

AGENDA

HISTORICAL COMMISSION MEETING

April 3, 2024 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT DIRECTOR'S REPORT
- V. MINUTES APPROVAL
 - A. Approval of March Minutes - Exhibit 1
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
 - A. MUSEUM OPENING DAY
 - B. MARCH RADIO SHOW
 - C. HISTORICAL "POP-UP" TIGHTHEAD BREWERY MAY DATE SELECTION
 - D. HISTORICAL ALLIANCE MEETING - APRIL 17, 2024
 - E. COMMISSION VACANCIES STATUS
 - F. CABOOSE PROJECT
 - G. SPRING NEWSLETTER
 - H. OTHER
- VII. MUSEUM OPERATIONS`
 - A. SUBCOMMITTEE REPORTS
 - 1. Archiving - Wendy

- 2. Facility Maintenance
- 3. Collections: Accessioning/Deaccessioning - Ann

- B. VOLUNTEER HOURS/MUSEUM ATTENDANCE - SHAWN
- C. DOCENT SCHEDULE - SHAWN
- D. ROADWAY CLEANUP - SHAWN
- E. OTHER

VIII. NEW BUSINESS

- A. ILLINOIS STATE HISTORICAL SOCIETY AWARDS (EXHIBIT 2)
- B. OTHER

IX. OLD BUSINESS

- A. CEMETERY WALK - RESEARCH ASSIGNMENTS/DATE
- B. BOOK SIGNING - JUNE 15, 2024
- C. MCC PLANT EXCHANGE - JUNE 1, 2024
- D. WEBSITE MAP PROJECT
- E. STORY CORPS
- F. LURE OF THE LOCAL
- G. LANDSCAPE PLAN
- H. OTHER

X. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

Mundelein Historical Commission Minutes

March 6, 2024

- I. **Call to Order.** The Mundelein Historical Commission meeting was held on Wednesday, March 6, 2024, at the Mundelein Village Hall. The meeting was called to order by Chairman Flynn at 9:02 a.m.
- II. **Attendance:** Mike Flynn, Wendy Frasier, Shawn Killackey, Barbara Zander; Commission Candidate Tom Baur.

Absent: Ann Walker
- III. **Public Commentary.** (Jeanne Steffans)
 - Saw Fremont Library displays and some of the tape is coming undone. Commissioners Fraiser & Killackey will fix that at earliest convenience.
 - New photo frames for museum aren't displaying images like the previous one does. Chairman Flynn said he'll have Park District order similar ones.
 - On a fb page, resident Jim Netzell posted that he has old family items to donate to the museum. He will be notified of the procedure for donations.
 - There are other local authors that may be interested in the book-signing event in June. Information will be sent to Commissioner Killackey.
- IV. **Park District Director's Report.** Director Ron Salski was not present but did give Chairman Flynn the accession list that was approved.
- V. **Approval of the February 7, 2024 Minutes.** Commissioner Zander moved to approve the minutes, seconded by Commissioner Killackey. Commissioner Zander corrected a passage that the Radio Show starts at 3pm on the last Saturdays of the month but the museum will still open at 1pm. Upon voting, the motion was carried unanimously.
- VI. **Chairman's Report and Communications.**
 - A. Village Board Presentation – Feb. 26. Presentation went very well with Chairman Flynn describing to the Mayor and Trustees about the past year for the Historical Commission.
 - B. Historical "Pop-Up" Proposal. Tighthead Brewery asked if the Historical Commission might have about a dozen historical items to question customers on during their event in late April. The Commission will look through storage for such items to use.
 - C. Lure of the Local Art Display. The Art Commission asked if the Historical Commission had any "artistic" historical items to have on display at the 3rd annual event this upcoming fall.
 - D. Commission Vacancies. Currently there are still two openings on the Historical Commission, but resident Tom Baur filled out an application and was present at

this meeting to get a feel for the position. If he likes it, then the decision for him to become a commissioner is with the mayor.

