

AGENDA

MUNDELEIN ARTS COMMISSION MEETING

Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060
April 21, 2025 - 7:00 PM

Please note that this meeting will be held in-person at the Mundelein Village Hall. The meeting will not be streamed electronically. If you cannot attend the meeting and you wish to submit a question or comment to be read during the public commentary portion of the meeting, please email your full name and your question or comment to cmalec@mundelein.org. Please put "Public Commentary" in the subject line. Comments received during the meeting, but after the public commentary portion has ended, will be provided to the Commission Members after the meeting.

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. MINUTES APPROVAL
 - A. Approval of the March, 17, 2025 Minutes
- V. COMMITTEE REPORTS
 - A. Public Art Plan
 - B. Lure of the Local
 - C. Scholarship Program
 - D. Indoor Art Program
 - E. Acoustic Music and Guitar Jam

F. Poetry and Storytelling Showcase

G. S'Mural

H. Stars on Parade

I. Hand Sculpture

J. Beautification Committee

VI. OLD BUSINESS

A. Percents for the Arts (S. Kalmanovsky)

B. Table at MHS Art Show

C. ArtsLink North Directory (S. Esson)

VII. NEW BUSINESS AND PROJECT UPDATES

A. Community Days/Parade

B. Mundelein Grand Prix

C. Sidewalk Painting

D. Other

VIII. QUESTIONS, COMMENTS, AND UPDATES

IX. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Mundelein Arts Commission was held on March 17, 2025. Chairperson Spicuzza called the meeting to order at 7:00 PM.

ATTENDANCE

A. Spicuzza took attendance. It indicated as follows:

Commission Attendance

PRESENT: Chairman Spicuzza, Commissioner Esson, Commissioner Justman, Commissioner Kalmanovsky, Commissioner Yim, Commissioner Woodard

ABSENT: Commissioner Bayoneto, Commissioner Smith

Village Attendance

PRESENT: Colleen Malec, Senior Planner; Jessica Marvin, Associate Planner

PUBLIC COMMENTARY

- Gail Becky introduced herself and shared the type of art form she practices. Additionally, she informed the Commission that she recently applied to the Mundelein Arts Commission and wanted to attend the meeting to learn more about it.
- Sam Parker informed the Commission that she will be holding a ribbon cutting ceremony for her business, Sparkerland, on April 23, 2025, and invited the Commission to attend.

MINUTES APPROVAL

Approval of the February 17, 2025 Minutes

Motion by J. Justman, seconded by R. Yim to approve the February 17, 2025 meeting minutes.

| | |
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| RESULT: | Passed [Yes 6, No 0, Abstained 0] |
| MOVER: | Commissioner Jeff Justman |
| SECONDER: | Commissioner Rachel Yim |
| AYES: | Aurelia Spicuzza, Sue Esson, Jeff Justman, Stacey Kalmanovsky, Rachel Yim, Chris Woodard |
| NAYS: | None |
| ABSTAIN: | None |

COMMITTEE REPORTS

Public Art Plan

The Commission discussed the Public Art Plan, but staff informed them that certain procedural approvals must be obtained before the plan can be created.

Lure of the Local

The Commission had a brief discussion about a few items that needed to be finalized. The subcommittee will meet in the upcoming months to discuss these items.

Scholarship Program

S. Esson provided the Commission with an update on the Scholarship Program and stated that she and C. Bayoneto have selected three students to receive a scholarship. S. Esson will provide additional information to staff regarding the students' details and the date of the Scholarship Banquet in the upcoming weeks.

Indoor Art Program

There were no updates.

Acoustic Music and Guitar Jam

There were no updates.

Poetry and Storytelling Showcase

There were no updates.

S'Mural

C. Woodard updated the Commission on S'Murals and the next steps. She will create a call for artists for this program and, once she has collected a handful of artists, create a bank of artists. She will be a matchmaker between the artists and building/property owners. She is aiming for this project to start in the spring of 2025. Staff is currently working on proposing a text amendment to the Zoning Ordinance to change the regulations for murals. Greg's Frozen Custard expressed interest in being one of the locations considered for an S'Mural.

