <input type="checkbox"/> Equipment Purchase <input type="checkbox"/> Overhead Costs <input type="checkbox"/> Marketing/Branding <input type="checkbox"/> Professional Services (e.g. architect, engineering) <input type="checkbox"/> Other (short description): _____
<p>PROJECT OVERVIEW (Scope of Work) Provide a written description of the proposed project. Be sure to include as many details as possible.</p>	<p>Update and Modernize the lighting system on the Dining Room side of the restaurant.</p>
<p>HARDSHIP If the project is the result of a particular hardship, describe this hardship in detail. Additional exhibits may be attached for reference or in support of this hardship.</p>	<p>When we added the Dining room, we depleted our remodeling funds and was unable to update the lighting system and fixtures.</p>
<p>BENEFIT TO THE VILLAGE Describe how the Village stands to benefit from the proposed project. (e.g. how it will increase sales tax revenue, improve aesthetics of an area, provide a service to the community, provide jobs, or improve workforce skills)</p>	<p>We are using a Mundelein contractor, which benefits a fellow business owner and increases tax revenue.</p>
<p>Total Project Budget (Include all costs for the project as a whole) Attach any estimates,</p>	

quotes, contracts, or other written documentation to verify project costs.	\$ <u>2834.95</u>
Total Grant Amount Requested (maximum request of \$5,000) Grant request may not exceed 50% of the total project budget.	\$ <u>1417.47</u>
Number of jobs created (if applicable):	<u>0</u>
Number of jobs retained (if applicable):	<u>3</u>
Estimated Project Completion Date or Timeline (project must be completed within 6 months):	<u>June 2025</u>

REQUIRED SIGNATURES

The Applicant states under oath that he/she/they have authorization from the property owner to perform any improvements on the subject property and acknowledges that the Village is not responsible for any decisions which may require owner approval. Furthermore, the undersigned acknowledges that: (1) completion of this application proposal form does not obligate the Village to approve of the application request, (2) the proposed assistance is not being funded or reimbursed by any other federal, state, or local grant programs, (3) I affirm that any assistance received will be used for only for those costs demonstrated by this application proposal, (4) the Village may request additional financial documentation as needed to substantiate the statements contained in this application, and (5) the Village may deny reimbursement for any violation of the terms of the STAR Grant Program.

Additionally, by signing below, the Applicant acknowledges that they have received and read the Program Description and Requirements and has received and read the Rules Implementing the Program.

The Applicant states that the information contained in this Application is true, correct and complete and agrees to comply with all Village requirements applicable to the Program and the Rules Implementing the Program. The Applicant agrees that in the event of his breach of any condition or provision of the Program or the Rules Implementing the Program or, if any of the information submitted to the Village by the Applicant is found to be false, the Village has the right to terminate the Applicant's participation in the Program.

The Applicant further understands that, after the improvement(s) have been completed, they must submit a Reimbursement Request Form (on the Form provided by the Village) and detailed cost documentation such as copies of lien waivers, paid invoices, receipts, cancelled checks and credit card statements, in order to receive payment.

The Applicant authorizes the Village to use their name, likeness, photos and/or information about the Project for promotional purposes.

Signature (PROPERTY OWNER)*: _____ Date: _____

Printed Name: _____ Title: _____

**Not required for projects which do not alter, modify, or otherwise affect the real property where the business is located*

Signature (APPLICANT): Denita Ward Date: 3-26-25
 Printed Name: Denita Ward Title: owner



Quote

scott@ilelectrician.com, 847-732-7028

Date: 3/7/25
INVOICE #10306

Benita Ward
Smokin' BBQ
428 N. Lake St.
Mundelein, IL. 60060
wecook4u@dakitchenllc.com
847-363-5461

Salesperson	Job Location	Payment Terms	Due Date
Scott	428 N. Lake St., Mundelein, IL. 60060	C.O.D.	N/A

Qty	Work Description	Unit Price	Line Total
6	Furnish & install 2x4 LED flat panels in dining area.	\$195.00	\$1170.00
1	Connect 2 new flat panels to night light circuit.		\$195.00
2	Furnish & install wiring w/ owner supplied wall sconces in dining area.	\$155.00	\$310.00
1	Furnish & install wiring w/ 4'-6' white track, 3 heads in band area.		\$595.00
1	Furnish & install wall switch opening for new track lighting.		\$215.00

*Prices do not include any drywall repairs.