- E. Village Hall Artifacts Update. As far as the old door frame, assorted wood molding and Men's Room door all from the Old Village Hall, the Village advised that it is up to the Commission on what to do with the items since it was voted on not to keep them anymore.
- F. Caboose Project. In the near future, Chairman Flynn, Vern Lappe and Bob Ward are going to Union, IL for a proposal on a caboose. Details to follow.
- G. Gaylor Book Presentation Webinar – February 25. Commissioner Zander listened to the webinar that advises museums how to take care of items like book storage, lighting and temperature.
- H. MCC Plant Exchange. Commissioner Zander is going over the list of plants for the Spring Into Summer event. More to follow.
- I. Peer AP Tutors Club. This club from MHS contacted Chairman Flynn about times and days that they can tour the museum as a group. They are to let Chairman Flynn when they are planning their visit.
- J. Student Historian. Chairman Flynn and Commissioner Walker will be giving a tour of the museum on March 16th to a high school student interested in history.

VII. **Historical Commission Operations**

A. Subcommittee Reports

- 1. Archiving – No report because of getting museum displays ready for opening day.
- 2. Facility Maintenance – Two broken lights on outside path. Being reported to the park district.
- 3. Collections – Accessioning/Deaccessioning
Motion by Commissioner Frasier, seconded by Commissioner Zander; to dispose of artifacts for deaccession if approved by MPRD. Motion carried.

- B. Volunteer Hours/Museum Attendance. Commissioner Killackey reported that the total volunteer hours for the month of February were 206; largely because of the time spent getting the museum displays ready.
- C. Recap of Docent Training – March 2nd. Commissioner Killackey reported how the training session at the museum went very well. It was a refresher for the current docents and new material for the two docents who just joined.
- D. Motion by Commissioner Killackey, seconded by Commissioner Frasier; dispose of the old door frame, wood molding and men's room door from the Old Village Hall. In favor: Flynn, Killackey, Frasier. Opposed: Zander. Motion carried.

VIII. **New Business**

- A. Fremont Library Display Case Update. Commissioners Frasier and Killackey completed the display of Diamond Lake on March 5th and it will remain up for two months.

- B. Museum Display Case Update. Most of the cases are finished; the Ladies Waiting Room is the final one to be worked on.
- C. 2024 Radio Show Schedule. Commissioners approved the list made by Commissioner Walker on the radio programs that will be played. Everyone agreed that there will be two days of radio programs the week of Halloween and the final show will be on December 14th which is the last day of the 2024 museum season.

IX. **Old Business**

- A. Landscape Plan. Commissioner Zander has a plan for the museum landscape; Chairman Flynn will email it to Director Salski.
- B. Cemetery Walk. Chairman Flynn brought in a map from the Kristin Funeral Home of Ivanhoe Cemetery. Commissioners picked seven family gravesites to be visited during the Walk this summer: Partridge, Holcomb, Payne, Joice, Wirtz, Wilhelm and Norton. Research must be done on these families and presented to the Kirk Players by June 1st. Chairman Flynn will contact Gary Shellenberger for researching.
- C. Historical Alliance April Meeting. Ready for April 17th.
- D. Website Map Project. Chairman Flynn came up with some historical sites in the downtown Mundelein area: Shaddle House, Rouse House, Tripp House, "Mafia" House and two Sears homes on Seymour. He will email the rest of the Commission the list to add on more before sending it to the Village to create the website map.
- E. Story Corps. On Hold

- X. Adjournment. Motion by Commissioner Zander, seconded by Commissioner Killackey to adjourn the meeting at 10:37a.m. The motion carried unanimously.

Minutes taken by: Commissioner Killackey

2023 Best of Illinois History Awards Winners

(/Portals/HistoricalSociety/2023%20Annual%20Awards%20List_1.pdf)

2022 Best of Illinois History Awards Winners

(/Portals/HistoricalSociety/2022%20Annual%20Awards%20List.pdf)

Eligibility

Any individual, group, or organization that has furthered the collection, preservation, and/or interpretation of an aspect of Illinois history is eligible to be nominated for an Illinois State Historical Society award.

Nominations

- Nominations may be made by any individual or group. Individuals may be nominated for only one award category each year.
- The accomplishment for which an award is given will generally have been completed during the preceding calendar year (January 1 to December 31).

Judging

- Judging is done by an Awards Committee appointed by the President of the Illinois State Historical Society.
- Supplemental documentation is an essential aspect of the Awards Committee evaluation. Examples include:
 1. Evidence of recognition by organizations or media in the locality or state at large;
 2. Informed opinion of persons familiar with the achievement;
 3. Published reviews;
 4. Evidence that work meets appropriate professional criteria.
- Presentation of awards will take place at the Illinois State Historical Society Annual Awards Luncheon. Details will be provided to awardees.