Motion by S. Kalmanovsky, seconded by R. Yim to approve \$1,500 for the S'Mural project.

RESULT: Passed [Yes 6, No 0, Abstained 0]

| | |
|------------------|--|
| MOVER: | Commissioner Stacey Kalmanovsky |
| SECONDER: | Commissioner Rachel Yim |
| AYES: | Aurelia Spicuzza, Sue Esson, Jeff Justman, Stacey Kalmanovsky, Rachel Yim, Chris Woodard |
| NAYS: | None |
| ABSTAIN: | None |

Stars on Parade

C. Woodard will create a call for artists for the Marigolds, Monarchs, and Mexican Heritage Star. The subcommittee will walk among the stars to assess their condition after the winter season is over.

Hand Sculpture

The artist, Meg White, is still in the process of working on the hand sculpture. She has recorded snippets of her sculpting the hand, and C. Malec informed the commission to check out her YouTube channel. C. Malec also mentioned that we should post updates on Meg White's progress in the upcoming weeks on MAC's social media platforms.

Beautification Committee

C. Woodard gave the commission an update on the Beautification Committee and their upcoming projects.

OLD BUSINESS

Percents for the Arts (S. Kalmanovsky)

The Commission discussed the project and determined that it is not the appropriate time to move it forward; they will revisit it later this year.

Table at MHS Art Show

C. Malec mentioned to the commission that Mundelein High School invited the MAC to their student art show on April 24, 2025. C. Woodard volunteered to participate on behalf of the commission.

New Business Cards

C. Malec informed the commission that if they would like updated business cards, since the former email address is no longer functioning, it would cost \$70 for each Commissioner to receive new cards. J. Marvin provided stickers with the Commissioners' new email addresses to place over their existing email addresses,

making it more cost-efficient for the Commission if they decide not to purchase new business cards.

ComEd Powering Communities Grant Program

R. Yim informed the Commission that we do not meet the eligibility requirements for the grant.

ArtsLink North Directory (S. Esson)

S. Esson found the ArtsLink North Directory, which lists arts events, attractions, businesses, and organizations in northern Illinois. After further discussion, S. Esson will sign the Mundelein Arts Commission up for ArtsLink.

NEW BUSINESS AND PROJECT UPDATES

- C. Woodard reached out to the Dandelion Gallery in Waukegan to inquire about how to make spray chalk art more permanent. The Dandelion Gallery mentioned that they use tempera paint for sidewalk chalk art. C. Woodard also noted that misting the spray chalk with water would help it bond to the sidewalk. Additionally, C. Woodard suggested contacting artists to create chalk art on the Courtland Commons sidewalks closer to Mundelein Days in July 2025.
- J. Justman mentioned to the commission that the MAC should rent a booth at the Mundelein Arts Fair to promote the Lure of the Local. C. Woodard will look into this request.
- C. Woodard will reach out to the Mundelein Farmers Market to see if the Commission can attend the Farmers Market "Art on Park" on August 30, 2025.
- S. Esson is requesting staff to ask Public Works if the Commission can borrow their flatbed truck again for the 2025 Mundelein Community Days Parade in July.
- C. Woodard mentioned to the Commission that the Kirk Players would like to discuss future plans for collaborating with the Commission.
- A. Spicuzza plans to organize the MAC's storage room in the coming weeks.

Motion by S. Kalmanovsky, seconded by C. Woodard to approve \$1,200 for organizational items for the Commission's storage room.

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|------------------|-----------------------------------|
| RESULT: | [Yes 6, No 0, Abstained 0] |
| MOVER: | Commissioner Stacey Kalmanovsky |
| SECONDER: | Commissioner Chris Woodard |

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|-----------------|--|
| AYES: | Aurelia Spicuzza, Sue Esson, Jeff Justman, Stacey Kalmanovsky, Rachel Yim, Chris Woodard |
| NAYS: | None |
| ABSTAIN: | None |

QUESTIONS, COMMENTS, AND UPDATES

There were no questions, comments, or updates.

