

AGENDA

BEAUTIFICATION COMMITTEE MEETING

June 18, 2025 - 5:30 PM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the May 21, 2025 Beautification Committee Minutes
- V. MUNDELEIN ARTS COMMISSION REPORT
- VI. ANNOUNCEMENTS
- VII. PROJECTS
 - A. Spring into Summer - Short Recap

 - B. Pollinator Garden

 - C. Bird City

 - D. Community Events
 - 1. Mundelein Days - July 5, 2025 - 12:00 PM - 2:00 PM - Birds, Birds, Birds with tongue depressor puppets

 - 2. Brat Fest - Date not yet published but September 5, 2025 is most likely

3. Farmers Market - September 20, 2025

E. Garden Awards

F. Clean Up Events

VIII. NEW BUSINESS

A. Project Assignments

B. Budget

IX. OLD BUSINESS

X. OTHER BUSINESS

XI. ADJOURNMENT

A. Adjourn the June 18, 2025 Beautification Committee Meeting

Motion to adjourn the Beautification Committee Meeting.

XII. NEXT MEETING - JUNE 18, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Beautification Committee was held on May 21, 2025. Chairperson Ross called the meeting to order at 5:32 PM.

ATTENDANCE

Lynne Monroe took the roll call. It indicted as follows:

Committee Attendance

PRESENT: Chairperson Ross, Co-Chair Tancredi, Committee Member Jankowski, Committee Member Tierney

ABSENT: Committee Member Nunez, Committee Member Mitchell, Committee Member Almanzo

Other Attendance:

PRESENT: Chris Woodard, Mundelein Arts Commission and Lynne Monroe, Assistant Village Administrator

PUBLIC COMMENTARY

None

MINUTES APPROVAL

Approval of the April 16, 2025 Beautification Committee Meeting Minutes

Motion to approve the April 16, 2025 Beautification Committee Meeting Minutes.

A few minor edits to the April meeting minutes were noted. All in favor of approving the minutes with suggested corrections.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Committee Member Colleen Tancredi
SECONDER:	Committee Member Chester Jankowski Jr.
AYES:	Colleen Tancredi, Margaret (Peg) Tierney, Chris Woodard, Chester Jankowski Jr., Jenny Ross
NAYS:	None
ABSTAIN:	None

MUNDELEIN ARTS COMMISSION REPORT

Chris Woodard reported on current Mundelein Arts Commission (MAC) initiatives.

The Arts Commission has two new members, Dannielle Lyttle and Seth Arp.

Lure of the Local will be held from October 16, 2025 to November 16, 2025 at the Archer

Business Center, but in a different space, formerly occupied by the law firm KSN. Please mark your calendars to attend the opening night on October 17, 2025, with a special event search weekend. The theme of the event will be "Portals." Tighthouse Brewery is a sponsor for the Lure of the Local.

The Commission recently gave out three scholarships to seniors who are pursuing the Arts.

A Call for Artists is now open for the new Beautification/MAC STAR as well as for "smurals" (small murals). Chris explained the call is made on their website and on social media and the commission maintains a list of artists.

ANNOUNCEMENTS

None

PROJECTS

Spring Into Summer

Chair Ross distributed flyers for the Spring into Summer event. There has been some great publicity and we should have a great turnout. Chair Ross also distributed a sign-up sheet. Everyone's participation is needed to ensure a successful event.

Chair Ross recapped the set-up, layout, and tent inventory. She will send out emails to all the participants individually to confirm set-up time, tables and tents provided and general reminders. Chris Woodard asked what time in the morning is help needed?

Chair Ross indicated Public Works would be there early, but the committee can start setting up when the rentals are delivered at 10:00 AM.

Chair Ross confirmed that Committee Member Almanzo will be in contact with Lynne to determine what other supplies and give-aways will be needed at the event. Committee Member Almanzo will be responsible for determining the prize wheel items. Lynne will have Public Works deliver supplies the day of the event.

Chair Ross reminded everyone that after the event, leftover flowers can be delivered to local businesses for their planters, such as Emil's.

Lynne noted that there are several trees donated by ComEd that will be available for give-aways. Chair Ross explained the trees and flower give-aways are first come, first served and while supplies last.

Pollinator Garden

Committee Member Jankowski has ordered 30–40 plants to be planted in the Village

Hall Pollinator Garden during Spring into Summer. Lynne has requested a JULIE locate from Public Works and will request a tarp for weeds and debris, and shovels as well. The planting will take place from 1:00 PM to 2:00 PM, and adults and children are welcome to help.

Committee Member Jankowski worked with George at Country Bumpkin who is willing to donate compost, as well as plants for the containers; 4 containers will be raffled each hour at the May 31st event.

Lynne will order plant markers for the garden as well as for container packs that will be sold at Country Bumpkin.

Lynne will determine watering options for the garden with Public Works.

Chris Woodard has two planters at her home and will bring them May 31st; two others will come from the Village Hall supply.

Bird City

Committee Member Mitchell was absent. Chair Ross noted that there was a newsletter article to help with this initiative.

Community Events

Mundelein Days - July 5, 2025 - 12:00 PM - 2:00 PM - Birds, Birds, Birds with tongue depressor puppets

Chair Ross reminded everyone that the Committee will sponsor a table with a BIRDS theme for Mundelein Days on July 5, 2025, with an activity to make a bird puppet with a tongue dispenser. The time is 12:00 PM - 2:00 PM.

Brat Fest - Date not published yet but September 5, 2025 is most likely

This event will also focus on birds although the date has not been confirmed, except that Chair Ross is aware they do not schedule home football game weekends.

Farmer's Market - September 20, 2025

The Farmer's Market participation day is close to a planned Bird event, and outreach related to that event will help contribute to the Bird City designation requirements. There is a harvest theme for the market that week.

Clean up events

Co-chair Tancredi does not have any planned community clean-up events, but

recommends that clean-up is scheduled before the Grand Prix bike race in July. She is requesting that another member take this initiative on for future clean-ups.

NEW BUSINESS

Co-chair Tancredi hoped to advertise the garden awards at the Spring into Summer event; it was discussed that the bookmarks we have could be used and Freedom would make sure the landing page for the QR code is updated. A sample yard sign will be on display in the Committee booth. After some discussion, it was decided the Excellence in Gardening nominations will be accepted through the end of July. Co-chair Tancredi will submit a ticket for the Communications request with Freedom.

OLD BUSINESS

Co-chair Tancredi inquired about the final FY25 budget. Lynne indicated not all charges were finalized, but we did not go over budget and used most of what we had available, including dog waste stations and two planters for Courtland Commons. Signage costs should be budgeted at \$10 a piece, when considering ordering Excellence in Gardening signs.

OTHER BUSINESS

Committee Member Tierney asked if future plans for Village planters incorporate marigolds. Chair Ross agreed with this question and thinks it is a reasonable request for future years.

ADJOURNMENT

The meeting was adjourned at 6:19 PM.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Committee Member Margaret (Peg) Tierney
SECONDER:	Committee Member Colleen Tancredi
AYES:	Colleen Tancredi, Margaret (Peg) Tierney, Chris Woodard, Chester Jankowski Jr., Jenny Ross
NAYS:	None
ABSTAIN:	None

Jenny Ross, Chairman

NEXT MEETING - JUNE 18, 2025