Subtotal	
Other	
Total	\$2485.00

Quotation prepared by: Scott Nelson x _____

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of :

dollars \$ _____

Proposal good for 60 days.

To accept this quotation, sign here and return: _____

1803 Industrial Dr., Libertyville, IL. 60048

Thank you for the opportunity of submitting this quotation.



Mundelein 10PM 60060 What c...



Mundelein 10PM 60060

Shop All Services

DIY

Log In

CART (5)

Share

[Remove All Items](#)

Pickup

Mundelein (1 item)



Golden Lighting

Winslett 4.875 in. 1-Light Matte Black Sconce

Fixture Color/Finish: **Matte Black with Ribbed Clear Glass**

Fixture Width (in.): **5 in.**

Number of Lights: **1**

\$349.95
(\$69.99/item)

Feedback

[Item Details](#)

Quantity selector: - 5 +

Recently Viewed



Golden Lighting
Winslett 4.875 in. 1-Light Matte Black Sconce

★★★★★ (4.8 / 5)

\$69⁹⁹

[Add to Cart](#)

Customers Also Purchased...

Best Seller



Felt Electric
60-Watt Equivalent
ST19 Dimmable
Straight Filament Clear
Glass E26 Vintage
Edison LED Light Bul...

★★★★★ (4.2 / 2304)

\$21⁹⁷ /package
(\$5.49 /bulb)

Add to Cart



Globe Electric
60 Watt ST19
Dimmable Cage
Filament Vintage
Edison Incandescent
Light Bulb, Warm...

★★★★★ (4.2 / 395)

\$6⁷⁹

Add to Cart

Exclusive



Hampton Bay
Elmcroft 7.63 in. 1-
Light Matte Black
Farmhouse Wall
Sconce with Metal
Shade

★★★★★ (4.7 / 126)

\$49⁹⁷

Add to Cart



Globe Electric
Tristan 4.8 in. Matte
Black Plug-In or
Hardwire Sconce with
Faux Walnut Accent,
Black Fabric Cord

★★★★★ (4.6 / 34)

\$24⁹⁵

Add to Cart

Best Seller



Hampton Bay
1-Light Black
Warehouse Pendant
Hanging Light with
Metal Shade

★★★★★ (4.6 / 556)

\$39⁹⁷

Add to Cart



aiwen
WS 1-Light 5.31 in.
Brass and Black Matte
Finish Wall Sconce
Vintage Industrial with
Swing Arm Adjustable

★★★★★ (4.6 / 9)

