

AGENDA

MUNDELEIN COMMUNITY DAYS COMMISSION MEETING

May 15, 2025 - 8:00 AM  
Village Hall - Room 101  
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. MINUTES APPROVAL
  - A. Approval of the April 17, 2025 Minutes
- IV. PUBLIC COMMENTARY
- V. 2025 MUNDELEIN DAYS PLANNING
  - A. Layout
  - B. Budget
  - C. Sponsorship
  - D. Fireworks
  - E. Parade
  - F. Carnival
  - G. Pageant
  - H. Music
  - I. Munch / Food Vendors
  - J. Beer Booth
  - K. Special Events
  - L. Comments
- VI. CONCERTS IN THE PARK

VII. MEMORIAL DAY PARADE

VIII. NEW BUSINESS

IX. ADJOURNMENT

X. NEXT MEETING - JUNE 19, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

**CALL TO ORDER**

The Regular Meeting of the Mundelein Community Days Commission was held on April 17, 2025 at 300 Plaza Circle, Mundelein. Commission. Chairperson Frasier called the meeting to order at 8:00 AM.

**ATTENDANCE**

Chairperson Frasier took attendance. It indicated as follows:

**Commission Attendance**

**PRESENT:** Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier

**ABSENT:** Commissioner Krummick

**Village Attendance**

**PRESENT:** Kelsey Howe, Village Liaison; Commander Brian Kisselburg

**MINUTES APPROVAL**

**Approval of the March 20, 2025 Minutes**

**Motion** to approve the March 20, 2025 Mundelein Community Days Commission regular meeting minutes.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Laura Ditanto
<b>SECONDER:</b>	None
<b>AYES:</b>	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**PUBLIC COMMENTARY**

There was no public commentary.

**2025 MUNDELEIN DAYS PLANNING**

**Layout**

Liaison Howe is updating the map for advertising.

## **Budget**

Liaison Howe will update the budget and redistricted.

## **Sponsorship**

Commissioner Newby said \$26,600 in donations have been received so far, which is behind track compared to last year. There are still several regular sponsors that have yet to donate. The economic climate seems less favorable this year. The final sponsorship letter will be mailed the week of May 1.

## **Fireworks**

There was no report.

## **Parade**

Commissioner Ditanto is going to contact the Navy Band, Oscar Meier weiner mobile, and the Planter Peanuts mobile. Six additional volunteers are needed for the parade. Liaison Howe will get a list of potential volunteers.

## **Parade Route Change**

Motion to change the parade route to stage at Mundelein High School, travel east on Hawley St., south on Seymour Ave., east on Hammond St., and conclude at Archer Ave/Hammond St.

Liaison Howe said construction on Plaza Circle will impact the parade route and it must be changed. The Commission agreed the alternative route presented was the best option.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Ron Salski
<b>SECONDER:</b>	Commissioner Laura Ditanto
<b>AYES:</b>	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

## **Carnival**

There was no report.

## **Pageant**

Commissioner Biegel confirmed the high school was booked. However, there would be a fee for sound and light. Commissioner Biegel will provide Liaison Howe with a social

post for the Queen's upcoming Ronald McDonald House event. The Commission was in favor of the Pageant Committee hosting a People's Choice award at the pageants, hosting a fundraiser through McDonald's, and vendors selling flowers and cakes at the pageant.

**Music**

There was no report.

**Munch / Food Vendors**

There are six confirmed food vendors and four out-of-town vendors on hold until May 1. The vendors on-hold include a funnel cake, ice cream vendor and bubble tea.

**Beer Booth**

Tonality will no longer be serving beer at the beer tent. An electronic payment system has been secured. A fee of 2.5%+\$0.10 per transaction will be passed onto the customer. The Commission will review beer ticket prices at the May meeting.

**Special Events**

A caricature artist has been secured. The boy scouts' monkey bridge event was moved to Saturday. A magician offered to perform for free and added to Thursday. The full schedule is almost finalized.

**Comments**

**CONCERTS IN THE PARK**

All concerts are booked. Laision Howe will send the volunteer list to the Commissioners. Commissioner Salski confirmed the gazebo will be open by Memorial Day.

**MEMORIAL DAY PARADE**

**Parade Route Change**

Motion to change the parade route to stage at the Metra Station, travel west on Division St., north on N. Pershing Ave., and conclude at Memorial Park

The parade route must change due to the construction at Plaza Circle. The Commission agreed this route is the best alternative.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Karrie Newby
<b>SECONDER:</b>	Commissioner Shah Quaiyoom

<b>AYES:</b>	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**NEW BUSINESS**

**ADJOURNMENT**

Motion to adjourn the Mundelein Community Days Commission meeting. The meeting was adjourned at 8:44 AM.