ADJOURNMENT

Motion by S. Kalmanovsky, seconded by S. Esson to adjourn the meeting.

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| RESULT: | Passed [Yes 6, No 0, Abstained 0] |
| MOVER: | Commissioner Stacey Kalmanovsky |
| SECONDER: | Commissioner Sue Esson |
| AYES: | Aurelia Spicuzza, Sue Esson, Jeff Justman, Stacey Kalmanovsky, Rachel Yim, Chris Woodard |
| NAYS: | None |
| ABSTAIN: | None |

The meeting was adjourned at 8:45 PM.

Respectfully submitted,
Jessica Marvin, Associate Planner
Recording Secretary

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Public Art Plan

Financial Impact:

Attachments:

None

Background:

No updates at this time.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Lure of the Local

Financial Impact:

Attachments:

None

Background:

The Lure subcommittee met on April 16th to tour the new location and discuss the approach to this year's exhibition. The space used for the 2024 Lure of the Local is no longer available, so Lure will instead be hosted in another portion of the ABC Building (pictured below), which was just recently vacated by a tenant (KSN Law).

While the event planning is still in the early stages, the subcommittee has made a few decisions:

1. Dates: October 17th – November 16th (5 weeks).
2. Opening Reception: Friday, October 17th.
3. New Location: ABC Building – Former KSN space (westernmost unit of the building). Benefits of the new space:
 - a. It has its own entrance directly off the parking lot. No conflicts with other tenants and no need to go through a “maze” to get to the exhibition.
 - b. More parking – the Metra parking lot may only be needed for the opening reception.
 - c. Lots of natural light (skylights and windows).
 - d. Modern and clean restrooms.
 - e. Much better acoustics due to carpet and layout.
 - f. Space is relatively clean and neat, so no large painting or cleaning expenses are expected.
 - g. Exposed ceiling so we have access to hang items from the support beams.
 - h. Quasi-kitchen area with a sink, vending machine, cabinets, etc.

- i. Interesting meandering layout that could introduce additional opportunities (see below).
4. Tentative Theme: Portals (description pending).
5. Sponsorships: Sponsorship opportunities will be more structured this year (tiers, established amounts, etc.). A title sponsorship will be offered like last year.
6. Marketing: More time needs to be invested into promotion this year – particularly non-social media marketing like signage, mailings, postcards, cross-promotion, etc.
7. Major Exhibition Changes: Due to the unique layout of the new space, there are some ideas to change the structure of the show to suit the space:
 - a. Layout: One change is to have guests to explore the exhibition in a more meandering way, as opposed to filling up one big room. The big “open space” in the middle is connected to many alcoves, hallways, and side rooms that could be fun to explore if filled with artwork.
 - b. Artist Residencies: The space features a great number of offices, which has the subcommittee considering an “artist residency” program to coincide with Lure of the Local. The idea would be to offer a free studio space to artists for up to three months (two months before Lure of the Local opens). Unlike the main show, these artists would be vetted and would sign a (free) short-term lease agreement with the Village. They would have direct access to the space and a lockable studio. Some benefits of such a program:
 - i. Collect data on the success (or lack of success) of an artist studio rental program, which is a potential component of a theoretical arts center.
 - ii. Brings more life and presence to Lure of the Local.
 - iii. Encourages local artists to feel a sense of belonging, community, and ownership.
 - iv. Artists with studios in the space may be more likely to host events, volunteer, etc.

NOTE: A separate subcommittee is suggested to manage the artist residencies, as this introduces a new layer of coordination that the existing subcommittee may not have time to handle.