\$39⁹⁹ /carton

Add to Cart

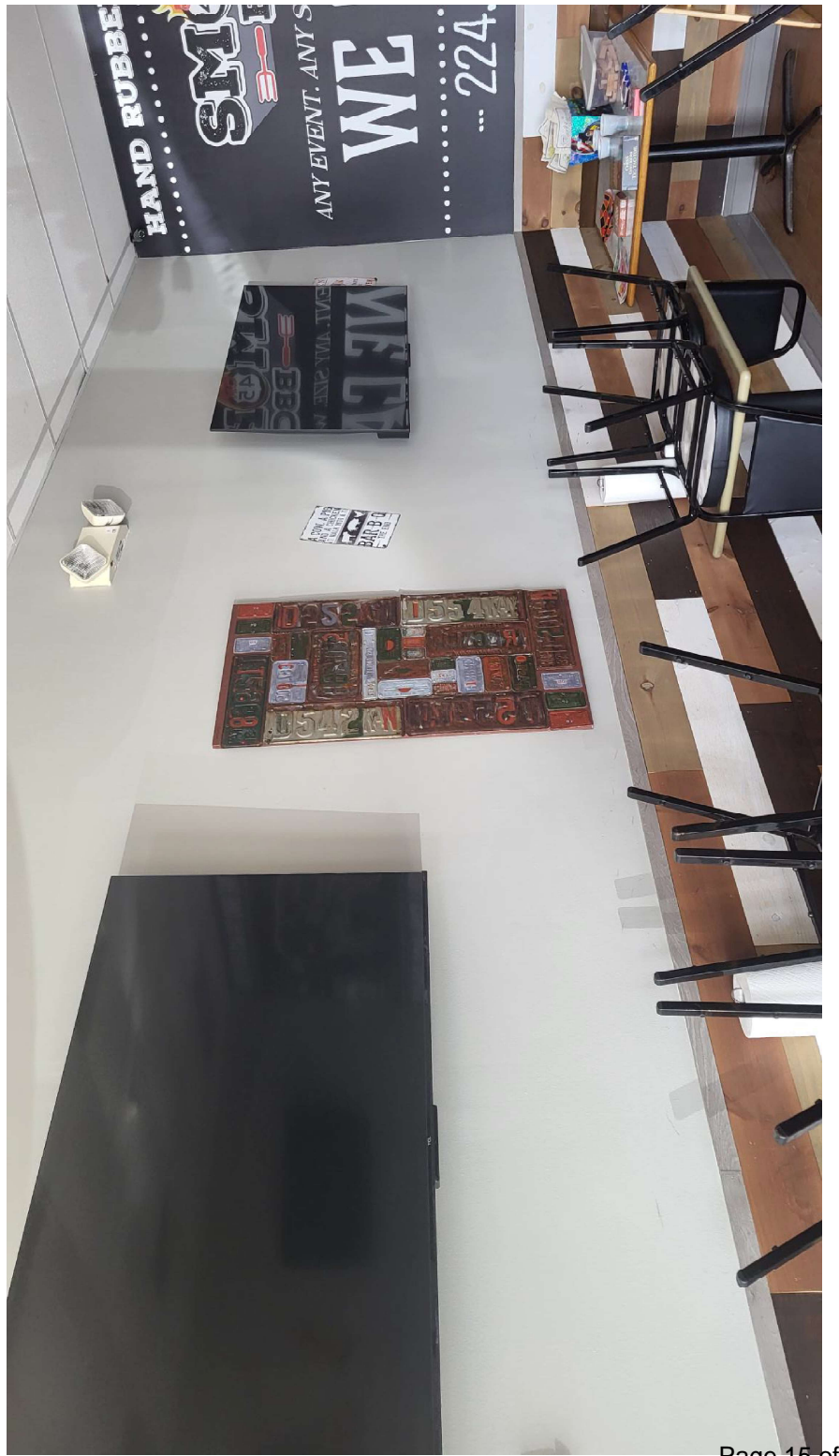


< 1/4 >

Loading Recommendations

Your Order

Subtotal	\$349.95
Pickup	FREE
Estimated Sales Tax*	---
Total	\$349.95



To: Commission Members

From: Isabel Guadarrama, Senior Planner

For: Mundelein Economic Development Commission Meeting of July 24, 2025

Subject: Chamber Membership Grant Application- Three Birds Yarn Studio

Attachments:

1. Application

Background:

Erin Gates, owner of Three Birds Yarn Studio, submitted a Chamber Membership Grant application to cover the membership fee for Mundelein Community Connection. Although the grant allows for reimbursement of up to \$350, she is only requesting \$200.

Recommendation:

Motion to recommend approval/denial of the Chamber Membership Grant application for an amount not to exceed \$200.