<b>RESULT:</b>	<b>Passed [Yes 6, No 0, Abstained 0]</b>
<b>MOVER:</b>	Commissioner Ron Salski
<b>SECONDER:</b>	Commissioner Virginia Biegel
<b>AYES:</b>	Virginia Biegel, Laura Ditanto, Ron Salski, Karrie Newby, Shah Quaiyoom, Wallace Frasier
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**NEXT MEETING - May 15, 2025**

## Offsite Events!

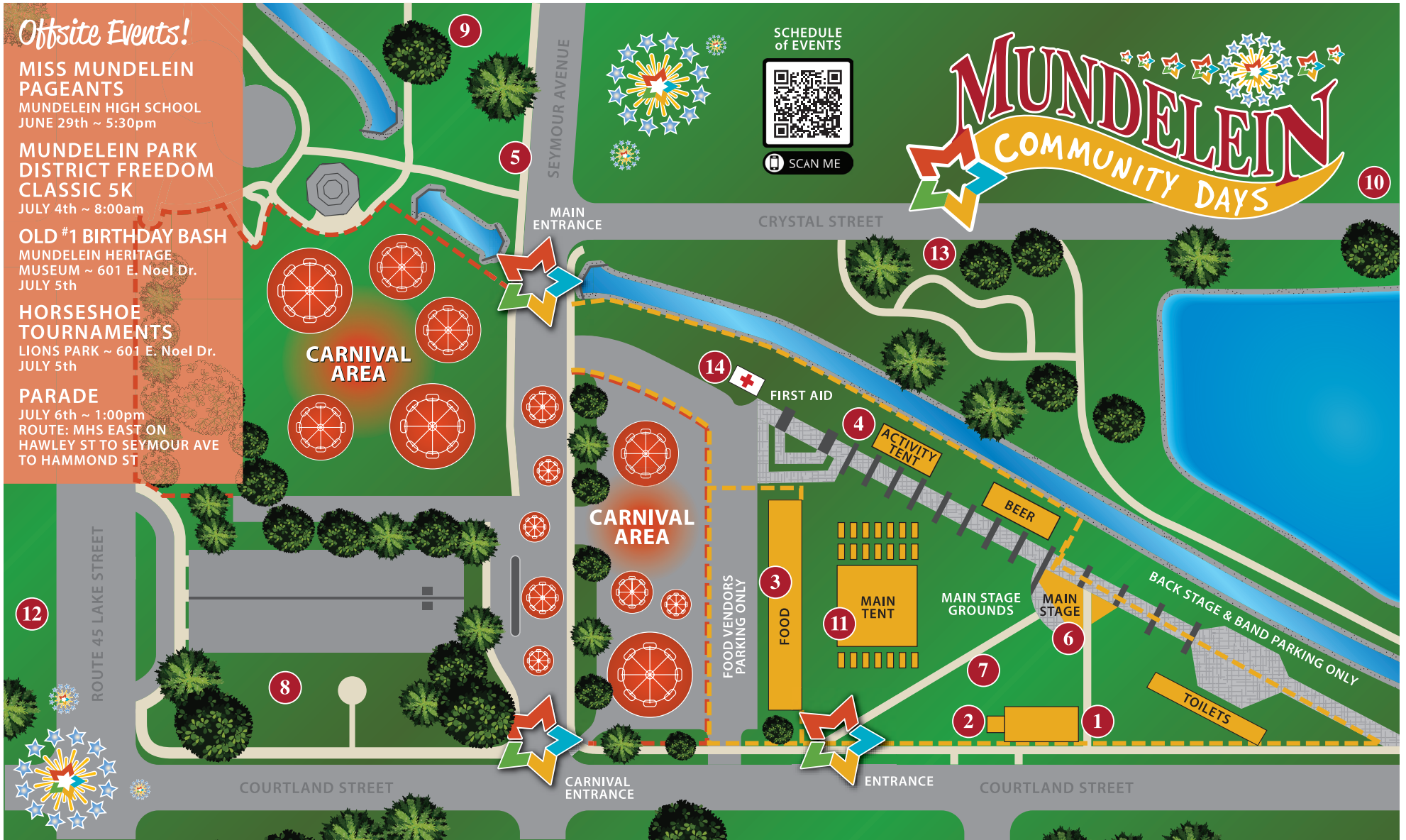
**MISS MUNDELEIN PAGEANTS**  
MUNDELEIN HIGH SCHOOL  
JUNE 29th ~ 5:30pm

