

**Mundelein Economic Development
Commission Meeting Minutes**

January 23, 2025

CALL TO ORDER

The regularly scheduled meeting of the Economic Development Commission was held on January 23, 2025. Chairperson Decker called the meeting to order at 7:30 AM.

ATTENDANCE

Commission Attendance:

Present: Chairman Decker, Commissioner Streb, Commissioner Kalicki, Commissioner Mitial, Commissioner Trillhaase, Commissioner Grieco, Commissioner Gibbs, Commissioner Jackson

Absent: Commissioner Lowry, Commissioner Echeverria

Also Present: Amanda Orenchuk, Director of Community Development; Isabel Guadarrama, Senior Planner; Jessica Marvin, Associate Planner; and Tim Wilson, Village of Mundelein Trustee

ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTARY

There was no public commentary.

MINUTES APPROVAL

Approval of the Regularly Scheduled December 19, 2024, Meeting Minutes

Motion by E. Streb, seconded by R. Jackson to approve the December 19, 2024 meeting minutes.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Edward Streb
SECONDER:	Commissioner Raymond Jackson
AYES:	Michael Decker, Edward Streb, Robert Kalicki, Sarah Mitial, Angela Trillhaase, Jennifer Grieco, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

NEW BUSINESS

There was no new business.

OLD BUSINESS

Business Appreciation Breakfast 2025

J. Marvin updated the Commission on the Business Appreciation Breakfast (BAB) and the outstanding tasks for which she needs assistance with. She reminded the Commission to complete site visits within their districts to invite businesses to the BAB.

Batavia Boardwalk Shops

E. Streb updated the Commission on the potential locations for the Boardwalk Shops: Park Street or Courtland Commons. The Commission discussed the pros and cons of each location. The Subcommittee will continue to meet monthly to further discuss the project.

COMMITTEE UPDATES

Recognize (Robert Kalicki, Jen Grieco)

The Recognition Committee informed the Gold Star Award winners about their award and invited them to the Business Appreciation Breakfast. They also notified the winners that they would receive an email from J. Marvin to schedule a time for a short interview.

Advise (Michael Decker, Raymond Jackson)

M. Decker asked staff if the Economic Development Commission would be presenting an annual report to the Village Board. A. Orenchuk mentioned that she would need to get back to M. Decker regarding the annual reports to the Village Board. Staff noted that the annual report would be similar to the budget proposal but would also include additional recommendations to the Village Board on areas that need improvement or projects that should be considered.

Attract (Ed Streb, Sarah Mitial)

There were no updates.

Retain (Angela Trillhaase, Miguel Echevarria)

A. Trillhaase questioned how other villages are retaining their businesses and how Mundelein can improve its business retention. Staff mentioned that the Village of Mundelein does not measure retention, only vacancies.

Educate (Virginia Gibbs, Laurie Lowry)

There were no updates.

OTHER REPORTS

Great Lakes Naval Base Welcome Packet/Pamphlet

T. Wilson will reach out to the Great Lakes Naval Base and report back with any updates at a future meeting.

Site Visits and After Site Visit Form

A reminder to the Commission that they should be doing site visits.

VILLAGE PROJECT UPDATES

A. Orenchuk informed the Commission that the State of the Village will be held on February 10, 2025, at 6:00 PM at Mundelein Village Hall. She also mentioned that the village has switched to a new software called BS&A for all permits and licenses.

NEXT REGULARLY SCHEDULED MEETING, Thursday, March 27, 2025, at 7:30 AM

ADJOURNMENT

Motion by R. Jackson, seconded by J. Grieco to adjourn the meeting.

RESULT:	[Yes 8, No 0, Abstained 0]
MOVER:	Commissioner Raymond Jackson
SECONDER:	Commissioner Jennifer Grieco
AYES:	Michael Decker, Edward Streb, Robert Kalicki, Sarah Mitial, Angela Trillhaase, Jennifer Grieco, Virginia Gibbs, Raymond Jackson
NAYS:	None
ABSTAIN:	None

The meeting was adjourned at 8:36 AM.

Respectfully submitted,

Jessica Marvin, Associate Planner
Recording Secretary