Award Levels

- **Award of Superior Achievement:** Recognition of superior achievement that serves as a model for the profession and reaches a greater public.
- **Certification of Excellence:** Recognition of work of exemplary quality showing considerable creativity, serious scholarship, and/or an efficient utilization of resources.
- **Award of Merit:** Recognition of scholarship, creativity, or resourcefulness in a project of historical significance by a non-professional.

Categories

- **Publications**
 - **Scholarly:** For an original scholarly work of one or more volumes that adds to the knowledge of state and local history. Normally such work would show evidence of original research and interpretation and would include at least one of the following: bibliography, footnotes, and index.
 - **Other Publications:** Single works by one or more authors that compile, preserve, and/or interpret state or local history, thereby increasing community awareness. These works may or may not be commissioned or sponsored by an organization.
 - **Russell P. Strange Memorial Book of the Year:** Honors the best book published within the past year dealing with some aspect of Illinois History. Criteria includes scope, scholarship, effectiveness of writing, and relevancy of subject.

- **Non-Book Materials**



- Ongoing/Periodical: Newsletter, journals, and other publications issued on a continuing basis.
- Meritorious Periodicals Award. **Honors the** finest periodical literature created by Illinois historical societies and museums, including but not limited to newsletters, magazines, and journals. Criteria includes scope of work, quality of data, effectiveness of presentation, user accessibility, and relevancy of subject
- Special Projects: Newly created or revised informational brochures, pamphlets or booklets, development programs, posters, calendars, annual reports, etc.
- Best Website. Honors the finest websites treating themes in Illinois history. Works evaluated for scope, quality of data, effectiveness of presentation, user accessibility, and relevancy of subject. Nominators are required to submit both the website URL and photocopies of sample web pages, but supporting documentation—letters, reviews, and ancillary material as necessary.
- **Collection/Preservation**
 - Projects dealing with conservation, restoration, and/or preservation of two- and three-dimensional historic, scientific, or art objects in an organization's collections. Supporting evidence and documentation must describe planning, rationale, budget, and evaluation procedures.
- **Public Programming**
 - Multimedia Production: Creation and presentation of productions, whether privately or institutionally sponsored, that promote knowledge and appreciation of our heritage. Such productions might include videos, CD-ROMs, or slide presentations. To be eligible, the materials created must be on deposit in an institution that makes them available to the public.
 - Exhibitions: Development, fabrication, and implementation of permanent, temporary, or traveling exhibits organized by the nominee. Supporting evidence and documentation must describe planning rationale, budget, and evaluation procedures.
 - Education Programs: Formal and informal instructional programs with goals and objectives related to the nominees mission statement and programs. Textbooks and instructional materials that are available to the public are also eligible. Supporting evidence and documentation must describe planning, rationale, budget, and evaluation procedures.
- **Special Projects**
 - **For** initiation and completion of a specific project that increases awareness of state and local history. Nominations should include appropriate documentation, such as videotapes, photographs, brochures, catalogs, and reviews. Generally, a special project is a one-time project developed and implemented to achieve a specific purpose.
- **Lifetime Achievement**
 - This award is given to an individual **for** sustained and varied contributions to state and local history. Nominations must include appropriate documentation of the individual's service at the state or local level.
- **Russell Lewis Award for a Young Museum Professional**
 - This award is given in **recognition** of outstanding accomplishment of a full-time museum professional under the age of 30 (as of the deadline date). Criteria for choosing a winner will include, but not be limited to, leadership in the field exemplified by holding office or serving on a committee of a professional organization; presentations at workshops or conferences; publications; contributions to research in an area of expertise; and creativity and vision as it relates to his or her current position. The award includes a stipend to attend the Midwest Museums Conference Annual Meeting.

Complete and mail four (4) copies of the **nomination form** ([/Portals/HistoricalSociety/AnnualAwardNomination_1.pdf](#)) with four (4) copies of your supporting materials to: ISHS Awards, Illinois State Historical Society, 411 E. Monroe Street, PO Box 1800, Springfield, IL, 62705-1800. Nominations must be postmarked by November 30 of every year. **Please include a \$50 entry fee, made payable to the Illinois State Historical Society.** For more information, please call 217-525-2781 or email OfficeManager@HistoryIllinois.org (mailto:OfficeManager@HistoryIllinois.org?subject=Annual%20Awards).

One copy of every publication nominated will be retained for the ISHS's office library.