**MUNDELEIN PARK DISTRICT FREEDOM CLASSIC 5K**  
JULY 4th ~ 8:00am

**OLD #1 BIRTHDAY BASH**  
MUNDELEIN HERITAGE MUSEUM ~ 601 E. Noel Dr.  
JULY 5th

**HORSESHOE TOURNAMENTS**  
LIONS PARK ~ 601 E. Noel Dr.  
JULY 5th

**PARADE**  
JULY 6th ~ 1:00pm  
ROUTE: MHS EAST ON HAWLEY ST TO SEYMOUR AVE TO HAMMOND ST



- |  |   |  |   |   |
|--|---|--|---|---|
| <p><b>1</b> KIDS' ZONE STAGE</p> <ul style="list-style-type: none"> <li>• K9 Demo</li> <li>• Magician</li> <li>• Park District Dancers</li> <li>• Balloon Twister</li> <li>• Traveling World of Reptiles</li> </ul> <p><b>2</b> KIDS' ZONE</p> <ul style="list-style-type: none"> <li>• Caricature Artist</li> <li>• Face Painting</li> <li>• Police Dept. Community Booth</li> <li>• Great Big Bubble Making</li> <li>• Street Magic</li> </ul> | <p><b>3</b> MUNDELEIN MUNCH</p> <p><b>4</b> ACTIVITY TENT</p> <ul style="list-style-type: none"> <li>• Crafting with the Arts Commission</li> <li>• Crafting with the Tool Library</li> <li>• Crafting with the Beautification Committee</li> </ul> <p><b>5</b> FIRE ENGINE RIDES</p> | <p><b>6</b> MAIN STAGE</p> <ul style="list-style-type: none"> <li>• Intro of Mundelein Pageant Queens - July 3 - 4:30pm</li> <li>• Totally Taylor - July 3 - 5-7pm</li> <li>• DJ Vince Magsino - July 3 - 7-8:30pm</li> <li>• 7th Heaven - July 3 - 8:30-11pm</li> <li>• Brass From The Past - July 4 - 5-7pm</li> <li>• Mackenzie O'Brien - July 4 - 8:30-11pm</li> <li>• Soda - July 5 - 5-7pm</li> <li>• Disco Circus - July 5 - 8:30-11pm</li> <li>• DJ Vince Magsino - July 6 - 4:00-5:30pm</li> <li>• Blooze Brothers - July 6 - 6:30-8pm</li> </ul> | <p><b>7</b> MAIN STAGE GROUNDS</p> <ul style="list-style-type: none"> <li>• Hot Dog Eating Contest</li> <li>• Jalapeño Eating Contest</li> <li>• Hot Wing Eating Contest</li> </ul> <p><b>8</b> PET PARADE &amp; CUTE PET TRICKS</p> <p><b>9</b> BAGS TOURNAMENT<br/>Kracklauer Park Parking Lot</p> <p><b>10</b> PONY RIDES &amp; PETTING ZOO<br/>440 E. Crystal St.</p> | <p><b>11</b> MAIN TENT</p> <ul style="list-style-type: none"> <li>• BINGO</li> <li>• Pancake Breakfast</li> </ul> <p><b>12</b> CAR SHOW<br/>Santa Maria West Parking Lot</p> <p><b>13</b> MONKEY BRIDGE</p> <p><b>14</b> CERT/FIRST AID</p> |
|--|---|--|---|---|