Recommendation:

To: Mayor and Board of Trustees
From: Colleen Malec, Senior Planner
For: Mundelein Arts Commission Meeting of April 21, 2025
Subject: Scholarship Program

Financial Impact:

Attachments:

None

Background:

The \$1,000 scholarships were awarded to three MHS students pursuing higher education in the arts:

- Matteo Bonilla
- Mason Jerome
- Chloe Langford

This year, the subcommittee opted to have the scholarship award go straight to their college of choice towards tuition (as opposed to a check directly to the student). This eliminates the student needing to fill out a W-9 form and needing to claim the income when filling out taxes.

Two of the three checks have been processed, as one student has not yet selected their school. It is anticipated that all three will be able to come out of the FY2025 budget.

Staff has the certificate holders purchased by the subcommittee. The Commission should discuss what to put in the certificate holders, and who is attending and photographing at the award ceremony.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Indoor Art Program

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky will report on any updates. At prior meetings, the MAC discussed taking photos of location options for indoor artwork.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Acoustic Music and Guitar Jam

Financial Impact:

Attachments:

None

Background:

J. Justman is working towards a 2025 Acoustic Music and Guitar Jam and will report on any updates.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Poetry and Storytelling Showcase

Financial Impact:

Attachments:

None

Background:

J. Justman will report on any updates.

Recommendation:

To: Mayor and Board of Trustees
From: Colleen Malec, Senior Planner
For: Mundelein Arts Commission Meeting of April 21, 2025
Subject: S'Mural

Financial Impact:

Attachments:

None

Background:

- The **mural database** will be a collection of artist names who are interested in installing murals. The idea is to have a “pool” of artists that we can reach out to for our own murals, but also a database we can share with private property owners that want to install their own murals (like a “matchmaking” service for public art). An email is drafted, and the next step is to organize email contacts and send out the invitation. The email will also include the “S’Murals” opportunity if they are interested. C. Woodard will collect interest in the **mural database** by first emailing all our artist contacts:
 - Lure of the Local artists
 - Lure guestbook entries (that identified as artists)
 - Interested artists that have contacted the MAC over the years (Staff has a list)
- **S’Murals** is a proposed MAC-funded series of small murals, which is anticipated to be a 2025 project. C. Woodard has identified the first location, Tony Cannoli, and has been working with that business owner. A. Spicuzza also offered to join a subcommittee to assist.
 - Location: Tony Cannoli at 460 N. Lake Street
 - Wall Size: 6’3” x 5’2” (approx. 32 SF)
 - Surface: Textured wood with vertical grooves
 - Theme: A framed window, looking into a kitchen. In the kitchen, a grandmother is teaching her adult grandson how to make cannoli.
 - Color Palette: Emphasize the color yellow.
 - Proposed Artist Honorarium: \$1,000

Next steps are to send out the call for artists and secure legal approval.



Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Stars on Parade

Financial Impact:

Attachments:

None

Background:

The MAC is collaborating on a star with the Beautification Committee, which is also sponsored by Flowerama (\$200). The star was completed by Chicago Fiberglass Works, and C. Woodard picked it up and dropped it off at Public Works. Next step is a Call for Artists - the draft flyer was reviewed at the previous meeting. This will be marketed on social media and direct emailed to contacts who may be interested.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Hand Sculpture

Financial Impact:

Attachments:

None

Background:

The artist, Meg White, is still midway through working on the hand sculpture. She continues to share regular YouTube videos from her channel about its making, found at www.youtube.com/@possmom8. The MAC should consider sharing an update with the public with some video clips. There have not been many recent updates on her YouTube channel due to weather.

Next steps:

- Work with MAC, Public Works, and artist on refining the final location within the Pollinator Garden.
- Secure additional concrete footer quotes (already received two for \$2,800 and \$5,400).
- Have concrete footer installed in advance of artwork delivery.
- Determine a name for the sculpture – a community naming contest was discussed previously. In March, the Commission felt that it should be named after installation so the community has a chance to interact with it before naming it.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Beautification Committee

Financial Impact:

Attachments:

None

Background:

C. Woodard will report on any updates. Spring Into Summer is scheduled for May 31st.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Percents for the Arts (S. Kalmanovsky)

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky will report on any updates. R. Yim also did some research, and will meet with S. Kalmanovsky to discuss further.