LOCAL CHAMBER MEMBERSHIP GRANT APPLICATION

Applicant Name: Erin Gates

Business Name: Three Birds Yarn Studio

Business Address: 512 Seymour Ave. Mundelein

Business Email: erin@threebirdsyarnstudio.com

Business Phone: 847 431 8958 (my cell#)

Desired Local Chamber Membership (Select One):

- Lake County Chamber of Commerce (*Silver Membership, reimbursable up to \$350*)
- GLMV Chamber (*Regular Membership or Lower, reimbursable up to \$350*)
- Mundelein Community Connection (*Business Patrons of MCC, reimbursable up to \$350*)
- Black Chamber of Commerce of Lake County (*reimbursable up to \$350*)
- Visit Lake County (*reimbursable up to \$350*)
- Other (*must be approved prior to application submittal*) _____

Total Cost for Desired Membership Level: \$200

Has your business been a member of this organization within the last two years? YES / NO /

Applicant must certify that the information provided in this application and the supporting information is true and accurate. Applicant understands and agrees that (1) the Village may require additional information or documentation before the application is accepted or processed; (2) the application may be rejected or denied, (3) even if the application is approved, the amount of funds approved for reimbursement may differ from the total grant funds requested.

In processing grant applications, Village staff will have discretion to determine the degree to which requested expenditures are necessary to support the intent of the program, and will be authorized to approve, deny, or limit grant funding made available to applicant. All grant applicants will be required to retain proof of expenditures and provide receipts to the Village in order to receive reimbursement.

Applicant Signature: *E. Collins*

Date: 6.20.25

Business Owner Signature: _____
(If not the applicant)

Date: _____

To: Commission Members

From: Isabel Guadarrama, Senior Planner

For: Mundelein Economic Development Commission Meeting of July 24, 2025

Subject: District Assignments

Attachments:

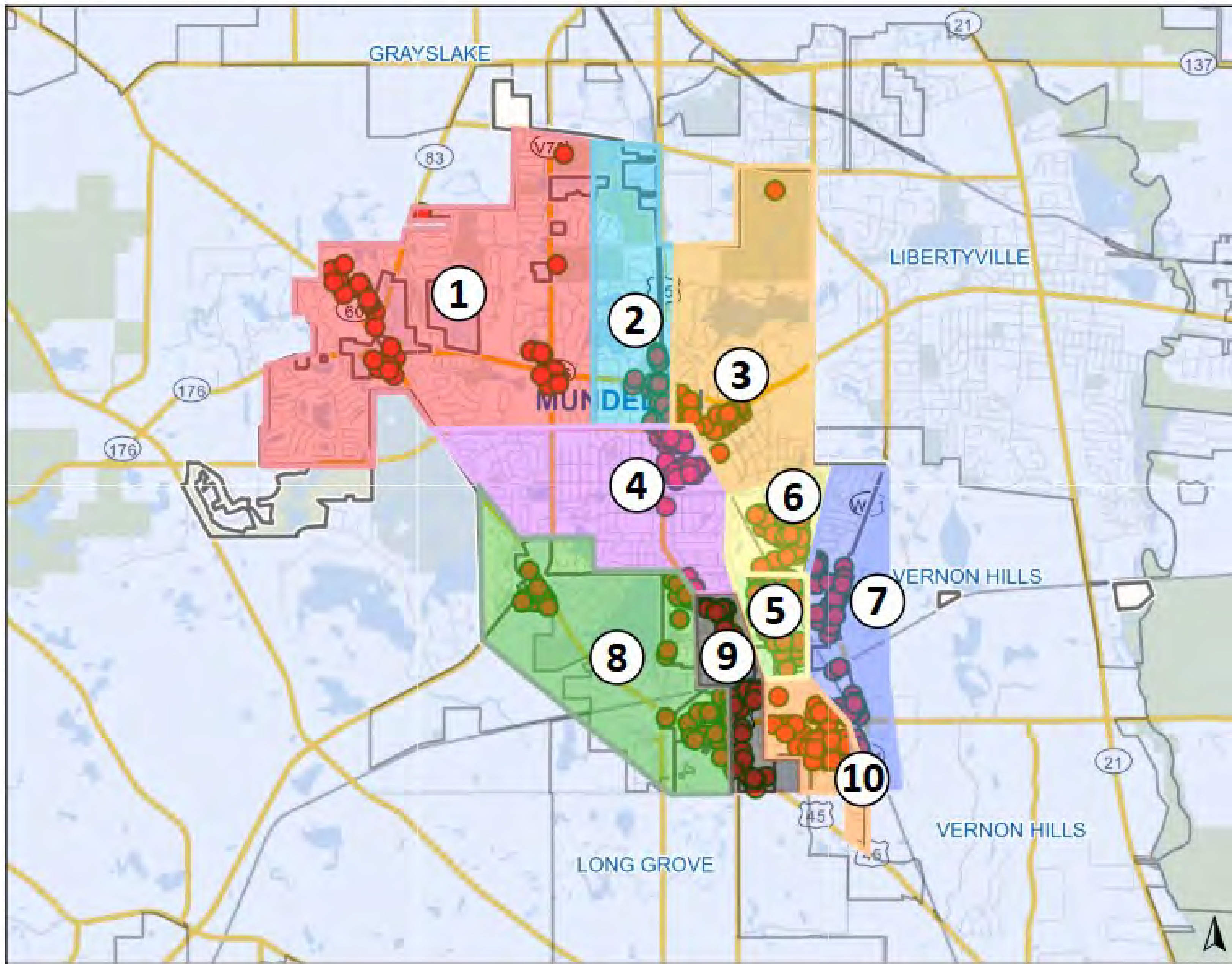
1. EDC Member Districts Map

Background:

With the recent opening at the EDC, there will be a change in assignments. Chairman Decker will provide more details about the changes.

Recommendation:

EDC Member Districts



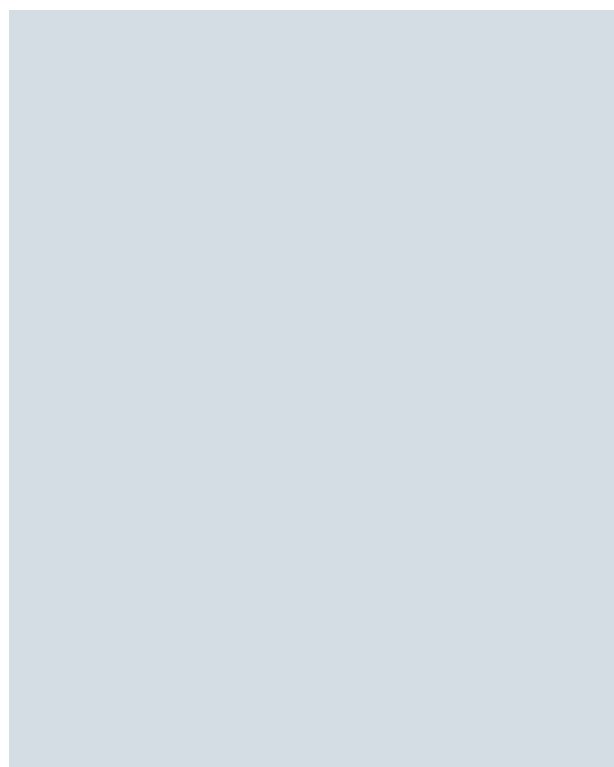
- Legend**
- 1 NW
 - 2 Downtown N
 - 3 Downtown E
 - 4 Downtown S
 - 5 Tower/Terrace
 - 6 Washington
 - 7 Butterfield Rd
 - 8 Diamond Lk
 - 9 S Lake St
 - 10 Armour/Wilhelm



Print Date: 8/2/2022

Notes
Revised to adjust for 10th District

Disclaimer: The GIS Consortium and MGIP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



District 1:
David Shutan



District 2:
Virginia Gibbs



District 3:
Angela Trillaase



District 4:
Miguel Echeverria



District 5:
Michael Decker,
Chairman



District 6:
Raymond Jackson



District 7:
Laurie Lowry



District 8:
Sarah Mital



District 9:
Edward Streb



District 10:
Robert Kalicki

To: Commission Members

From: Isabel Guadarrama, Senior Planner

For: Mundelein Economic Development Commission Meeting of July 24, 2025

Subject: 2025 Summer Business Mixer

Attachments:

None

Background:

The 2025 EDC Summer Mixer welcomed a total of 54 attendees, including 27 members from the Mundelein business community. From the Village, there were 6 elected officials, 8 EDC Commissioners, and 5 staff members in attendance. As guests arrived, EDC Commissioners invited them to locate their EDC district and meet their respective Commissioner in exchange for a raffle ticket. This activity encouraged introductions and helped attendees identify key contacts for future questions or support.