2024 Mundelein Community Days Budget

<b>EXPENDITURES</b>	<b>2023 Actual</b>	<b>2024 Proposed</b>	<b>2024 Acutal</b>	<b>2025 Proposed</b>	<b>2025 Actual</b>
<b>Munch:</b>					
Dram Shop Insurance	\$600.00	\$850.00	\$600.00	\$750.00	\$600.00
Tents/VIP Tent/Riser for Sound	\$10,425.00	\$10,500.00	\$7,885.00	\$8,000.00	
VIP Tent Miscellaneous Supplies	\$241.69	\$300.00	\$213.92	\$300.00	
Toilets	\$5,070.00	\$5,300.00	\$5,991.00	\$6,000.00	
Beer, Wine, Pop, Water & Cups	\$22,107.26	\$23,000.00	\$22,323.16	\$23,000.00	
Land Rental	\$0.00	\$5,000.00	\$4,756.54	\$5,000.00	
Public Works Miscellaneous Supplies	\$905.79	\$1,000.00	\$1,010.72	\$1,000.00	
Facility Maint. Miscellaneous Supplies	\$1,833.70	\$1,500.00	\$1,585.42	\$1,500.00	
ComEd	\$0.00	\$500.00	\$500.00	\$500.00	
Informational/Sponsor Signs	\$2,771.00	\$2,500.00	\$3,602.17	\$4,000.00	
Taylor Rental (Tables)	\$280.00	\$250.00	\$232.50	\$250.00	
Ice	\$143.84	\$200.00	\$100.02	\$200.00	
State Liquor License	\$25.00	\$25.00	\$25.00	\$25.00	
Tickets	\$319.30	\$375.00	\$329.18	\$350.00	
Cadders	\$1,800.00	\$1,800.00	\$1,800.00	\$1,900.00	
Munch Security	\$2,300.00	\$2,300.00	\$2,150.00	\$2,300.00	
T-Shirts (Security, Parade, Commission)	\$455.05	\$400.00	\$579.40	\$550.00	
Trash Bags/Sanitizer	\$663.47	\$800.00	\$773.50	\$800.00	
Wrist Bands	\$6.99	\$275.00	\$157.89	\$250.00	
Portable Lighting Rentals	\$1,754.96	\$1,000.00	\$874.87	\$1,000.00	
<b>TOTAL</b>	<b>\$51,703.05</b>	<b>\$57,875.00</b>	<b>\$55,490.29</b>	<b>\$57,675.00</b>	<b>\$600.00</b>
<b>Parade:</b>					
Stiltwalker	\$450.00	\$500.00	\$600.00	\$600.00	
Music and Entertainmnet for Parade	\$13,950.00	\$15,000.00	\$14,950.00	\$15,500.00	
Ribbons	\$190.75	\$300.00	\$234.60	\$250.00	
Parade Permit Fee	\$100.00	\$100.00	\$100.00	\$100.00	
<b>TOTAL</b>	<b>\$14,690.75</b>	<b>\$15,900.00</b>	<b>\$15,884.60</b>	<b>\$16,450.00</b>	<b>\$0.00</b>
<b>Miss Mundelein:</b>					
Pageant Filming	\$450.00	\$450.00	\$450.00	\$450.00	
Judges/Tabulators	\$300.00	\$300.00	\$300.00	\$300.00	
Prize Money	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	
Trophies, Crowns, Banners	\$372.41	\$600.00	\$586.57	\$600.00	
Postage/Printing	\$15.31	\$250.00	\$25.65	\$150.00	
T-Shirts	\$151.00	\$200.00	\$242.00	\$250.00	
Flowers	\$913.68	\$1,100.00	\$992.50	\$1,100.00	
Judges' Dinners	\$254.89	\$350.00	\$166.54	\$300.00	
Signs	\$193.89	\$250.00	\$174.51	\$250.00	
Miscellaneous Supplies	\$142.28	\$250.00	\$85.32	\$250.00	
Photographs	\$125.00	\$125.00	\$150.00	\$150.00	
Lake County Pageant entry fees	\$150.00	\$150.00	\$125.00	\$125.00	
Pagaent Emcee	\$100.00	\$100.00	\$100.00	\$100.00	
Contestant and Volunteer Dinner			\$279.03	\$300.00	
Contestant Prizes/Giveaways			\$644.95	\$0.00	\$0.00
Pageant Website			\$450.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$5,418.46</b>	<b>\$6,375.00</b>	<b>\$5,648.09</b>	<b>\$6,575.00</b>	<b>\$0.00</b>
<b>Music</b>					
Music	\$24,800.00	\$27,500.00	\$26,300.00	\$28,000.00	
ASCAP License Fee	\$420.00	\$450.00	\$434.00	\$450.00	\$434.00
BMI License Fee	\$421.00	\$450.00	\$435.00	\$450.00	\$446.00
Generator Rental	\$1,658.18	\$1,700.00	\$1,774.50	\$1,900.00	
Sound, Stage, and Lighting	\$12,495.00	\$24,000.00	\$23,737.29	\$24,500.00	
<b>TOTAL</b>	<b>\$39,794.18</b>	<b>\$41,100.00</b>	<b>\$42,680.79</b>	<b>\$46,300.00</b>	<b>\$880.00</b>
<b>Fireworks</b>					
Fireworks	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$40,000.00
<b>Events and Activities:</b>					
Server's Race		\$250.00	\$0.00	\$250.00	
Butterfly Event	\$230.00	\$230.00	\$400.00	\$400.00	
Horseshoe Pits	\$125.50	\$150.00	\$161.70	\$175.00	
Car Show	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Bags Tournament	\$0.00	\$100.00	\$123.04	\$100.00	
Pony Rides & Petting Zoo	\$1,500.00	\$1,500.00	\$1,500.00	\$1,600.00	
Pet Parade (Trophies)	\$225.00	\$250.00	\$259.00	\$275.00	
Dave DiNaso's Reptile Show	\$450.00	\$400.00	\$475.00	\$500.00	
Face Painting	\$38.97	\$50.00	\$40.90	\$50.00	
Balloon Twister	\$614.00	\$575.00	\$614.00	\$625.00	
Caricature Artist	\$400.00	\$600.00	\$450.00	\$550.00	
Princess Meet and Greet	\$600.00	\$200.00	\$0.00	\$0.00	
Magician	\$430.00	\$450.00	\$460.00	\$475.00	
<b>TOTAL</b>	<b>\$6,113.47</b>	<b>\$6,255.00</b>	<b>\$5,983.64</b>	<b>\$6,500.00</b>	<b>\$0.00</b>

