



JOINT CENTRAL LAKE COUNTY ETSB

MEETING MINUTES

JOINT CENTRAL LAKE COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD

Tuesday, April 08, 2025 – 3:30 PM
Charles Marino Executive Conference Room
300 Plaza Circle, Mundelein, IL 60060

April 08, 2025, meeting was called to order at 3:34 pm by W. Lark

Attendance of board members: B. Lark, R. Meier, L. Miller.

Absent board members: R. Campanella, L. Perez, K. Lambert, J. Seeley, J. Umek

Also, in attendance was D. Hansen, Attorney John Kelly

Approval of Minutes:

- **There was no action taken as a quorum of members were not present.** The January 14, 2025, meeting minutes will be added to the July meeting agenda.

Public Comments: There were no members of the public present who wished to make comments. Chairman closed the floor to public comment at 3:35 pm

Chairman's report:

- Update on progress of the Regional 911 Consolidation project. LakeComm Executive Director hired Taryn Sophie as the Deputy Director. Employee insurance coverage, IMRF and banking accounts were established. The focus now is on creating the on-boarding and hiring of supervisory and dispatch personnel. The application for the new JETSB was held up waiting for resolutions from three of the partner agencies. Those documents were sent to the State Police earlier this morning.
- The Regional Operations Communication Center is in the final stages of out-fitting. The director anticipates a staggered transition of PSAPs into the ROC beginning after the 4th of July Holiday. The schedule has not yet been created.

Treasurers Report:

- **There was no action taken as a quorum of members were not present.** The motion to approve of the quarterly financial reports ending March 2025 will be added to the July meeting agenda.
- **There was no action taken as a quorum of members were not present.** The motion to ratify payments in the amount of \$445,846.40 as indicated on the financial report ending March 2024 will be added to the July meeting agenda.



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Attorney Report:

- Attorney Kelly reported that the State Advisory Board is scheduled to meet on April 21, 2025 and is focused on edits mainly focused on clarifying language and grammar of Rules 1324-1326. The Illinois Department of Public Health has proposed a bill requiring dispatcher to complete a more in depth CPR certification. NENA and APCO created and informational flyer to justify and support an increase of the surcharge rate to \$2.50 per user and provide for annual increases based on the consumer price index.
- The Governor's office has not announced a replacement for the vacant 911 Administrator position.

New Business:

- **There was no action taken as a quorum of members were not present.** Annual Financial Report (AFR) was submitted on January 29, 2025. The motion to ratify the AFR will be added to the July meeting agenda.
- **There was no action taken as a quorum of members were not present.** Budget approval FYE2026. The motion to approve the FYE 2026 Budget will be added to the July meeting agenda.

Old Business: No old business

Executive Session: There was no need for an executive session.

The next meeting dates are scheduled for:

Tuesday, July 08, 2025, at 3:30 pm

Tuesday, October 14, 2025, at 3:30 pm

Adjourn:

- The meeting was adjourned at 3:57


Chairman


Secretary

**JOINT CENTRAL LAKE COUNTY ETSB
FY26 EXPENDITURE BUDGET (MAY 2025 - SEPTEMBER 2025)**

Description	May-25	Jun-25	Jul-25	Aug-25	Sep-25	FY26 TOTAL
LEGAL		1,500			1,500	3,000
COMMUNICATION EQUIPMENT-SIREN		55,000				55,000
PAYROLL/BENEFITS	160,000	160,000	160,000	160,000	160,000	800,000
	160,000	216,500	160,000	160,000	161,500	858,000