

**Mundelein Community Days Commission  
Meeting Minutes**

**May 15, 2025**

**CALL TO ORDER**

The Meeting of the Mundelein Community Days Commission was held on May 15, 2025 at 300 Plaza Circle, Mundelein. Chairperson Frasier called the meeting to order at 8:00 AM.

**ATTENDANCE**

Chairperson Frasier took the roll call. It indicated as follows:

**Board Attendance**

PRESENT: Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier, Commissioner Krummick

ABSENT: None

**Village Attendance**

PRESENT: Kelsey Howe, Village Liaison, Commander Brian Kisselburg

**Motion** to permit Commissioner Quaiyoom and Commissioner Krummick to participate remotely.

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|------------------|---|
| <b>RESULT:</b>   | <b>Passed [Yes 6, No 0, Abstained 0]</b>  |
| <b>MOVER:</b>    | Commissioner Salski   |
| <b>SECONDER:</b> | Commissioner Newby  |
| <b>AYES:</b>     | Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier |
| <b>NAYS:</b>     | None  |
| <b>ABSTAIN:</b>  | None  |

**MINUTES APPROVAL**

**Approval of the April 17, 2025 Minutes**

**Motion** to approve the April 17, 2025 Mundelein Community Days Commission Regular Meeting Minutes.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>Passed [Yes 6, No 0, Abstained 0]</b>                        |
| <b>MOVER:</b>    | Commissioner Salski   |
| <b>SECONDER:</b> | Commissioner Biegel   |
| <b>AYES:</b>     | Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, |

|                 |  |
|-----------------|--|
|                 | Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier, Commissioner Krummick |
| <b>NAYS:</b>    | None   |
| <b>ABSTAIN:</b> | None   |

## **PUBLIC COMMENTARY**

There was no public commentary.

## **2025 MUNDELEIN DAYS PLANNING**

### **Layout**

Liaison Howe presented the updated festival map.

### **Budget**

The Commissioner reviewed the budget. Commissioner Biegel said the high school will be charging to use the facility next year and a line item will need to be added.

### **Sponsorship**

Commissioner Newby said the Commission has generated \$56,850 in donations so far, which is consistent with this time last year. Commissioner Newby said there are fewer active talks with higher level sponsors like last year. However, another \$7-10,000 in donations from legacy donors has yet to be received. The second beer cup has been filled. Bartenders are secured for the sponsor tent.

### **Fireworks**

There was no report.

### **Parade**

Commissioner Ditanto submitted applications to Planters Peanuts, Wienermobile, and the Navy Band. She will reach out to volunteers from the volunteer list. Liaison Howe will provide Commissioner Ditanto with a Memorial Day parade lineup when it is complete.

### **Carnival**

There was no report.

### **Pageant**

The Commission discussed ways for the pageant to utilize fundraising money. Commissioner Biegel said there will be new auditors. Liaison Howe reminded the Commissioner to provide in-kind sponsors by May 31 to be accepted into the mailed newsletter.

### **Music**

Commissioner Quaiyoom said he and Liaison Howe spoke with the sound/stage manager, Kyle, to discuss options for the banners.

### **Munch / Food Vendors**

Liaison Howe said all spots were filled and one out-of-town vendor was turned away.

### **Beer Booth**

Liaison Howe said Tighthouse would like to serve the three typical beers and the Old #1 beer. Liaison Howe said a new ticket booth had been purchased. The Commission discussed raising the price of Miller Lite and Coors to \$6, so that all beer are the same price. This would help fill a budget gap and make it easier for volunteers to manage. The Commission agreed that raising the price to \$6 is the best option.

**Motion** to set the price of all beer, wine, and seltzer to \$6 per drink.

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| <b>RESULT:</b>   | <b>Passed [Yes 6, No 0, Abstained 0]</b>   |
| <b>MOVER:</b>    | Commissioner Salski  |
| <b>SECONDER:</b> | Commissioner Ditanto   |
| <b>AYES:</b>     | Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier, Commissioner Krummick |
| <b>NAYS:</b>     | None   |
| <b>ABSTAIN:</b>  | None   |

### **Special Events**

The Commission reviewed the finalized schedule. Commissioner Salski said the Park District will keep the Bags registration time the same as in previous years.

### **Comments**

There were no comments.

### **CONCERTS IN THE PARK**

Liaison Howe mentioned Medline is very interested in sponsoring the Concerts in the Park series. Liaison Howe and Commissioner Salski will meet on site to discuss placement of the portable toilet and other logistics. Liaison Howe will update the concert guidelines and include Park District contact information. All but two concerts have food trucks booked.

### **MEMORIAL DAY PARADE**

The Memorial Day parade and ceremony are ready to go. Liaison Howe will distribute the final lineup when it is complete. The Commission discussed the plan to use Carl Sandburg in the event of rain.

### **NEW BUSINESS**

There was no new business.

### **ADJOURNMENT**

**Motion** to Adjourn the Mundelein Community Days Commissioner meeting.

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|------------------|--|
| <b>RESULT:</b>   | <b>Passed [Yes 6, No 0, Abstained 0]</b>   |
| <b>MOVER:</b>    | Commissioner Salski  |
| <b>SECONDER:</b> | Commissioner Biegel  |
| <b>AYES:</b>     | Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier, Commissioner Krummick |
| <b>NAYS:</b>     | None   |
| <b>ABSTAIN:</b>  | None   |

The Meeting adjourned at 8:47 AM.

**NEXT MEETING - June 19, 2025**