2024 Mundelein Community Days Budget

<b>Miscellaneous:</b>					
Sponsor Gift				\$1,200.00	
Sponsor Tent Food	\$1,223.96	\$1,200.00	\$0.00	\$1,200.00	
Printing, Mailing, Window Clings	\$0.00	\$200.00	\$313.00	\$700.00	\$665.00
Village Float	\$0.00	\$150.00	\$89.14	\$150.00	
<b>TOTAL</b>	<b>\$2,003.30</b>	<b>\$1,800.00</b>	<b>\$402.14</b>	<b>\$3,250.00</b>	<b>\$665.00</b>
<b>TOTAL</b>	<b>\$154,723.21</b>	<b>\$177,305.00</b>	<b>\$171,089.55</b>	<b>\$180,750.00</b>	<b>\$42,145.00</b>
<b>REVENUES:</b>	<b>2023 Actual</b>	<b>2024 Proposed</b>	<b>2024 Acutal</b>	<b>2025 Proposed</b>	<b>2025 Actual</b>
Parade Entry Fees	\$420.00	\$400.00	\$570.00	\$500.00	
Donations	\$67,600.00	\$59,000.00	\$78,000.00	\$72,000.00	
Miss Mundelein	\$1,076.00	\$1,000.00	\$635.00	\$750.00	
Beer and Wine Sales	\$73,675.00	\$80,000.00	\$72,199.00	\$80,000.00	
ATM machine revenue	\$1,586.00	\$1,200.00	\$1,222.00	\$700.00	
American Legion	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	
Munch Entry Fees	\$11,675.00	\$11,750.00	\$11,600.00	\$11,750.00	
Reimbursement from American Legion for portable toilets	\$975.00	\$975.00	\$975.00	\$975.00	
<b>TOTAL</b>	<b>\$160,507.00</b>	<b>\$157,825.00</b>	<b>\$168,701.00</b>	<b>\$170,175.00</b>	<b>\$0.00</b>
<b>NET</b>	<b>\$5,783.79</b>	<b>-\$19,480.00</b>	<b>-\$2,388.55</b>	<b>-\$10,575.00</b>	<b>-\$42,145.00</b>

**2025 MUNDELEIN COMMUNITY DAYS  
SCHEDULE OF EVENTS**

Sunday, June 29, 5:30 p.m. — Little, Junior and Miss Mundelein Pageants, Mundelein High School (Offsite)

**Thursday, July 3, 2025**

<b>Time</b>	<b>Event</b>	<b>Location</b>	<b>Map Location</b>
12-11 p.m.	Mundelein Munch	Courtland Commons	3
12-1 p.m.	Park District Dancers	Kids' Zone Stage	1
1-3 p.m.	Crafting with the Arts Commission	Activity Tent	4
1-4 p.m.	Balloon Twister	Kids' Zone Stage	1
2-11 p.m.	Carnival sponsored by American Legion Post #867	Santa Maria Meadow	
2-4 p.m.	Street Magic	Kids' Zone Tent	2
4-8 p.m.	Fire Engine Rides	Seymour Ave. by Tennis Courts	5
4:30 p.m.	Introduction of Mundelein Queens	Maintstage	6
5-7 p.m.	Totally Taylor	Main Stage	6
7-8:30 p.m.	DJ Vince Magsino	Main Stage	6
8:30-11 p.m.	7 <sup>th</sup> Heaven	Main Stage	6

**Friday, July 4, 2025**

<b>Time</b>	<b>Event</b>	<b>Location</b>	<b>Map Location</b>
8 a.m.	Mundelein Park District's Freedom Classic 5k/Walk		Offsite
12-10 p.m.	Mundelein Munch	Courtland Commons	3
12-3 p.m.	Caricature Artist	Kids' Zone Tent	2
1-2 p.m.	Magician	Kids' Zone Stage	1
2-11 p.m.	Carnival Sponsored by American Legion Post #867	Santa Maria Meadow	
2-4 p.m.	Crafting with the Tool Library	Activity Tent	4
4-7 p.m.	Fire Engine Rides	Seymour Ave. by Tennis Courts	5
5-7 p.m.	Brass From The Past	Main Stage	6
7 p.m.	Hot Dog Eating Contest Hosted by Luke's of Mundelein and H&H Productions	Mainstage Grounds	7

	Confirmed
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8:30-11 p.m.	Mackenzie O'Brien	Main Stage	6
9:30 p.m.	Fireworks		

**Saturday, July 5, 2025**

<b>Time</b>	<b>Event</b>	<b>Location</b>	<b>Map Location</b>
9 a.m.	Pet Parade & Cute Pet Tricks	Santa Maria South Property – NW corner of Seymour Ave. and Courtland St.	8
9-3 p.m.	Car Show	Santa Maria West Lot	12
10 a.m.	Senior Horseshoe Tournament	Lions Park - 601 E. Noel Dr.	Offsite
12-11 p.m.	Mundelein Munch	Courtland Commons	3
12-1 p.m.	Dave DiNaso's Traveling World of Reptiles	Kids' Zone Stage	1
12-2 p.m.	"Birds! Birds! Birds!" Crafting with the Beautification Committee	Activity Tent	4
12-3 p.m.	BINGO Hosted by Knights of Columbus	Main Tent	11
12-4 p.m.	Monkey Bridge by Boy Scouts Troop 198	Crystal Street (near Pollinator Garden)	13
1 p.m.	Horseshoe Tournament	Lions Park - 601 E. Noel Dr.	Offsite
1-4 p.m.	Old #1 Birthday Bash Hosted by the Old #1 Committee and the Mundelein Historical Commission	Mundelein Heritage Museum – 601 E. Noel Dr.	Offsite
2-4 p.m.	Face Painting courtesy of Mundelein Queens	Kids' Zone	2
2-11 p.m.	Carnival Sponsored by American Legion Post #867 (Reduced Priced Rides 2-5 p.m.)	Santa Maria Meadow	
2:30-3:30 p.m.	Bags Registration	Kracklauer Park Parking Lot	9
3-7 p.m.	Pony Rides and Petting Zoo	440 E. Crystal St.	10
4 p.m.	Bags Tournament	Kracklauer Park Parking Lot	9
4-8 p.m.	Fire Engine Rides	Seymour Ave. by Tennis Courts	5
5-7 p.m.	Soda	Main Stage	6
7 p.m.	Jalapeno Eating Contest Hosted by El Barrio and H&H Productions	Main Stage Grounds	7
8:30-11 p.m.	Disco Circus	Main Stage	6

	Confirmed
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**Sunday, July 6, 2025**

<b>Time</b>	<b>Event</b>	<b>Location</b>	<b>Map Location</b>
7-11:30 a.m.	Pancake Breakfast Hosted by Mundelein Fire Association	Main Tent	11
10-12 p.m.	Police Department Community Booth	Kids' Zone Stage	2
11 a.m.	K9 Demonstration	Kids' Zone Stage	1
12-8 p.m.	Mundelein Munch	Courtland Commons	3
12-3 p.m.	BINGO Hosted by Knights of Columbus	Main Tent	11
1 p.m.	Parade	MHS-Hawley St-Seymour Ave-Hammond St	Offsite
2-8 p.m.	Carnival sponsored by American Legion Post #867	Santa Maria Meadow	
3:30 p.m.	Great Big Bubble Making	Kids' Zone	2
4-5:30 p.m.	DJ Vince Magsino	Main Stage	6
5:30 p.m.	Hot Wing Eating Contest Hosted by Park Street Restaurant and H&H Productions	Main Stage Grounds	7
6:30-8 p.m.	Blooze Brothers	Main Stage	6

	Confirmed
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