



JOINT CENTRAL LAKE COUNTY ETSB

MEETING MINUTES

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EMERGENCY TELEPHONE SYSTEM BOARD

Tuesday, January 14, 2025 – 3:30 PM

Charles Marino Executive Conference Room

300 Plaza Circle, Mundelein, IL 60060

January 14, 2025, meeting was called to order at 3:32 pm by W. Lark

Attendance of board members: B. Lark, R. Meier, L. Miller, J. Seeley, M. Sheedy, J. Umek

Absent board members: R. Campanella, L. Perez, K. Lambert

Also, in attendance was D. Hansen, Attorney John Kelly (remote)

Approval of Minutes:

- Motion by Sheedy and seconded by Seely to approve the October 8, 2024, meeting minutes. There was no discussion. A voice vote was conducted with 6-ayes, 0-nays and 0-abstain. Motion passed.

Public Comments: There were no members of the public present who wished to make comments. Chairman closed the floor to public comment at 3:33 pm

Chairman's report:

- Update on progress of the Regional 911 Consolidation project. Jason Kern was hired as the Executive Director for the consolidation project. He will start on January 20, 2025. The LakeComm Member board is scheduled to approve the first budget at tomorrow's meeting. The next steps will be to establish staffing levels, compensation, hiring and operational procedures.
- Construction of the new Regional Operations Communication Center is expected to be completed by February 1, 2025. Lake County Facilities has scheduled vendors to begin outfitting the building with furniture, computers, phone systems etc. The target for operation readiness testing is set for the month of May. A timeline for transferring operation to the facility is an item for the Executive Director and the PSAP managers to explore.

Treasurers Report:

- Motion by Umek and second by Meier to approve the quarterly financial reports ending December 2024. A roll call vote was conducted with 6-ayes, 0-nays and 0-abstain. Motion passed.



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- Motion by Sheedy and second by Meier to ratify payments in the amount of \$430,912.00 as indicated on the financial report ending December 2024. There was no discussion. A roll call vote was conducted with 6-ayes, 0-nays and 0-abstain. Motion passed.

Attorney Report:

- Attorney Kelly reported the legislature had begun the 104th session of the General Assembly. There will be a review of Rules, part 1324, part 1325 and part 1326. This is also a Town Hall meeting coordinated by APCO and NENA on January 31, 2025, to discuss proposed legislative changes.
- Interviews are in process for the State 9-1-1 Administrator position, with the intent to have a new administrator hired prior to February 28, 2025.

New Business:

- Annual Financial Report (AFR) must be submitted by January 31, 2025. The AFR will be disseminated to the board for review prior to submission and will be on the April agenda for formal board approval.

Old Business: No old business

Executive Session: There was no need for an executive session.

The next meeting dates are scheduled for:

Tuesday, April 08, 2025, at 3:30 pm

Tuesday, July 08, 2025, at 3:30 pm

Tuesday, October 14, 2025, at 3:30 pm

Adjourn:

- Motion by Seeley and second by Meier to close the meeting at 3:51 pm. There was no discussion. A voice vote was conducted with 6-ayes, 0-nays and 0-abstain. Motion passed.

Chairman

Secretary