Once the program began, EDC Commissioners introduced themselves and our community partner, MCC. They presented the various grants and support resources available to the business community. Following the introductions, attendees participated in a speed networking activity, where they were grouped with an EDC Commissioner and/or MCC representative to discuss four questions:

- What is the biggest challenge facing your business?
- What works best for you in marketing your business?
- Are you using AI in your business?
- What resources have you used (EDC, CLC's Small Business Development Center, etc.), and how have they helped your business?

Due to a storm quickly approaching, the event was relocated to the Board Room, but the conversations continued.

The evening concluded with a raffle, where attendees won several prizes, including Mundelein gear and gift cards to:

- Smoke N BBQ on 45,

- Park Street Restaurant,
- Tony Cannoli,
- Tighthouse Brewing Co.,
- Gale Street Inn

Budget Summary:

Total Budget: \$1,500

Total Expenses: \$1,484.82

Remaining: \$15.18 under budget

Breakdown:

Publicity: \$752

Liquor License & Insurance: \$151

Food, Refreshments, Ice: \$456.82

Prizes: \$125

Feedback Summary:

A survey was sent to all attendees (excluding Village staff and officials). Those who responded to the survey found the speed networking activity particularly valuable, although many wished for more time at each table. Most agreed that the topics discussed were relevant.

Compared to last year, attendees found this mixer more informative and appreciated the reminder about the various grant opportunities offered by the Village.

Topics of Interest for Future Events:

- Community population growth
- Business growth rates
- Collaborative marketing strategies

Suggested Event Formats for the Future:

- Workshops
- Panel discussions

Overall, the event was a great success. Staff received positive feedback as guests were leaving. Despite the rain and a last-minute venue change, attendees enjoyed the conversations, good food, and drinks.

Recommendation:

To: Commission Members

From: Isabel Guadarrama, Senior Planner

For: Mundelein Economic Development Commission Meeting of July 24, 2025

Subject: EDC Tabling Events

Attachments:

None

Background:

A sign-up sheet was sent to all Commissioners for tabling opportunities throughout the summer. The final schedule is as follows:

June 7 – Farmer’s Market Opening Day

Laurie Lowry
Robert Kalicki
Michael Decker
Sarah Mitial

July 19 - Farmer's Market Gear Up for the Grand Prix (CANCELED)

Michael Decker

July 21 – Mundelein Grand Prix

Laurie Lowry
Michael Decker

August 2 – Farmer’s Market Mundy Pride

Ed Streb
Miguel Echeverria

August 9 – Farmer’s Market Back to School

Michael Decker

August 19 – Farmer’s Market Vendor Appreciation Day

Michael Decker

September 13 – Farmer’s Market Fiesta en el Mercado

Raymond Jackson

Robert Kalicki

Based on the first tabling event experience, staff recommends having at least two Commissioners signed up for each event. If only one Commissioner is available, staff recommends canceling the tabling event for that day.

It is important that Commissioners attend the events they have signed up for. If staff is unavailable to assist with setup or takedown, Commissioners will need to pick up the table, tent, and other materials at least one day in advance and return them to Village Hall the next business day.

These events are a valuable opportunity for Mundelein residents and local business owners to meet members of the EDC, ask questions, and learn more about the Commission’s efforts to support economic development in the Village.

Recommendation:

To: Commission Members

From: Isabel Guadarrama, Senior Planner

For: Mundelein Economic Development Commission Meeting of July 24, 2025

Subject: Micro Shops at Mundelein

Attachments:

None

Background:

The Committee will provide any updates as needed.

The project will be presented to the Village Board on July 28, 2025.

Recommendation: