

AGENDA

HISTORICAL COMMISSION MEETING

June 4, 2025 - 9:00 AM
Village Hall - Room 105
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT REPORT
- V. MINUTES APPROVAL
 - A. Approval of the April 2, 2025 Historical Commission Meeting Minutes
Motion to approve the Historical Commission Meeting Minutes from April 2, 2025.
 - B. Approval of the May 7, 2025 Historical Commission Meeting Minutes
Motion to approve the Historical Commission Meeting Minutes from May 7, 2025.
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
 - A. Old # 1 Events
 - 1. Birthday Bash - July 5, 2025
 - 2. Fire Truck Show - August 9, 2025
 - B. Radio Play Special Event - June 11, 2025 at 2:00 PM
 - C. Ivanhoe Cemetery Walk - September 27, 2025

- D. Caboose Clean-up
- E. Park District Training on Computer Security
- F. Other

VII. MUSEUM OPERATIONS

- A. Archiving
- B. Facility Maintenance / Landscape Installations
- C. Collections: Accessioning / De-accessioning
Motion to accept the recommendatiosn for accessinoing and de-accessioning.
- D. Volunteer Hours
- E. Museum Attendance
- F. New Artifact Acquisitions

VIII. NEW BUSINESS

- A. Park District - pre-school presentation - June 6, 2025
- B. Other

IX. OLD BUSINESS

- A. Digital Site Map

B. Story Corps

C. Laptop

D. Digital Frame Display

E. Fremont School Presentation

F. Other

X. VILLAGE ADMINISTRATOR REPORT

XI. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, April 2, 2025. Chairperson Flynn called the meeting to order at 9:00 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Zander, Commissioner Hayes

ABSENT: Commissioner Walker

Other Attendance

PRESENT: Shawn Killackey, Jeanne Steffens, Ron Salski, and Eric Guenther

PUBLIC COMMENTARY

- Shawn Killackey offered a brief explanation of his resignation from the Commission, then left the meeting.
- Jeanne Steffens suggested the possibility of a quilt display.

PARK DISTRICT REPORT

Ron Salki provided updates on the caboose repair/restoration, technology issues, landscaping work to be completed this spring, and requested information on how out-of-state items proposed for deeds of gift relate to Mundelein.

MINUTES APPROVAL

Approval of the March 5, 2025 Minutes

Motion to approve the Historical Commission Meeting Minutes from March 5, 2025.

RESULT:	Passed [Yes 5, No 0, Abstained 0]
MOVER:	Commissioner Barb Zander
SECONDER:	Commissioner Wendy Frasier
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Illinois Historical Society Award

The Commission has received an Award from the Illinois State Historical Society for the John Hynes Diamond Lake Exhibit. Chairman Flynn and Commissioner Frasier, accompanied by representatives of the Village and Park District, will attend the presentation ceremony in Springfield on April 26, 2025.

Ceremony - April 26, 2025

Press Release

Mundelein Park and Recreation District Caboose Project

Old # 1 Events

Birthday Bash - July 5, 2025

Old #1 Birthday Bash at the Museum on July 5, 2025, discussed opening ceremony, color guard, brass band, MPRD to put tents and decorations.

Fire Truck Show - August 9, 2025

No report.

Other

No report.

Mundelein Historical Commission Calendar

No report.

Radio Play Special Event - June 11, 2025 at 2:00 PM

Radio group will be held at the library, no specifics yet.

Ivanhoe Cemetery Walk - September 27, 2025

Cemetery walk - discussed conducting the walk in September, discussed possible characters. Commissioner Hayes said he had met with an individual who has agreed to play the role of Asa Joice.

Newsletter

No report.

Other

No report.

MUSEUM OPERATIONS

Archiving

No report.

Facility Maintenance / Landscape Installations

Collections: Accessioning / De-accessioning

No report.

Accept Recommendations for Accessioning and De-accessioning

Motion to accept the recommendations for accessioning and de-accessioning.

Nothing to accept at this time.

Volunteer Hours

Volunteer Hours

Volunteer Hours: 138

- Commissioner Frasier will assume responsibility of tracking volunteer hours and attendance.
- Docent scheduling will be done by Shawn Killackey for the time being.
- Commissioner Hayes will assume responsibility for scheduling the road cleanup times and dates.

Museum Attendance

Attendance: 14

Fremont Library Display

No report.

Other

The Commission will conduct a pop-up museum at Tighthead Brewery on May 6, 2025, from 2:00 PM to 5:00 PM.

NEW BUSINESS

Museum Brochure

Chairman Flynn presented the new museum brochure.

Laptop / Digital Frame Display

No report.

School Presentations

Park District preschool display on June 6, 2025.

Other

No report.

OLD BUSINESS

Digital Site Map

No report.

Story Corps

No report.

Other

No report.

VILLAGE ADMINISTRATOR REPORT

Eric Guenther reviewed conversations with Park District re: pending projects.

ADJOURNMENT

Adjourn the Historical Commission Meeting of April 2, 2025.

Motion to adjourn the Historical Commission Meeting of April 2, 2025.

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 9:01 AM.

RESULT: Passed [Yes 5, No 0, Abstained 0]
MOVER: Commissioner Tom Baur
SECONDER: Commissioner Barb Zander
AYES: Michael Flynn, Tom Baur, Wendy Frasier, Barb Zander, Jeffry Hayes
NAYS: None
ABSTAIN: None

Mike Flynn, Chairman

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, May 7, 2025. Chairperson Flynn called the meeting to order at 9:01 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Zander, Commissioner Hayes

ABSENT:

Other Attendance

PRESENT: Jeanne Steffens

PUBLIC COMMENTARY

Jeanne Steffens reported on her recent visit to the Rolling Meadows Historical Museum and their program.

PARK DISTRICT REPORT

No report

MINUTES APPROVAL

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Illinois State Historical Society Award Luncheon

Short discussion on award for Special Project and Public Programming Exhibit received from Illinois State Historic Society June 11, 2025 and the presentation ceremony.

Old # 1 Events

No report.

Birthday Bash - July 5, 2025

No report.

Fire Truck Show - August 9, 2025

No report.

Radio Play Special Event - June 11, 2025 at 2:00 PM

A radio show is scheduled for June 11, 2025, at the library, two shows to be presented.

Ivanhoe Cemetery Walk - September 27, 2025

Cemetery Walk is September 27, 2025, short discussion on presentation preparation.

Pop-up Museum - May 6, 2025

Short discussion on Tighthead pop-up museum.

Other

No report.

MUSEUM OPERATIONS

Archiving

No report.

Facility Maintenance / Landscape Installations

No report.

Collections: Accessioning / De-accessioning

Motion to accept recommendations for accessioning and de-accessioning.

Accession - slide rule & 100 year anniversary Sylvan Lake School bell.

RESULT:	[Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Barb Zander
SECONDER:	Commissioner Tom Baur
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Volunteer Hours

Volunteer Hours: 121.25

Museum Attendance

Attendance: 24

Other

No report.

NEW BUSINESS

Laptop - Ipad / Digital Frame Display

No report

School Presentations

We will conduct a preschool presentation at Park District June 6, 2025.

Other

No report.

OLD BUSINESS

Digital Site Map

No report.

Story Corps

No report.

Other

No report.

VILLAGE ADMINISTRATOR REPORT

Would like to have a short presentation to Village Board regarding the award from the state.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 10:05 AM.

RESULT:	Passed [Yes 6, No 0, Abstained 0]
MOVER:	Commissioner Barb Zander
SECONDER:	Commissioner Tom Baur
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Barb Zander,

	Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chairman