Recommendation:

To: Mayor and Board of Trustees
From: Colleen Malec, Senior Planner
For: Mundelein Arts Commission Meeting of April 21, 2025
Subject: Table at MHS Art Show

Financial Impact:

Attachments:

None

Background:

S. Kalmanovsky received a message from MHS inviting the MAC to have a table at their student art show. The MAC should discuss whether to participate and coordinate details.

The All Area Art Exhibition is the show recommended for the MAC's participation, which is on April 24th. If the MAC is still interested, Commissioners should coordinate logistics and get any necessary materials.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: ArtsLink North Directory (S. Esson)

Financial Impact:

Attachments:

None

Background:

S. Esson found the ArtsLink North Directory, which is a directory of northern Illinois arts events, attractions, businesses, and organizations: <https://artslinknorth.com>. She offered to add the MAC to the directory and manage that listing.

Recommendation:

To: Mayor and Board of Trustees
From: Colleen Malec, Senior Planner
For: Mundelein Arts Commission Meeting of April 21, 2025
Subject: Community Days/Parade

Financial Impact:

Attachments:

None

Background:

1. Craft Event: The MAC will host their usual kids' craft event at Community Days on Thursday, July 3rd from 1-3 PM. Craft is still TBD.
2. Parade: The MAC is interested in decorating a parade float again in this year's parade. S. Esson and G. Smith will report on any updates. A few to-do items:
 - a. Fill out an application;
 - b. Purchase float decorations;
 - c. Coordinate installation times with Public Works
 - d. Make sure stairs are available.

Recommendation:

To: Mayor and Board of Trustees
From: Colleen Malec, Senior Planner
For: Mundelein Arts Commission Meeting of April 21, 2025
Subject: Mundelein Grand Prix

Financial Impact:

Attachments:

None

Background:

This year's Mundelein Grand Prix is scheduled for Monday, July 21st. The MAC will participate in the same format as previous years. However, the location will change this year due to construction around the Village Hall Subdivision. The new location will be in the neighborhood directly south of Courtland Commons, with most event activities taking place on Courtland Commons. The Commission should discuss a game plan. Some to-do items:

- Work with organizers to establish a booth location and space for chalk art;
- Purchase cowbells (color?);
- Decide on locations for spray chalk artwork – the MAC is also welcome to deviate from the “crosswalk” idea and explore more unstructured artwork along the track;
- Develop call for artist materials and seek out spray chalk artists.

Recommendation:

To: Mayor and Board of Trustees
From: Colleen Malec, Senior Planner
For: Mundelein Arts Commission Meeting of April 21, 2025
Subject: Sidewalk Painting

Financial Impact:

Attachments:

None

Background:

The Commission previously discussed sidewalk and asphalt painting, with ideas including the Park Street closure and the sidewalk to the south of Courtland Commons. After speaking with supervisors, the Village's direction is as follows:

1. The MAC should conduct research and prepare a proposal with information such as:
 - a. Potential locations
 - b. Material options
 - c. How long it lasts
 - d. How to remove
 - e. Possible types of content/artwork
 - f. How artists are selected
2. Send out proposal to department heads for comments/concerns.
3. Present the project to the Village Board for feedback, including any department head comments.

Another staff member recently visited a city that had "micro" sidewalk art installations scattered throughout the city. They mentioned that something like that could be a cool idea to involve the public with a scavenger hunt.

Recommendation:

To: Mayor and Board of Trustees

From: Colleen Malec, Senior Planner

For: Mundelein Arts Commission Meeting of April 21, 2025

Subject: Other

Financial Impact:

Attachments:

None

Background:

The Commission previously discussed storage solutions for the MAC's storage room. It is in Staff's court to meet with Public Works and develop a plan based on A. Spicuzza's research and measurements. Unfortunately, this has not occurred yet, as there have been higher-priority MAC items occupying Staff's time.

Recommendation: